



City of Azle Regular Meeting Agenda City Council

505 W. Main Street
Azle, Texas 76020

November 18, 2025

6:00 PM

Council Chambers

Pursuant to Section 551.071 of the Texas Government Code, the Council may convene into Executive Session(s) from time to time as deemed necessary during the meeting for any posted agenda item and may receive advice from its attorney as permitted by law.

CALL TO ORDER

INVOCATION

The City of Azle is accepting volunteers from all Religions and Denominations to provide the invocation at the beginning of the City Council meeting. If you are interested in giving the invocation at a future meeting, please call the city secretary's office at 817-444-7101 or email: yhoffman@cityofazle.org

Paul Collins, team member of Son Shine Ministries.

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

This is an opportunity for the public to address the City Council on posted agenda items or non-agenda items. In order to address the Council, please complete a Speaker's Request Form and submit to the City Secretary prior to the start of the council meeting. All comments must be directed to the Presiding Officer, rather than an individual council member or city staff. All speakers must refrain from personal attacks toward any individual. Comments are limited to three (3) minutes and must pertain to the subject matter listed on the Speaker's Request Form. Speakers requiring the assistance of a translator shall be provided four (4) minutes. Council may not comment publicly on non-agenda items, but may direct the City Manager to resolve the matter or request the matter be placed on a future agenda. Public comments regarding non-agenda items shall not include any "deliberation" as defined by Chapter 551 of the Government Code, as now or hereafter amended. If you have a subject that may require City Council action, you may obtain a form from the City Secretary and request the item be placed on a future agenda.

PRESENTATIONS

1. Community Development / Economic Development Annual Update
David Hawkins, Director of Planning and Development

ACTION ITEMS

2. Consider and take action on the November 4, 2025 regular council meeting minutes.
Yael Hoffman, City Secretary
3. Consider any action rescinding the appointment of Aaron Towner from the Planning and Zoning Commission, Place 8 Alternate
Yael Hoffman, City Secretary
4. Consider any action on Resolution No. 2025-24 casting votes for candidates for the Tarrant Appraisal District Board of Directors
Tom Muir, City Manager
5. Consider any action on Resolution No. 2025-25 casting votes for the candidates for the Parker County Appraisal District Board of Directors
Tom Muir, City Manager
6. Consider any action on the Facade and Signage Improvement Program application for 450 W Main St.
Kristen Pegues, Community & Marketing Specialist
7. Consider any action on Ordinance No. 2025-19 regarding a request to vacate and abandon certain portions of the street right-of-way of Skinner Drive in the City of Azle, Texas.

David Hawkins, Director of Planning and Development

DISCUSSION ITEMS

8. Ideal Impact Energy Savings Project
Tom Muir, City Manager
9. Downtown Turnback Feasibility Analysis
David Hawkins, Director of Planning and Development
10. Shade Structures
Kyle Culwell, Parks Superintendent

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

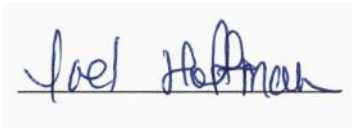
MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

EXECUTIVE SESSION

- **551.074 PERSONNEL MATTERS**
Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Manager.
- **551.087 – DELIBERATION REGARDING ECONOMIC NEGOTIATIONS**
Discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations for approximately 78 acres located at 513, 515, 517, 519, 553, 561, 573, 581, 629 Sandy Beach Rd. and 11336 Mountain View Dr.

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on 11-12-2025, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.



Yael Hoffman, TRMC, MMC
City Secretary

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete City Council agenda packet is available for review at the City Secretary's Office and on our website www.cityofazle.org.



Presenter: David Hawkins, Director of Planning and Development
Agenda Item: Community Development / Economic Development Annual Update

Background and Explanation:

Attached is an annual fiscal report from SAFEBuilt on our plan reviews and inspections services for both residential and commercial permits. For comparison, the numbers from FY 23–24 were provided within the report.

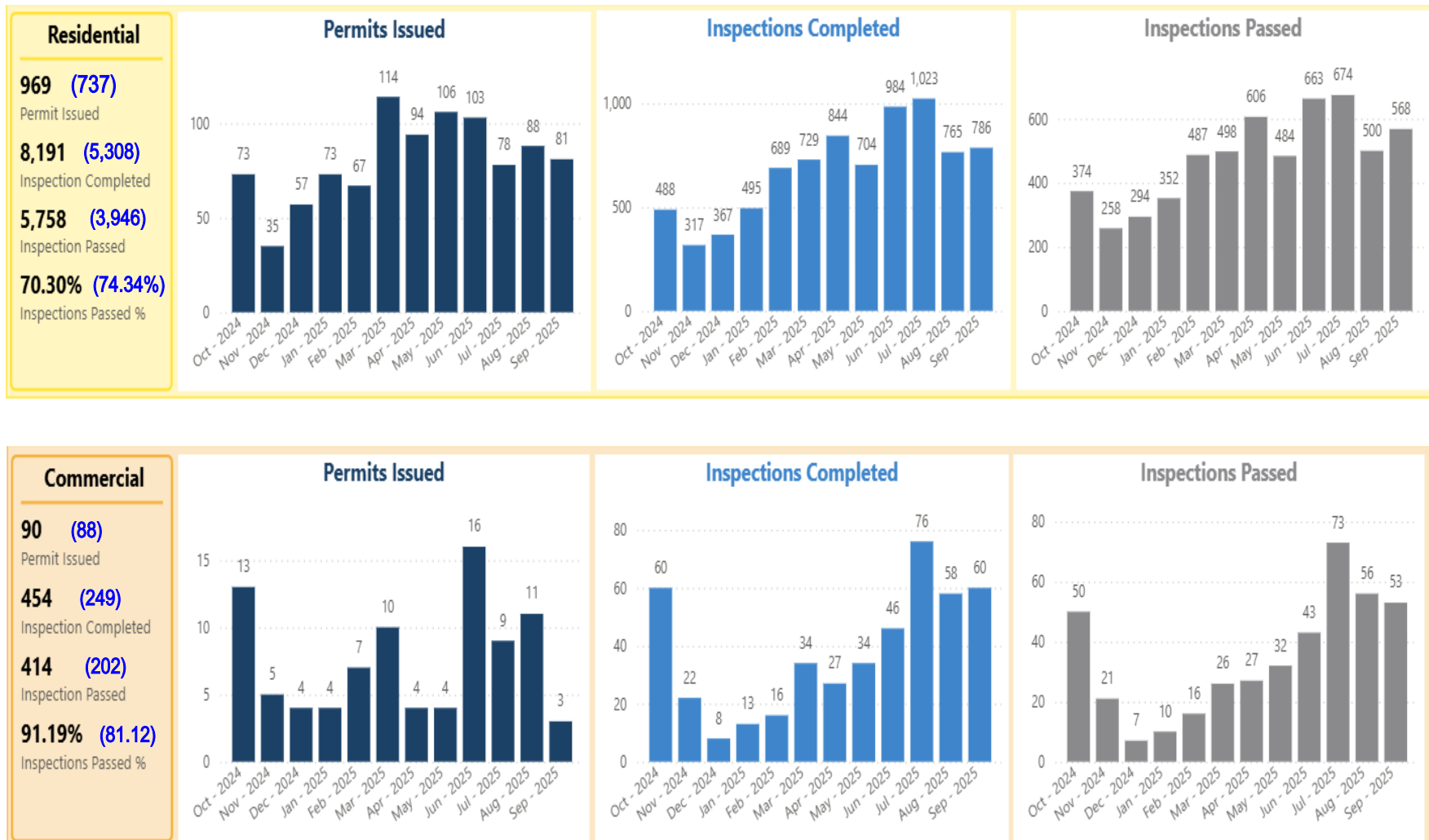
Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

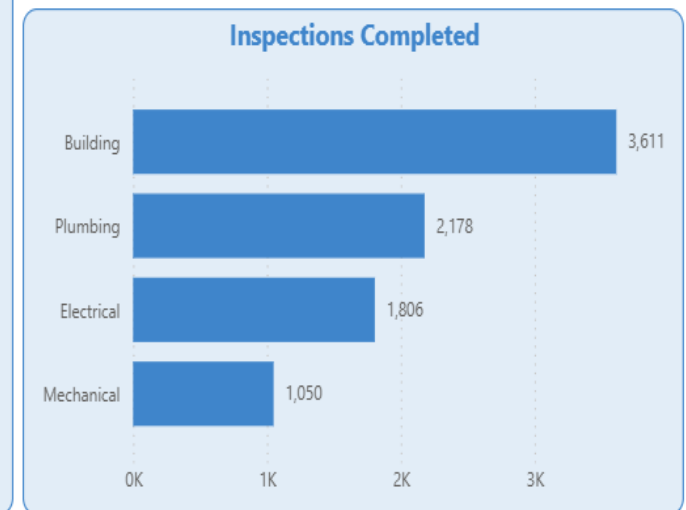
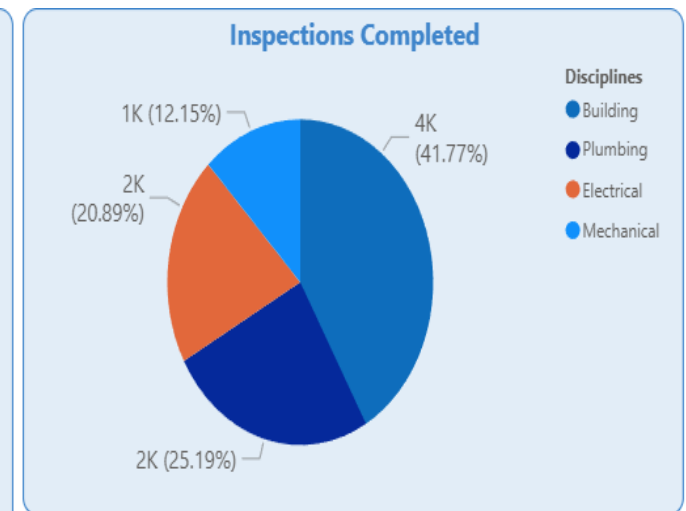
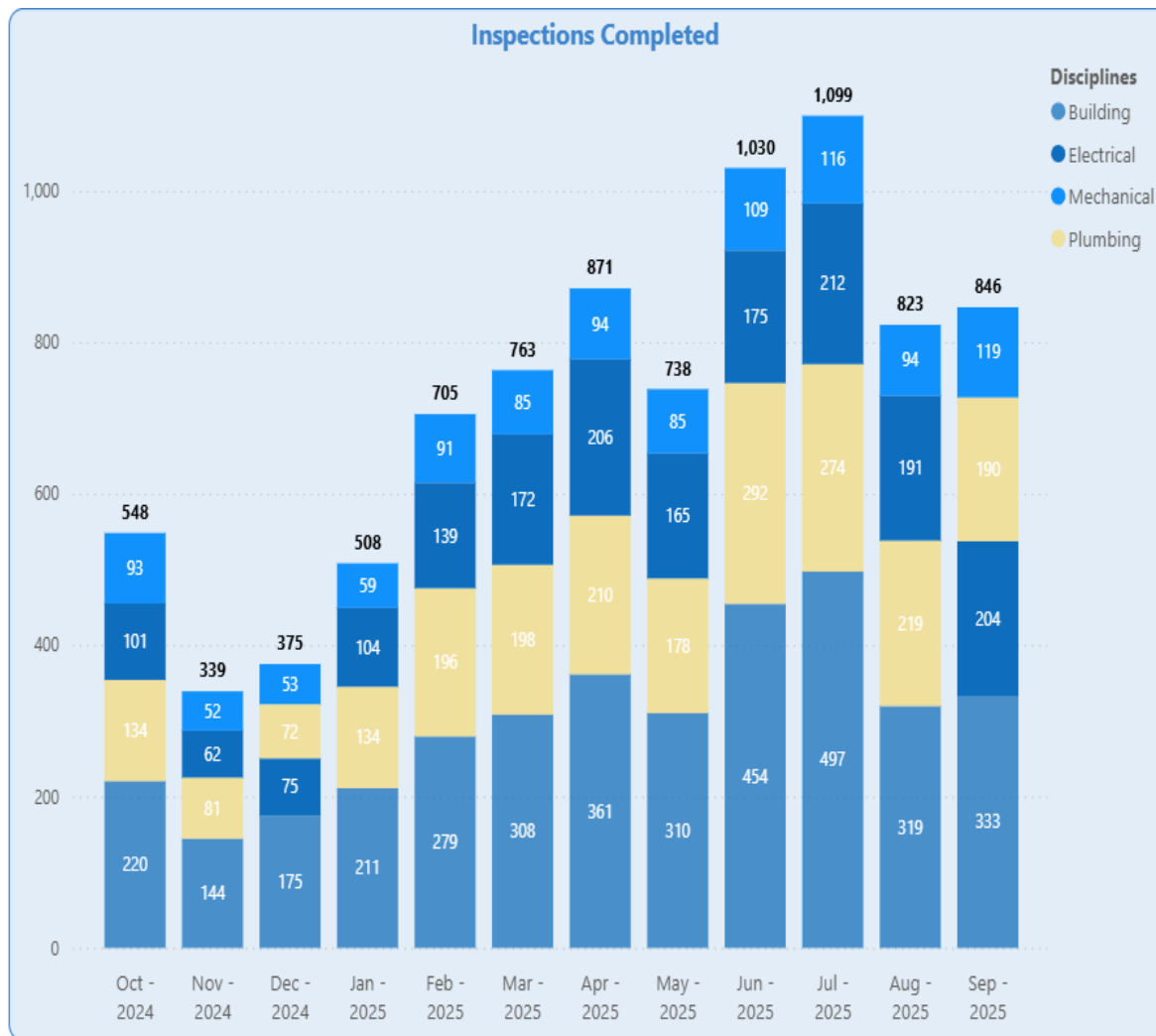
1. Azle FY 24-25 SAFEBuilt Annual Report

Azle, Texas Activity Report FY 24' - 25'



Note: (FY 23-24)

Azle, Texas Activity Report FY 24' - 25'



Azle, Texas Activity Report FY 24' - 25'

Average Day in Review:

Residential: 3.9

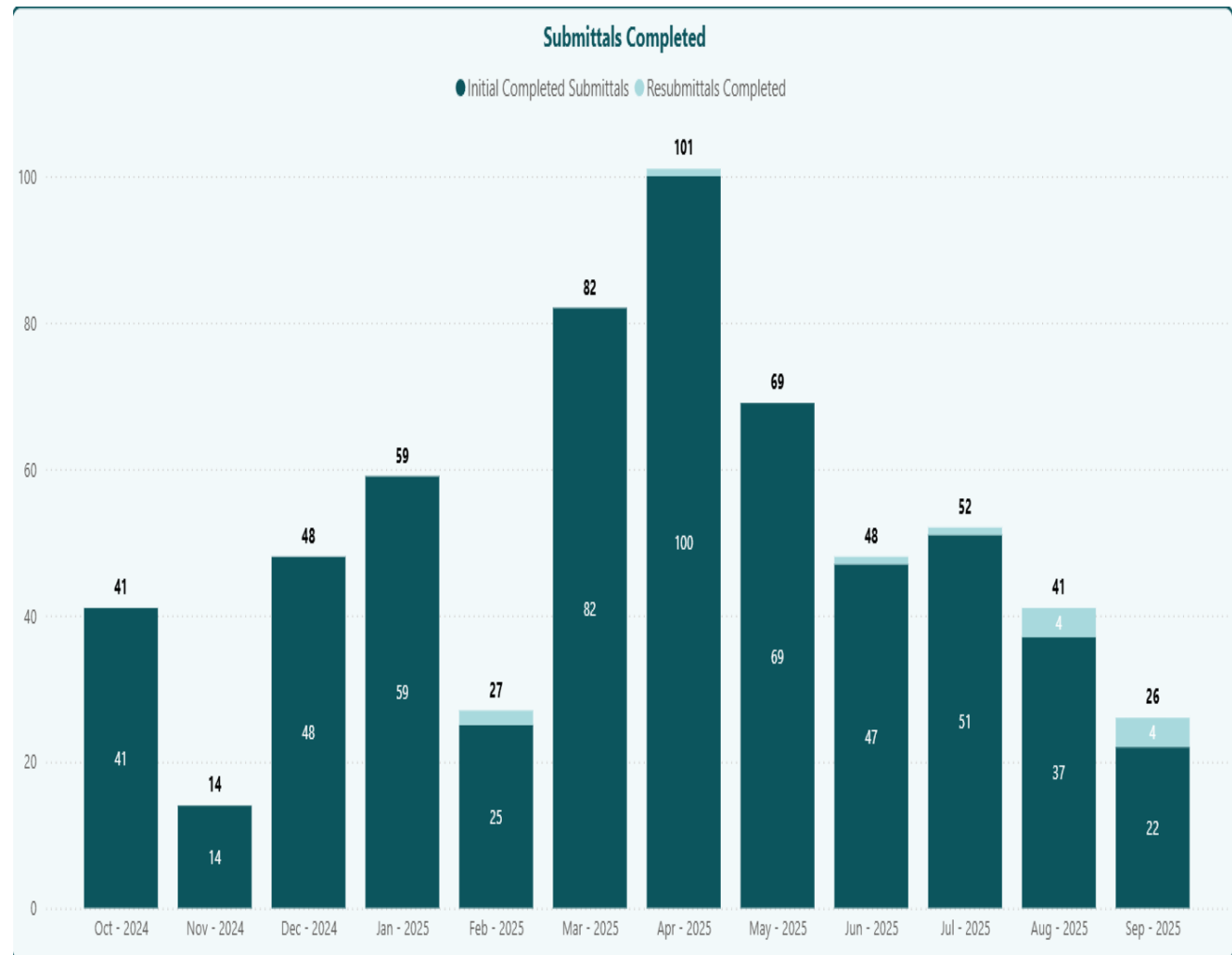
Commercial: 8.87

Per Contract w/ SAFEBuilt:
Residential: 5 days for review
Commercial: 15 days for review

Number of Late Reviews:

Residential: 17

Commercial: 20





Presenter: Yael Hoffman, City Secretary

Agenda Item: Consider and take action on the November 4, 2025 regular council meeting minutes.

Background and Explanation:

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

1. Minutes 11-4-25



MINUTES

Regular Meeting

Azle City Council

505 W. Main Street
Azle, Texas 76020

November 4, 2025

6:00 PM

Council Chambers

CALL TO ORDER

Mayor Goode called the meeting to order at 6:02 PM.

Members Present:

Mayor Randa Goode
Mayor Pro-tem Stacy Peek
Councilmember Derrick Nelson
Councilmember Amy Estes
Councilmember Josh Berry
Councilmember Rouel Rothenberger
Councilmember Brian Conner

Staff Present:

Tom Muir	City Manager
Amber Beard	Assistant City Manager
Susie Hiles	Assistant to the City Manager
Will Scott	Fire Chief
Lee Godbold	Assistant Fire Chief
Ben Hall	Police Chief
David Hawkins	Director of Planning and Development
Rick White	Director of Public Services
Jessie Williams	Animal Shelter Supervisor
Kevin Rogers	Police Lt.
Mike Winterrowd	Administrative Corporal
Cat Schlueter	Human Resources Director
Stephen Barnes	Finance Director
Angelia Garrett	Assistant Finance Director
Victor Gonzalez	Assistant Library Director

INVOCATION

Sally Daniels, LPC-S-Executive Director – Future, Hope, & Healing Center. , gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Goode led the Pledge of Allegiance.

PUBLIC PARTICIPATION

None

PROCLAMATIONS

1. **Proclamations:**
Municipal Courts Week: November 3 - 7, 2025

National Animal Shelter Appreciation Week: November 2 - 8, 2025

Mayor Goode read and presented proclamations recognizing Municipal Court Week and National Animal Shelter Week.

PRESENTATIONS

2. Presentation of the North America Hazardous Materials Management Association's Public and Private Partnership Award

Robert Medigovich presented an award to Mayor Randa Goode, Alan Brundrett, and Jason Malewiski.

3. Department Presentation - Water/Wastewater/Utility/Garage

Public Services Director Rick White provided an overview of the Public Services Department for the past year.

ACTION ITEMS

4. Consider any action on the October 21, 2025 regular council meeting minutes.

Councilmember Rothenberger moved to approve the October 21, 2025 regular council meeting minutes, as presented. Councilmember Conner seconded the motion.

Yes: (7) Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

5. Consider any action on Resolution No. 2025-22 supporting the closure of Main Street, providing Police and Fire assistance for "Azle Christmas on Main Street" and waiving all applicable fees

Councilmember Nelson moved to approve Resolution No. 2025-22 supporting the closure of Main Street, providing Police and Fire assistance for "Azle Christmas on Main Street" and waiving all applicable fees, as presented. Councilmember Rothenberger seconded the motion.

Yes: (7) Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

6. Consider any action on Resolution No.2025-23 supporting permission for the Azle Police Dept to apply for Grant No. 5639301-Rifle-Rated Bullet-Resistant Upgrades to Patrol Vehicles.

Cpl. Mike Winterrowd presented an overview of the grant, explaining that it provides 100% reimbursable funding. He noted that the grant is expected to outfit approximately 10 to 15 patrol units.

Councilmember Rothenberger moved to approve Resolution No.2025-23 supporting permission for the Azle Police Dept to apply for Grant No. 5639301-Rifle-Rated Bullet-Resistant Upgrades to Patrol Vehicles, as presented. Councilmember Berry seconded the motion.

Yes: (7) Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

7. Consider any action on awarding the Central Park Walking Path Phase 2 Project (Bid No. 2025-008) to Cam-Crete Contracting, LLC for \$111,962.50.

Parks Superintendent Kyle Culwell provided an overview of the second phase of the Central Park Walking Path project.

Councilmember Rothenberger moved to award the Central Park Walking Path Phase 2 Project (Bid No. 2025-008) to Cam-Crete Contracting, LLC for \$111,962.50. Mayor Pro-tem Peek seconded the motion.

Yes: (7) Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

8. Consider any action on the selection of employee health and dental benefits plans for calendar year 2026 and authorize the City Manager to execute agreements for each

Human Resources Director Cat Schlueter provided an introduction to the selection of health benefits and introduced Mitchell Rose, with Clark Adamson, who provided an overview of the options with a recommendation to approve the 14.5% increase “no shop” rate.

Councilmember Rothenberger moved to approve the selection of employee health and dental benefits plans for calendar year 2026 and authorize the City Manager to execute agreements for each, as presented. Mayor Pro-tem Peek seconded the motion.

Yes: (7) Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

PUBLIC HEARING

9. Conduct a public hearing and adopt Resolution No. 2025-21 approving the Richard Lane Water Line Replacement - CDBG Project, 52nd Year

Public Services Director Rick White presented an overview of the 52nd Year CDBG Project — Richard Lane Water Line Replacement. Estimated \$328,000.

Mayor Goode opened the public hearing at 6:45 PM.

Mayor Goode closed the public hearing at 6:45 PM.

Councilmember Rothenberger moved to approve Resolution No. 2025-21 approving the Richard Lane Water Line Replacement - CDBG Project, 52nd Year, as presented. Councilmember Conner seconded the motion.

DISCUSSION ITEMS

10. Property Maintenance Code Discussion

David Hawkins, Director of Planning and Development, addressed the City Council and presented the initial discussion about Code Enforcement and the 2024 International Property Maintenance Code (IPMC). City staff is working with SAFEBuilt and the Fire Dept on the next cycle of ICC Building and Fire Codes for adoption in January 2026 and the question of whether the City Council would want to add other ICC Codes, such as the IPMC came up. After discussion, it was decided that the Council is not in support of adopting the entire 2024 IPMC but in favor of adopting specific regulations that would address the concerns and issues that Azle Code Enforcement needs help with.

11. Golf Course Master Plan

Golf Course Manager Matthew Sommerfield provided an overview of the process for developing a Master Plan. Council instructed Staff to move forward with developing a Master Plan.

12. Discuss the Azle Animal Shelter and Maintenance Facility plans.

Chief Hall introduced Kim Dowdy-Hickman, with Quorum Architects, who provided an overview of the deficiencies in the current Animal Shelter. She presented information on what a modern animal shelter should include, as well as the results of the needs assessment, a conceptual design, and a cost evaluation for a proposed 10,300 sq. ft. facility. There was a brief discussion regarding Fleet Maintenance, as well. Council understands the importance of moving forward with a new Animal Shelter and a new Fleet Maintenance Facility, however, they would like to look at all options and gather public input on these two projects before proceeding.

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

None

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

- 11-07-2025 - Last home football game for Azle ISD
- 11-08-2025 - Arbor Day Tree giveaway at The FeedLot. Proclamation will be read by Mayor Pro-tem Stacy Peek
- 11-11-2025 - Sr Center Veterans Day program
- 11-11-2025 - Ribbon Cutting at The FeedLot
- 11-13-2025 - Arbor Day Celebration at Cross Timbers Elementary
- 11-29-2025 - The FeedLot hosting an Old Fashioned Christmas
- Azle Municipal Court is hosting a coloring contest. The deadline is November 21 and judging will take place November 24.

EXECUTIVE SESSION

Mayor Goode convened to Executive Session at 8:16 PM.

551.074 PERSONNEL MATTERS

Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.

Mayor Goode reconvened to open meeting at 8:33 PM.

ADJOURNMENT

Mayor Goode adjourned at 8:33 PM.

Presented and approved on November 18, 2025.

Randa Goode, Mayor

Attest:

Yael Hoffman, TRMC, MMC
City Secretary



Presenter: Yael Hoffman, City Secretary

Agenda Item: Consider any action rescinding the appointment of Aaron Towner from the Planning and Zoning Commission, Place 8 Alternate

Background and Explanation:

On October 21, 2025, the City Council appointed Aaron Towner to serve a term on the Planning and Zoning Commission in Place 8 Alternate. It was later discovered that Mr. Towner owned property in Azle but did not reside in Azle. He has a new home under construction in Azle but is not expected to be completed until next year. At this time, he does not meet the qualification of residing in Azle for a minimum of one year.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

Rescind Mr. Towner's appointment from the P & Z Commission.

Attachments:

None



Presenter: Tom Muir, City Manager

Agenda Item: Consider any action on Resolution No. 2025-24 casting votes for candidates for the Tarrant Appraisal District Board of Directors

Background and Explanation:

On October 22, 2025, the Tarrant Appraisal District (TAD) sent letters to all taxing entities within Tarrant County advising them of the upcoming election for their Board of Directors. A copy of the letter, the official ballot, and the candidates' resumes are attached.

The deadline to cast votes is December 15, 2025. If the Council chooses to cast any or all of the City's allotted three (3) votes, Resolution No. 2025-24 will need to be approved and forwarded to TAD.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

1. 2026-ballot TAD
2. RES 2025-24
3. michael-alfred-bio-acknowledgement-form-redacted
4. wendy-burgess-exec-bio-acknowledgement-form-redacted
5. eric-crile-bio-redacted
6. sayeda-syed-bio-acknowledgement-form
7. TAD 2026-bod-voting-allocation
8. TAD 2026-october-letter



OFFICIAL BALLOT

ELECTION OF MEMBERS TO THE BOARD OF DIRECTORS TARRANT APPRAISAL DISTRICT

The following are the candidates that were timely submitted by nominating resolutions for appointment to the two (2) voting positions on the Board, listed alphabetically by last name.

Please indicate your taxing unit's vote(s) by **entering the number of votes to the left of your candidate(s)** of choice.

VOTES FOR	Nominees
	Mr. Mike Alfred
	Ms. Wendy Burgess
	Mr. Eric Crile
	Ms. Sayeda Syed

The Tarrant Appraisal District has been informed that on October 6, 2025, the City of Burleson City Council rescinded its original resolution CSO#5926-09-2026 nominating Gary Losada.

IMPORTANT: This ballot must be returned to Joe Don Bobbitt, Chief Appraiser, Tarrant Appraisal District, **P. O. Box 185579, Fort Worth, Texas, 76181-0579**, by mail or by email to jwooddell@tad.org. Because the deadline occurs on a day that TAD is closed this year, statute permits receipt through 11:59pm on Monday, December 15th.

*Please **attach this ballot to the resolution** passed by your taxing unit authorizing this vote.*

Resolution No. 2025-24

A Resolution Authorizing the City of Azle's allocated votes for membership on the Tarrant Appraisal District Board of Directors

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AZLE, TEXAS:

- I. That the Mayor of the City of AZLE, Texas is hereby authorized , on behalf of the City council of the City of AZLE, to cast the City of AZLE's allocated 3 votes on the official ballot for the appointment of members to the Tarrant Appraisal District Board of Directors.
- II. A substantial copy of the official ballot is attached hereto and incorporated herein for all intents and purposes.
- III. Further, the City Secretary is hereby directed to forward a certified copy of this resolution to Joe Don Bobbitt, Chief Appraiser, Tarrant Appraisal District, P.O. Box 185579, Fort Worth, TX 76181-0579 or by email at jwooddell@tad.org.

PRESENTED AND PASSED on this the 18 day of November, 2025, by a vote of ____ ayes and ____ nays at a regular meeting of the City Council of the City of Azle, Texas.

Randa Goode, Mayor

Attest:

Yael Hoffman, City Secretary



OFFICIAL BALLOT

ELECTION OF MEMBERS TO THE BOARD OF DIRECTORS TARRANT APPRAISAL DISTRICT

The following are the candidates that were timely submitted by nominating resolutions for appointment to the five (5) voting positions on the Board, listed alphabetically.

Please indicate your taxing unit's vote(s) by entering the number of votes to the left of your candidate(s) of choice.

VOTES FOR	Nominees
	Mr. Mike Alfred
	Mr. Alan Blaylock
	Ms. Wendy Burgess
	Mr. Fred Campos
	Ms. Mattie Peterson Compton
	Mr. Eric Crile
	Dr. Daryl Davis
	Mrs. Phyllis Grissom
	Mr. Lee Henderson
	Mr. Scott Lindgren
	Mr. Gary Losada
	Ms. Gloria Peña

**Michael S.
Alfred**
Attorney

malfred@verislaw.net
214.402.7719



BACKGROUND:

Lived in Tarrant County since 2003, residing in Fort Worth and Arlington for over 10 years, and then living in Colleyville since 2016. Born in Borger, Texas and is a Fifth Generation Texan. Scholarship baseball player at Blinn Junior College in Brenham, Texas from 1990-91. Graduated from University of Texas at Austin in 1995.

PROFESSIONAL EXPERIENCE & QUALIFICATIONS:

Graduated cum laude from Southern Methodist University School of Law in 2000. Law clerk from 2000-2001 for the Honorable John H. McBryde, United States District Court, Northern District of Texas, Fort Worth Division.

From 2001 to 2004, was an associate attorney in Dallas office for Thompson & Knight, LLP. From 2004 to 2019, was an associate and then partner for Hallett & Perrin, PC, specializing in large, complex business cases. In January 2023, started his own law firm, VerisLaw, PLLC, which has offices in Colleyville and Austin, Texas.

Texas Super Lawyer Since 2020. In 2011, was a Texas Super Lawyers – Rising Star. Designated by Martindale-Hubbel as BV Distinguished and Peer Review Rated for having the highest ethical standards.

COMMUNITY INVOLVEMENT:

Tarrant Appraisal District Board Member – 2024-2025

Board Member for Tarrant County Bar Association, Construction Division 2025
Attends both Legacy Church of Christ in North Richland Hills and The Hills Church in Keller, Texas. Actively involved with youth sports in Colleyville since

2017. Was a candidate in the May 2024 election for Place 2 on the Board of Trustees for the Grapevine Colleyville Independent School District.

ACKNOWLEDGMENT OF DUTIES OF MEMBER OF TARRANT APPRAISAL DISTRICT (TAD) BOARD OF DIRECTORS (BOD)

According to Texas Property Tax Code Section 6.0302, an individual may not be appointed to an appointive position on the board of directors and may not file an application for a place on the ballot for an elective position on the board of directors of an appraisal district unless the individual has signed and submitted this acknowledgement to the Chief Appraiser.

I hereby acknowledge that I have read and understand the duties of a member of the board of directors of an appraisal district. I understand that the statutory responsibilities include:

- (1) establishing the appraisal district office;
- (2) hiring a chief appraiser;
- (3) adopting the appraisal district's annual operating budget after filing notice and holding a public hearing;
- (4) adopting a new budget if voting taxing units disapprove of the initial budget;
- (5) determining whether to remove members of the appraisal review board if the board of directors of the appraisal district is the appointing authority and potential grounds for removal arise;
- (6) notifying voting taxing units of any vacancy in an appointive position on the board and electing a replacement from submitted nominees;
- (7) appointing a person to fill a vacancy in an elective position on the board;
- (8) electing a chairman and a secretary of the board at the first meeting each year;
- (9) holding board meetings at least quarterly;
- (10) developing and implementing policies regarding reasonable access to the board;
- (11) preparing information describing the board's functions and complaint procedures and making that information available to the public and to participating taxing units;
- (12) notifying parties to a complaint filed with the board of the status of the complaint, unless otherwise provided;
- (13) in populous counties, appointing a taxpayer liaison officer and deputy taxpayer liaison officers;
- (14) annually evaluating the performance of the taxpayer liaison officer and any deputy taxpayer liaison officers, including reviewing the timeliness of complaint resolution;
- (15) referring matters investigated by a taxpayer liaison officer relating to the appraisal review board's conduct to the local administrative district judge with a recommendation;

- (16) developing a biennial written plan for the periodic reappraisal of all property in the appraisal district, filing notice and holding a public hearing on the plan, approving the plan, and distributing copies of the plan to participating taxing units and the comptroller;
- (17) making agreements with newly formed taxing units on an estimated budget allocation for that taxing unit;
- (18) having an annual financial audit prepared by an independent certified public accountant, delivering a copy of the audit to each voting taxing unit, and making the audit available for inspection at the appraisal district office;
- (19) designating the appraisal district depository biennially;
- (20) receiving resolutions from voting taxing units disapproving of board actions;
- (21) adhering to Local Government Code requirements for purchasing and entering into contracts;
- (22) providing advice and consent to the chief appraiser concerning the appointment of an agricultural appraisal advisory board and determining the number of members of that advisory board;
- (23) adhering to laws concerning the preservation, microfilming, destruction, or other disposition of records; and
- (24) adopting and implementing a policy for the temporary replacement of a member of an appraisal review board who violates ex-parte communication requirements.

“Furthermore, I recognize that the board does not appraise property or review the value of individual properties. I acknowledge that tax rates and tax burdens are determined by applicable taxing jurisdictions, not the appraisal district board of directors.”

[Redacted Signature]

Board of Director Candidate/Nominee

[Redacted Name]

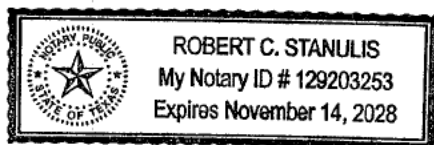
Printed Name of Board Candidate/Nominee

[Redacted Signature]

Notary Signature

[Redacted Name]

Printed Name of Notary





Wendy Burgess – Executive Bio

Wendy Burgess is a transformational executive leader with over 25 years of progressive experience spanning public service, private enterprise, and information technology. She is currently serving as a consultant for an Executive Services Company, performing an audit for an appraisal district in the region. She most recently served as the elected Tax Assessor-Collector for Tarrant County, Texas, overseeing \$6.5 billion in annual collections and leading a staff of 215 across eight offices. Wendy has also built and sold successful businesses, including a multi-location auto repair enterprise and an IT and government services company with \$15M in revenue. With deep expertise in fiscal management, public trust leadership, and strategic innovation, Wendy brings a unique blend of operational excellence and

visionary thinking. She is almost complete with her Master’s in Organizational Leadership and is actively pursuing executive roles in government, civic tech, and mission-driven enterprises.

Career Highlights

Board Member

Term: 1/1/19- 12/31/25

- 7-year member of Tarrant Appraisal District Board of Directors, 6 years as ex officio member as Tarrant Tax Assessor-Collector. In 2024, I was proudly nominated and elected to the Board by the taxing entities for a term that runs until December 31, 2025. I hope to serve the municipalities, school districts, hospital districts, special districts, and water districts as the subject matter expert in this field.
- Elected Tax Assessor-Collector, Tarrant County, TX – Oversaw \$6.5B in collections on behalf of 86 entities, led 215 staff, implemented technology reforms to benefit the entities, and managed \$19M budget.
- Co-Owner & Managing Partner, Innovative Services & Solutions – Scaled IT firm to \$15 M+ revenue, held Top Secret Clearance, led all operations.
- City Council Member, Mansfield, TX – Two-term public servant, achieved AAA bond rating, and chaired strategic planning committees.
- Entrepreneur – Founded, built, and sold a successful auto repair business focused on customer service and community leadership.

Core Competencies

- | | |
|---|--|
| <ul style="list-style-type: none">• Strategic Leadership & Vision• Government Relations & Public Finance• Organizational Transformation | <ul style="list-style-type: none">• Civic Engagement & Legislative Affairs• Revenue Optimization & Risk Oversight• Technology Integration & Innovation• Entrepreneurship & Business Operations• Team Building & Talent Development |
|---|--|

Education

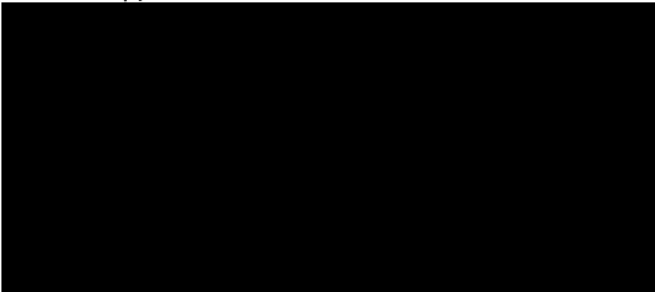
- | | |
|--|---|
| <ul style="list-style-type: none">• Master of Organizational Leadership (Expected Completion Fall 2025), University of Maine at Presque Isle• Bachelor of Liberal Studies (B.L.S.), Summa Cum Laude | <ul style="list-style-type: none">• Triple Minor: Management, Business Administration, Project Management, University of Maine at Presque Isle• Associate of Arts (A.A.), Tarrant County College |
|--|---|

ACKNOWLEDGMENT OF DUTIES OF MEMBER OF APPRAISAL DISTRICT BOARD OF DIRECTORS

"I hereby acknowledge that I have read and understand the duties of a member of the board of directors of an appraisal district. I understand that the statutory responsibilities include:

- "(1) establishing the appraisal district office;
- "(2) hiring a chief appraiser;
- "(3) adopting the appraisal district's annual operating budget after filing notice and holding a public hearing;
- "(4) adopting a new budget if voting taxing units disapprove of the initial budget;
- "(5) determining whether to remove members of the appraisal review board if the board of directors of the appraisal district is the appointing authority and potential grounds for removal arise;
- "(6) notifying voting taxing units of any vacancy in an appointive position on the board and electing a replacement from submitted nominees;
- "(7) appointing a person to fill a vacancy in an elective position on the board;
- "(8) electing a chairman and a secretary of the board at the first meeting each year;
- "(9) holding board meetings at least quarterly;
- "(10) developing and implementing policies regarding reasonable access to the board;
- "(11) preparing information describing the board's functions and complaint procedures and making that information available to the public and to participating taxing units;
- "(12) notifying parties to a complaint filed with the board of the status of the complaint, unless otherwise provided;
- "(13) in populous counties, appointing a taxpayer liaison officer and deputy taxpayer liaison officers;
- "(14) annually evaluating the performance of the taxpayer liaison officer and any deputy taxpayer liaison officers, including reviewing the timeliness of complaint resolution;
- "(15) referring matters investigated by a taxpayer liaison officer relating to the appraisal review board's conduct to the local administrative district judge with a recommendation;
- "(16) developing a biennial written plan for the periodic reappraisal of all property in the appraisal district, filing notice and holding a public hearing on the plan, approving the plan, and distributing copies of the plan to participating taxing units and the comptroller;
- "(17) making agreements with newly formed taxing units on an estimated budget allocation for that taxing unit;
- "(18) having an annual financial audit prepared by an independent certified public accountant, delivering a copy of the audit to each voting taxing unit, and making the audit available for inspection at the appraisal district office;
- "(19) designating the appraisal district depository biennially;
- "(20) receiving resolutions from voting taxing units disapproving of board actions;
- "(21) adhering to Local Government Code requirements for purchasing and entering into contracts;
- "(22) providing advice and consent to the chief appraiser concerning the appointment of an agricultural appraisal advisory board and determining the number of members of that advisory board;
- "(23) adhering to laws concerning the preservation, microfilming, destruction, or other disposition of records; and
- "(24) adopting and implementing a policy for the temporary replacement of a member of an appraisal review board who violates ex parte communication requirements.

"Furthermore, I recognize that the board does not appraise property or review the value of individual properties. I acknowledge that tax rates and tax burdens are determined by applicable taxing jurisdictions, not the appraisal district board of directors."



Eric Crile



Eric has been a resident of Texas for 18 years. Prior to his arrival in Texas, he was raised in a small rural town in southwestern Pennsylvania. After graduating college, he decided to expand his horizons and moved to South Florida where he resided for 6 years before making his way to the great State of Texas. During the past 18 years he has lived almost exclusively in Tarrant County. This is where he met his wife, Jennifer. They were married in the summer of 2021. They are proud residents of the rapidly expanding Fort Worth/Alliance corridor. He has a beautiful stepdaughter, Jillian, who is a sophomore at Eaton High School. Eric and Jennifer welcomed their first child together, Quintyn, in May 2024. They are excited about the journey that lies ahead.

Eric has served the citizens of Dallas for the past 18 years as a firefighter and paramedic for Dallas Fire Rescue. Prior to becoming a firefighter, he worked for the Miami-Dade State Attorney's Office-Child Support Division enforcing court orders for child support. He looks forward to showing up every day for work and tackling the ever-changing tasks that await him.

Service to the citizens of Fort Worth is also paramount to Eric. As a member of the Crime Control and Prevention District, Partners with a Shared Mission-Emerging Partners, an advisory board to Fort Worth's Crime Control and Prevention District, Eric gives back to his community in a meaningful way by evaluating effective crime reduction strategies with strategic partners and allocating limited funds to achieve crime reduction goals.

On the ultimate level of local service, Eric serves on his HOA board for The Parks at Willow Ridge. He was recently re-elected to the board after taking a year off to focus on the birth of his son. During his previous service, Eric was able to engage community partners and strengthen the bonds between his community and those partners to ensure he and his neighbors were part of a thriving neighborhood.

Realizing that a successful community is the result of a robust public school system, Eric is a strong proponent of public education. Drawing on his own background and being a product of public education, he is a firm believer that education is responsible for raising the leaders of tomorrow, and too that end it must have full funding.

In his free time, he is an avid movie watcher as well as a member of the DFW Curling Club. As opportunities present themselves, Eric loves to travel. Not long ago he was able to cross off a bucket list item and traveled to Pamplona Spain where he participated in the

annual running of the bulls. His advice, if you ever get a chance to visit the San Fermin festival, do it! What an experience!

Eric believes in hard work and realizes that is what it will take to accomplish success at the appraisal district. He wants Tarrant County to be the best at all it does. Eric wants to help create an appraisal district that works for the Taxpayers, the Tax Entities, and the district itself.

Eric is a problem solver. He has spent the last 18 years solving problems in rapid succession while realizing that rapid success is the product of a thought-out and researched plan which takes time to develop and correct data to formulate. Eric kindly asks for your support for the Tarrant Appraisal District Board of Directors.

Sayeda Bilqees Syed

Colleyville TX

Cell: (817) 913-0474
E-mail: syed4tad@gmail.com

Experience:

- **Tarrant County Appraisal Review Board (TARB)**, Member (January 2019 – March 2021). Served as a full board member, conduct protest hearing between Tarrant Appraisal District (TAD) and property owners including residential, commercial and business personal property and Mineral accounts.
- **Flood Control Engineer**, Trinity Watershed Management, City of Dallas.
- **Executive Engineer**, Progressive Manufacturing Department, Hino Motors Limited, Pakistan.
- **Program Engineer**, Army vehicle project for United Nations.
- **Lecturer, Visiting Faculty Member**, Mechanical and Manufacturing Engineering Department, N.E.D. UET.

Education:

- **ME, Mechanical Engineering** (Specialization in Manufacturing Engineering); (2005) N.E.D. University of Engineering & Technology.
- **BE, Mechanical Engineering** (2002) N.E.D. University of Engineering & Technology.

Residence:

- Colleyville, TX 2013 ~ Present
- Fort Worth, TX 2009 ~ 2013
- Bedford, TX 2007 ~ 2009

Professional Association:

- Member, American Society of Mechanical Engineers (ASME), West Texas Division, since 2012.
- Member, Society of American Engineers (SAE) International, Since 2012.

Colleyville Community Volunteer Experience:

- Planning & Zoning Commission / Capital Improvement Advisory Committee (Sept 2019 ~ Present).
- Metroport Teen Court Advisory Board (Nov 2017 ~ Present).
- Architectural Review Commission (Feb 2018 ~ Nov 2020, Commission dissolved by Colleyville City Council)
- Zoning Board of Adjustment / Sign Board of Appeals (Oct 2018 ~ Oct 2019).

Personal Information:

Born in Pakistan, migrated to United States in 2007 and proudly became US Citizen in 2011. My husband of 18 years, New York native Dr. Adnan Syed, who is a Clinical Pharmacist, he moved to Texas in 2005. Our two children, 11 years old Son Senan Syed and 9 years old daughter Safa Syed are enrolled in Grapevine Colleyville ISD.

ACKNOWLEDGMENT OF DUTIES OF MEMBER OF TARRANT APPRAISAL DISTRICT (TAD) BOARD OF DIRECTORS (BOD)

According to Texas Property Tax Code Section 6.0302, an individual may not be appointed to an appointive position on the board of directors and may not file an application for a place on the ballot for an elective position on the board of directors of an appraisal district unless the individual has signed and submitted this acknowledgement to the Chief Appraiser.

I hereby acknowledge that I have read and understand the duties of a member of the board of directors of an appraisal district. I understand that the statutory responsibilities include:

- (1) establishing the appraisal district office;
- (2) hiring a chief appraiser;
- (3) adopting the appraisal district's annual operating budget after filing notice and holding a public hearing;
- (4) adopting a new budget if voting taxing units disapprove of the initial budget;
- (5) determining whether to remove members of the appraisal review board if the board of directors of the appraisal district is the appointing authority and potential grounds for removal arise;
- (6) notifying voting taxing units of any vacancy in an appointive position on the board and electing a replacement from submitted nominees;
- (7) appointing a person to fill a vacancy in an elective position on the board;
- (8) electing a chairman and a secretary of the board at the first meeting each year;
- (9) holding board meetings at least quarterly;
- (10) developing and implementing policies regarding reasonable access to the board;
- (11) preparing information describing the board's functions and complaint procedures and making that information available to the public and to participating taxing units;
- (12) notifying parties to a complaint filed with the board of the status of the complaint, unless otherwise provided;
- (13) in populous counties, appointing a taxpayer liaison officer and deputy taxpayer liaison officers;
- (14) annually evaluating the performance of the taxpayer liaison officer and any deputy taxpayer liaison officers, including reviewing the timeliness of complaint resolution;
- (15) referring matters investigated by a taxpayer liaison officer relating to the appraisal review board's conduct to the local administrative district judge with a recommendation;

- (16) developing a biennial written plan for the periodic reappraisal of all property in the appraisal district, filing notice and holding a public hearing on the plan, approving the plan, and distributing copies of the plan to participating taxing units and the comptroller;
- (17) making agreements with newly formed taxing units on an estimated budget allocation for that taxing unit;
- (18) having an annual financial audit prepared by an independent certified public accountant, delivering a copy of the audit to each voting taxing unit, and making the audit available for inspection at the appraisal district office;
- (19) designating the appraisal district depository biennially;
- (20) receiving resolutions from voting taxing units disapproving of board actions;
- (21) adhering to Local Government Code requirements for purchasing and entering into contracts;
- (22) providing advice and consent to the chief appraiser concerning the appointment of an agricultural appraisal advisory board and determining the number of members of that advisory board;
- (23) adhering to laws concerning the preservation, microfilming, destruction, or other disposition of records; and
- (24) adopting and implementing a policy for the temporary replacement of a member of an appraisal review board who violates ex-parte communication requirements.

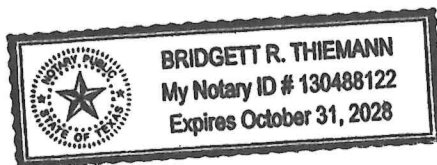
“Furthermore, I recognize that the board does not appraise property or review the value of individual properties. I acknowledge that tax rates and tax burdens are determined by applicable taxing jurisdictions, not the appraisal district board of directors.”

Bilqees

Board of Director Candidate/Nominee

Sayed Bilqees Syed

Printed Name of Board Candidate/Nominee



Bridgett Renee Thieman

Notary Signature

Bridgett Renee Thieman

Printed Name of Notary

TARRANT APPRAISAL DISTRICT

Calculation of Taxing Entity Votes for Appointment to Board of Directors

Per Section 6.03(d) of Texas Property Tax Code

School Districts:	Votes
Aledo ISD	2
Arlington ISD	160
Azle ISD	10
Birdville ISD	73
Burleson ISD	11
Carroll ISD	46
Castleberry ISD	6
Crowley ISD	52
Eagle Mountain/Saginaw ISD	74
Everman ISD	11
Fort Worth ISD	216
Godley ISD	0
Grapevine/Colleyville ISD	70
Hurst/Euless/Bedford ISD	71
Keller ISD	102
Kennedale ISD	9
Lake Worth ISD	8
Lewisville ISD	2
Mansfield ISD	82
Northwest ISD	61
White Settlement ISD	15
Total Schools	1,082
Cities:	
City of Arlington	91
City of Azle	3
City of Bedford	11
City of Benbrook	7
City of Blue Mound	1
City of Burleson	3
City of Colleyville	8
City of Crowley	5
City of Dalworthington Gardens	1
Edgecliff Village	1
City of Euless	12
City of Everman	1
City of Flower Mound	1
City of Forest Hill	3
City of Fort Worth	281

City of Grand Prairie	27
City of Grapevine	12
City of Haltom City	9
City of Haslet	2
City of Hurst	9
City of Keller	9
City of Kennedale	3
Town of Lakeside	0
City of Lake Worth	1
City of Mansfield	24
City of Newark	0
City of N. Richland Hills	16
Town of Pantego	1
City of Pelican Bay	0
City of Reno	0
City of Richland Hills	2
City of River Oaks	1
City of Roanoke	0
City of Saginaw	6
City of Sansom Park	1
City of Southlake	13
Town of Trophy Club	0
City of Watauga	5
Town of Westlake	2
City of Westover Hills	1
Westworth Village	1
City of White Settlement	4

Total Cities	577
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Other:

Tarrant County Conservation/Reclamation*	17
Tarrant County	198
Tarrant County College	126

Total Other	341
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Total All	2,000
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*Breakdown of Conservation/Reclamation Districts:

Far North Fort Worth MUD (1)
Karis MMD (0)
Live Oak Creek MUD (1)
Tarrant Regional Water District (12)
Trophy Club MUD (0)
Viridian MMD (3)



Joe Don Bobbitt
Executive Director
Chief Appraiser

October 22, 2025

Presiding Officer
Tarrant County Entity

RE: Ballot for Appointments to Board of Directors 4-year term (1/1/26 to 12/31/29) Section 5.13(d)

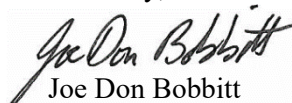
Dear Presiding Officer:

Following up on my September 2, 2025, letter regarding nominating candidates for appointment to Tarrant Appraisal District's Board of Directors, I prepared a ballot as required by the Texas Property Tax Code. That letter listed the number of votes for each conservation/reclamation district, school district, city, and county entity that is entitled to participate in the appointment process. The taxing units listed are not required to vote but, if they choose to do so, ***they may determine their votes only by a resolution adopted by the governing body and they must submit the resolution to me before December 15, 2025. Because the deadline falls on the weekend, statute permits acceptance through 11:59pm Monday, December 15th.*** The resolution and the completed ballot if you wish to include it should be sent by email to jwooddell@tad.org or by mail to Joe Don Bobbitt, Chief Appraiser, Tarrant Appraisal District, P. O. Box 185579, Fort Worth, Texas, 76181-0579. For your convenience, the ballot, the nominee biographies, the vote allocation, and other information can be accessed at <https://www.tad.org/board-appointment-process>. The remaining steps in the appointment process and schedule set out in the Property Tax Code may be summarized as follows:

Before December 15, 2025	Governing bodies of taxing units determine their votes by resolution and submit votes to Chief Appraiser (If your entity represents greater than 5% of vote, please see TX Prop. Tax Sect. 6.03 k-1)
Before December 31, 2025	Chief Appraiser counts votes, determines which two candidates received the most votes, and submits results to taxing units
January 1, 2026	New term begins
First 2026 TAD BOD Meeting	New members to be sworn in

If you have questions, please do not hesitate to call Julie Wooddell at 817.595.6006.

Sincerely,


Joe Don Bobbitt
Executive Director
Chief Appraiser

JDB:jw Enclosure (1)



2500 Handley Ederville Rd. Ft. Worth, TX 76118 817.284.0024



Presenter: Tom Muir, City Manager

Agenda Item: Consider any action on Resolution No. 2025-25 casting votes for the candidates for the Parker County Appraisal District Board of Directors

Background and Explanation:

On October 29, 2025, the Parker County Appraisal District (PCAD) sent letters to all taxing entities within Parker County advising them of the upcoming election for their Board of Directors. A copy of the letter including the list of candidates is attached.

The deadline to cast votes is December 15, 2025. If the Council chooses to cast any or all of the City's allotted fourteen (14) votes, Resolution No. 2025-25 will need to be approved and forwarded to PCAD.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

1. PCAD Letter
2. Resolution 2025-25



Troy Hanson, Chief Appraiser

October 29, 2025

RE: Official Ballot and Taxing Unit Voting Deadline

The next step in the election process is for the taxing units to cast their votes to fill the two (2) Board positions available for appointment. Enclosed is the official ballot for the Parker County Appraisal District Board of Directors. It includes all candidates who were officially nominated and have signed the Acknowledgment of Director's Duties, certifying their understanding of the responsibilities of serving on the Board.

In accordance with Section 6.03(k) of the Texas Property Tax Code, each voting taxing unit must:

1. Vote in an open meeting,
2. Record its vote by written resolution, and
3. Submit the resolution to the Chief Appraiser **before December 15, 2025.** *

Each taxing unit may cast all of its votes for a single candidate or distribute its votes among multiple candidates, provided the total number of votes cast does not exceed the number of votes allocated to that taxing unit. Votes may only be cast for individuals listed on the official ballot. Write-in candidates are not permitted, and any votes cast for individuals not listed on the official ballot will not be counted.

Please submit voting resolutions by email to thanson@parkercad.org. A sample resolution is enclosed for your convenience. Taxing units will be notified of the results of the election before December 31. If you have any questions about this process, please do not hesitate to contact me.

Respectfully,

A handwritten signature in black ink that reads "Troy Hanson". The signature is written in a cursive, flowing style.

Troy Hanson
Chief Appraiser

Section 6.03(k-1) of the Texas Property Tax Code requires that any taxing unit entitled to at least five percent of the total votes must determine its vote by resolution adopted at the first or second open meeting held after the Chief Appraiser delivers the ballot. This special procedural requirement applies to the following taxing units for this election: Aledo ISD, Azle ISD, Springtown ISD, Weatherford ISD, Parker County, Weatherford College.

PARKER COUNTY APPRAISAL DISTRICT

2026

OFFICIAL BALLOT

CANDIDATES

RICHARD BARRET

JOE WILKINSON

PARKER COUNTY APPRAISAL DISTRICT

2026

VOTING ENTITLEMENT

TAXING UNIT	NUMBER OF VOTES
ALEDO ISD	372
AZLE ISD	122
BROCK ISD	88
GARNER ISD	12
GRANBURY ISD	6
LIPAN ISD	4
MILLSAP ISD	40
MINERAL WELLS ISD	0
PEASTER ISD	50
PERRIN-WHITT ISD	4
POOLVILLE ISD	18
SPRINGTOWN ISD	112
WEATHERFORD ISD	402
CITY OF ALEDO	18
CITY OF AZLE	14
CITY OF FORT WORTH	26
CITY OF MILLSAP	0
CITY OF MINERAL WELLS	2
CITY OF RENO	8
CITY OF SANCTUARY	0
CITY OF SPRINGTOWN	12
CITY OF WEATHERFORD	96
CITY OF WILLOW PARK	22
PARKER COUNTY	418
WEATHERFORD COLLEGE	146

RESOLUTION No. 2025-25

**RESOLUTION ELECTING CANDIDATES FOR THE PARKER COUNTY
APPRAISAL DISTRICT BOARD OF DIRECTORS**

WHEREAS, an election is to be held whereby all taxing units of Parker County, Texas, entitled to vote will cast ballots for the election of the Board of Directors for the Parker County Appraisal District of Parker County, Texas for a term beginning January 1, 2026; and

WHEREAS, the _____ of Parker County is a taxing unit in said county and is entitled to cast votes in said election; and

NOW THEREFORE, BE IT RESOLVED by the _____ that the votes of said taxing unit be cast as follows:

CANDIDATE	VOTES CAST
RICHARD BARRET	
JOE WILKINSON	

BE IT HEREBY FURTHER RESOLVED, that the vote as stated above be certified to the Chief Appraiser of the Parker County Appraisal District, Parker County, Texas.

Passed this _____ day of _____, 2025.

Randa Goode, Mayor

ATTEST:

Yael Hoffman, City Secretary



Presenter: Kristen Pegues, Community & Marketing Specialist

Agenda Item: Consider any action on the Facade and Signage Improvement Program application for 450 W Main St.

Background and Explanation:

An applicant has submitted a grant request for \$1,285.47 for a new sign at 450 W Main St. This applicant requesting the grant is occupying a previously vacant building located across the street from City Hall. The sign will be made of durable painted aluminum. The applicant intends to proceed with the higher of the two (2) bids received, as the lower bid did not include the preferred material specification.

Board/Commission/Committee Recommendation:

N/A

Staff Recommendation:

Approve the grant request.

Attachments:

1. FSIP Application - Locke Construction

Facade and Signage Improvement Program Application

Please return completed application with necessary attachments and signature to City of Azle Economic Development Office, 505 W Main Street, Azle TX 76020 or mail to PO Box 1378 Azle, TX 76098. If you have any application questions, please contact the Economic Development Director at 817-444-7076.

Applicant Name	Date
Stephany Holder	
Business Name	
Locke Construction Services, LLC	
Mailing Address	
450 W Main St Azle, Tx 76020	
Contact Phone	
817-235-0786	
Email Address	
Stephany.Holder@LockeCS.com	
Building Owner (if different than applicant)	
Project Site/ Address	County
450 W Main St Azle, Tx 76020	Tarrant

Type of Work: (check all that apply)

Façade/Building Rehab ☐ Roofing ☐ Landscaping ☐
 Parking & Driveways ☐ Awnings ☐ Pedestrian Amenities ☐
 Signage ☒ Outdoor Seating/Patio ☐

Details of Planned Improvements relating Grant Request (attach additional information if necessary)

We would like to add an exterior sign
 with a new building signage.

How will this project benefit the community?

Adding a new exterior sign will benefit the City by improving visibility, guiding visitors more effectively, enhancing safety, and creating a more welcoming & professional appearance that reflects positively on the community.

General Project Expenditures	Total Estimated Costs	50% Grant Requested
Façade/Building Rehab		
Roofing		
Landscaping		
Parking/Driveways		
Awnings		
Pedestrian Amenities		
Outdoor Seating/Patio		
Total		

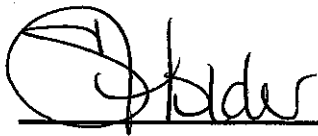
Total General Project grant request may not exceed 50% of TOTAL COST up to \$10,000

Signage Project Expenditures	Total Estimated Costs	50% Grant Requested
Signage	\$2570.94	\$1285.47
Total		

Total Signage Project grant request may not exceed 50% of TOTAL COST up to \$5,000

Request Total	\$1285.47
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* Attach with final design drawings and photographs of building's exterior Façade.



Applicant Signature

10-3-2025

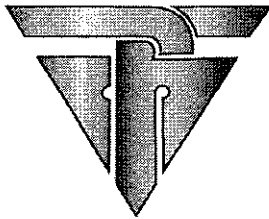
Date



Property Owner Signature

10-6-2025

Date



PLASMA FABWORKS

6840 Midway Rd
Springtown TX 76082
Phone: 866-762-9364

Estimate

DATE 9/12/2025
INVOICE #

BILL TO

Locke Construction

DESCRIPTION	UNIT \$	QTY	TAXED	AMOUNT
Exterior Sign	1,400.00	1	x	1,400.00
-36"x96"				-
Black and white				-
Installation	500.00	1		500.00
				-
				-
				-
				-
				-

Subtotal \$ 1,900.00
Taxable \$ 1,400.00
Tax rate 8.250%
Tax due \$ 115.50
Paid
Total \$ 2,015.50

OTHER COMMENTS

Make all checks payable to
Plasma Fabworks, LLC

If you have any questions about this invoice, please contact
866-762-9364

Thank You For Your Business!



Galaxy Signs LLC
4208 Stone Hollow Way
Euless, TX 76040

Contact - Gary Bandy
(682) 252-6421

Locke Construction Services
450 W Main Street
Azle, TX 76020

10.3.2025
Invoice 0056

Contact: Luke Harrison (COO)
(817) 727-3799
Luke.Harrison@Lockecs.com

Project Description:

Fabricate and install exterior non-lit pan sign per Galaxy rendering (Locke Construction – Sign Rendering – 9.18.25 rfs.pdf)

- Manufacture and install sign as shown – non-lit cabinet sign.
- Door vinyls (if requested)

Project Price:	\$2,375.00
Texas State Sales Tax	\$ 195.94
Total Price:	\$2,570.94

Down payment due (50 percent) – \$1,285.47
Remaining balance due upon installation – \$1,285.47

Zelle is preferred for payment – please send to phone number (682) 252-6421 or email address sales@galaxysignstx.com. Checks can be made payable to **Galaxy Signs LLC**. Credit cards accepted with a 3.5% service fee added.

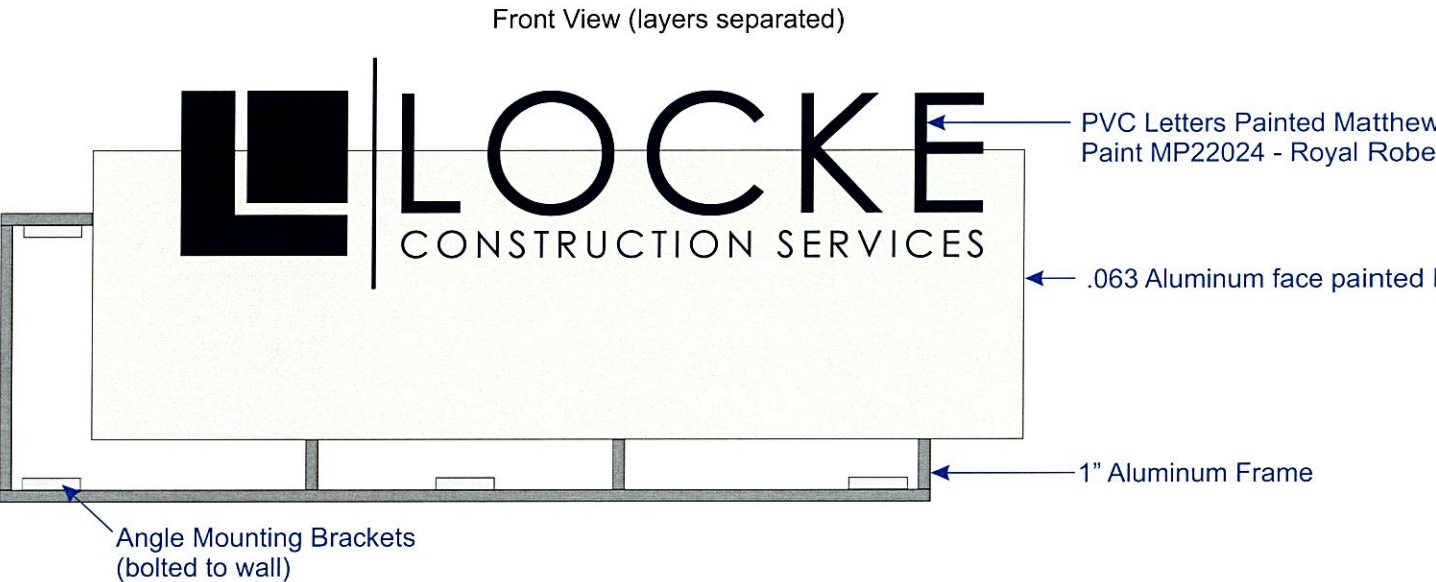
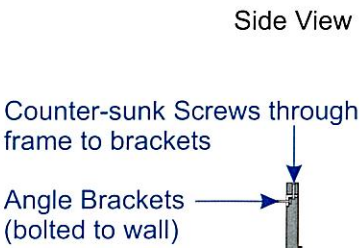
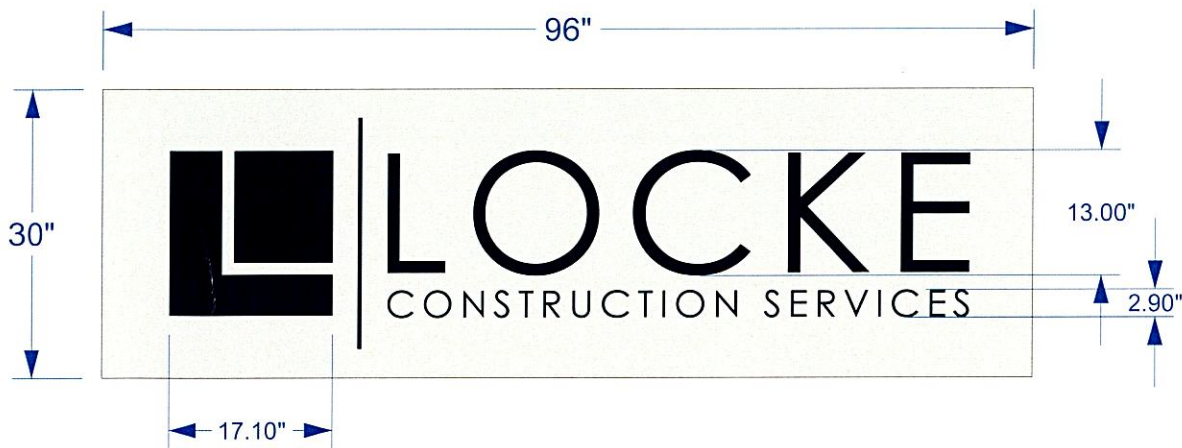
Terms and Conditions:

Transaction Details: Signs projects are built as depicted in the supplied renderings and as agreed by the client; changes or alterations after the sale is agreed are subject to price changes. Quoted price includes Texas State Sales tax as noted unless tax exempt form is received and processed. Unless noted otherwise, city sign permit fees are not included and will be billed on final invoice at actual cost. Pricing may be subject to change if additional work is required due to unforeseen conditions such as hidden damage or lack of access. Sign projects require a 50 percent down payment prior to work beginning, with the balance due upon installation. The down-payment is not fully refundable once the project has been started; the refund amount is subject to cover permit acquisition fees, design fees, materials, fabrication labor and other paid expenses.

Electrical Sign Install: Customer is responsible for providing a clearly marked and functioning electrical circuit outlet located within six feet of the sign installation area. Per TDLR regulations, sign companies are only allowed to tie into the designated electrical circuit within 6 feet of the sign. If the electrical circuit is not in working condition at the time of installation, the customer will be responsible for contacting an electrician to complete the circuit and tie-in the sign. The use of sign timers in the sign circuit is highly recommended and is the responsibility of the customer.

Warranty: Electrical signs are given a warranty period as detailed in the initial proposal email. The warranty covers material defects in the materials or fabrication. Damage caused by human action (such as accidents or vandalism) or acts of God (typically weather such as lightning or storm damage) are not covered by the warranty.

Non-Lit Dimensional Letter Sign



Fabrication: Non-Lit Dimensional Letter Sign
QUANTITY 1

- 1" aluminum Frame with an .063 aluminum face - painted Matthews Paint MP7922 "Blue Veil"
- Logo/ Letters router cut from 1/4" acrylic - painted Matthews Paint MP22024 - Royal Robe, mounted to face with VHB tape and silicon
- Angle brackets bolted to wall with toggle bolts; sign mounted to brackets with countersunk screws (top and bottom)
- Attach signs with non-corrosive fasteners; seal all penetrations



Contact - Gary Bandy
gary@galaxysignstx.com
(682) 252-6421

Client | Locke Construction Sevices
Project | Building Signage
Project Address | 450 W. Main Street
Rev 3 - 9.19.25 Azle, TX 76020

*Client is responsible for providing electrical power within 6 feet of sign location.
Rendering is an approximation, intended for placement purposes only - actual installation details may vary.
Drawings are the exclusive property of owner and not for distribution.*





Presenter: David Hawkins, Director of Planning and Development

Agenda Item: Consider any action on Ordinance No. 2025-19 regarding a request to vacate and abandon certain portions of the street right-of-way of Skinner Drive in the City of Azle, Texas.

Background and Explanation:

The street right-of-way for Skinner Drive was dedicated to the City by a separate deed that was filed with Tarrant County on December 21, 1961, under Deed Record Vol. 3632, Pages 135-136. This deed also dedicated the R.O.W. for Kona Drive as a public street. Since its dedication, Skinner Drive was never built and has been maintained by the adjacent property owners over the years. The property owner at 4 Kona Drive is requesting the City to vacate and abandon the entire R.O.W. for Skinner Drive which runs adjacent to this property and several others.



There are not any water, sewer or other utilities located within the R.O.W. and this street is not shown on the City's Master Thoroughfare Plan. Currently, no residential properties use Skinner Drive

for access to their properties. If this R.O.W. abandonment request is approved by the Council, the property owner(s) will be able to replat their properties to absorb the vacated R.O.W.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

Staff recommends approval of this street R.O.W. vacation request.

Attachments:

1. Ordinance No. 2025-19
2. Exhibit A - Deed Record Vol. 3632 Pg. 135-136 - Skinner Drive Dedication 12.21.1961
3. Skinner Dr. R.O.W. Vacation - Location Map

ORDINANCE NO. 2025-19

AN ORDINANCE VACATING AND ABANDONING CERTAIN PORTIONS OF THE STREET RIGHT-OF-WAY OF SKINNER DRIVE IN THE CITY OF AZLE, TEXAS, DECLARING THAT THE PROPERTY IS UNNECESSARY FOR USE BY THE PUBLIC; AUTHORIZING THE MAYOR TO EXECUTE A QUITCLAIM DEED RELEASING PUBLIC OWNERSHIP INTEREST AND CONTROL OF SUCH RIGHT-OF-WAY; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Azle, Texas, is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and; and

WHEREAS, the City Council after careful study and consideration, has determined that certain portions of the street right-of-way of Skinner Drive, as more particularly described below, are not being used by, nor useful or convenient to the public in general; therefore, it constitutes a public charge without a corresponding public benefit, and the public would be better served and benefited by its vacation and abandonment; and

WHEREAS, in order to remove any question as to the continued interest or ownership by the public in said right-of-way, the City desires to execute a quitclaim deed releasing all title, ownership and control in said right-of-way to the owner or owners of the abutting property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AZLE, TEXAS THAT:

SECTION 1.

The following portions of street right-of-way are hereby vacated and abandoned as public property:

that portion of Skinner Drive as more specifically described and shown on Exhibit A attached to and incorporated in this ordinance for all purposes.

These portions of street right-of-way are not being used by, nor useful or convenient to the public in general. It constitutes a public charge without a corresponding benefit, and the public would be better served and benefited by its vacation and abandonment.

SECTION 2.

The Mayor of the City of Azle, Texas, is hereby authorized and empowered to execute a quitclaim deed releasing all claims to title, ownership, or control of the street right-of-way described in Exhibit A, to the owner or owners of the abutting property on behalf of the City.

SECTION 3.

A copy of the quitclaim deed shall be presented for filing with the County Clerk of Tarrant County, Texas by the office of the City Secretary.

SECTION 4.

It is hereby declared to be the intention of the city council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared invalid by the valid judgment or decree of any court of competent jurisdiction, the invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since it would have been enacted by the City Council without the incorporation in this ordinance of invalid phrase, clause, sentence, paragraph or section.

SECTION 5.

This Ordinance shall be in full force and effect from and after its passage, and it is so ordained.

AND IT IS SO ORDAINED.

DULY PASSED AND APPROVED by the City Council of the City of Azle, Texas, on November 18, 2025.

Randa Goode, Mayor
ATTEST:

Yael Hoffman, City Secretary

APPROVED AS TO FORM:

Andrea Russell, City Attorney

DEED RECORD VOLUME 3632

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WHEREAS, I, the said James J. Ingle Substitute Trustee, did, between the hours of ten o'clock a. m. and four o'clock p. m. on the date for which said sale was advertised, offer the said land and premises for sale at public auction at the courthouse door of said county; and

WHEREAS, at said sale T. J. Bettles Company bid for said land and premises the sum of \$ 7,000.00, cash, which was the highest and best bid offered therefor; whereupon said land and premises were knocked off and sold for said sum to the said T. J. Bettles Company

in accordance with the terms and provisions of said deed of trust:

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS: That I, James J. Ingle Substitute Trustee, named and appointed under the terms of said deed of trust, acting herein under and by virtue of the power conferred upon me by the said deed of trust, and in accordance with the laws of the State of Texas, for and in consideration of the sum bid as aforesaid, which amount has been applied in accordance with the terms of said deed of trust on the indebtedness secured by it, do hereby bargain, sell and convey unto T. J. Bettles Company

the said hereinbefore described land and premises, together with all and singular the rights, members and appurtenances to the same in anywise belonging.

TO HAVE AND TO HOLD the said property unto the said T. J. Bettles Company its successors and assigns, forever, in fee simple, and I, the said James J. Ingle Substitute Trustee, acting in the capacity and manner aforesaid, by virtue of the power vested in me under the terms of said deed of trust, do hereby bind and obligate the said mortgagor (s), his, (their) heirs, assigns, executors and administrators to warrant and forever defend all and singular the right and title to said property unto the said T. J. Bettles Company its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

WITNESS my hand this the 5th day of December, 19 61

James J. Ingle, Substitute Trustee

THE STATE OF TEXAS
COUNTY OF TARRANT

BEFORE ME the undersigned authority, on this day personally appeared James J. Ingle Substitute Trustee known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purpose and consideration therein expressed and in the capacity therein stated.

GIVEN under my hand and seal of office, this the 5th day of December, 19 61
(Seal) Notary Public in and for Tarrant County, Texas

Filed for Record DEC 21 1961 at 9:11 A. M;

And Recorded DEC 21 1961 at 1:17 P. M.

Instrument No. 83929 MELVIN "MEL" FAULK, County Clerk.
Tarrant County, Texas

By [Signature] Deputy

THE STATE OF TEXAS
COUNTY OF TARRANT

WE, JOHN G. SKINNER and wife, BETH K. SKINNER, owners of the following described tracts located in Azle, Tarrant County, Texas, hereby dedicate the same to the Public as streets.

We dedicate to the public the following described tract to be known as SKINNER DRIVE:

Being a part of Section 37 M.E.P. & P. RAILROAD COMPANY SURVEY, Abstract #1142, situated in Tarrant County, Texas, said tract being commonly known as Skinner Lane, and more particularly described by metes and bounds as follows: BEGINNING at a point in the W. line of Kimbrough Road, said point being N. 340.0 feet & W. 30.5 feet from the N.E. corner of Tract #13; THENCE S. 89 degrees 16 minutes W. 558.2 feet to the N.W. corner of Tract #9; THENCE N. 0 degrees 52 minutes E. 60.0 feet to the S.W. corner of Tract #14; THENCE N. 89 degrees 16 minutes E. 557.4 feet to the S.E. corner of Tract #18; THENCE South 60.0 feet to the point of beginning.

We dedicate to the Public the following described tract to be known as KONA DRIVE:

Being a part of Section 37 M.E.P. & P. Railroad Company Survey, Abstract #1142, situated in Tarrant County, Texas, said tract being commonly known as Kona Drive, and more particularly described by metes and bounds as follows:

BEGINNING at a point 50 feet N. & S. 89 degrees 16 minutes W. 592.6

Exhibit "A"

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BEGINNING at a point 50 feet N & S 89 degrees 16 minutes W 592.6 feet from the N.E. corner of the Wilson & Scruggs Survey, said point being in the N. line of Dunaway Lane and the S.W. corner of Tract #5;
 THENCE S. 89 degrees 16 minutes W. 56.0 feet;
 THENCE N. 0 degrees 44 minutes W. 490.0 feet;
 THENCE N. 89 degrees 16 minutes E. 60.0 feet to the N.W. corner Tract #14;
 THENCE S. 0 degrees 52 minutes W. 200.0 feet to the N.W. corner Tract #9;
 THENCE S. 2 degrees 28 minutes W. 140.1 feet to the S.W. corner of Tract #9;
 THENCE S. 0 degrees 44 minutes E. 150.0 feet to the point of beginning.

John G. Skinner
 John G. Skinner

Beth K. Skinner
 Beth K. Skinner

THE STATE OF TEXAS

COUNTY OF TARRANT

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared JOHN G. SKINNER and wife, BETH K. SKINNER, both known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they each executed the same for the purposes and consideration therein expressed, and the said BETH K. SKINNER, wife of the said JOHN G. SKINNER, having been examined by me privily and apart from her husband, and having the same fully explained to her, she, the said BETH K. SKINNER, acknowledged such instrument to be her act and deed, and she declared that she had willingly signed the same for the purposes and consideration therein expressed, and that she did not wish to retract it.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 21st day of Dec, 1961.

C. B. Corditt
 Notary Public, Tarrant County, Texas

Filed for Record

DEC 21 1961

at 9:41 A M;

And Recorded

DEC 21 1961

at 1:30 P M.

Instrument No.

83929

MELVIN "MEL" FAULK, County Clerk.

Tarrant County, Texas

By

A. Houtz

Deputy





Presenter: Tom Muir, City Manager
Agenda Item: Ideal Impact Energy Savings Project

Background and Explanation:

The City entered into a contract with Ideal Impact, Inc. to reduce HVAC energy costs in May of 2024. Prior to entering into the contract, the City was spending approximately \$109,000 annually on electricity for City Hall, the Police Station, and the Library (Fire Station, Animal Control and other City facilities do not use enough electricity with HVAC usage to achieve savings). At the time of the contract, Ideal Impact, Inc. estimated the City could reduce electricity billing by approximately \$40,000 annually by implementing the project. Ideal Impact invoices the City quarterly for the equipment and services (approximately 80% of the savings) until the project costs are paid (\$139,213), at which time the invoicing will cease, and the City will retain all savings.

City Council requested a review and update of this project at the October 21, 2025 meeting. A representative from Ideal Impact, Inc. will present a project update at the meeting during this agenda item.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

None



Presenter: David Hawkins, Director of Planning and Development

Agenda Item: Downtown Turnback Feasibility Analysis

Background and Explanation:

The Downtown Turnback Feasibility Analysis project is one of several initiatives stemming from the 2045 Comprehensive Master Plan which was adopted in October of 2024. This project, along with the TxDOT Transportation Alternatives (TA) Program (bicycle and pedestrian infrastructure throughout the City with an enhanced focus Downtown), and upcoming Downtown Re-Zoning are all focused on the next steps to re-develop the Azle Downtown District in accordance with the new Downtown Master Plan. The City contracted with Catalyst and Kimley-Horn for the Downtown Turnback Feasibility Analysis and representatives from these firms will be presenting on the possibilities and options pertaining to Main Street and Downtown. Attached to this agenda item is a copy of the presentation.

Financial Impact: This project was funded by the MDD as part of the FY24-25 budget.

Board/Commission/Committee Recommendation:

N/A

Staff Recommendation:

Staff will be seeking guidance from the City Council on which direction to proceed forward with. If additional time is needed, this agenda item can be tabled to a future meeting.

Attachments:

1. 25-11-18 Azle Turnback Analysis - Council Brief RevisedFNL



Main Street Turnback Analysis Summary

City of Azle
November 18, 2025

PURPOSE

Downtown development is impacted due to TxDOT standards on Main Street and existing conditions.

Scope:

Explore the feasibility and implications of pursuing a turnback for Main Street.

This includes evaluating

- Financial responsibilities
- Operational advantages
- Design flexibility
- Long-term community impact



PROCESS

A multi-faceted approach was used to evaluate the future of Main Street and the potential roadway turnback from TxDOT to the City:

- Staff Workshop & Tour
- Existing Conditions Assessment
- Scenarios and Analysis
 - TxDOT-controlled "As Is Scenario"
 - Azle-controlled "Upgraded Scenario"



Staff Workshop & Scenario Creation

EXISTING CONDITIONS

Issues

- Parking (currently off-street)
- Unsafe crossings
- Traffic conflicts
- Lack of public and private investment in the corridor
- Limited connections



GUIDING PRINCIPLES

- **Safety:** Develop a thoroughfare network that prioritizes the safety of all users.
- **Multi-modal focused design:** Ensure the roadway network contributes to a high quality of life and balances the needs of all modes of transportation.
- **Coordination with future land use plan:** Ground the development of the roadway network in local policy to further community goals and achieve desired land uses.
- **Quality and innovation in the network:** Invest in forward-thinking design and maintenance solutions to ensure a high-quality thoroughfare network.

PROPOSED ENHANCEMENTS

Parking

- On-street parking to accommodate more programming

Intersection Improvements

- Roundabouts at key intersections
- Safer crossings

System Modifications

- Existing three lanes creates flexibility for design options
- Median allows for increased landscaping and pedestrian refuge



PROPOSED ENHANCEMENTS

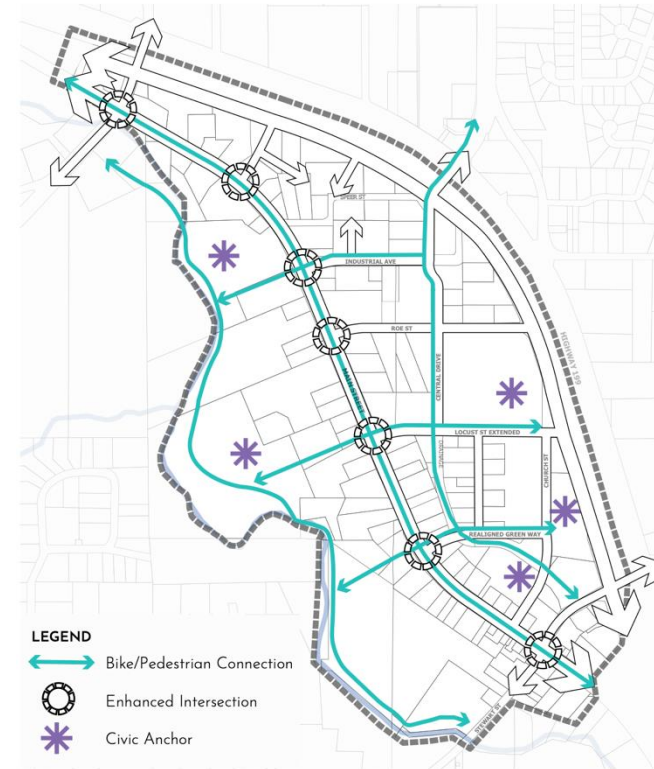
Multimodal Improvements

- Trails – connect public spaces
- Roads – stronger public realm

Proposed Pedestrian Crossings

- Industrial Avenue
- Locust Street
- Green Way (potential extension west to Main Street)

MAP 5.8 | BIKE AND PEDESTRIAN NETWORK



SCENARIO COMPARISON (PROS)

As Is (without Turnback)

- State funding and resources (design & construction funding)
- Long-term sustainability (maintenance and improvements) driven by TxDOT
- Standardized and predictable design

Maintenance Agreement with TxDOT

- City avoids large capital costs (pavement management and reconstruction)
- Benefits of State funding
- Shared maintenance responsibility

Upgraded (Turnback)

- Retain full control over design standards
- Better integrate land use planning that reflect community values (like multi-modal infrastructure)
- Address private development needs
- Enhance visual identity and economic potential

SCENARIO COMPARISON (CONS)

As Is (without Turnback)

- Limited local control (design flexibility, landscaping, etc.)
- Longer project timelines
- Competing priorities
- Inability to fully activate land use planning with private development

Maintenance Agreement with TxDOT

- TxDOT still owns the roadway and controls design standards, materials, and project priorities.
- Limited Flexibility for redevelopment or streetscape projects
- Slower implementation

Upgraded (Turnback)

- Cost of ownership & maintenance
- Variable standards and design consistency can vary
- Reduced regional integration (limited opportunities for state and federal support)
- Facility management

DEVELOPMENT POTENTIAL

Total Concept Program

- 563 units of additional urban residential
- 60 units of infill residential
- 459,854 SF of retail
- 78,037 SF of office
- 43,837 SF hotel



DEVELOPMENT CHARACTER

North Gateway Zone



DEVELOPMENT CHARACTER

Civic Cores (North & South) Zone



DEVELOPMENT CHARACTER

South Gateway Zone



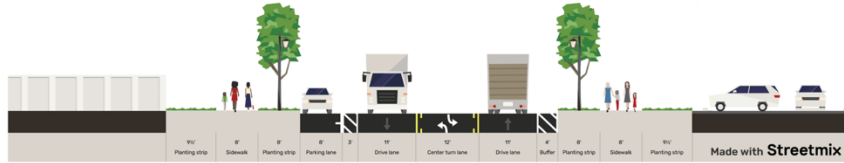
STREET SECTIONS

- **North Gateway Zone (Azle Hwy to Speer Ave):**
 - 4U configuration
 - Center turn lane
 - Parking on west side of street
- **Civic Core – North Zone (Speer Ave to Roe St) & South Gateway Zone (Stewart St to SE Pkwy):**
 - 4D configuration
 - Landscaped median
 - Parallel parking on both sides of the street
- **Civic Core – South Zone (Roe St to Stewart St):**
 - 4D configuration
 - Landscaped median
 - Angled parking on both sides of the street

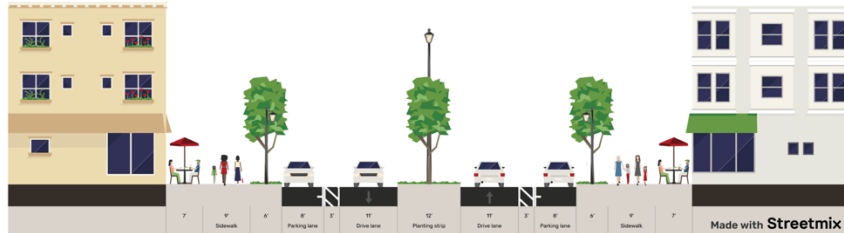


CROSS SECTIONS

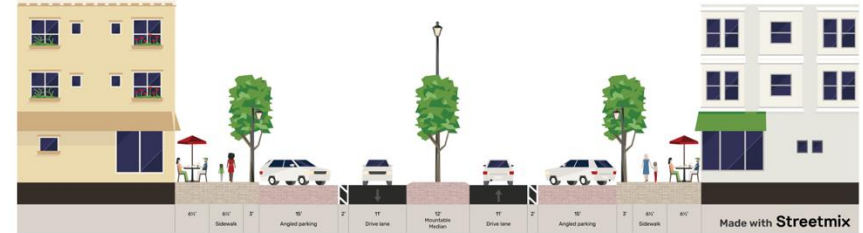
NORTH GATEWAY ZONE: 12' CENTER TURN LANE WITH PARALLEL PARKING



CIVIC CORE (NORTH) ZONE & SOUTH GATEWAY ZONE: 12' MEDIAN WITH PARALLEL PARKING



CIVIC CORE (SOUTH) ZONE: 12' MEDIAN WITH ANGLE PARKING



ANALYSIS –

AS IS (WITHOUT TURNBACK)

Year	Revenues	Costs	Difference
Year 1	\$178,510	\$-	\$178,510
Year 5	\$450,802	\$-	\$450,802
Year 10	\$450,802	\$-	\$450,802
Year 15	\$450,802	\$-	\$450,802
Year 20	\$450,802	\$-	\$450,802
Total Over 20 Years	\$8,530,361	\$-	\$8,530,361

UPGRADED (WITH TURNBACK)

Year	Revenues	Costs	Difference
Year 1	\$985,283	\$2,240,303	\$(1,255,021)
Year 5	\$2,991,027	\$2,240,303	\$750,724
Year 10	\$4,511,618	\$2,240,303	\$2,271,315
Year 15	\$4,511,618	\$2,240,303	\$2,271,315
Year 20	\$4,511,618	\$2,240,303	\$2,271,315
Total Over 20 Years	\$75,352,270	\$44,806,070	\$30,546,200

MAINTENANCE AGREEMENT WITH TxDOT OPTION*

Meetings with TxDOT will be required to understand the level and responsibility of costs associated with; sidewalks, parking areas, paving, decorative streetlights, landscaping, intersection poles and signage, etc.

OPCC's for Upgraded Turnback

Roadway Corridor Projects	Cost
Zone 1: Azle Hwy to Speer Ave	\$ 4,970,000
Zone 2: Speer Ave to Roe St; Stewart St to SE Pkwy St	\$10,350,000
Zone 3: Roe St to Stewart St	\$18,850,000
<i>Subtotal</i>	<i>\$34,170,000</i>
Roundabout	Cost
Roundabout Option A (Single-Lane)	\$1,440,000
Roundabout Option B (Multi-Lane)	\$3,000,000

Total with Roundabout Option A: \$35,610,000

Total with Roundabout Option B: \$37,170,000

OPTIONS MOVING FORWARD

Continue with “As Is” Scenario

- This option would continue to let the Main Street function as currently designed and maintained.

Maintenance Agreement with TxDOT

- This option would allow for partial reconfiguration of the roadway, without taking on full ownership and maintenance responsibilities associated with the Turnback.

Pursue Upgraded Scenario (Turnback Main Street)

- This option would allow the City to take over the roadway and associated maintenance until ready for design/reconstruction.

Case Study: Roanoke



NEXT STEPS FOR EACH SCENARIO

Continue with “As Is” Scenario

- Sit tight!

Maintenance Agreement with TxDOT

- Pursue conceptual design through TxDOT Transportation Alternatives call for projects
- Coordinate design with TxDOT RDM

Pursue Upgraded Scenario (Turnback Main Street)

- Explore regional funding opportunities (like NCTCOG sustainable grant program)
- Coordinate with TxDOT
- Design and phase improvements before taking over Main Street



Discussion



Main Street Turnback Analysis Summary

City of Azle
November 18, 2025



Presenter: Kyle Culwell, Parks Superintendent

Agenda Item: Shade Structures

Background and Explanation:

The FY2025-26 budget included the cost of installing shade structures over each of the picnic tables in the beach area of Shady Grove Park and over the ball field bleachers at Shady Grove Park. Staff is seeking Council direction regarding what type of shade structures the Council envisions.

Shady Grove Park Beach Area: Cloth/fabric covers (similar to the existing shades at Central Park) are visually appealing but will not last as long as metal shade structures. The metal shade structures (estimated cost \$77,000) are considerably less expensive than the cloth/fabric covers (estimated cost \$182,000). In addition, the estimated cost for three (3) additional picnic tables, pedestal grills and concrete pads is approximately \$15,000. Funding in the amount of \$92,000 for the beach area shade improvements at Shady Grove Park is included in the FY2025-26 budget.

Shady Grove Park Ballfield Bleacher Covers: The estimated cost for six (6) metal shade structures over the bleachers is approximately \$100,000. The estimated cost for the cloth/fabric shade covers is approximately \$155,000. Funding in the amount of \$182,000 was included in the FY2025-26 budget for the ball field bleacher shade covers.

Board/Commission/Committee Recommendation:

N/A

Staff Recommendation:

N/A

Attachments:

None