



**City of Azle
Regular Agenda
Beautification Board**

505 W. Main Street
Azle, Texas 76020

September 11, 2025

6:00 PM

Community Room

CALL TO ORDER

CITIZEN PARTICIPATION

ACTION ITEMS

1. Consider and take action on the August 14, 2025 Beautification Board Minutes.
Yael Hoffman, City Secretary
2. Consider and take action on the Beautification Board Bylaws
Amber Beard, Assistant City Manager

DISCUSSION ITEMS

3. Mural project
Amber Beard, Assistant City Manager

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on 09-04-2025, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.

Yael Hoffman, TRMC, MMC
City Secretary

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete Beautification Board agenda packet is available for review at the City Secretary's Office and on our website www.cityofazle.org.



Presenter: Yael Hoffman, City Secretary
Agenda Item: Consider and take action on the August 14, 2025 Beautification Board Minutes.

Background and Explanation:

Procedural.

Board/Commission/Committee Recommendation:

Procedural.

Staff Recommendation:

Attachments:

1. 08-14-2025 Minutes



MINUTES
Regular
Azle Beautification Board

505 W. Main Street
Azle, Texas 76020

August 14, 2025

6:00 PM

Community Room

CALL TO ORDER

ViceChair Shadi Sutton called the meeting to order at 6:00 PM

Members Present:

- Shadi Sutton - Vice Chair
- Stacy Peek - Place 2
- Randa Goode - Place 4
- Tiffany Nelson - Place 5
- Ryan Nelson - Place 7

Members Absent:

- Aspen Castanda - Place 6

Staff Present:

- | | |
|--------------|------------------------|
| Tom Muir | City Manager |
| Amber Beard | Assistant City Manager |
| Yael Hoffman | City Secretary |

CITIZEN PARTICIPATION

None.

ACTION ITEMS

1. Consider any action on the July 10, 2025, Beautification Board meeting minutes.

Boardmember Goode moved to approve the July 10, 2025, Beautification Board meeting minutes, as presented. Board member Tiffany Nelson seconded the motion.

Yes: (5) Shadi Sutton, Randa Goode, Stacy Peek, Tiffany Nelson, Ryan Nelson

PRESENTATIONS

None.

DISCUSSION ITEMS

2. Murals

City Manager Tom Muir informed the board that the Flying G Western Store was not in favor of the mural being painted directly on their wall. They expressed that they do not want a permanent painting on the building, but would be open to displaying the artwork on a cloth that could be hung from the roof.

As a result, Assistant City Manager Amber Beard began reviewing alternative locations throughout the

city. She has already identified two potential sites and will continue exploring additional options. The Rural Propane Site was presented to the board and approved for the mural.

3. Draft Bylaws

Assistant City Manager Amber Beard presented a draft of the Beautification Board bylaws. Board members provided comments. Ms. Beard will make changes and present a revised draft for approval at the next meeting.

ADJOURNMENT

Vice Chair Sutton adjourned at 7:00 PM.

Alan Brundrett, Chairperson

Attest:

Yael Hoffman, City Secretary



Presenter: Amber Beard, Assistant City Manager

Agenda Item: Consider and take action on the Beautification Board Bylaws

Background and Explanation:

As part of the requirements to become a Keep Texas Beautiful Affiliate, the Board must prepare a mission statement and adopt bylaws. An updated draft of the bylaws, including a proposed mission statement, is included in the Board packet for review. Updates to the draft bylaws from the last meeting are as follows:

4. Membership; Term; Officers

(b) ~~One Up to~~ (1) Azle ISD high school student who resides within the Azle City limits

7. Powers and Functions

~~(7) To recommend to the City Council schedules of fees and charges for the use of any such facilities under the jurisdiction of the Board.~~

Board/Commission/Committee Recommendation:

Staff Recommendation:

Staff recommends approval

Attachments:

1. Beautification Board Bylaws

Beautification Board

Bylaws

1. Creation

There is hereby created, in and for the City, the Beautification Board, a board created to Keep Azle Beautiful.

(Ordinance NO. 2024-03)

2. Purpose

The purpose of the Beautification Board will be to make the City a clean and attractive city in which to live, to maintain a healthy environment, to educate the City's citizens as to the ongoing process of keeping their City beautiful, and to generally beautify the City.

The Board shall consider the following aspects of a potential beautification program and shall make recommendations of each to the City Council for final approval: landscaping of City rights of-way and City property; award programs for businesses and residential areas that beautify their areas through landscaping, maintenance, the abatement of litter or other methods; voluntary recycling, including the promotion and education of the need for recycling; the possibility of joining state or nation-wide groups that are focused on beautification; and how to involve the general public, the school system, the business community and homeowners in a beautification program.

3. Mission Statement

The Beautification Board will inspire and empower the Azle community to take responsibility for enhancing our local environment through beautification, litter prevention, waste reduction and environmental education.

4. Membership; Term; Officers

The Board shall be composed of a combination of the following, with no more than seven (7) members being appointed:

- (a) Up to Three (3) members from the Azle City Council
- (b) Up to (1) Azle ISD high school student who resides within the Azle City limits
- (c) Up to Two (2) members may be nonresidents, owners or employees of businesses operating within the Azle City limits.
- (d) Up to Three (3) resident citizens who are qualified voters.

The Board shall serve staggered two-year (2) terms with Places 1, 3, 5 and 7 expiring in odd-numbered years, and Places 2, 4 and 6 expiring in even-numbered years. The terms shall expire on October 31st of each year as referenced above.

The Board shall choose from its members a Chairperson and Vice Chairperson as officers. The term of office shall be one (1) year with the term of office expiring on October 31st of each year. Officers may be re-elected.

The powers and duties of officers are as follows:

Chairperson:

- (a) preside at all meetings;
- (b) call both regular and special meetings of the committee and establish the agenda for such through coordination with City staff;
- (c) have the right to vote on all matters coming before the committee;
- (d) have the authority to appoint sub-committees to aid and assist the Board in its business undertakings or other matters incidental to the operation and functions of the Board;
- (e) perform all duties incident to the office, and such other duties as shall be prescribed from time to time by the Board, subject to approval by the City Council;
- (f) appear before the City Council on a periodic basis, when requested, to give a report on the status of activities of the Board; and
- (g) appear before the City Council, or be represented by his or her designee, regarding any item being considered by the City Council concerning the Board, when requested to be present.

Vice Chairperson:

The Vice Chairperson shall exercise the powers of the Chairperson during that officer's absence. The Vice Chairperson shall also perform other duties which may be assigned by the Chairperson or the Board.

5. Committees

A sub-committee of the Board may be formed as necessary and shall consist of two (2) or more members while remaining below the number required to have quorum. All final actions of the sub-committee may be exercised only by the Board. Each sub-committee shall keep regular minutes of its meetings.

6. Meetings; Annual Report; Vacancies

(1) The Board will hold one (1) regular monthly meeting and other special meetings as deemed necessary. The Board shall meet twice a year in a joint meeting with City Council to discuss community beautification including the possibly of presenting recommendations on beautification projects and programs for the City. All meetings of the Board will be open to the public and in conformance with the rules and regulations of the Texas Open Meetings Act.

(2) On an annual basis, the Board shall present a report to the City Council.

(3) Vacancies occurring on the Board, for whatever reason, will be filled for the remainder of the unexpired term within sixty (60) days, by appointment of the Mayor with the consent of the City Council.

7. Powers and Functions

The Board shall have the following expressed powers and functions:

(1) To determine the goals of City beautification and develop long-range plans and programs for improvement and beautification within the City.

(2) To prepare, with recommendations, an annual Beautification Board budget, to be submitted for approval by the City Council. The funds included in the budget shall be for normal administrative costs of the committee. In addition, the committee may recommend different projects for beautification which will be implemented by the City and budgeted as part of its regular budgeting procedure.

(3) To negotiate and enter into agreements and contracts for the planning, design, development and construction of improvements, beautification projects, and events provided such agreements and contracts are first approved by the City Council. The Board shall recommend the selection and employment of such contractors or consultants as the Board deems necessary, within the limits of their approved City budget.

(4) To act as the City's representative in all matters relating to state, federal and county beautification programs.

(5) To arrange and conduct any form of publicity relative to its activities for the general purpose of public understanding. Any such plan shall have prior City Council approval before implementation.

(6) To accept, with approval of the City Council, gifts, donations and grants on behalf of the City for the development of beautification and improvement of the City.

(7) To work closely with other City boards towards continued City improvement and beautification.

(8) To actively encourage and secure support from the citizens of the City and other civic groups for improving and beautifying the City.

8. Authority of City Council

The Mayor and City Council shall have the power to:

(1) Remove from office any or all members of the Board for any reason deemed sufficient by the majority of the City Council.

(2) Approve all plans for expenditure of funds donated to the City for beautification and to ensure any funds donated for a specific purpose are used only for such purpose.

(3) Reject any donations for particular projects which the City Council may deem not feasible or in the best interest of the City.

9. Amendments

The Board may amend these Bylaws at any meeting of the Board at which a quorum is present.



Presenter: Amber Beard, Assistant City Manager

Agenda Item: Mural project

Background and Explanation:

Update on mural project.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

None