



City of Azle Regular Meeting Agenda City Council

505 W. Main Street
Azle, Texas 76020

September 16, 2025

6:00 PM

Council Chambers

Pursuant to Section 551.071 of the Texas Government Code, the Council may convene into Executive Session(s) from time to time as deemed necessary during the meeting for any posted agenda item and may receive advice from its attorney as permitted by law.

CALL TO ORDER

INVOCATION

The City of Azle is accepting volunteers from all Religions and Denominations to provide the invocation at the beginning of the City Council meeting. If you are interested in giving the invocation at a future meeting, please call the city secretary's office at 817-444-7101 or email: yhoffman@cityofazle.org

Karen Ogea Executive Director of the Eagle Mountain Pregnancy Help Center.

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

This is an opportunity for the public to address the City Council on posted agenda items or non-agenda items. In order to address the Council, please complete a Speaker's Request Form and submit to the City Secretary prior to the start of the council meeting. All comments must be directed to the Presiding Officer, rather than an individual council member or city staff. All speakers must refrain from personal attacks toward any individual. Comments are limited to three (3) minutes and must pertain to the subject matter listed on the Speaker's Request Form. Speakers requiring the assistance of a translator shall be provided four (4) minutes. Council may not comment publicly on non-agenda items, but may direct the City Manager to resolve the matter or request the matter be placed on a future agenda. Public comments regarding non-agenda items shall not include any "deliberation" as defined by Chapter 551 of the Government Code, as now or hereafter amended. If you have a subject that may require City Council action, you may obtain a form from the City Secretary and request the item be placed on a future agenda.

PRESENTATIONS

1. Streets and Stormwater Department.
Jimmy Duvall, Streets Superintendent
2. Quarterly Investment Report
Kim Silas, Senior Accountant

ACTION ITEMS

3. Consider any action approving the September 2, 2025, City Council meeting minutes.
Yael Hoffman, City Secretary
4. Consider any action appointing Jessica Hutchens to the Special Events Advisory Board, Place 6.
Yael Hoffman, City Secretary
5. Consider any action accepting Mr. Toby Palitti resignation from the Special Events Advisory Board, Place 5.
Yael Hoffman, City Secretary
6. Consider any action on Ordinance No. 2025-14 amending the fee schedule for the City as outlined in Exhibit A
Angelia Garrett, Assistant Finance Director
7. Consider any action on Ordinance 2025 - 15 providing for amendments to the FY 2025 Budget and transferring unencumbered appropriation balances to city department budgets requiring additional appropriations and establishing an effective date.
Stephen Barnes, Finance Director

DISCUSSION ITEMS

8. Short-term rentals (FIFA World Cup).

Tom Muir, City Manager

9. Two (2) patrol officer positions.

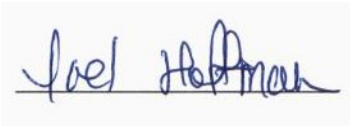
Tom Muir, City Manager

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on 09-10-2025, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.

A handwritten signature in blue ink, reading "Yael Hoffman", is written over a horizontal line.

Yael Hoffman, TRMC, MMC
City Secretary

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete City Council agenda packet is available for review at the City Secretary's Office and on our website www.cityofazle.org.



Presenter: Jimmy Duvall, Streets Superintendent
Agenda Item: Streets and Stormwater Department.

Background and Explanation:

Annual departmental presentation.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

None



Presenter: Kim Silas, Senior Accountant
Agenda Item: Quarterly Investment Report

Background and Explanation:

The City's quarterly report for period ending June 30, 2025.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

1. 2025-06 Azle - Signed



QUARTERLY INVESTMENT REPORT

For the Quarter Ended

June 30, 2025

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the City of Azle is in compliance with the Public Funds Investment Act and the City of Azle Investment Policy.

Stephen Barman
Investment Officer

Angela Stewart
Investment Officer

Disclaimer: These reports were compiled using information provided by the City of Azle. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment adviser fees.

Summary

Quarter End Results by Investment Category:

Asset Type	March 31, 2025		June 30, 2025		Ave. Yield
	Book Value	Market Value	Book Value	Market Value	
DDA/MMA/NOW	\$ 14,737,772	\$ 14,737,772	\$ 15,323,143	\$ 15,323,143	3.61%
Pools/MMMF	26,019,944	26,019,944	25,190,845	25,190,845	4.29%
CDS/Securities	12,707,973	12,707,973	12,850,328	12,850,328	4.37%
Totals	\$ 53,465,689	\$ 53,465,689	\$ 53,364,316	\$ 53,364,316	4.11%

<u>Current Quarter Portfolio Performance (1)</u>		<u>Fiscal Year-to-Date Portfolio Performance (2)</u>	
Average Quarterly Yield	4.11%	Average Quarter-End Yield	4.28%
Rolling Three Month Treasury	4.37%	Rolling Three Month Treasury	4.42%
Rolling Six Month Treasury	4.27%	Rolling Six Month Treasury	4.42%
TexPool	4.30%	Average Quarter-End TexPool Yield	4.40%

<u>Interest Earnings (Approximate)</u>		<u>Bank Fee Offsets</u>	
Quarterly Interest Earnings	\$ 548,584	Quarterly Bank Fee Offsets	\$ 1,491
Fiscal YTD Interest Earnings	\$ 1,635,126	Fiscal YTD Bank Fee Offsets	\$ 4,299

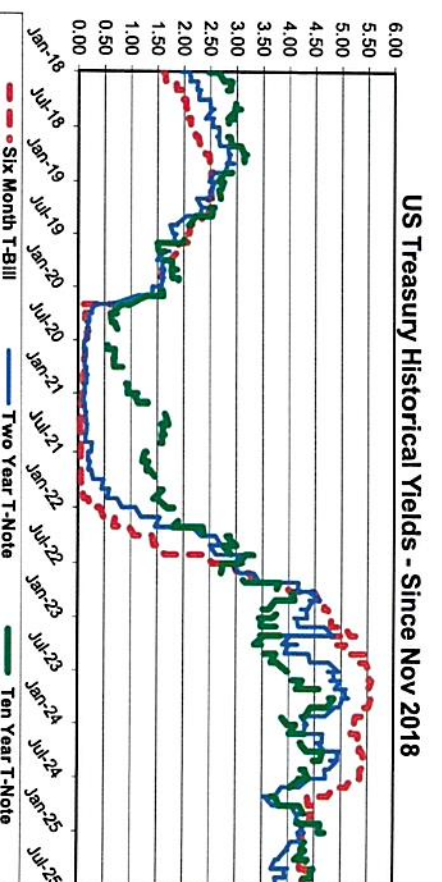
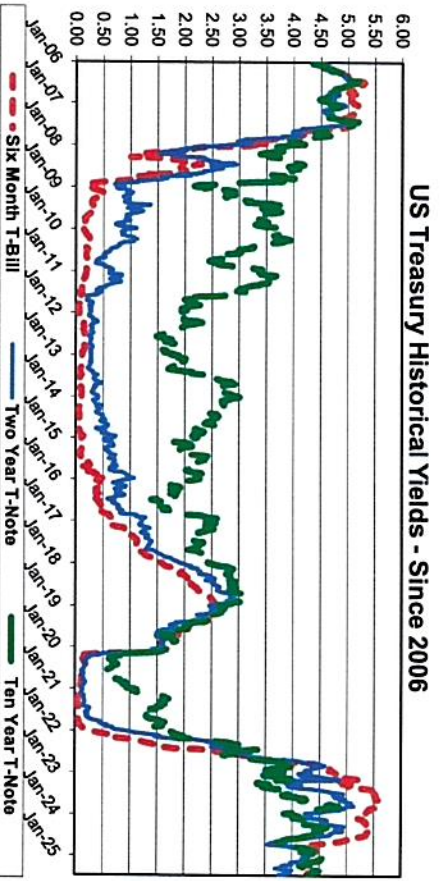
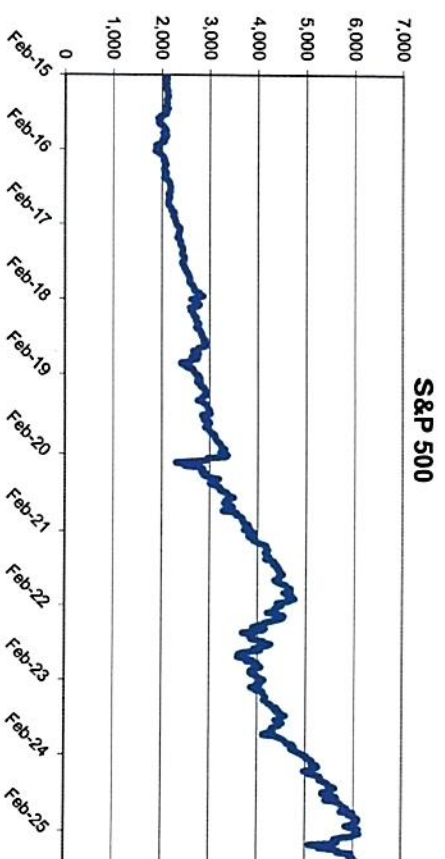
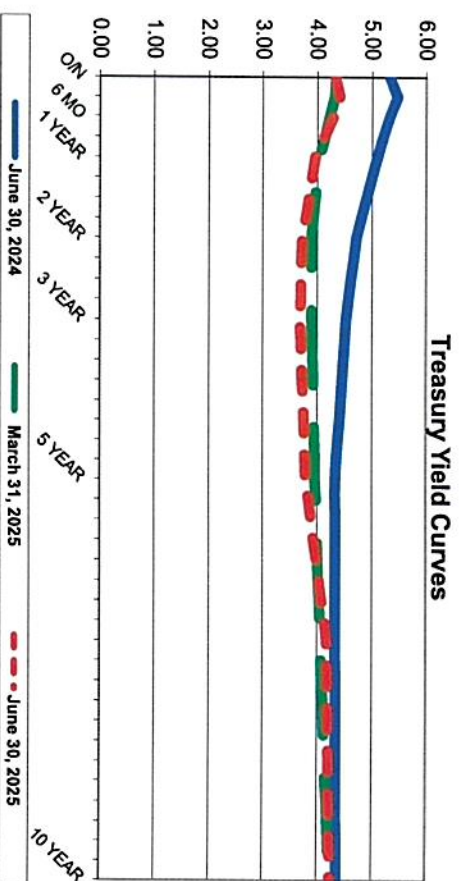
(1) **Current Quarter Weighted Average Yield** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Weighted Average Yields** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

Economic Overview

6/30/2025

The Federal Open Market Committee (FOMC) kept the Fed Funds target range at 4.25% - 4.50% (Effective Fed Funds trade +/-4.33%). Expectations for additional rate cuts are volatile with current estimates for two 0.25% cuts projected late 2025. June Non-Farm Payroll added +147k new jobs, prior months' revisions increased the Three Month Rolling Average to +150k (from the previous +135k). First Quarter 2025 final estimate GDP declined slightly to -0.5%. An import surge increased the trade deficit. The S&P 500 Stock Index reached a new high (+/-6,175) from February's previous high (over 6,115). The yield curve still bottoms out in the 2-3 year maturity section. Crude Oil remains below \$70 per barrel. Inflation continues above the FOMC 2% target (Core PCE +/-2.7% and Core CPI +/-2.8%). Uncertainty abounds throughout global economic outlooks, tariff negotiations and violent political disruptions.



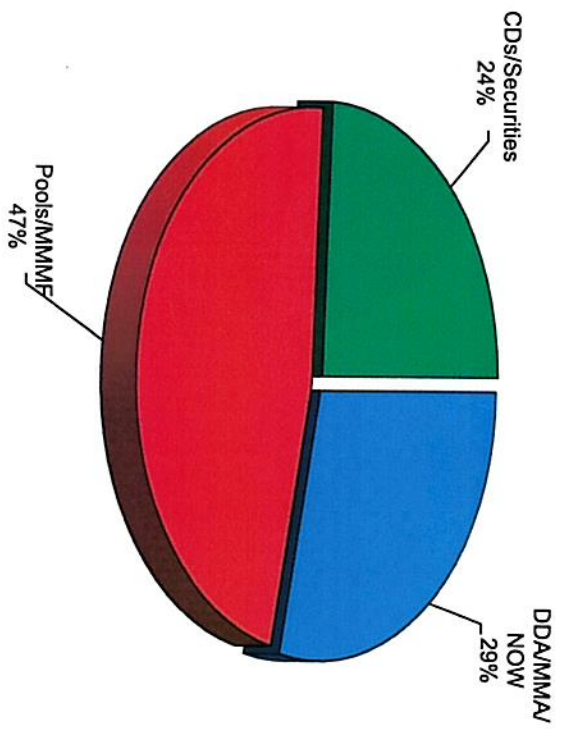


Investment Holdings

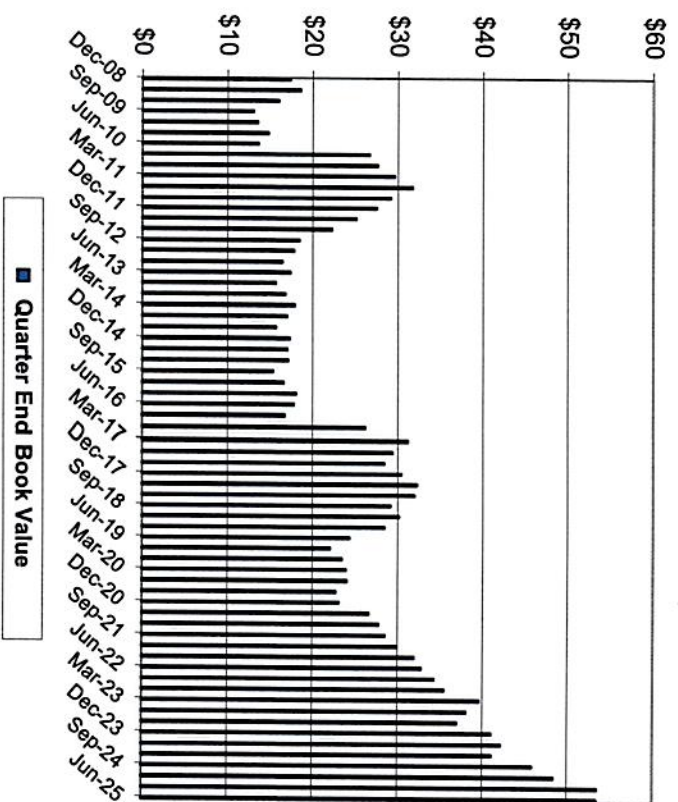
June 30, 2025

Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Facel Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
Herring Bank		1.21%	07/01/25	06/30/25	\$ 239,391	\$ 239,391	1.00	\$ 239,391	1	1.21%
PNC Bank (3)		0.19%	07/01/25	06/30/25	2,843,414	2,843,414	1.00	2,843,414	1	0.19%
NexBank MMA		4.45%	07/01/25	06/30/25	12,240,337	12,240,337	1.00	12,240,337	1	4.45%
TexSTAR	AAAm	4.28%	07/01/25	06/30/25	14,705,379	14,705,379	1.00	14,705,379	1	4.28%
TexPool	AAAm	4.30%	07/01/25	06/30/25	10,485,467	10,485,467	1.00	10,485,467	1	4.30%
American Nat'l Bank & Trust CDARS										
East West Bank CD		5.00%	08/14/25	08/16/23	1,098,222	1,098,222	100.00	1,098,222	45	5.12%
East West Bank CD		4.46%	08/26/25	08/26/24	519,238	519,238	100.00	519,238	57	4.56%
East West Bank CD		4.34%	11/26/25	11/26/24	1,601,073	1,601,073	100.00	1,601,073	149	4.44%
East West Bank CD		4.24%	12/22/25	12/20/24	566,780	566,780	100.00	566,780	175	4.33%
East West Bank CD		4.10%	03/04/26	03/04/25	1,683,379	1,683,379	100.00	1,683,379	247	4.18%
East West Bank CD		4.19%	05/28/26	05/28/25	1,609,826	1,609,826	100.00	1,609,826	332	4.28%
BOK Financial CDARS		4.21%	06/18/26	06/20/25	1,104,803	1,104,803	100.00	1,104,803	353	4.30%
BOK Financial CDARS		4.21%	06/25/26	06/26/25	1,103,890	1,103,890	100.00	1,103,890	360	4.30%
ExtraCo Bank CD		4.43%	08/28/26	02/28/25	505,401	505,401	100.00	505,401	424	4.50%
First Nat'l Bank CDARS		3.96%	09/10/26	09/12/24	1,032,185	1,032,185	100.00	1,032,185	437	4.04%
ExtraCo Bank CDARS		4.40%	03/04/27	03/06/25	1,014,210	1,014,210	100.00	1,014,210	612	4.50%
BOK Financial CDARS		3.99%	03/18/27	03/20/25	1,011,321	1,011,321	100.00	1,011,321	626	4.07%

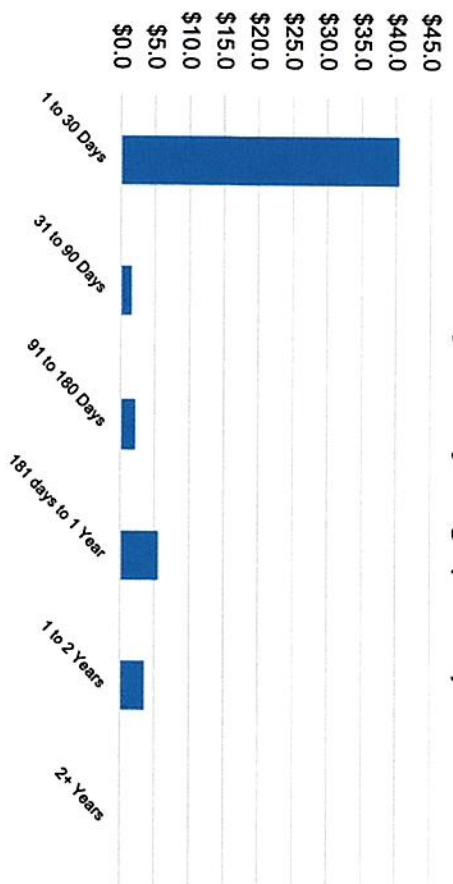
Portfolio Composition



Total Portfolio (Millions)



Distribution by Maturity Range (Millions)





Book & Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 03/31/25	Increases	Decreases	Book Value 06/30/25	Market Value 03/31/25	Change in Market Value	Market Value 06/30/25
Herring Bank	1.21%	07/01/25	\$ 238,630	762	\$ -	\$ 239,391	\$ 238,630	\$ 762	\$ 239,391
PNC Bank (3)	0.19%	07/01/25	2,394,542	448,873	-	2,843,414	2,394,542	448,873	2,843,414
NexBank MMA	4.45%	07/01/25	12,104,600	135,737	-	12,240,337	12,104,600	135,737	12,240,337
TexSTAR	4.28%	07/01/25	18,073,516	-	(3,368,137)	14,705,379	18,073,516	(3,368,137)	14,705,379
TexPool	4.30%	07/01/25	7,946,428	2,539,038	-	10,485,467	7,946,428	2,539,038	10,485,467
East West Bank CD	5.43%	05/28/25	1,590,364	-	(1,590,364)	-	1,590,364	(1,590,364)	-
BOK Financial CDARS	5.05%	06/19/25	1,091,551	-	(1,091,551)	-	1,091,551	(1,091,551)	-
BOK Financial CDARS	5.05%	06/26/25	1,090,521	-	(1,090,521)	-	1,090,521	(1,090,521)	-
American Nat'l Bank & Trust CDARS	5.12%	08/14/25	1,084,617	13,604	-	1,098,222	1,084,617	13,604	1,098,222
East West Bank CD	4.56%	08/26/25	513,497	5,741	-	519,238	513,497	5,741	519,238
East West Bank CD	4.44%	11/26/25	1,583,843	17,230	-	1,601,073	1,583,843	17,230	1,601,073
East West Bank CD	4.33%	12/22/25	560,821	5,960	-	566,780	560,821	5,960	566,780
East West Bank CD	4.18%	03/04/26	1,666,261	17,119	-	1,683,379	1,666,261	17,119	1,683,379
East West Bank CD	4.28%	05/28/26	-	1,609,826	-	1,609,826	-	1,609,826	1,609,826
BOK Financial CDARS	4.30%	06/18/26	-	1,104,803	-	1,104,803	-	1,104,803	1,104,803
BOK Financial CDARS	4.30%	06/25/26	-	1,103,890	-	1,103,890	-	1,103,890	1,103,890
ExtraCo Bank CD	4.50%	08/28/26	500,000	5,401	-	505,401	500,000	5,401	505,401
First Nat'l Bank CDARS	4.04%	09/10/26	1,022,045	10,140	-	1,032,185	1,022,045	10,140	1,032,185
ExtraCo Bank CDARS	4.50%	03/04/27	1,003,140	11,069	-	1,014,210	1,003,140	11,069	1,014,210
BOK Financial CDARS	4.07%	03/18/27	1,001,312	10,009	-	1,011,321	1,001,312	10,009	1,011,321
TOTAL			\$ 53,465,689	\$ 7,039,200	\$ (7,140,573)	\$ 53,364,316	\$ 53,465,689	\$ (101,373)	\$ 53,364,316

Allocation
June 30, 2025
Book & Market Value



Fund	Total	Herring Bank - Backup	PNC Bank	NexBank MMA	TexSTAR	TexPool	American Nat'l Bank CDARS 08/14/25	East West Bank CD 08/26/25	East West Bank CD 11/26/25	East West Bank CD 12/22/25
Operating	\$ 3,082,806	\$ 239,391	\$2,843,414	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	12,710,838	-	-	2,722,716	4,590,710	355,517	-	259,619	800,536	-
Utility Fund	5,281,664	-	-	2,928,247	43,496	-	-	259,619	800,536	-
Utility I&S	28,263	-	-	-	22,547	5,717	-	-	-	-
Debt Service I&S	401,261	-	-	-	401,261	-	-	-	-	-
Utility Impact	4,927,570	-	-	1,617,464	1,246,001	1,497,324	-	-	-	566,780
General Capital Projects	11,178,497	-	-	2,860,792	5,951,775	1,561,017	-	-	-	-
Utility Capital Projects	1,330,530	-	-	240,843	429,269	-	-	-	-	-
Golf Course	1,041,160	-	-	453,749	293,516	293,896	-	-	-	-
Storm Water	649,194	-	-	-	-	97,249	-	-	-	-
Court Technology	15,138	-	-	-	15,138	-	-	-	-	-
Court Security	87,333	-	-	-	70,005	17,327	-	-	-	-
Crime Control and Prevention	429,411	-	-	-	-	429,411	-	-	-	-
Sales Tax Street Maintenance	496,175	-	-	379,179	116,996	-	-	-	-	-
Hotel/Motel Tax	390,709	-	-	-	390,709	-	-	-	-	-
Municipal Development District	4,820,390	-	-	-	-	2,710,847	1,098,222	-	-	-
TIRZ #1 - Tarrant County	929,451	-	-	-	929,451	-	-	-	-	-
TIRZ #1	5,359,423	-	-	1,037,347	-	3,517,163	-	-	-	-
Tree Reforestation Fund	198,657	-	-	-	198,657	-	-	-	-	-
Roadway Impact Fee Fund	5,847	-	-	-	5,847	-	-	-	-	-
Totals	\$ 53,364,316	\$ 239,391	\$2,843,414	\$ 12,240,337	\$14,705,379	\$10,485,467	\$ 1,098,222	\$ 519,238	\$ 1,601,073	\$ 566,780

Allocation
June 30, 2025
Book & Market Value

(Continued)



	East West Bank CD 03/04/26	East West Bank CD 05/28/26	BOK Financial CDARS 06/18/26	BOK Financial CDARS 06/25/26	ExtraCo Bank CD 08/28/26	First Nat'l Bank CDARS 09/10/26	ExtraCo Bank CDARS 03/04/27	BOK Financial CDARS 03/18/27
Operating Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	841,690	-	552,401	551,945	505,401	516,093	1,014,210	-
Utility Fund	181,271	-	552,401	-	-	516,093	-	-
Utility I&S	-	-	-	-	-	-	-	-
Debt Service I&S	-	-	-	-	-	-	-	-
Utility Impact	-	-	-	-	-	-	-	-
General Capital Projects	-	804,913	-	-	-	-	-	-
Utility Capital Projects	660,418	-	-	-	-	-	-	-
Golf Course	-	-	-	-	-	-	-	-
Storm Water	-	-	-	551,945	-	-	-	-
Court Technology	-	-	-	-	-	-	-	-
Court Security	-	-	-	-	-	-	-	-
Crime Control and Prevention	-	-	-	-	-	-	-	-
Sales Tax Street Maintenance	-	-	-	-	-	-	-	-
Hotel/Motel Tax	-	-	-	-	-	-	-	-
Municipal Development District	-	-	-	-	-	-	-	1,011,321
TIRZ #1 - Tarrant County	-	-	-	-	-	-	-	-
TIRZ #1	-	804,913	-	-	-	-	-	-
Tree Reforestation Fund	-	-	-	-	-	-	-	-
Roadway Impact Fee Fund	-	-	-	-	-	-	-	-
Totals	\$ 1,683,379	\$ 1,609,826	\$ 1,104,803	\$ 1,103,890	\$ 505,401	\$ 1,032,185	\$ 1,014,210	\$ 1,011,321

Allocation
March 31, 2025
Book & Market Value



Fund	Total	Herring Bank - Backup	PNC Bank	NexBank MMA	TexSTAR	TexPool	East West Bank CD 05/28/25	BOK Financial CDARS 06/19/25	BOK Financial CDARS 6/26/25	American Nat'l Bank CDARS 08/14/25
Operating	\$ 2,592,066	\$ 238,630	\$ 2,353,436	\$ 2,692,523	\$ 8,354,337	\$ 351,721	-	\$ 545,776	\$ 545,260	\$ -
General Fund	16,385,581	-	-	2,692,523	8,354,337	351,721	-	545,776	545,260	-
Utility Fund	5,223,703	-	-	2,895,775	43,033	-	-	545,776	-	-
Utility I&S	16,985	-	-	-	11,329	5,656	-	-	-	-
Debt Service I&S	293,435	-	-	-	293,435	-	-	-	-	-
Police Seizure Escrow	10,493	-	10,493	-	-	-	-	-	-	-
Police Evidence	30,612	-	30,612	-	-	-	-	-	-	-
Utility Impact	4,874,416	-	-	1,599,528	1,232,730	1,481,337	-	-	-	-
General Capital Projects	11,038,821	-	2,829,068	5,888,384	1,526,186	795,182	-	-	-	-
Utility Capital Projects	1,316,571	-	-	238,172	424,697	-	-	-	-	-
Golf Course	1,029,864	-	-	448,717	290,390	290,758	-	-	-	-
Storm Water	641,471	-	-	-	-	96,211	-	-	545,260	-
Court Technology	24,920	-	-	-	24,920	-	-	-	-	-
Court Security	86,402	-	-	-	69,260	17,142	-	-	-	-
Crime Control and Prevention	442,373	-	-	-	-	442,373	-	-	-	-
Sales Tax Street Maintenance	490,724	-	-	374,974	115,750	-	-	-	-	-
Hotel/Motel Tax	377,834	-	-	-	377,834	-	-	-	-	-
Municipal Development District	4,511,974	-	-	-	-	2,426,044	-	-	-	1,084,617
TIRZ #1	3,130,026	-	-	1,025,844	-	1,309,000	795,182	-	-	-
TIRZ #1 - Tarrant County	919,551	-	-	-	919,551	-	-	-	-	-
Tree Reforestation Fund	22,082	-	-	-	22,082	-	-	-	-	-
Roadway Impact Fee Fund	5,784	-	-	-	5,784	-	-	-	-	-
Totals	\$ 53,465,689	\$ 238,630	\$ 5,223,610	\$ 15,163,917	\$ 13,711,318	\$ 7,215,424	\$ 795,182	\$ 1,091,551	\$ 1,090,521	\$ 1,084,617

Allocation
March 31, 2025
Book & Market Value

(Continued)



Fund	East West Bank CD 08/26/25	East West Bank CD 11/26/25	East West Bank CD 12/22/25	East West Bank CD 03/04/26	ExtraCo Bank CD 08/28/26	First Nat'l Bank CDARS 09/10/26	ExtraCo Bank CDARS 03/04/27	BOK Financial CDARS 03/18/27
Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	256,749	791,922	-	833,130	500,000	511,023	1,003,140	-
Utility Fund	256,749	791,922	-	179,428	-	511,023	-	-
Utility I&S	-	-	-	-	-	-	-	-
Debt Service I&S	-	-	-	-	-	-	-	-
Police Seizure Escrow	-	-	-	-	-	-	-	-
Police Evidence	-	-	-	-	-	-	-	-
Utility Impact	-	-	560,821	-	-	-	-	-
General Capital Projects	-	-	-	-	-	-	-	-
Utility Capital Projects	-	-	-	653,702	-	-	-	-
Golf Course	-	-	-	-	-	-	-	-
Storm Water	-	-	-	-	-	-	-	-
Court Technology	-	-	-	-	-	-	-	-
Court Security	-	-	-	-	-	-	-	-
Crime Control and Prevention	-	-	-	-	-	-	-	-
Sales Tax Street Maintenance	-	-	-	-	-	-	-	-
Hotel/Motel Tax	-	-	-	-	-	-	-	-
Municipal Development District	-	-	-	-	-	-	-	1,001,312
TIRZ #1	-	-	-	-	-	-	-	-
TIRZ #1 - Tarrant County	-	-	-	-	-	-	-	-
Tree Reforestation Fund	-	-	-	-	-	-	-	-
Roadway Impact Fee Fund	-	-	-	-	-	-	-	-
Totals \$	513,497	1,583,843	560,821	1,666,261	500,000	1,022,045	1,003,140	1,001,312



Presenter: Yael Hoffman, City Secretary

Agenda Item: Consider any action approving the September 2, 2025, City Council meeting minutes.

Background and Explanation:

Procedural.

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

1. Minutes 09-02-2025



MINUTES

Regular Meeting

Azle City Council

505 W. Main Street
Azle, Texas 76020

September 2, 2025

6:00 PM

Council Chambers

CALL TO ORDER

Mayor Goode called the meeting to order at 6:00 PM.

Members Present:

Mayor Randa Goode
Mayor Pro-tem Stacy Peek
Councilmember Derrick Nelson
Councilmember Amy Estes
Councilmember Josh Berry
Councilmember Rouel Rothenberger
Councilmember Brian Conner

Staff Present:

Tom Muir	City Manager
Amber Beard	Assistant City Manager
Yael Hoffman	City Secretary
Will Scott	Fire Chief
Lee Godbold	Assistant Fire Chief
Ben Hall	Police Chief
David Hawkins	Director of Planning and Development
Angelia Garrett	Assistant Finance Director
Curren McLane	Library Director
Cat Schlueter	Human Resources Director
Jessie Williams	Animal Control Supervisor
Matthew Sommerfield	Golf Course Manager
Amanda Scott	Special Events Coordinator
Kyle Culwell	Parks Superintendent

INVOCATION

Rev. Brandon Geary, Lead Pastor of Merge Community Church, gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Goode led the Pledge of Allegiance.

PUBLIC PARTICIPATION

Eric Crile – 11325 Gale Ridge, Fort Worth – introduced himself as a nominee for the Tarrant Appraisal District Board. He provided background information about himself and asked the Council for their support.

Colleen Horan – with Carter BloodCare – presented Police Chief Ben Hall with a plaque in recognition of the department's participation in the recent blood drive.

PROCLAMATIONS

1. Senior Center Month

Mayor Goode read and presented a proclamation to Azle Senior Center Director Jackie Joy, recognizing September as Senior Center Month at the City of Azle.

PRESENTATIONS

2. Parks Department, Parks Board.

Mayor Goode recognized Parks Superintendent Kyle Culwell, who gave an overview of the Parks Department and Parks Board activities for the past year.

3. Special Events Advisory Board.

Mayor Goode recognized Marsha Hardin, Chair of the Special Events Advisory Board, who gave a review of this year's Music in the Park and stated the Board is already working on next year's programs.

ACTION ITEMS

4. Consider any action on the August 18, 2025 Regular meeting, August 23, 2025 Budget workshop and August 25, 2025 Special Meeting.

Councilmember Rothenberger moved to approve the August 18, 2025 Regular Meeting, August 23, 2025 Budget Workshop and August 25, 2025 Special Meeting, as presented. Councilmember Conner seconded the motion.

Yes: (7) Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

5. Consider any action authorizing the City Manager to execute an agreement with Meals on Wheels, Inc. of Tarrant County to manage the City's Senior Citizen Center.

Mayor Goode recognized Marcus Rockwell, Vice President of Adult Activity Centers at Meals on Wheels, who provided an overview of the Meals on Wheels program at the Azle Senior Center, noting the contract is for three years.

Councilmember Rothenberger moved to approve authorizing the City Manager to execute an agreement with Meals on Wheels, Inc. of Tarrant County to manage the City's Senior Citizen Center, as presented. Councilmember Estes seconded the motion.

Yes: (7) Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

6. Consider any action authorizing the City Manager to execute a professional services agreement with Westwood Professional Services, Inc. for landscape and architecture services related to the Azle FY26 Green Ribbon Project located at the intersection of HWY 199 and Boyd Rd.

Mayor Goode recognized Assistant City Manager Amber Beard, who reported the City applied for TxDOT's Green Ribbon Project for a total cost of \$400,000. She stated that while the project cost will be covered, the City will be responsible for the costs of professional services associated with the project. The agreement presented is for those services in the amount of \$54,000.

Councilmember Nelson moved to authorize the City Manager to execute a professional services agreement with Westwood Professional Services, Inc for landscape and architecture services related to the Azle FY26 Green Ribbon Project located at the intersection of HWY 199 and Boyd Road in the amount of \$54,000. Councilmember Estes seconded the motion.

Yes: (7) Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

7. Consider any action on Resolution No. 2025-15 approving a negotiated settlement regarding Atmos Energy Corp. – Mid-Tex Division’s 2025 RRM filings.

Councilmember Conner moved to approve Resolution No. 2025-15 approving a negotiated settlement regarding Atmos Energy Corp. – Mid-Tex Division’s 2025 RRM filings, as presented. Councilmember Rothenberger seconded the motion.

Yes: (7) Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

8. Consider any action authorizing the City Manager to execute an Interlocal Agreement with the Fort Worth Transportation Authority (Trinity Metro) to provide door-to-door transportation services to elderly and disabled citizens.

Mayor Goode recognized City Manager Tom Muir, who gave an overview of the Interlocal Agreement, noting this is the annual renewal of the agreement that provides for the transportation program for Azle’s elderly and disabled.

Councilmember Berry moved to authorize the City Manager to execute an Interlocal Agreement with the Fort Worth Transportation Authority (Trinity Metro) to provide door-to-door transportation services to elderly and disabled citizens, as presented. Councilmember Rothenberger seconded the motion.

Yes: (7) Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

9. Consider any action on Ordinance No. 2025-11 regarding text amendments to Chapter 14 “Zoning Ordinance” of the Code of Ordinances, City of Azle, Texas. The purpose of the text amendment is to consider adding a definition for “Vehicle Repair”.

Mayor Goode recognized Planning and Development Director David Hawkins, who stated this ordinance was presented to Council at the previous meeting and that Council’s requested changes have been incorporated. Council further discussed the ordinance and requested additional revisions, including:

1. Requiring a solid screening wall with a minimum of eight feet (8') in height.
2. Prohibiting the sale of vehicles.
3. Adding “materials” to be required to be screened.
4. Change the Class 7 vehicles to Class 6.

Mr. Hawkins stated he would incorporate these changes into the ordinance, as requested.

Councilmember Nelson moved to approve Ordinance No. 2025-11 regarding text amendments to Chapter 14 “Zoning Ordinance” of the Code of Ordinances, City of Azle, Texas. The purpose of the text amendments is to consider adding a definition for “Vehicle Repair”, with the changes mentioned above. Councilmember Estes seconded the motion.

Yes: (7) Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

DISCUSSION ITEMS

10. Food trucks

Council requested to revisit the Food Truck ordinance.

11. Fee Schedule FY2025-26

Mayor Goode recognized Assistant Finance Director Angelia Garrett, who provided an overview of the proposed fee schedule changes, including those for Utility Billing, Parks and Recreation, and the Golf Course. Council requested adjustments to certain fees, and Ms. Garrett stated she would make the necessary revisions and bring back an ordinance with the updated fee schedule at the next meeting.

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

- Council requested a future agenda item to discuss monitoring short-term rentals during the 2026 World Cup.
- Council also requested a future agenda item to reconsider the two patrol officer positions not approved in the budget.
- Council requested to receive the monthly updates.

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

- 09-06-2025 - The city clean-up
- 09-13-2025 - Sting Fling Main Street Festival
- 09-25-2025 - Red carpet event at the Azle Senior Center to celebrate Senior Center Month.

ADJOURNMENT

Mayor Goode adjourned at 8:12 PM.

Presented and approved on 09-16-2025.

Randa Goode, Mayor

Attest:

Yael Hoffman, TRMC, MMC
City Secretary



Presenter: Yael Hoffman, City Secretary

Agenda Item: Consider any action appointing Jessica Hutchens to the Special Events Advisory Board, Place 6.

Background and Explanation:

A completed board application from Ms. Jessica Hutchens for the Special Events Advisory Board has been received.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

1. Boards and Commissions Application - Jessica Hutchens



Boards and Commissions Application

The following information is necessary to apply for potential service on a City of Azle Board or Commission. The information you provide will become a public record and available to the press and the public. In order to apply and serve as a Board or Commission member, you must meet eligibility requirements of the specific Board or Commission for which you apply. Please fill out this form and submit it to the Office of the City Secretary at 505 W. Main St. Azle, TX 76020 or by fax at 817.444.7149 By signing this application you are acknowledging that you have applied for an appointed position with the City, and agree to serve on the Board or Commission for which you have applied in good faith.

Personal Information

Name	Jessica Hutchens
E-Mail	Jhutchens@azle-manor.com
Address	119 CR 4869
City	Azle
State	TX
Zip	76020
Phone (M):	6823319610
Length of Residence in Azle (Months):	252

You must be a resident of Azle for at least 12 consecutive months preceding your appointment

Registered Voter	Yes
Have you or do you currently serve on any City Board or Commission?	No

Professional Information

Business Name Azle Manor Healthcare and Rehabilitation

Profession Marketing Director

Business Address 721 Dunaway Ln

City Azle

State TX

Zip 76020

Business Phone 8174442536

Please briefly tell us why you are interested in serving on a Board or Commission: I have lived in Azle for over 20 years and am passionate about serving and strengthening our community. In my role as Marketing Director at Azle Manor Healthcare & Rehabilitation, I actively coordinate local events, build partnerships with businesses, and support initiatives that bring residents and neighbors together. I value collaboration, creativity, and hands-on involvement, and I am eager to contribute my experience in outreach, event planning, and community engagement to the City Council's board of events.

What do you think qualifies you to serve on a Board or Commission? I believe my background in marketing and community outreach has given me the tools to help plan and promote events that bring people together. I regularly work with local organizations, schools, and businesses to coordinate activities and build partnerships, and I understand how to engage people of all ages. Most importantly, I care deeply about Azle and have a strong desire to see our community thrive through events that reflect our values and spirit.

Please indicate your area(s) of interest. You may select one option or select more by ranking them according to your preferences.

- Parks & Recreation Board
- Special Events Advisory Board

Have you attended any meetings of the Board/Commission for which you wish to be considered? No

Will you commit to: Frequent Involvement

I certify that the foregoing information is true and correct.

Signature





Presenter: Yael Hoffman, City Secretary

Agenda Item: Consider any action accepting Mr. Toby Palitti resignation from the Special Events Advisory Board, Place 5.

Background and Explanation:

Mr. Tobi Palitti has submitted his resignation from the Special Events Advisory Board, Place 5.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

Accept Mr. Palitti's resignation.

Attachments:

1. FW_ SEAB Resignation

From: [Culwell, Kyle](#)
To: [Yael Hoffman](#)
Subject: FW: SEAB Resignation
Date: Wednesday, August 27, 2025 10:25:13 AM

From: Toby <toby.palitti@gmail.com>
Sent: Wednesday, August 27, 2025 10:20 AM
To: Culwell, Kyle <KCulwell@cityofazle.org>
Subject: SEAB Resignation

Kyle and Board Members,

I have moved to Springtown and have new hours at my job. Unfortunately this creates a conflict with my duties as a board member. I respectfully submit my resignation effective today. I have enjoyed working with present and past members and cherish the memories of events we planned together.

Sincerely,

--

Toby



Presenter: Angelia Garrett, Assistant Finance Director

Agenda Item: Consider any action on Ordinance No. 2025-14 amending the fee schedule for the City as outlined in Exhibit A

Background and Explanation:

Staff has reviewed the current fees charged by the City and recommends amendments. City Council is being asked to consider Ordinance No. 2025-14 amending the fee schedule for the City to include the recommended changes.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

Staff recommends approval of Ordinance 2025-14

Attachments:

1. Ord No. 2025-14
2. 3 - Exhibit A - Fee Schedule Amendment FINAL 090425
3. Cross Timbers Rate Comparison - 9-2025

ORDINANCE NO. 2025-14

AN ORDINANCE OF THE CITY OF AZLE, TEXAS AMENDING THE FEE SCHEDULE FOR THE CITY AS OUTLINED IN “EXHIBIT A”; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City of Azle is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, The City of Azle seeks to adopt the following fee schedule.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AZLE, TEXAS:

SECTION 1.

The fees contained in Exhibit A are hereby adopted by the City and shall be charged to all applicable persons, corporations, partnerships, or other entities as required.

SECTION 2.

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances, City of Azle, Texas, as amended, except where the provisions are in direct conflict with the provisions of other ordinances, in which event the conflicting provisions of the other ordinances are hereby repealed.

SECTION 3.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 4.

This ordinance shall be in full force and effect from and after its passage as provided by law, and it is so ordained.

PASSED AND APPROVED by the City Council of the City of Azle, Texas, on this the 16th day of September, 2025.

Randa Goode, Mayor

ATTEST:

Yael Forgey, City Secretary

ARTICLE A1.000 GENERAL FEE TABLES

Sec. A1.001 Permit fees for one- and two-family dwellings

(a) Permit fees for one- and two-family dwellings:

- (1) Air conditioned area < 1,200 square feet: \$1,565.00.
- (2) Air conditioned area $\geq$ 1,201 - 1,750 square feet: \$1,865.00.
- (3) Air conditioned area $\geq$ 1,751 - 2,250 square feet: \$2,265.00.
- (4) Air conditioned area $\geq$ 2,251 - 2,750 square feet: \$2,765.00.
- (5) Air conditioned area $\geq$ 2,751 - 3,250 square feet: \$3,265.00.
- (6) Air conditioned area > 3,250 square feet: \$3,865.00.

(b) Permit fee includes plan review, electric, plumbing, mechanical, temporary power pole, temporary utilities, grading permit.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A1.002 Permit fees for new multifamily dwellings

(a) Permit fees for new multifamily dwellings:

- (1) Permit fee: \$0.18 per square foot of building area.
- (2) Plan review fee: 50% of permit fee.
- (3) Engineering review: Actual costs.

(b) Permit fee includes electric, plumbing, mechanical, temporary power pole, temporary utilities, fence.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A1.003 New commercial building permit fees

(a) New commercial building permit fees:

- (1) Permit fees by building valuation:

Exhibit “A”

Total Valuation	Permit Fee
\$1.00 to \$100,000.00	\$643.00 for the first \$50,000.00, plus \$7.00 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,000.01 to \$500,000.00	\$993.75 for the first \$100,000.00, plus \$5.60 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,000.01 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00, plus \$4.75 for each additional \$1,000.00 or fraction thereof, up to and including \$1,000,000.00
\$1,000,000.01 and up	\$5,608.75 for the first \$1,000,000.00, plus \$3.67 for each additional \$1,000.00 or fraction thereof

Building valuation data shall be based on the most current Building Safety Magazine, year-end issue, as published by the International Code Council.

- (2) Plan review fee: 50% of permit fee.
- (3) Engineering review: See engineering fees.

(b) Permit fee includes electric, plumbing, mechanical, temporary power pole, temporary utilities.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A1.004 Automatic fire extinguishing system, fire alarm, miscellaneous fire, construction and occupancy permits

Automatic fire extinguishing system permit fees, fire alarm permit fees and miscellaneous fire permit fees:

- (1) Fire sprinkler system + (cost of third party review).
 - a. Underground fire line: \$200.00.
 - b. Aboveground, 1-100 heads: \$250.00.
 - c. Aboveground, 101-300 heads: \$350.00.
 - d. Aboveground, 301-1,000 heads: \$450.00.
 - e. Head for each over 1,000 Heads: \$1.00.
 - f. Fire pump: \$150.00.
 - g. Type I hood fire extinguishing system: \$150.00.

Exhibit "A"

- h. Specialized fire extinguishing system: \$250.00.
- i. Standpipe systems: \$65.00.
- (2) NFPA 13 and 13R modifications: \$65.00 + (cost of third party review).
- (3) NFPA 13D systems: \$100.00 + (cost of third party review).
- (4) Fire alarm systems: + (cost of third party review).
 - (A) 1–100 devices: \$150.00.
 - (B) 101–200 devices: \$300.00.
 - (C) 201–500 devices: \$500.00.
 - (D) Per device for each device over 500: \$1.00.
- (5) Certificate of occupancy reinspection: \$65.00.
- (6) Temporary certificate of occupancy: \$ 65.00.
- (7) After hours inspections (after 4:00 PM or weekends / holidays)
 - 2-hour minimum: \$190.00
 - Each additional hour: \$65.00 per hour
- (8) Elevator acceptance test: \$150.00 per unit.
- (9) Access control / electronic gate: \$100.00 per unit.
- (10) Battery systems: \$150.00.
- (11) Capacitor energy storage systems: \$150.00.
- (12) Compressed gases / cryogenic fluids: \$ 65.00.
- (13) Emergency responder radio coverage systems: \$65.00.
- (14) Gas detection systems: \$65.00.
- (15) High-piled combustible storage: \$65.00.
- (16) Industrial oven: \$ 65.00.
- (17) Private fire hydrant: \$ 65.00.
- (18) Smoke control or smoke exhaust systems: \$65.00.
- (19) Solar photovoltaic power systems: \$65.00.
- (20) Spraying and dipping: \$65.00.
- (21) Penalties: Permit fee shall triple if a contractor begins work prior to obtaining an approved permit.
- (22) Second and subsequent occurrence within two years, fees will quadruple.
- (23) Fire Marshal annual permits (effective 10/1/2022):
 - (A) 6,000 sq. ft. or less: \$35.00.
 - (B) 6,001 – 10,000 sq. ft.: \$45.00.
 - (C) 10,001 – 25,000 sq. ft.: \$55.00.
 - (D) 25,001 – 50,000 sq. ft.: \$75.00.

Exhibit "A"

- (E) 50,001 – 75,000 sq. ft.: \$85.00.
 - (F) 75,001 – 100,000 sq. ft.: \$105.00.
 - (G) 100,001 – 200,000 sq. ft.: \$125.00.
 - (H) 200,001 sq. ft. or more: \$145.00.
- (24) Each apartment building: \$20.00.
- (25) Each floor above two: \$20.00.
- (26) Re-inspection fee: 1.5 times the annual fee (Charged per inspection after the initial re-inspection).
- (27) Hazardous materials annual permit (fees in addition to annual permit)
- (A) Pounds (powder and solids)
 - (i) Less than 1,000 pounds: \$25.00.
 - (ii) 1,001 – 2,000 pounds: \$40.00.
 - (iii) 2,001 – 5,000 pounds: \$70.00.
 - (iv) Over 5,001 pounds: \$140.00.
 - (B) Gallons (liquids and gels)
 - (i) Less than 25 gallons: \$25.00.
 - (ii) 26 gallons – 100 gallons: \$40.00.
 - (iii) 101 gallons – 1,000 gallons: \$75.00.
 - (iv) Over 1,000 gallons: \$140.00.
- (28) Special permits:
- (A) LPG, CNG, LNG tank installation or removal: \$100.00
 - (B) Blasting operation: \$150.00 per day + fire watch.
 - (C) Pyrotechnic display: \$150.00 per day + fire watch.
 - (D) Tent / canopy: \$65.00 per event.
 - (E) Exhibits and trade shows: \$65.00 per event.
 - (F) Amusement rides / carnival rides: \$65.00 per event.
 - (G) Mobile food preparation vehicle: \$30.00 annually.
 - (H) Outdoor assembly event: \$65.00 per event.
 - (I) Event vendor: \$10.00 per event.
 - (J) Residential outdoor burning: \$65.00 30-day permit.
 - (K) Non-residential outdoor burning / trench / clearing: \$300.00 + \$20.00 per day.
 - (L) Underground fuel storage tank installation or removal: \$150.00 per tank.
- (29) Special event/movie/theatrical event
- (A) Public event permit: \$250.00 per day.
 - (B) Fire Marshal on premises (3-hour minimum): \$65.00 per hour / per person.
- (30) State mandated inspections:
- (A) Hospitals: \$150.00.

Exhibit "A"

(B) Nursing and long-term care facilities: \$150.00.

(C) Daycare/mother's day out: \$65.00.

(D) Foster and adoptive home: \$65.00.

(E) Residential group home: \$65.00.

(F) Residential home inspection: \$65.00.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A1.005 Miscellaneous fees

Miscellaneous fees:

- (1) Excavation permit (including curb cut/drive approach): \$65.00 per approach/curb cut.
- (2) Commercial occupancy permit: \$65.00.
- (3) Construction trailer (temporary): \$65.00.
- (4) Work without Permit: Double Building Permit Fee
- (5) Residential demolition: \$65.00.
- (6) Commercial demolition: \$65.00.
- (7) Spa, hot tub, above-ground pool: \$135.00.
- (8) Swimming pool: \$325.00.
- (9) Reinspection fee: \$65.00.
- (10) After-hours inspection: \$65.00 per hour; minimum \$130.00.
- (11) Misc. electric (not associated w/bldg. permit): \$65.00.
- (12) Misc. plumbing (not associated w/bldg. permit): \$65.00.
- (13) Misc. mechanical (not associated w/bldg. permit): \$65.00.
- (14) Lawn sprinkler system: \$65.00.
- (15) Backflow prevention tester: \$100.00; \$25.00 renewal.
- (16) Temporary snow cone stands: \$130.00.
- (17) Building board of adjustment variance/appeals: \$200.00.
- (18) Special events: \$65.00.
- (19) Door-to-door solicitors:
 - (A) A business wishing to have employees perform door-to-door solicitation shall pay an annual registration fee: \$100.00.
 - (B) Each employee performing door-to-door solicitation shall pay a nonrefundable

Exhibit "A"

application fee: \$10.00.

(C) All fees shall be paid at the time of solicitor application.

- (20) Water well: \$65.00.
- (21) Outdoor sales: \$45.00.
- (22) Other non-listed misc. permits: \$65.00.
- (23) Garage sale permits: \$5.00.
- (24) Wrecker registration fee: \$15.00.
- (25) Impound fee: \$15.00 + expenses for sales and auctions of abandoned vehicles.
- (26) Sexually oriented business license application: \$1,000.00.
- (27) Sexually oriented business license renewal: \$500.00.
- (28) Sexually oriented business license reinstatement: \$200.00.
- 29) Fire hydrant meter deposit fee: \$2,000.00.
- (30) Public or semi-public swimming pool inspection fee: \$350.00.
- (31) Public swimming pool administrative fee: \$50.00.
 - (A) Annual public pool and spa permit fee: \$315.00.
 - (B) Pool plan review and opening inspection: \$200.00.
 - (C) Contractual inspections - school districts (per site visit): \$150.00.
- (32) Fence permit: \$25.00

(Ordinance 2021-19 adopted 11/2/21; Ordinance 2023-20 adopted 12/5/2023)

Sec. A1.006 Residential additions, alterations, fire damage and accessory structures

- (a) Residential - additions/alterations/fire damage/accessory structures:
 - (1) 1- and 2-family dwellings: \$1.10 per square foot of the area of the addition, alteration, fire damage. Minimum fee shall be \$125.00.
 - (2) Accessory building:
 - 120 sq. ft.–200 sq. ft.: \$165.00.
 - 200 sq. ft.–399 sq. ft.: \$225.00.
 - > 400 sq. ft.: \$435.00.
 - (3) Carports:
 - 120 sq. ft.–399 sq. ft.: \$165.00.

Exhibit “A”

> 400 sq. ft.: \$225.00.

(b) Permit fee includes plan review, electric, plumbing, mechanical.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A1.007 Commercial additions, alterations, fire damage and accessory structures

(a) Commercial - additions/alterations/fire damage/accessory structures:

Type		Permit Fee	Plan Review Fee
(1)	Triplex / town homes and multifamily	Section A1.003 - based on valuation of \$65.00 sq. ft.	50% of building permit
(2)	Commercial	Section A1.003 - based on actual valuation or \$65.00 sq. ft., whichever is greater	50% of building permit

(b) Permit fee includes, electric, plumbing, mechanical.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A1.008 Sign permit fees

Sign permit fees:

- (1) Pole sign: \$110.00.
- (2) Monument sign: \$75.00.
- (3) Wall sign: \$65.00.
- (4) Awning, canopy, marquee signs: \$65.00.
- (5) Temporary and portable signs: \$65.00.
- (6) Banners: \$65.00.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A1.009 Planning and development fees

Planning and development fees:

(1) Plats:

- (A) Commercial replats, vacating plats, amending plats and minor plats: \$425.00 + (see engineering fees).
- (B) Preliminary plat: \$325.00 + \$20.00 per acre + (see engineering fees).

Exhibit “A”

- (C) Final plat: \$325.00 + (see engineering fees).
- (D) Residential replats: \$525.00 + (see engineering fees).
- (E) Variance request/appeal: \$325.00.
- (2) Gas wells:
 - (A) Gas well SUP: \$425.00.
 - (B) Gas well application fees (due w/ SUP application): \$7,500.00.
- (3) Zoning:
 - (A) Comprehensive Plan Amendment: \$625.00
 - (B) Zoning change request including SUPs (does not include PDs): \$425.00.
 - (C) Planned development district: \$1,500.00.
 - (D) Variance request/appeal: \$325.00.
- (4) Site plans: \$425 + (see engineering fees)

(Ordinance 2021-19 adopted 11/2/21)

Sec. A1.010 Engineering review fees

Fee = Actual costs of engineer’s review fee. An initial minimum deposit of \$2,000.00 to cover anticipated engineer review costs shall be made with each plat, clearing and grading, or parking lot application. An additional deposit of \$1,500.00 shall be made whenever the engineer’s review costs have depleted the deposited amount to \$500.00 or less. Following the approval of the application any remaining funds shall be returned to the applicant. No application may be approved, issued, or recorded until all outstanding fees have been paid.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A1.011 Food establishment inspection fees

Food establishment inspection fees:

- (1) Food service permits:
 - (A) Less than 500 sq. ft.: \$400.00.
 - (B) 500 to 1,500 sq. ft.: \$500.00.
 - (C) 1,501 to 3,000 sq. ft.: \$600.00.
 - (D) 3,001 to 6,000 sq. ft.: \$700.00.
 - (E) Above 6,000 sq. ft.: \$800.00.

Exhibit "A"

- (F) Child care facility: \$500.00.
- (G) Catering operation: \$700.00.
- (H) Food court: \$600.00.
- (I) Adjunct food service: \$500.00.
- (J) Adjunct food store - less than 5,000 sq. ft.: \$500.00.
- (K) Adjunct food store - 5,000 sq. ft. and above: \$600.00.
- (L) Commissary (non-prep): \$400.00.
- (M) Commissary (prep): \$600.00.
- (N) Mobile unit (prepackaged): \$400.00.
- (O) Mobile unit (preparation of food): \$600.00.
- (P) Mobile unit (pushcart): \$600.00.
- (Q) Temporary food establishment 1-5 Days: \$35.00.
- (R) Temporary food establishment 6-14 Days: \$70.00.
- (S) Farmers market: \$100.00.
- (T) Required/requested reinspection: \$75.00.
- (2) Food store:
 - (A) Less than 5,000 sq. ft.: \$600.00.
 - (B) 5,000 sq. ft. or above: \$800.00.
- (3) Plan review:
 - (A) Less than 1500 sq. ft.: \$100.00.
 - (B) More than 1501 sq. ft.: \$200.00.
 - (C) Above 3,000 sq. ft.: \$100.00.
- (4) Late fee:
 - (A) 1-30 days: 10% of fee.
 - (B) 31-60 days: 20% of fee.
 - (C) 61-90 days: 30% of fee.
- (5) Miscellaneous - consumer/environmental health:
 - (A) Duplicate permits: \$15.00

(Ordinance 2021-19 adopted 11/2/21; Ordinance 2023-20 adopted 12/5/2023)

Exhibit “A”

A1.012. Wrecker service company towing fees.

(a) Nonconsent tow fees.

- (1) For vehicles with a gross weight rating up to 10,000 pounds: \$272.00.
- (2) For vehicles with a gross weight rating of 10,001 and up to 24,999 pounds: \$380.00.
- (3) For vehicles with a gross weight rating of 25,000 pounds and up: \$489.00 per unit \$978.00 max.

(b) Drop fees.

- (1) For vehicles up to 10,000 pounds: \$135.00.
- (2) For vehicles 10,001 to 24,999 pounds: \$190.00.
- (3) For vehicles 25,000 pounds and higher: \$244.00.

(Ordinance 2024-02 adopted 2/20/2024)

A1.013. Short-term rentals.

The schedule of fees for short-term rentals shall be as follows:

- (1) Application for license: \$500.00.
- (2) License renewal: \$300.00.
- (3) Inspection (initial or renewal): \$65.00
- (4) After hours inspection (after 4:00 p.m. or weekends/holidays):
 - (A) 2-hour minimum: \$190.00
 - (B) Each additional hour: \$65.00 per hour.
- (5) Reinspection fee: \$65.00.
- (6) Application for special exception: \$325.00

(Ordinance 2025-06 adopted 07/01/2025)

ARTICLE A2.000 ADMINISTRATIVE FEES

Sec. A2.001 Returned items-(checks or any electronic payment)

The city shall collect the sum of thirty dollars (\$30.00) for each returned item received by the city for the payment of any account or fine or for any reason given to the city, and subsequently dishonored by the bank upon which it was drawn for any reason.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A2.002 City council variance requests

The fee to be charged for variance requests pursuant to [article 1.03, division 2](#) of this code shall

Exhibit “A”

be established at \$325.00.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A2.003 Credit card service fee

When accepting credit card payments as authorized by [section 1.02.003](#) of the city code, the city may collect the actual processing fee incurred by the city, up to five percent (5%) of charge.

(Ordinance 2021-19 adopted 11/2/21)

ARTICLE A3.000 ANIMAL CONTROL FEES

(a) License fees for dogs and cats. License fees for dogs and cats shall be imposed. The fees will be as follows:

- (1) Ten dollars (\$10.00) for the initial license for a dog or a cat.
- (2) Five dollars (\$5.00) for a renewal license each year thereafter for a dog or cat.
- (3) Five dollars (\$5.00) for a duplicate license tag upon presentation of a license receipt showing payment of the current year's fees.
- (4) Twenty-five dollars (\$25.00) microchip fee for an owned dog or cat.
- (5) No license fee is required for a dog or cat that is:
 - (A) Used as a police or sheriff's department dog in the line of duty; or
 - (B) Adopted from the animal shelter by a person who does not reside within the city.

(b) Impoundment fees for dogs and cats. Impoundment fees are as follows:

- (1) Thirty dollars (\$30.00) for dogs.
- (2) Twenty-five dollars (\$25.00) for cats.

(c) Impoundment fees separate from fines and boarding fees. Impoundment fees are separate and distinct from any fines imposed for violating any provision of [chapter 2](#) of the Code of Ordinances or any boarding fees.

(d) Adoption fees. Adoption fees for the adoption of an animal from the animal shelter are as follows:

- (1) One hundred dollars (\$100.00) for the adoption of a dog, which includes the cost of inoculations, deworming, general health assessment. It also includes a heartworm check, sterilization and rabies vaccination if age appropriate.
- (2) Fifty dollars (\$50.00) for the adoption of a dog that has been previously adopted and returned and the adoption fee has already been paid for. This fee will also be applied to an

Exhibit "A"

animal(s) surrendered that have been previously sterilized. This fee will include the cost of inoculations, deworming, general health assessment, heartworm check, and rabies vaccination.

(3) Twenty-five dollars (\$25.00) for the adoption of a cat that has been previously sterilized, which includes the cost of inoculations, flea treatment and deworming.

(4) Sixty dollars (\$60.00), for the adoption of an intact cat which includes the cost of sterilization, inoculations, flea treatment and deworming.

(6) No adoption fee or rabies vaccination fee is required for an animal transferred to an approved breed-specific rescue organization, or to a nonprofit, no-kill, all-breed rescue organization.

(7) State law requires a rabies vaccination.

(8) Adoption fees may be reduced after the fifteenth (15th) day an animal becomes eligible for adoption, with the approval of the city manager or designee.

(e) Animal held in quarantine. Fifteen dollars (\$15.00) per day for any animal held in quarantine.

(f) Veterinary and other expenses. Any veterinary and other expenses actually incurred by virtue of the necessity of quarantine or impoundment will be paid by the owner.

(g) Impoundment of livestock. Thirty-five dollars (\$35.00) per head per day for the taking up and impounding of livestock.

(h) Pickup of deceased dog or cat. Fifty dollars (\$50.00) for animals weighing less than fifty pounds. Seventy-five dollars (\$75.00) for the pickup of a deceased dog or cat that is in an advance state of decomposition, or exceeds fifty pounds (50 lbs.) in weight. There will be no additional fees to those stated above for transport by an animal control officer of a deceased dog or cat owned by city residents who have made prior arrangements with a local (not exceeding five miles from the city limits of Azle) veterinarian or pet cemetery for interment or cremation.

(i) Rabies vaccination. Fees for rabies vaccination will be based upon the current cost negotiated with local cooperating veterinarians.

(j) Boarding fee for dogs and cats. Fifteen dollars (\$15.00) for boarding fee per day for each day a dog or cat is housed at the animal shelter. This fee will be charged when the animal is returned to the original owner.

(k) Animal surrender fees. Animal surrender fees are as follows:

(1) Twenty-five dollars (\$25.00) shall be charged to any person residing in the city requesting to surrender a dog or cat to the city.

(2) Forty dollars (\$40.00) shall be charged to any person residing outside of the city

Exhibit “A”

limits requesting to surrender a dog or cat to the city.

- (l) Kennel permit. Fifty dollars (\$50.00) for a kennel permit.
- (m) Dangerous dog or vicious animal registration fee.
Fifty dollars (\$50.00) per animal.
- (n) Temporary exhibition permit. Forty dollars (\$40.00) for administrative costs and safety inspection of temporary exhibit by the animal control officer.
- (o) Review of fees. The animal control officers shall review all fees specified herein annually and may recommend increases or changes to the city council.

ARTICLE A4.000 HEALTH AND SANITATION FEES

Sec. A4.001 Municipal setting designation

- (a) Application fee: \$4,000.00.
- (b) Third-party review fee: \$10,000.00 shall be paid at the time of application. The applicant will be required to pay additional fees in the amount of \$5,000.00 when the submitted fees for a third-party environmental consultant have been expended down to \$1,000.00.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A4.002 Donation bins fees.

- (a) Annual permit fees for donation bins will be as follows:

- (1) Annual permit fee: \$200.00.
- (2) Impoundment fee: \$200.00.
- (3) Daily storage fee: \$20.00.

- (b) No fee will be required when the donation bin is placed on the premises of the same entity it is collecting for.

(Ordinance 2023-22 adopted 11/7/2023)

ARTICLE A5.000 MUNICIPAL COURT FEES

Sec. A5.001 Failure to Appear/Violate Promise to Appear Fine

All defendants charged with the criminal offenses of Failure to Appear or Violate Promise to Appear shall be required to pay a twenty-five dollar (\$25.00) fine.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A5.002 Local Consolidated Fee

Exhibit “A”

The fee shall be assessed and collected from the defendant upon conviction for a misdemeanor offense in the municipal court as a cost of court. The fee shall be deposited to the various accounts as follows:

Local Consolidated Fee (\$14.00)		
FUND	PERCENT	DOLLAR
Municipal Court Building Security Fund	35%	\$4.90
Local Youth Diversion Fund	35.7143%	\$5.00
Municipal Court Technology Fund	28.5714%	\$4.00
Municipal Jury Fund	.7143%	.10¢

(Ordinance 2021-19 adopted 11/2/21)

ARTICLE A6.000 UTILITY RELATED FEES

Division 1. Generally

Sec. A6.001 Water, wastewater and road impact fees

WATER / WASTEWATER IMPACT FEES FOR PROPERTY PLATTED PRIOR TO 2018

METER SIZE	3/4"	1"	1-1/2"	2"	3"	4"	6"
WATER	\$ 822.00	\$ 1,372.74	\$ 2,737.26	\$ 4,381.26	\$ 8,220.00	\$ 13,702.74	\$ 27,397.26
SEWER	\$ 1,428.00	\$ 2,384.76	\$ 4,755.24	\$ 7,611.24	\$ 14,280.00	\$ 23,804.76	\$ 47,595.24
TOTAL	\$ 2,250.00	\$ 3,757.50	\$ 7,492.50	\$ 11,992.50	\$ 22,500.00	\$ 37,507.50	\$ 74,992.50

WATER / WASTEWATER IMPACT FEES FOR PROPERTY PLATTED AFTER 1/1/2018

METER SIZE	3/4"	1"	1-1/2"	2"	3"	4"	6"
WATER	\$ 1,578.00	\$ 2,635.26	\$ 5,254.74	\$ 8,410.74	\$ 15,780.00	\$ 26,305.26	TBD
SEWER	\$ 1,563.00	\$ 2,610.21	\$ 5,204.79	\$ 8,330.79	\$ 15,630.00	\$ 26,055.21	TBD
TOTAL	\$ 3,141.00	\$ 5,245.47	\$ 10,459.53	\$ 16,741.53	\$ 31,410.00	\$ 52,360.37	TBD

WATER / WASTEWATER IMPACT FEES FOR PROPERTY PLATTED AFTER 3/21/2023

METER SIZE	3/4"	1"	1-1/2"	2"	3"	4"	6"
WATER	\$ 1,441.00	\$ 2,406.47	\$ 4,798.53	\$ 7,680.49	\$ 14,140.00	\$ 24,021.47	\$ 36,025.00
SEWER	\$ 4,422.00	\$ 7,384.74	\$ 14,725.26	\$ 23,569.15	\$ 44,220.00	\$ 73,714.74	\$ 110,550.00
TOTAL	\$ 5,863.00	\$ 9,791.21	\$ 19,523.79	\$ 31,249.64	\$ 58,360.00	\$ 97,736.21	\$ 146,575.00

(a) Administrative charge when city refunds portion of impact fee: \$50.00.

(Ordinance 2021-19 adopted 11/2/21)

Exhibit “A”

ROADWAY IMPACT FEES FOR PROPERTY PLATTED AFTER 6/20/2023

RESIDENTIAL	\$ 5,616.72 per unit
COMMERCIAL	Call for estimate

(Ordinance 2023-07 adopted 06/20/23)

Sec. A6.002 Water tap fees

(a) The city shall charge and collect the following fees for making water taps into its water system:

(1) Fees for water taps where the service line for such tap has been previously installed at the tap location shall be as follows:

<u>Meter Size</u>	<u>Charge</u>
5/8 x 3/4 inch	\$375.00
All other sizes	Actual cost of materials used

(2) Fees for water taps where the service line has not been previously installed at the tap location shall be as follows:

WATER TAP FEES

Meter Size	Paved Area	Unpaved Area
5/8 inch x 3/4 inch	\$2,100.00	\$1,100.00
3/4 inch x 3/4 inch	N/A	N/A
1 inch	\$2,315.00	\$1,315.00
1-1/2 inch	\$2,630.00	\$1,630.00
2 inch	\$3,650.00	\$2,650.00
> 2 inch	Call for estimate	Call for estimate

(b) The actual cost as set forth in subsection (a)(2) [sic] of this section shall be the cost of all materials, cost of equipment and cost of personnel used in making such water tap connection to the system.

Exhibit “A”

(Ordinance 2021-19 adopted 11/2/21)

Sec. A6.003 Sewer tap fees

(a) The city shall charge and collect the following fees for making sewer taps into its sewer system:

SEWER TAP FEES

Size	Paved Area	Unpaved Area
4 inch	\$2,690.00	\$1,760.00
6 inch	\$3,920.00	\$2,100.00
8 inch	\$4,220.00	\$2,400.00

(b) The actual cost as set forth in the (a)(2) [sic] in this section shall be the cost of all materials, cost of equipment and cost of personnel to install the tap to the system.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A6.004 Deposit for sewer, water and garbage customers

(a) Amount of initial deposit. The city shall receive from its sewer, water and garbage customers an initial deposit as follows:

- (1) All residential accounts other than multifamily, (in the city limits): One hundred fifty dollars (\$150.00);
- (2) Multifamily (one meter for multiple dwelling units), (in the city limits): Fifty dollars (\$50.00), per unit;
- (3) Multifamily (one meter per dwelling unit), (in the city limits): One hundred fifty dollars (\$150.00);
- (4) Commercial (in the city limits): Two hundred dollars (\$200.00);
- (5) Garbage only (in and out of the city): Fifty dollars (\$50.00).

(Ordinance 2021-19 adopted 11/2/21)

(b) Reduced utility deposits.

(1) All sewer, water and garbage utility customers electing to participate in the city's bank drafting program shall pay a reduced utility deposit as follows:

- (A) For water and sewer in the city limits: A reduction of \$100 from the total

Exhibit "A"

deposit amount set forth in subsection (a) above.

(B) For water and sewer outside the city limits: A reduction of \$100 from the total deposit amount set forth in section A6.005 of this fee schedule.

(C) For garbage only in and outside the city limits: The greater of ten dollars (\$10.00) or fifty percent (50%) of the deposit amount set forth in subsection (a) above.

(2) All new customers qualifying for the reduced utility deposit amounts set forth in subsection (a) [(b)(1)] of this section shall not be required to pay the full applicable deposit amounts set forth in subsection (a) above and section A6.005 of this fee schedule. All existing customers qualifying for the reduced utility deposit amounts set forth in subsection (b)(1)(A) [(b)(1)] of this section shall receive a refund of any amounts paid in excess of such reduced utility deposit amounts.

Ordinance 2021-19 adopted 11/2/21)

Sec. A6.005 Deposit for water and sewer customers outside city limits

The city council has determined that the city incurs more expenses in servicing sewer and water customers living outside its corporate city limits; therefore, the deposit for such service shall be as follows:

- (1) All residential accounts other than multifamily, sewer and water: One hundred seventy-five dollars (\$175.00);
- (2) Multifamily (one meter for multiple dwelling units), sewer and water: Seventy-five dollars (\$75.00), per unit;
- (3) Multifamily (one meter per dwelling unit), sewer and water: One hundred seventy-five dollars (\$175.00);
- (4) Commercial: Two hundred fifty dollars(\$250.00).

(Ordinance 2021-19 adopted 11/2/21)

Sec. A6.006 Account initiation fee

A fee of twenty-five dollars (\$25.00) shall be charged to cover the initiation and setup cost of each new account.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A6.007 Water rates

- (a) Within city limits.

Exhibit “A”

(1) A minimum monthly service charge shall be made each month or fraction thereof for water service within the city limits. The minimum charge shall be based on the size of the meter. The minimum charge shall be evaluated to insure adequacy prior to the start of each fiscal year based on the projected budgeted amount of the following fixed costs: annual water-related debt service, utility (electric, gas, water and sewer) costs, water system insurance costs, TCEQ fees, raw water costs, and administrative costs. Once evaluated and determined to be adequate, the minimum charge shall be approved by ordinance in conjunction with the adoption of the city’s annual budget. The following minimum charge is established for fiscal year 2025 through 2026.

Meter Size	Residential	Commercial
5/8 x 3/4"	\$25.95	\$31.40
1"	\$37.63	\$45.15
1-1/2"	\$55.53	\$66.64
2"	\$76.81	\$92.17
3"	\$179.06	\$214.87
4"	\$302.06	\$362.47
6"	\$510.48	\$612.57

(2) The rates for the use of water by residential and commercial customers within the corporate limits of the city shall be calculated using the following rate scale:

Cubic Feet	Monthly Rates
First 275 or less	Minimum charge according to meter size
276 to 1,500	\$3.10 per 100 cubic feet
1,501 to 2,000	\$4.10 per 100 cubic feet
2,001 to 4,000	\$4.20 per 100 cubic feet
4,001 to 6,000	\$4.30 per 100 cubic feet

Exhibit "A"

6,001 to 8,000	\$4.41 per 100 cubic feet
Above 8,000	\$4.56 per 100 cubic feet

(b) Outside city limits.

(1) The city council, having found that the cost of supplying water services to customers outside the corporate limits of the city is greater than that of supplying its customers receiving services inside the corporate limits, therefore set the following rates for its residential and commercial customers outside the corporate limits. A minimum monthly service charge shall be made each month, or fraction thereof for water service outside the city limits. The minimum charge shall be based on the size of the meter. The minimum charge shall be evaluated to insure adequacy prior to the start of each fiscal year based on the projected budgeted amount of the following fixed costs: annual water related debt service, utility (electric, gas, water & sewer) costs, water system insurance costs, TCEQ fees, raw water costs, and administrative costs. Once evaluated and determined to be adequate, the minimum charge shall be approved by ordinance in conjunction with the adoption of the city's annual budget. The following minimum charge is established for fiscal year 2025 through 2026:

Meter Size	Residential	Commercial
5/8 x 3/4"	\$38.93	\$46.71
1"	\$56.44	\$67.73
1-1/2"	\$83.30	\$99.96
2"	\$115.22	\$138.26
3"	\$268.58	\$332.30
4"	\$453.09	\$543.70
6"	\$765.72	\$918.85

(2) The rates for the use of water by residential and commercial customers outside the corporate limits of the city shall be calculated using the following rate scale:

Exhibit “A”

Cubic Feet	Monthly Rates
First 275 or less	Minimum charge according to meter size
276 to 1,500	\$4.64 per 100 cubic feet
1,501 to 2,000	\$6.15 per 100 cubic feet
2,001 to 4,000	\$6.30 per 100 cubic feet
4,001 to 6,000	\$6.45 per 100 cubic feet
6,001 to 8,000	\$6.61 per 100 cubic feet
Above 8,000	\$6.85 per 100 cubic feet

(Ordinance 2021-19 adopted 11/2/21; Ordinance 2022-21 adopted 8/29/2022; Ordinance 2023-13 adopted 8/21/2023; Ordinance 2024-22 adopted 8/26/2024)

Sec. A6.008 Sewer rates

(a) The monthly charge for connection to the sanitary sewer system shall consist of a basic charge plus a usage charge based on the amount of water service consumed as set forth in subsections (b) and (c). The basic service charge shall be evaluated to insure adequacy prior to the start of each fiscal year based on the projected budgeted amount of the following fixed costs: annual sewer related debt service, utility (electric, gas, water & sewer) costs, TCEQ fees, sewer system insurance costs, and administrative costs. Once evaluated and determined to be adequate, the minimum charge shall be approved by ordinance in conjunction with the adoption of the city’s annual budget. The following minimum charge is established for fiscal year 2025 through 2026:

- (1) Residential rate: \$23.00.
- (2) Commercial rate: \$28.30.

(b) All residential customers shall pay a usage charge of \$2.58 for every 100 cubic feet of water used on the average month during the period commencing November 15th of the annual billing period immediately preceding the month for which a bill is currently being tendered. It is the intent of this section to establish a fixed monthly sewer service usage charge for each customer that will be consistent from month to month within a given year. The city will determine the

Exhibit “A”

average cubic feet of water used by each customer during the November 15th to February 15th period each year and will use it to set a monthly average for that particular customer, structure or property. The usage charge will be multiplied against the average monthly water consumption measured in cubic feet as set forth above to calculate the sewer bill for the ensuing twelve-month period. In the event the customer, structure or property did not receive public water utility service during the immediately preceding November 15th to February 15th time frame, the customer may request at the time of initiation of service that billing be based on the city-wide average monthly usage rate; otherwise the city will calculate the billing on actual water use until such time as a full three-month average is determined and then use that average or the city-wide average by type of customer, whichever average is smaller. Each year the city will establish a new city-wide average monthly usage rate for the period commencing November 15th and ending February 15th for the purpose of establishing use charges for customers that do not have prior historical usage data.

(c) All commercial customers shall pay a usage charge of \$2.58 for every 100 cubic feet of water used each month.

(Ordinance 2021-19 adopted 11/2/21; Ordinance 2022-21 adopted 8/29/2022; Ordinance 2023-13 adopted 8/21/2023; Ordinance 2024-22 adopted 8/26/2024)

Sec. A6.009 Water and sewer surcharges rates.

Water surcharge.

A usage surcharge shall be made each month, or fraction thereof, for water service within and outside the corporate city limits. This surcharge is distinct from and in addition to the water usage rates provided for in this article. The surcharge rate for the use of water shall be calculated in accordance with the following scale:

Cubic Feet	Within City Limits	Outside City Limits
First 400 or less	\$3.45	\$5.75
401 to 1600	\$7.15	\$10.75
Above 1600	\$21.90	\$32.85

Sewer surcharge.

A sewer surcharge of seven dollars and fifty cents (\$7.50) shall apply each month, or fraction thereof, for sewer service. This surcharge is distinct from and in addition to the sewer usage rates provided for in this article.

(2001 Code, app A, sec. 7.1500)

Sec. A6.010 Reconnection fee when service discontinued due to nonpayment

(a) Within city limits. A thirty-five dollar (\$35.00) reconnection fee shall be charged for reconnections made during normal working hours for services discontinued for reasons of nonpayment, and a fifty dollar (\$50.00) reconnection fee shall be charged for reconnections made after normal working hours for services discontinued for reasons of nonpayment, for all reconnections made within the corporate city limits.

Exhibit “A”

(b) Outside city limits. A thirty-five dollar (\$35.00) reconnection fee shall be charged for reconnections made during normal working hours for services disconnected for reasons of nonpayment, and a fifty dollar (\$50.00) reconnection fee shall be charged for reconnections made after normal working hours for services discontinued for reasons of nonpayment, for all reconnections made outside the corporate city limits.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A6.011 Reconnection fee when meter removed due to illegal tampering

A fee of one hundred dollars (\$100.00) plus costs incurred by the city for the repair or replacement of its equipment shall be made for the reconnection of any meter which has been removed because of illegal tampering.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A6.012 Reconnection fee when service discontinued due to damaging system or unlawful acts

If water service is discontinued under the provisions as stated in [section 13.05.041](#) of the Code of Ordinances, water service shall not be restored until the following conditions are complied with:

- (1) Payment of a twenty-five dollar (\$25.00) service charge;
- (2) Full payment of all accounts due the city.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A6.013 Returned item fee-(checks or any electronic payment)

(a) Should any payment of water or sewer services set out in this article be returned for any reason by the bank such item is drawn on, then a thirty dollar (\$30.00) returned item fee shall be assessed to the customer whose account(s) such returned item was applied.

(b) The city staff is authorized to refuse to accept personal checks or remove from bank draft any customer who has at least two times in the previous twelve-month period issued the city a payment that was returned to the city by the bank upon which such item was drawn.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A6.014 Remedies and penalties for failure to pay charges

(a) A list of delinquent charges against properties shall be compiled as of January 1 of each year.

(b) In addition to any other remedies or penalties provided by law or in the act, if an account becomes delinquent, the city shall have the right to:

Exhibit “A”

- (1) Apply interest on any delinquent account at the rate of one percent (1%) simple interest on the unpaid balance due per month;
- (2) Fix a lien against the property and assess a penalty in the amount of fifteen dollars (\$15.00) to cover the administrative costs of fixing a lien on benefited property; and/or
- (3) Discontinue any utility services provided by the city.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A6.015 Basis for determination of sewer user charges

(a) For the purposes provided in [section 13.06.195](#) of the Code of Ordinances, the following shall be used as a basis for user charges for the ensuing year of operation of the wastewater treatment facility:

$V_c = \$0.164$ per 1,000 gallons of wastewater

$B_c = \$0.081$ per pound of BOD

$S_c = \$0.074$ per pound of TSS

(b) For users who discharge wastewater defined in [section 13.06.131](#) as “normal sewage,” the user charge per one thousand gallons of wastewater will be based on two hundred milligrams per liter of BOD and two hundred twenty milligrams per liter of TSS. The resulting charge for dischargers of normal domestic wastewater shall be \$0.325 per one hundred cubic feet of wastewater.

(c) For the purposes of [section 13.06.201](#), the return of wastewater to the wastewater treatment system shall be assumed to be seventy percent of the quantity of water used. The resulting charge for “normal sewage” determined by [section 13.06.201](#) shall be \$0.23 per one hundred cubic feet of water used.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A6.016 Meter testing fee

Service charge: \$25.00.

(Ordinance 2021-19 adopted 11/2/21)

Sec. A6.017 Drought contingency plan fees

Reconnection charge when water service discontinued for violation of drought contingency plan: \$500.00, and any other costs incurred by the city in discontinuing service.

(Ordinance 2021-19 adopted 11/2/21)

Exhibit “A”

Sec. A6.018 Wholesale Water Rates (new section)

(a) **Pelican Bay Water:** Azle agrees to furnish and sell to Pelican Bay treated water on an emergency basis. Emergency is defined as a condition in which Pelican Bay water system experiences mechanical breakdown or line failure in their water system that causes Pelican Bay water system to be unable to meet normal water supply.

(1) **Rate:** Pelican Bay shall be charged \$3.79 per cubic feet of water delivered by Azle. On or before July 1 each year, Azle shall submit a proposed rate to be charged beginning October 1, of the same year.

(2) **Fees:** Azle shall charge Pelican Bay a billing and administrative fee of ten percent (10%) of the rates charged for each billing period. The agreement shall expire on September 30, 2030, but can be renewed on mutually agreeable terms.

(b) **City of Reno:** Azle agrees to furnish and sell to Reno treated water delivered under normal operation pressure prevailing in the Azle system at the point(s) of delivery that is mutually agreed upon.

(1) **Rate:** Reno shall be charged One Thousand Four Hundred and Eighty Dollars (\$1,480.00) per month as a base rate which shall include 8,000 cubic feet of water. Additional water may be purchased at the volumetric rate of \$6.68 per 100 per cubic feet of water delivered by Azle. Azle will give Reno a thirty (30) day notice of its intent or desire to increase rates.

(2) **Fees:** Azle shall charge Reno a billing and administrative fee of ten percent (10%) of the rates charged for each billing period. The agreement shall expire on April 6, 2031, but can be renewed on mutually agreeable terms.

Sec. A6.019 Wholesale Wastewater Rates (new section)

Pelican Bay Wastewater: Pelican Bay provides sewer service to approximately 1,034 retail customers. Azle receives untreated wastewater from Pelican Bay at Azle’s Charles Avenue Lift Station located on Charles Avenue between Lilac Lane and Mountainview Drive. The sewage is conveyed from the entry point to Azle’s Walnut Creek Lift Station through approximately 2,300 feet of 4-inch force main; and from there, to the Ash Creek Wastewater Treatment Plant through approximately 12,200 feet of 8-inch force main.

Rate: The rate was recalculated in 2015 and re-evaluated in 2022 and set out as follows:

Volume Charge	=	\$6.00	Per 1,000 Gallons
BOD Strength Charge	=	\$0.50	Per Pound of BOD
TSS Strength Charge	=	\$0.45	Per Pound of TSS

Secs. A6.020–A6.040 Reserved

Exhibit “A”

Division 2. Drainage Utility System

Sec. A6.041 Stormwater utility fees

(a) Rates. The following SFU rate is hereby established and shall be used to calculate the total monthly stormwater utility fee for all property located in the city:

SFUs	Fee
0–1	\$5.50 (minimum)
Over 1	\$1.83 per each 1/3 SFU or portion thereof

(Ordinance 2021-19 adopted 11/2/21)

(b) Appeal for adjustment. Upon receipt of a written statement from the city manager denying a request to adjust the stormwater utility fees or refusing to direct that a lien not be filed, the owner or customer who initially filed the appeal may, within thirty days after receiving the statement from the city manager and after paying a twenty dollar (\$20.00) administrative fee, apply in writing to the city council for review of the denial.

(Ordinance 2021-19 adopted 11/2/21)

ARTICLE A7.000 PARKS AND RECREATION FEES

Sec. A7.001 Rental of park facilities

(a) The following fees shall be charged for rental of the following city park facilities:

	<u>Resident Fee</u>	<u>Nonresident Fee</u>
(1) <u>Gazebo</u> (per hour)	\$25.00	\$50.00
(2) <u>Pavilion</u> (per hour)	\$25.00	\$50.00

(3) Central Park Amphitheater: Rental includes the amphitheater stage and grass area. Rentals are commonly used by individuals for weddings, birthday parties, concerts, exercise classes and other special events.

	<u>Fee</u>
(i) Category A	
a. Resident (per hour)	\$25.00
b. Nonresident (per hour)	\$50.00

Exhibit “A”

(ii) Category B

a.	Weekday (all day)	Resident	Deposit
		\$200.00	\$100.00
		Nonresident	
		\$250.00	\$100.00
		Resident	Deposit
		\$240.00	\$100.00
b.	Weekend (all day)	Nonresident	
		\$350.00	\$100.00

*Amphitheater user categories: See [section 1.09.047](#) of the Code of Ordinances.

- (4) Central Park Volleyball court (per hour): \$10.00
- (5) Shady Grove Tennis court (per hour): \$10.00
- (6) Shady Grove ballfields (rentals):
 - (A) Without lights (per hour): resident \$25.00 nonresident \$35.00
 - (B) With lights (per hour): resident \$35.00 nonresident \$45.00
- (7) City sponsored softball league (per team): (new league fees effective Spring 2026)
League \$360.00 10 games plus playoffs
- (8) Private tournament fees (Shady Grove ballfields):
 - (A) One field: \$400.00
 - (B) Additional field: \$200.00
 - (C) Lights an additional \$35.00 per field per hour.

Sec. A7.002 Youth sports association fees

- (a) Facility league usage fee: \$8.00 per participant per season.

(Ordinance 2014-01 adopted 1/7/14)

ARTICLE A8.000 GOLF FEES

Sec A8.001 The par-72, 18 hole tract winds its way through the hilly, wooded land next to Ash

Exhibit “A”

Creek in the “Cross Timbers” area of north Texas.

1) Out of Season Rates Jan 1 thru March 31

Course Rate	Monday-Thursday	Friday	Saturday, Sunday, & Holidays
Open-12:00 pm	\$50	\$57	\$68
12:01pm-3:00pm	\$43	\$48	\$61
Twilight-After 3:00pm	\$40	\$43	\$46
Senior (60+), Military or Student (13-22 W/College ID)	\$43	\$48	\$61
City of Azle Resident	\$43	\$48	\$61
Junior (12 Years Old and Under)	\$30	\$30	\$30
Replay	\$22	\$22	\$22
Open Seat Rider Fee	\$22	\$22	\$22
Spectator Cart	\$35	\$35	\$35
Driving Range Token (approx. 40 balls)	\$7	\$7	\$7

Exhibit "A"

2) In Season Rates April 1 thru October 31

Course Rate	Monday-Thursday	Friday	Saturday, Sunday, & Holidays
Open-12:00 pm	\$55	\$62	\$73
12:01pm-3:00pm	\$48	\$53	\$66
Twilight-After 3:00pm	\$43	\$46	\$49
Senior (60+), Military or Student (13-22 W/College ID)	\$48	\$53	\$66
City of Azle Resident	\$48	\$53	\$66
Junior (12 Years Old and Under)	\$30	\$30	\$30
Replay	\$22	\$22	\$22
Open Seat Rider Fee	\$22	\$22	\$22
Spectator Cart	\$35	\$35	\$35
Driving Range Token (approx. 40 balls)	\$7	\$7	\$7

Rates Comparison

	Cross Timbers	Hawks Creek	Rock- wood	The Resort	Squaw Creek	Oeste Ranch	Split Rail	Pecan Valley	Canyon West	Sugar Tree	AVERAGE
Weekday Rack (Mon-Thurs)	47	60	63	58	52	44	59.53	45	57.37	67.11	55.30
Friday Rack	52	65	73	72	60	56	70.36	48	67.11	77.94	64.14
Weekend Rack	59	75	78	83	60	59	70.36	55	67.11	77.94	68.44
Weekday 1st Twilight	39	60	55	50	52	40	59.53	37	57.37	67.11	51.70
Friday 1st Twilight	45	65	65	65	60	50	70.36	41	67.11	77.94	60.64
Weekend 1st Twilight	53	75	70	75	60	52	70.36	47	67.11	77.94	64.74
Weekday 2nd Twilight	32	45	39	45	42	33	43.3	33	57.37	45.46	41.51
Friday 2nd Twilight	35	50	40	50	48	40	54.12	32	67.11	56.29	47.25
Weekend 2nd Twilight	38	60	40	55	48	40	54.12	37	67.11	56.29	49.55
Weekday Senior, Military, Vet, Student	40	40	47	58	44	33	43.3	32	43.3	50.66	43.13
Friday Senior, Military, Vet, Student	45	45	48	72	44	40	54.12	37	43.3	70.15	49.86
Weekend Senior, Military, Vet, Student	53	75	50	83	60	40	70.36	36	57.37	70.15	59.49
Juniors (walking or w/paid adult)	30	25	32	NA	NA	NA	32.48	22	27.06	48.25	30.97

OUT OF SEASON January 1, 2026 to March 31, 2026	Current	COMPETITION AVERAGE	NEW	\$ change	% change
Weekday Rack (Mon-Thurs)	47	56.22	50	3	6.38%
Friday Rack	52	65.49	57	5	9.62%
Weekend Rack	59	69.49	68	9	15.25%
Weekday 1st Twilight	39	53.11	44	5	12.82%
Friday 1st Twilight	45	62.38	48	3	6.67%
Weekend 1st Twilight	53	66.05	61	8	15.09%
Weekday 2nd Twilight	32	42.57	40	8	25.00%
Friday 2nd Twilight	35	48.61	43	8	22.86%
Weekend 2nd Twilight	38	50.84	46	8	21.05%
Weekday Senior, Military, Vet, Student	40	43.47	43	3	7.50%
Friday Senior, Military, Vet, Student	45	50.40	48	3	6.67%
Weekend Senior, Military, Vet, Student	53	60.21	61	8	15.09%
Juniors (walking or w/paid adult)	30	31.13	30	0	0.00%
Weekday Resident Rate	40	NA	43	3	7.50%
Friday Resident Rate Friday	45	NA	48	3	6.67%
Weekend Resident Rate	53	NA	61	8	15.09%

 = municipal course

**New Out of Season
rates will go into effect
January 1, 2026.*

IN SEASON April 1, 2026 to October 31, 2026	Current	COMPETITION AVERAGE	NEW	\$ change	% change
Weekday Rack (Mon-Thurs)	47	56.22	55	8	17.02%
Friday Rack	52	65.49	62	10	19.23%
Weekend Rack	59	69.49	73	14	23.73%
Weekday 1st Twilight	39	53.11	48	9	23.08%
Friday 1st Twilight	45	62.38	53	8	17.78%
Weekend 1st Twilight	53	66.05	66	13	24.53%
Weekday 2nd Twilight	32	42.57	43	11	34.38%
Friday 2nd Twilight	35	48.61	46	11	31.43%
Weekend 2nd Twilight	38	50.84	49	11	28.95%
Weekday Senior, Military, Vet, Student	40	43.47	48	8	20.00%
Friday Senior, Military, Vet, Student	45	50.40	53	8	17.78%
Weekend Senior, Military, Vet, Student	53	60.21	66	13	24.53%
Juniors (walking or w/paid adult)	30	31.13	30	0	0.00%
Weekday Resident Rate	40	NA	48	8	20.00%
Friday Resident Rate Friday	45	NA	53	8	17.78%
Weekend Resident Rate	53	NA	66	13	24.53%

**New In Season rates
will go into effect
April 1, 2026.*



Presenter: Stephen Barnes, Finance Director

Agenda Item: Consider any action on Ordinance 2025 - 15 providing for amendments to the FY 2025 Budget and transferring unencumbered appropriation balances to city department budgets requiring additional appropriations and establishing an effective date.

Background and Explanation:

This Ordinance is requesting to increase the FY 2025 Budget Appropriations to provide sufficient budget authority for unanticipated and unbudgeted expenditures. There were also projects, goods and services that were approved as a part of the FY 2024 Budget but were not received and paid for until the current fiscal year. This Ordinance rolls the approved budget authority from FY 2024 to FY 2025. The total requested increase in budget appropriations is \$4,009,058 for various funds.

The appropriation for the General Fund is increasing by \$989,706 primarily due to a significant increase in permits and inspections for the new Azle Junior High School and the new Sandy Beach residential subdivision (\$386,000); Increase in Police Department overtime due to the types of calls and critical incident responses (\$50,000); Truck Replacement in the Fire Department (\$72,535). Insurance deemed the truck totaled and paid \$25,500; A twelve year old hot water boiler was replaced in the Fire Station (\$65,850); Library Building Maintenance to cover various library repairs and replacements including HVAC repairs, hot water heater replacement, and new veranda fans (\$21,500); Library office furniture, AV upgrade and a 75" all in one interactive display for the Green Room (\$55,673); Library staff consultant contract (\$6,000); Increased rates for merchant service fees (\$16,600); Cost for legal services was higher than budgeted (\$26,000); Increased cost for telecommunication services and contract services (\$50,500); The budget for IT Services was too low compared to prior years (\$30,000); Cost of property appraisals and tax collection services was higher than budgeted (\$26,800); Unbudgeted Applicant Tracking and Performance Management Software (\$9,411); Increased cost of employee screenings due to more vacancies than anticipated (\$4,850); Unbudgeted Replacement Servers in City Hall (\$33,000); Payout of Sick Leave and Vacation after resignation of Assistant City Manager (\$40,474); Administration Salary Budget too low compared to actual expenditures (\$16,926); Fleet and Animal Shelter Master Plans (\$32,000); Unbudgeted Fire Department Grants (\$30,889). Revenue has been received to offset these grants.

The Storm Water Utility Fund appropriation needs to increase by \$211,000 due to the Broadway Drainage Culvert Project. The current budgeted amount is not sufficient to cover the contract amount of \$410,437.

The Street Maintenance Fund appropriation needs to be increased by \$525,000 for the S Stewart Project.

The Golf Fund needs an increased appropriation in the amount of \$387,425 primarily because the current merchandise for resale budget is not sufficient. There has been an increase in merchandise sold. The budget needs to increase by (\$70,000) to purchase sufficient merchandise to keep up with

demand; Golf Course parking lot improvement (\$95,000); Increased cost in merchant fees due to increased sales (\$12,000); The Food and Beverage budget needs to increase due to increasing costs and demand (\$25,000); Additional budget is needed for the renovation of the Driving Range (\$185,000).

The Municipal Development District Fund appropriation needs to be increased by \$497,744 primarily due to unbudgeted design and construction of a new covered pavilion at the FeedLot Food Truck Park (\$190,000); Increase in Economic Development Grants due to completion of Hornets Plaza Multi-Tenant Retail Building and reimbursements for several Servolution Blitz Events (\$254,765); Unbudgeted Mural Project from Azle Beautification Board and engineering for Food Truck Park Pavilion and the Green Ribbon Project (\$29,000); Unbudgeted supplies due to Wi-Fi service set-up and expansion of the seating area at the FeedLot Food Truck Park and a Farmer's Market Hydroponic Shipping Container (\$20,000)

The Utility Fund appropriation needs to increase by \$1,398,183 primarily because of an increased use of Overtime due to staffing shortages and inclement weather events (\$17,000); A Water Treatment Plant study of the disinfection process required by the Texas Commission on Environmental Quality (\$5,000); Unbudgeted uniforms and clothing (\$2,000); A budget rollover from FY 2024 for a Chlorine Scrubber that was received and paid for this fiscal year (\$50,000); Budget rollover from FY 2024 for a Harmonic Filter and Variable Frequency Drive that were received and paid for in the current fiscal year (\$12,000); Unbudgeted Lab/Testing Supplies costs due to unexpected repair of the Sealer needed for running E-Coli samples (\$6,689); Increased cost of sludge disposal services due to increased sludge production and anticipated cost increase (\$33,449); A FY 2024 budget rollover for wastewater treatment plant pumps that were received and paid for this fiscal year (\$72,574); Unexpected water transmission line repairs (\$191,759); A budget rollover from FY 2024 for a Vactor Truck that was received and paid for during the current fiscal year (\$542,433); Unbudgeted grant from the Texas Department of Emergency Management for the purchase of stand-by generators (\$152,000); The cost to complete the building to store the city's Hydro-Vac Vehicles is (\$105,000) more than anticipated and previously budgeted; The cost of merchant service fees increased (\$157,200); Increase cost of telecommunication services and contract services (\$35,500); Unbudgeted rate study and compensation study (\$9,350) and insurance payments were higher than budgeted (\$5,429)

Board/Commission/Committee Recommendation:

N/A

Staff Recommendation:

Staff recommends approval of Ordinance 2025-15

Attachments:

1. FY 2025 Budget Amendment Ordinance
2. Final FY 2025 Budget Adjustment Requests to City Council 2nd

ORDINANCE NO. 2025-15

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF AZLE, TEXAS,
PROVIDING FOR AMENDMENTS TO THE 2024-2025 BUDGET AND
TRANSFERRING UNENCUMBERED APPROPRIATION BALANCES TO CITY
DEPARTMENT BUDGETS REQUIRING ADDITIONAL APPROPRIATIONS; AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, Section 9.16 of the City Charter of the City of Azle, Texas, provides that the City budget may be amended and appropriations altered if so declared by the City Council.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AZLE,
TEXAS, THAT:**

The 2024-2025 Budget is hereby amended to reflect the appropriation changes as outlined in Attachment "A" attached to this ordinance and made a part hereof.

This ordinance shall become effective and be in full force and effect from and after the date of passage and adoption by the City Council.

PASSED AND APPROVED THIS 16th DAY OF SEPTEMBER 2025.

Randa Goode, Mayor

ATTEST:

Yael Hoffman, TRMC, CMC
City Secretary

ATTACHMENT A - FY 2025 BUDGET ADJUSTMENTS

Fund Name	Department Name	Account Number	Account Description	Current Budget	Request	Adjusted Budget	Justification
General Fund	Administration	01-601-5002	Salaries	518,884	57,400	576,284	Payout of Sick Leave and Vacation after resignation of Assistant City Manager (\$40,474); Budgeted amount too low to cover actual expenditures (\$16,926)
General Fund	Administration	01-601-5322	ARCHITECT/ENGINEERING	2,000	32,000	34,000	Fleet and Animal Shelter Master Plans
General Fund	Human Resources	01-603-5339	EMPLOYEE SCREENING	22,600	4,850	27,450	Increase needed due to more vacancies than anticipated
General Fund	Human Resources	01-603-5358	IT SERVICES	21,077	9,411	30,488	Clear Company - Applicant Tracking and Performance Management software. New Vendor
General Fund	Economic Development	01-610-5334	TRAVEL & TRAINING	825	291	1,116	Add Assistant City Manager to Retail Live! Expo economic development trip in Austin, TX
General Fund	Economic Development	01-610-5336	DUES & FEES	1,587	1,052	2,639	Increase to cover Crexi replaced CoStar
General Fund	Economic Development	01-610-5358	IT SERVICES	3,240	1,650	4,890	New ZacTax Software
General Fund	Community Development	01-620-5314	PROFESSIONAL SERVICES	205,000	386,000	591,000	There has been a significant increase in the amount of permits and inspections this FY with the biggest costs coming from the new Azle Junior High School project (\$92,300,000 construction value) and the opening of the new Sandy Beach residential subdivision. Permit fees goes to pay the third-party consultant SAFEBuilt for their plan reviews and inspections.
General Fund	Police	01-630-5008	OVERTIME	125,570	50,000	175,570	The Police Department is requesting an additional \$50,000 in overtime funding to support operations through the remainder of the fiscal year. Currently, only 15% of the department's budget remains, with several months left before year-end. Increased overtime costs are due to types of calls and critical incident responses.
General Fund	Fire	01-640-5114	MINOR TOOLS & EQUIPMENT	14,138	16,758	30,896	Request \$24,889 for a Tarrant County ESD #1 Grant Reimbursement that was approved by council in the October 2024 council meeting. Grant reimbursement request should be submitted to TCESD in June of 2025.
General Fund	Fire	01-640-5508	MACHINERY & EQUIPMENT	-	8,131	8,131	Request \$24,889 for a Tarrant County ESD #1 Grant Reimbursement that was approved by council in the October 2024 council meeting. Grant reimbursement request should be submitted to TCESD in June of 2025.
General Fund	Fire	01-640-5504	VEHICLES	-	72,535	72,535	On Labor day of 2024 Chief 252 was involved in a departmental accident that was reviewed by the accident review board. The accident review board found no fault to the driver. The pick-up was deemed totaled by TML and needed to be replaced. TML valued the vehicle at \$25,500.00
General Fund	Fire	01-640-5580	Capital Outlay	-	32,925	32,925	Boiler Replacement - Twelve year old water boiler in the fire station failed and had to be replaced. This was the original hot water boiler that was placed in the fire station in 2012. This item is split between fire and EMS.

ATTACHMENT A - FY 2025 BUDGET ADJUSTMENTS

Fund Name	Department Name	Account Number	Account Description	Current Budget	Request	Adjusted Budget	Justification
General Fund	Ambulance	01-641-5580	CAPITAL OUTLAY	-	32,925	32,925	Boiler Replacement - Twelve year old water boiler in the fire station failed and had to be replaced. This was the original hot water boiler that was placed in the fire station in 2012. This item is split between fire and EMS.
General Fund	Ambulance	01-641-5115	MEDICAL AID SUPPLIES	66,800	1,100	67,900	NCTTRAC Grant Reimbursement: Request to add \$6,000.00 to the associated lines for EMS RAC grant that was not budgeted. This is the annual trauma fund grant that is to be spent on EMS only. Grant reimbursement will be submitted the end of May 2025.
General Fund	Ambulance	01-641-5334	TRAVEL & TRAINING	11,500	4,900	16,400	NCTTRAC Grant Reimbursement: Request to add \$6,000.00 to the associated lines for ems RAC grant that was not budgeted. This is the annual trauma fund grant that is to be spent on EMS only. Grant reimbursement will be submitted the end of May 2025.
General Fund	Maintenance	01-651-5353	DISPOSAL/REMOVAL SERVICES	4,200	2,000	6,200	There are more people dumping oil than expected. So I'm having to have it pumped more often. This is due to an increase in population and participation in the program.
General Fund	Library	01-665-5111	TECHNOLOGY SUPPLIES	21,050	4,800	25,850	\$5,000 was approved this fiscal year for a 75" all-in-one interactive display on a rolling/secured cart for The Green Room (in lieu of a projector). We received a Buy Board quote from Digital Resources that came in \$4,800 higher than we planned due to a higher interactive display cost and installation fees (tariffs) Requesting the balance needed to proceed with this project.
General Fund	Library	01-665-5314	PROFESSIONAL SERVICES	3,975	6,000	9,975	Requesting \$6,000 for consultant work with Jim Round of Rounded Development that has already begun with the Library . This includes a discounted \$3,500 for the initial work and a discounted \$2,500 fee for continued quarterly work for July-September). So far the work with the consultant has proven to be beneficial.
General Fund	Library	01-665-5370	BUILDING MAINT SERVICES	21,450	21,500	42,950	Requesting an extra \$21,500 for Building Maintenance 01-665-5370. This will cover the current shortfall of \$8,850.14 and pending expenses (water heater replacement \$1,829; parking lot lightbulb replacements \$1,448). This will also leave funds in the account for new veranda fans and other unanticipated HVAC or building needs that arise from now until the end of FY25 (the median cost for HVAC repairs has been \$9,407).

ATTACHMENT A - FY 2025 BUDGET ADJUSTMENTS

Fund Name	Department Name	Account Number	Account Description	Current Budget	Request	Adjusted Budget	Justification
General Fund	Library	01-665-5506	FURNITURE & FIXTURES	-	6,745	6,745	A BuyBoard quote from Library Interiors of TX is ready for the purchase office furniture for the AD office, rolling nesting tables for the Green Room, and a booth for the vending area. The quote comes to \$21,545, but the budget only has \$14,800 allocated (currently in minor equipt.) since some of the furniture was meant to be purchased last year. Requesting the balance of \$6,745.
General Fund	Library	01-665-5580	CAPITAL OUTLAY - OTHER	30,000	44,128	74,128	AV Upgrade - \$30,000 was approved for FY25, however prices for equipment and installation have risen significantly. We also had to make changes to the system to accommodate new technology that we were unaware of. Based on Quote from BuyBoard vendor Digital Resources for \$74,128 (this price has increased twice in one month due to tariffs and purchasing contract pricing raising the cost).
General Fund	Municipal Court	01-605-5325	MERCHANT SERVICE FEES	13,455	16,600	30,055	Needed due to increase in Merchant Service Fees
General Fund	Non-Departmental	01-670-5313	TAX ASSESSING & COLLECTION	65,280	26,800	92,080	Cost of Property Appraisals and Tax Collection was higher than anticipated
General Fund	Non-Departmental	01-670-5912	TRANSFER OUT	-	9,705	9,705	Created a new Fund For Forfeitures and Transferred Cash
General Fund	Non-Departmental	01-670-5318	LEGAL SERVICES	55,000	26,000	81,000	Cost of Legal Services were higher than budgeted
General Fund	Non-Departmental	01-670-5358	IT SERVICES	118,552	30,000	148,552	The budgeted amount was too low compared to prior year and current year actuals.
General Fund	Non-Departmental	01-670-5352	TELECOMMUNICATION SERVICES	9,480	28,500	37,980	Added additional Phone Services
General Fund	Non-Departmental	01-670-5369	CONTRACTUAL SERVICES - OTHER	10,000	22,000	32,000	Contract with IDEAL Impact
General Fund	Non-Departmental	01-670-5514	Computer Systems	-	33,000	33,000	Unbudgeted Purchase of two Replacement Servers
Storm Water Utility	Storm Water	11-761-5538	DRAINAGE	200,000	211,000	411,000	Additional budget needed for Broadway Drainage Culvert Project. The Current Contract amount is \$410,437
Utility Fund	Water	02-701-5008	OVERTIME	5,000	7,000	12,000	During the 2024-2025 Fiscal Year a change in leadership coupled with poor employee retention caused an above average need for the use of overtime. The allocated funds in this account are insufficient to cover the accrued and future costs needed for the remainder of the 2024-2025 Fiscal Year
Utility Fund	Water	02-701-5105	UNIFORMS/CLOTHING	-	2,000	2,000	During the 2023-2024 Fiscal Year some accounts were re-classified and divided into multiple accounts. During these changes 02-701-5105 Uniform/Clothing had \$0 allocated to it. Purchases were made that would be classified to this account

ATTACHMENT A - FY 2025 BUDGET ADJUSTMENTS

Fund Name	Department Name	Account Number	Account Description	Current Budget	Request	Adjusted Budget	Justification
Utility Fund	Water	02-701-5322	ARCHITECT/ENGINEERING	-	5,000	5,000	During the Texas Commission on Environmental Quality's routine compliance investigation it was determined that a new CT Study was required for the City of Azle Treatment Plant. This CT Study must be signed and sealed by a Texas registered Professional Engineer before submission. 02-701-5322 - Architect / Engineering maintains a \$0 balance as it is not routinely used.
Utility Fund	Water	02-701-5372	EQUIPMENT MAINT SERVICES	25,700	50,000	75,700	During the 2023-2024 Fiscal Year it was budgeted to have a replacement pump and motor for the Chlorine Scrubber purchased due to the fact the original one suffered a catastrophic failure and could not be repaired. Due to shipping delays the newly purchased pump and motor did not arrive until well after the close of the 2023-2024 Fiscal Year causing the funds needed for purchase to be taken from the 2024-2025 Fiscal Years budget which was not planned for.
Utility Fund	Water	02-701-5376	UTILITY SYSTEM MAINT SERVICES	48,759	12,000	60,759	During the 2023-2024 Fiscal Year it was budgeted to have a Harmonic Filter and Variable Frequency Drive purchased and installed to work with High Service Pump #4 to alleviate the stress on High Service Pump #5. Due to shipping delays the Installation did not begin until the 2024-2025 Fiscal Year. The project was not budgeted in the current fiscal year.
Utility Fund	Wastewater	02-710-5008	OVERTIME	12,000	10,000	22,000	Requesting additional funds to be added to 02-710-5008 Over Time Line Item: This line item is over budget due to inclement weather and having to cover shifts for one employee out on FMLA for 2 and a half months.
Utility Fund	Wastewater	02-710-5110	LAB/TESTING SUPPLIES	25,662	6,689	32,351	Requesting additional funds for 02-710-5110 Lab/Testing Supplies line Item: \$6,688.31 in additional funds due to equipment failure: the sealer needed for running E-Coli samples quit heating properly and had to be replaced. Invoice # 3168991806 \$5,713.31 & Invoice # 3169221937 \$975.00.
Utility Fund	Wastewater	02-710-5353	DISPOSAL/REMOVAL SERVICES	370,525	33,449	403,974	Requesting additional funds for 02-710-5353 Disposal/Removal Services: Additional funds are needed to cover the cost of sludge disposal, due to increased sludge production and perceived annual cost increase of \$150.00 per haul that usually hits in July of each budget
Utility Fund	Wastewater	02-710-5376	UTILITY SYSTEM MAINT SERVICES	117,160	72,574	189,734	Requesting additional funds in line Item 02-710-5376 Utility System Maintenance Services, we had a couple of pumps that were budgeted for in the 23/24 budget, these rollovers where due to supply chain issues, \$30,499.00 PO# 25-06086 Effluent pump replacement & \$42,075.00 PO# 25-06087 Backwash Pump #2 replacement

ATTACHMENT A - FY 2025 BUDGET ADJUSTMENTS

Fund Name	Department Name	Account Number	Account Description	Current Budget	Request	Adjusted Budget	Justification
Utility Fund	Utility Maintenance	02-720-5376	UTILITY SYSTEM MAINT SERVICES	214,000	191,759	405,759	Water Transmission Line Repairs - Ash Creek, Water Main Break - NW Parkway Repairs; Rehabilitate Liberty School Lift Station and Repair an Effluent Water Line Break that transports water from Wastewater Treatment Plant to Cross Timbers Golf Course
Utility Fund	Utility Maintenance	02-720-5504	VEHICLES	-	542,433	542,433	The City of Azle purchased a Vactor 2100i from Texas Truck Centers in February of 2024 during the 2023-24 Fiscal Year, the vehicle delivery was delayed by the manufacturer and was not delivered until March of 2025 falling in the 2024-25 Fiscal Year. I am requesting the additional funds of \$542,433 be added to 02-720-5504 to cover the cost to purchase the Vactor 2100i Hydro-Vac Truck.
Utility Fund	Utility Maintenance	02-720-5508	MACHINERY & EQUIPMENT	10,500	152,800	163,300	On July 19th, 2024, the Texas Department of Emergency Management awarded a sub-grant under the Hazard Mitigation Grant Program (DR-4586) to the City of Azle to purchase four 85KW Emergency Stand-by generators. The grant covers 90% of the total purchase cost. The total cost of \$152,800 for the program was allocated from 02-720-5508. I am requesting the additional funds of \$152,800 be added to 02-720-5508 to cover the total cost until reimbursement funds are obtained.
Utility Fund	Utility Maintenance	02-720-5580	CAPITAL OUTLAY - OTHER	196,038	105,000	301,038	The construction of a storage building to house two of the City's Hydro-Vac vehicles was approved for construction in the 2024-25 Fiscal Year. The estimated initial cost to complete this project was \$140,000. After engineering and sealed bids were received, the actual cost to complete the construction of this facility is now estimated at \$245,000. I am requesting the additional funds of \$105,000 be added to 02-720-5580 to complete the construction of the Hydro-Vac Storage building.
Utility Fund	Non-Departmental	02-770-5304	INSURANCE - BUILDINGS	66,168	5,429	71,597	Insurance Payments higher than anticipated
Utility Fund	Non-Departmental	02-770-5314	PROFESSIONAL SERVICES		4,350	4,350	2025 Compensation Study Unbudgeted
Utility Fund	Non-Departmental	02-770-5352	TELECOMMUNICATION SERVICES	9,480	22,500	31,980	New Phone Services
Utility Fund	Non-Departmental	02-770-5369	CONTRACT SERVICES	-	13,000	13,000	IDEAL Impact Contract
Utility Fund	Non-Departmental	02-770-5322	ARCHITECT/ENGINEERING	-	5,000	5,000	2025 Rate Studies Unbudgeted
Utility Fund	Utility Billing	02-730-5325	MERCHANT SERVICE FEES	109,850	157,200	267,050	Merchant Fee Rates Increased

ATTACHMENT A - FY 2025 BUDGET ADJUSTMENTS

Fund Name	Department Name	Account Number	Account Description	Current Budget	Request	Adjusted Budget	Justification
Golf Fund	General Operations	10-750-5150	RESALE MERCHANDISE	90,000	70,000	160,000	The current Merchandise Budget is not sufficient to meet the purchasing demand based on current margins in the golf merchandise market. Most hard goods in the industry are now being sold at a 20% margin. We are also seeing an increase in merchandise sold. On our current pace, it is likely we will reach \$200,000 in sales for FY 24-25.
Golf Fund	General Operations	10-750-5314	PROFESSIONAL SERVICES	-	425	425	Added Armored Car Service.
Golf Fund	General Operations	10-750-5325	MERCHANT SERVICE FEES	35,000	12,000	47,000	Due to increased volume, merchant service fees will be more than budgeted. Additional revenue will offset this expense.
Golf Fund	General Operations	10-750-5580	CAPITAL OUTLAY	-	95,000	95,000	The parking lot will be chip-sealed and resurfaced by Parker County. The parking lot layout will be re-worked and striped.
Golf Fund	Food & Beverage	10-751-5150	RESALE MERCHANDISE	69,500	25,000	94,500	Due to increased food costs, we will need additional purchasing dollars to keep up with demand.
Golf Fund	Course Maintenance	10-753-5580	CAPITAL OUTLAY - OTHER	266,000	185,000	451,000	An additional \$185,000 is needed for the renovation of the Driving Range includes the cost for materials to build the putting green and short game area (green mix, gravel, drainage, irrigation and grass).
Street Maintenance	Street Maintenance	16-684-5382	STREET RECLAMATION PROJECTS	1,000,000	525,000	1,525,000	S Stewart project
MDD	Municipal Development	20-687-5104	GENERAL SUPPLIES	-	20,000	20,000	Increase to General Supplies account due to unbudgeted acquisition of new Wi-Fi service setup, expansion of seating area and other supplies in preparation of new pavilion for the FeedLot Food Truck Park and the Farmer's Market Hydroponic Shipping Container.
MDD	Municipal Development	20-687-5314	PROFESSIONAL SERVICES	116,250	29,000	145,250	Increase to Professional Services account due to unbudgeted murals project from Azle Beautification Board and engineering design of new FedLot Food Truck Park Pavilion and the Green Ribbon Project for TxDot.
MDD	Municipal Development	20-687-5334	TRAVEL & TRAINING	1,665	594	2,259	Increase to Travel & Training account to add Assistant City Manager to Retail Live! Expo economic development trip in Austin, TX
MDD	Municipal Development	20-687-5350	SPECIAL PROGRAMS & EVENTS	43,839	2,000	45,839	Increase to Special Programs & Events account due to increase of bands & events at FeedLot Food Truck Park for remainder of fiscal year
MDD	Municipal Development	20-687-5352	TELECOMMUNICATION SERVICES	1,520	1,385	2,905	Increase is needed to provide budget for Cell Phone Service for new Special Events Coordinator position and to add new Wi-Fi service to the FeedLot Food Truck Park.

ATTACHMENT A - FY 2025 BUDGET ADJUSTMENTS

Fund Name	Department Name	Account Number	Account Description	Current Budget	Request	Adjusted Budget	Justification
MDD	Municipal Development	20-687-5362	ECONOMIC DEVELOPMENT GRANTS	60,000	254,765	314,765	Increase to Economic Development Grants account due to completion of Hornets Plaza multi-tenant retail building and reimbursement of \$219,765 per 380 Agreement. Also anticipate request for reimbursement for several Servolution Blitz events for amount up to \$35,000 (max. amount per agreement with City).
MDD	Municipal Development	20-687-5580	CAPITAL OUTLAY	-	190,000	190,000	Increase to Capital Outlay account due to unbudgeted design and construction of a new covered pavilion for the FeedLot Food Truck Park.
Totals				4,440,279	4,009,058	8,449,337	



Presenter: Tom Muir, City Manager

Agenda Item: Short-term rentals (FIFA World Cup).

Background and Explanation:

Councilmember Berry requested a discussion on possibly altering the short-term rental ordinance in light of the World Cup coming to the north Texas area next year.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

None



Presenter: Tom Muir, City Manager
Agenda Item: Two (2) patrol officer positions.

Background and Explanation:

This discussion item has been requested by Mayor Pro-tem Peek.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

None