



**City of Azle  
Regular Agenda  
Beautification Board**

505 W. Main Street  
Azle, Texas 76020

---

**October 9, 2025**

**6:00 PM**

**Large Conference Room**

---

**CALL TO ORDER**

**CITIZEN PARTICIPATION**

**ACTION ITEMS**

1. Consider any action on the September 11, 2025 Beautification Board meeting minutes.  
**Yael Hoffman, City Secretary**

**DISCUSSION ITEMS**

2. Projects  
**Tom Muir, City Manager**
3. Strategic Plan  
**Amber Beard, Assistant City Manager**
4. Meeting Dates and Times  
**Amber Beard, Assistant City Manager**
5. Budget  
**Tom Muir, City Manager**

**ADJOURNMENT**

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on 10-03-2025, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.

**Yael Hoffman, TRMC MMC  
City Secretary**

*This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete Beautification Board agenda packet is available for review at the City Secretary's Office and on our website [www.cityofazle.org](http://www.cityofazle.org).*



---

**Presenter:** Yael Hoffman, City Secretary

**Agenda Item:** Consider any action on the September 11, 2025 Beautification Board meeting minutes.

---

**Background and Explanation:**

Procedural.

**Board/Commission/Committee Recommendation:**

**Staff Recommendation:**

**Attachments:**

1. Minutes 09-11-2025



**MINUTES**  
**Regular**  
**Azle Beautification Board**

505 W. Main Street  
Azle, Texas 76020

---

**September 11, 2025**

**6:00 PM**

**Community Room**

---

**CALL TO ORDER**

ViceChair Shadi Sutton called the meeting to order at 6:05 PM.

**Members Present:**

Shadi Sutton - Vice Chair  
Stacy Peek - Place 2  
Randa Goode - Place 4  
Tiffany Nelson - Place 5  
Ryan Nelson - Place 7

**Members Absent:**

Aspen Castanda - Place 5  
Alan Burndrett - Place 6  
Ryan Nelson - Place 7

**Staff Present:**

Tom Muir	City Manager
Amber Beard	Assistant City Manager
Yael Hoffman	City Secretary

**CITIZEN PARTICIPATION**

None

**ACTION ITEMS**

**1. Consider and take action on the August 14, 2025 Beautification Board Minutes.**

Boardmember Goode moved to to approve the August 14, 2025 Beautification Board Minutes, as presented. Boardmember Nelson seconded the motion.

Yes: (4) Shadi Sutton, Tiffany Nelson, Stacy Peek, Randa Goode

**2. Consider and take action on the Beautification Board Bylaws**

Vice Chair Shadi Sutton recognized Assistant City Manager Amber Beard, who presented the final draft of the Beautification Board bylaws. Ms. Beard noted that the requested changes from the last meeting had been incorporated and that the document was now ready for the Board's approval. The board requested a change in the ordinance to allow up to one high school student.

Boardmember Peek moved to approve the Beautification Board Bylaws as presented. Boardmember Goode seconded the motion.

Yes: (4) Shadi Sutton, Tiffany Nelson, Stacy Peek, Randa Goode

**DISCUSSION ITEMS**

### 3. Mural project

Assistant City Manager Amber Beard reported that the mural on Main Street is currently in progress and is expected to be completed today or tomorrow. She added that she is exploring additional locations for future murals. One site under consideration is the Dollar General store building, and staff will be contacting the property owner to determine their interest in allowing a mural at that location.

### ADJOURNMENT

Vice Chair Sutton adjourned the meeting at 6:30 PM

\_\_\_\_\_  
Alan Brundrett, Chairperson

Attest:

\_\_\_\_\_  
Yael Hoffman, City Secretary



---

**Presenter:** Tom Muir, City Manager

**Agenda Item:** Projects

---

**Background and Explanation:**

Discuss Beautification Board projects throughout the city.

**Board/Commission/Committee Recommendation:**

N/A.

**Staff Recommendation:**

N/A.

**Attachments:**

None



---

**Presenter:** Amber Beard, Assistant City Manager

**Agenda Item:** Strategic Plan

---

**Background and Explanation:**

The Beautification Board desires to become an affiliate of Keep Texas Beautiful. One of the steps in becoming an affiliate is the development of an annual strategic plan for the first year of affiliation. The strategic plan will be discussed at the meeting.

**Board/Commission/Committee Recommendation:**

N/A.

**Staff Recommendation:**

N/A.

**Attachments:**

None



---

**Presenter:** Amber Beard, Assistant City Manager

**Agenda Item:** Meeting Dates and Times

---

**Background and Explanation:**

Discussion regarding Beautification Board meeting dates and times.

**Board/Commission/Committee Recommendation:**

N/A

**Staff Recommendation:**

N/A

**Attachments:**

None



---

**Presenter:** Tom Muir, City Manager

**Agenda Item:** Budget

---

**Background and Explanation:**

Discuss and review the Beautification Board budget.

**Board/Commission/Committee Recommendation:**

N/A

**Staff Recommendation:**

N/A

**Attachments:**

1. Beautification Board Budget
2. Page from FY 2026 Adopted Budget Report

<b>REVENUE</b>		<b>Approved</b>
		<b>FY2025-26</b>
<b>20-900-4331</b>	<b>Grants - Keep Azle Beautiful</b>	
	TxDOT FY26 Green Ribbon Project Grant	\$ 400,000
<b>20-700-4661</b>	<b>Donations - Keep Azle Beautiful</b>	\$ -
<b>REVENUE TOTAL</b>		<b>\$ 400,000</b>
<b>EXPENSES</b>		
<b>20-687-5198</b>	<b>Keep Azle Beautiful - Expenditures</b>	
	Promotional/Marketing Supplies	\$ 1,000
	FY26 Green Ribbon Project Design Services	\$ 47,000
	Community Clean-Up Event	\$ 2,000
	Seeds/Plants	\$ 300
	Event Supplies (gloves, trash bags etc.)	\$ 2,000
	HYW 199 & FM 730 N Powerwashing	\$ 20,000
	FY26 Green Ribbon Project Construction	\$ 400,000
<b>EXPENSES TOTAL</b>		<b>\$ 472,300</b>

**Budget Report**

**For Fiscal: 2025-2026 Period Ending: 10/31/2025**

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 17 - HOTEL/MOTEL TAX FUND</b>							
<b>Revenue</b>							
<a href="#">17-100-4035</a>	HOTEL MOTEL TAX	30,000.00	30,000.00	0.00	0.00	-30,000.00	100.00 %
<a href="#">17-600-4501</a>	INTEREST INCOME	13,000.00	13,000.00	0.00	0.00	-13,000.00	100.00 %
	<b>Revenue Total:</b>	<b>43,000.00</b>	<b>43,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-43,000.00</b>	<b>100.00%</b>
	<b>Fund: 17 - HOTEL/MOTEL TAX FUND Total:</b>	<b>43,000.00</b>	<b>43,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-43,000.00</b>	<b>100.00%</b>
<b>Fund: 18 - CABLE PEG FEE FUND</b>							
<b>Revenue</b>							
<a href="#">18-100-4026</a>	FRANCHISE TAX-PEG FEES	16,500.00	16,500.00	0.00	0.00	-16,500.00	100.00 %
<a href="#">18-600-4501</a>	INTEREST INCOME	200.00	200.00	0.00	0.00	-200.00	100.00 %
	<b>Revenue Total:</b>	<b>16,700.00</b>	<b>16,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-16,700.00</b>	<b>100.00%</b>
	<b>Fund: 18 - CABLE PEG FEE FUND Total:</b>	<b>16,700.00</b>	<b>16,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-16,700.00</b>	<b>100.00%</b>
<b>Fund: 20 - MUNICIPAL DEVELOPMENT</b>							
<b>Revenue</b>							
<a href="#">20-100-4015</a>	SALES & USE TAX	1,065,444.06	1,065,444.06	0.00	0.00	-1,065,444.06	100.00 %
<a href="#">20-600-4501</a>	INTEREST INCOME	150,000.00	150,000.00	0.00	0.00	-150,000.00	100.00 %
<a href="#">20-900-4333</a>	GRANTS - KEEP AZLE BEAUTIFUL	400,000.00	400,000.00	0.00	0.00	-400,000.00	100.00 %
	<b>Revenue Total:</b>	<b>1,615,444.06</b>	<b>1,615,444.06</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,615,444.06</b>	<b>100.00%</b>
<b>Expense</b>							
<b>Department: 687 - MUNICIPAL DEVELOPMENT</b>							
<a href="#">20-687-5002</a>	SALARIES	184,941.71	184,941.71	0.00	0.00	184,941.71	100.00 %
<a href="#">20-687-5007</a>	LONGEVITY	305.88	305.88	0.00	0.00	305.88	100.00 %
<a href="#">20-687-5071</a>	MEDICARE	2,681.65	2,681.65	0.00	0.00	2,681.65	100.00 %
<a href="#">20-687-5072</a>	RETIREMENT - TMRS	33,450.35	33,450.35	0.00	0.00	33,450.35	100.00 %
<a href="#">20-687-5074</a>	UNEMPLOYMENT TAX	235.44	235.44	0.00	0.00	235.44	100.00 %
<a href="#">20-687-5076</a>	HEALTH & DENTAL INSURANCE	7,420.00	7,420.00	0.00	0.00	7,420.00	100.00 %
<a href="#">20-687-5077</a>	DISABILITY INSURANCE	678.91	678.91	0.00	0.00	678.91	100.00 %
<a href="#">20-687-5080</a>	AUTO ALLOWANCE	2,400.06	2,400.06	0.00	0.00	2,400.06	100.00 %
<a href="#">20-687-5102</a>	OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00	100.00 %
<a href="#">20-687-5103</a>	JANITORIAL SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">20-687-5105</a>	UNIFORMS/CLOTHING	134.00	134.00	0.00	0.00	134.00	100.00 %
<a href="#">20-687-5108</a>	POSTAGE/SHIPPING	67.00	67.00	0.00	0.00	67.00	100.00 %
<a href="#">20-687-5111</a>	TECHNOLOGY SUPPLIES	670.00	670.00	0.00	0.00	670.00	100.00 %
<a href="#">20-687-5198</a>	KEEP AZLE BEAUTIFUL EXPENDITUR...	472,300.00	472,300.00	0.00	0.00	472,300.00	100.00 %
<a href="#">20-687-5302</a>	INSURANCE/RISK MANAGEMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">20-687-5306</a>	PRINTING	334.00	334.00	0.00	0.00	334.00	100.00 %
<a href="#">20-687-5312</a>	ADVERTISING & PUBLICATIONS	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00 %
<a href="#">20-687-5314</a>	PROFESSIONAL SERVICES	126,700.00	126,700.00	0.00	0.00	126,700.00	100.00 %
<a href="#">20-687-5334</a>	TRAVEL & TRAINING	3,357.00	3,357.00	0.00	0.00	3,357.00	100.00 %
<a href="#">20-687-5336</a>	DUES & FEES	8,540.00	8,540.00	0.00	0.00	8,540.00	100.00 %
<a href="#">20-687-5346</a>	JANITORIAL SERVICES	8,100.00	8,100.00	0.00	0.00	8,100.00	100.00 %
<a href="#">20-687-5350</a>	SPECIAL PROGRAMS & EVENTS	50,839.00	50,839.00	0.00	0.00	50,839.00	100.00 %
<a href="#">20-687-5352</a>	TELECOMMUNICATION	3,780.00	3,780.00	0.00	0.00	3,780.00	100.00 %
<a href="#">20-687-5358</a>	IT SERVICES	5,600.00	5,600.00	0.00	0.00	5,600.00	100.00 %
<a href="#">20-687-5362</a>	ECONOMIC DEVELOP GRANTS	310,000.00	310,000.00	0.00	0.00	310,000.00	100.00 %
<a href="#">20-687-5912</a>	TRANSFERS OUT	44,000.00	44,000.00	0.00	0.00	44,000.00	100.00 %
	<b>Department: 687 - MUNICIPAL DEVELOPMENT Total:</b>	<b>1,282,235.00</b>	<b>1,282,235.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,282,235.00</b>	<b>100.00%</b>
	<b>Expense Total:</b>	<b>1,282,235.00</b>	<b>1,282,235.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,282,235.00</b>	<b>100.00%</b>
	<b>Fund: 20 - MUNICIPAL DEVELOPMENT Surplus (Deficit):</b>	<b>333,209.06</b>	<b>333,209.06</b>	<b>0.00</b>	<b>0.00</b>	<b>-333,209.06</b>	<b>100.00%</b>
<b>Fund: 21 - TIRZ #1 - TARRANT COUNTY</b>							
<b>Revenue</b>							
<a href="#">21-100-4004</a>	TIF TAX	223,000.00	223,000.00	0.00	0.00	-223,000.00	100.00 %
<a href="#">21-600-4501</a>	INTEREST INCOME	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
	<b>Revenue Total:</b>	<b>228,000.00</b>	<b>228,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-228,000.00</b>	<b>100.00%</b>
	<b>Fund: 21 - TIRZ #1 - TARRANT COUNTY Total:</b>	<b>228,000.00</b>	<b>228,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-228,000.00</b>	<b>100.00%</b>