



City of Azle Regular Meeting Agenda City Council

505 W. Main Street
Azle, Texas 76020

June 3, 2025

6:00 PM

Council Chambers

Pursuant to Section 551.071 of the Texas Government Code, the Council may convene into Executive Session(s) from time to time as deemed necessary during the meeting for any posted agenda item and may receive advice from its attorney as permitted by law.

CALL TO ORDER

INVOCATION

The City of Azle is accepting volunteers from all Religions and Denominations to provide the invocation at the beginning of the City Council meeting. If you are interested in giving the invocation at a future meeting, please call the city secretary's office at 817-444-7101 or email: yhoffman@cityofazle.org

Rev. Steve Sandfort, senior pastor at The Edge Church.

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

This is an opportunity for the public to address the City Council on posted agenda items or non-agenda items. In order to address the Council, please complete a Speaker's Request Form and submit to the City Secretary prior to the start of the council meeting. All comments must be directed to the Presiding Officer, rather than an individual council member or city staff. All speakers must refrain from personal attacks toward any individual. Comments are limited to three (3) minutes and must pertain to the subject matter listed on the Speaker's Request Form. Speakers requiring the assistance of a translator shall be provided four (4) minutes. Council may not comment publicly on non-agenda items, but may direct the City Manager to resolve the matter or request the matter be placed on a future agenda. Public comments regarding non-agenda items shall not include any "deliberation" as defined by Chapter 551 of the Government Code, as now or hereafter amended. If you have a subject that may require City Council action, you may obtain a form from the City Secretary and request the item be placed on a future agenda.

PROCLAMATIONS

1. National Family Unification Month.
Randa Goode, Mayor

PRESENTATIONS

2. Texas Municipal Clerk's Achievement of Excellence Award.
Tom Muir, City Manager
3. Honor and recognize employees who have dedicated 25 years of service to the City.
Randa Goode, Mayor
4. Department Presentation - Code Enforcement
David Hawkins, Director of Planning and Development
5. Update on The FeedLot
Tom Muir, City Manager

ACTION ITEMS

6. Consider any action approving the May 20, 2025 council meeting minutes.
Yael Hoffman, City Secretary
7. Consider any action on Resolution No. 2025-10 supporting a Transportation Alternatives (TA) Grant request submittal to the Texas Department of Transportation which will develop an active transportation plan to improve walking and biking conditions.

Rick White, Public Services Director

8. Consider any action on Resolution No. 2025-11 amending Community Waste Disposal's (CWD) sludge disposal rate

Rick White, Public Services Director

9. Consider any action on the appointments of Council Liaisons to the City's various Boards and Commissions for a one-year term.

Yael Hoffman, City Secretary

DISCUSSION ITEMS

10. Littering signs

Tom Muir, City Manager

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

EXECUTIVE SESSION

- **551.071 CONSULTATION WITH THE CITY ATTORNEY**
Pecos Housing Finance Corp.

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on 05-30-2025, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.



Yael Hoffman, TRMC, MMC
City Secretary

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete City Council agenda packet is available for review at the City Secretary's Office and on our website www.cityofazle.org.



Presenter: Tom Muir, City Manager

Agenda Item: Texas Municipal Clerk's Achievement of Excellence Award.

Background and Explanation:

Of the 595 member cities in the Texas Municipal Clerks Association, our City Secretary's Office is now one of 45 to receive the Texas Municipal Clerk's Office Achievement of Excellence Award. This award represents the third consecutive time the City Secretary's Office has received the Excellence Award.

The program recognizes the statutory requirements and demands of the effective management of resources for proper governance by the municipal clerk's office. The award itself recognizes municipal clerk offices throughout the state for compliance with federal, state and local statutes that govern standards necessary to fulfill the duties and responsibilities of the office. A municipal clerk's office must have met and demonstrated nine of twelve standards to be eligible to receive the award. The twelve standards considered include:

- Records Management
- Professional Development/Certification
- Government Transparency
- Elections
- Awards Recognitions
- Public Information Act
- Open Meetings Act
- Boards/Commissions
- Municipal Clerk Office Policies/Procedures
- Other Areas of Responsibility
- Innovation/Stream Line Projects
- Departmental Training

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

None



Presenter: Randa Goode, Mayor

Agenda Item: Honor and recognize employees who have dedicated 25 years of service to the City.

Background and Explanation:

Honor and recognize employees who have dedicated 25 years of service to the City - acknowledging their commitment, contributions, and impact on the community.

- Chris Cornish
- Jimmy Duvall
- Kevin Rogers

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

None



Presenter: David Hawkins, Director of Planning and Development
Agenda Item: Department Presentation - Code Enforcement

Background and Explanation:

Annual Presentation - Code Enforcement.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

None



Presenter: Tom Muir, City Manager

Agenda Item: Update on The FeedLot

Background and Explanation:

Staff will provide an update on The FeedLot.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

None



Presenter: Yael Hoffman, City Secretary

Agenda Item: Consider any action approving the May 20, 2025 council meeting minutes.

Background and Explanation:

Procedural.

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

1. Minutes 5-20-25



MINUTES

Regular Meeting

Azle City Council

505 W. Main Street
Azle, Texas 76020

May 20, 2025

6:00 PM

Council Chambers

CALL TO ORDER

Mayor Goode called the meeting to order at 6:05 PM

Members Present:

Mayor Randa Goode
Mayor Pro-tem Stacy Peek
Councilmember Amy Estes
Councilmember Rouel Rothenberger
Councilmember Brian Conner
Councilmember Josh Berry

Members Absent:

Councilmember Derrick Nelson

Staff Present:

Tom Muir	City Manager
Amber Beard	Assistant City Manager
Yael Hoffman	City Secretary
Will Scott	Fire Chief
Lee Godbold	Assistant Fire Chief
Ben Hall	Police Chief
David Hawkins	Director of Planning and Development
Rick White	Director of Public Services
Stephen Barnes	Finance Director
Josh Henson	Water Plant Superintendent
Jessie Williams	Animal Control Supervisor
Kevin Rogers	Police Lieutenant
Curren McLane	Library Director

INVOCATION

Dr. Paul Brownback, senior pastor at The Abbey Church, gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Goode led the Pledge of Allegiance.

PUBLIC PARTICIPATION

None.

PRESENTATIONS

1. FY 2025 2nd Quarter Financial Report

Mayor Goode recognized Finance Director Stephen Barnes, who gave a brief review of the Quarterly Finance Report ending March 31, 2025.

2. FY 2025 2nd Quarter Investment Report

Mayor Goode recognized Finance Director Stephen Barnes, who gave a brief review of the Quarterly Investment Report ending March 31, 2025, noting the book value of this quarter's investments at \$53,465,689 and the average quarterly yield is 4.25%.

Council took a break at 6:18 PM.

Council returned to open session at 6:24 PM.

ACTION ITEMS

3. Consider any action on the May 6 2025, Regular council meeting minutes and May 13, 2025 special council meeting minutes.

Councilmember Estes moved to approve the May 6 2025, regular council meeting minutes and May 13, 2025 special council meeting minutes, as presented. Councilmember Rothenberger seconded the motion.

Yes: (6) Randa Goode, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

4. Consider any action accepting the Verification of Cybersecurity Training Program Completion

Mayor Goode recognized Finance Director Stephen Barnes, who explained that cybersecurity training is required by Texas Local Government Code Chapter 2054. All required city employees have completed the training, which must be reported to the Department of Information Resources (DIR) by August 31, 2025.

Mayor Pro Tem Peek moved to accept the Verification of Cybersecurity Training Program Completion, as presented. Councilmember Rothenberger seconded the motion.

Yes: (6) Randa Goode, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

5. Consider any action on Ordinance No. 2025-08 revising the composition of the Beautification Board and reappointing Alan Brundrett to the Beautification Board (Place 6).

Mayor Goode recognized Tom Muir, who explained that Alan Brundrett has expressed interest in continuing to serve on the board. Therefore, the ordinance needs to be amended to allow for four citizen members instead of the three currently permitted, and to reappoint Alan Brundrett to Place 6.

Councilmember Berry moved to approve Ordinance No. 2025-08 revising the composition of the Beautification Board, as presented. Mayor Pro Tem Peek seconded the motion.

Yes: (6) Randa Goode, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

Councilmember Conner moved to appoint Alan Brundrett to the Beautification Board (Place 6). Councilmember Rothenberger seconded the motion.

Yes: (6) Randa Goode, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

6. Consider any action authorizing the City Manager to renew the interlocal agreement with the City of Pelican Bay for police dispatch and detention services

Mayor Goode recognized Chief Hall, who explained the contract is a renewal of the existing agreement with a request to extend the term from one year to three years.

Councilmember Rothenberger moved to authorize the City Manager to renew the interlocal agreement with the City of Pelican Bay for police dispatch and detention services, as presented. Councilmember Estes seconded the motion.

Yes: (6) Randa Goode, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner, Josh Berry

PUBLIC HEARING

7. Conduct a public hearing to allow questions and comments regarding the City of Azle's 2024 Annual Drinking Water Quality Report (CCR)

Mayor Goode recognized Josh Henson, Water Plant Superintendent, who gave a short review of the City of Azle's 2024 Annual Drinking Water Quality Report (CCR).

Mayor Goode opened the public hearing at 6:37 PM.

No one spoke.

Mayor Goode closed the public hearing at 6:38 PM.

8. Conduct a public hearing and consider any action on Ordinance No. 2025-06 regarding text amendments to Chapter 4 "Business Regulations", Chapter 14A "Zoning Ordinance," and Appendix A, "Fee Schedule," of the Code of Ordinances, City of Azle, Texas. The purpose of the text amendment is to consider adding new regulations pertaining to Short-Term Rentals (STRs) in Azle.

Mayor Goode recognized Planning and Development Director David Hawkins, who provided an overview of the proposed Short-Term Rentals (STR) Ordinance, noting this item was reviewed by the Planning and Zoning Commission, who recommended approval of the draft ordinance with the following changes:

- Allow an avenue for appeal to exceed the maximum occupancy.
- Allow for on-street parking.
- Allow short-term rentals (STRs) in all zoning districts.

Mayor Goode opened the public hearing at 6:43 PM.

Kenneth Bachelor, 432 Windjammer Ln, gave a presentation against short-term rentals (STRs) and the draft ordinance as it is presented.

Karen Burdack, 440 Windjammer Ln - Spoke against this ordinance.

Mayor Goode closed the public hearing at 7:04 PM.

This item will be discussed again after the Executive Session.

DISCUSSION ITEMS

9. "Vehicle Repair" land use designation.

Mayor Goode recognized Planning and Development Director David Hawkins, who explained this item was requested due to a lack of definition within the Zoning Ordinance for a land use called "Vehicle Repair". The Planning and Zoning Commission reviewed the item and recommended a new definition for "Vehicle Repair". After a brief discussion, the Council agreed to allow Staff to proceed with the code amendment to add this new definition to the City's Zoning Ordinance.

10. Cats

Councilmember Estes expressed her concern about the growing cat population around the city. City Manager Muir explained that, at this time, the animal shelter does not have the capacity or space to provide spay and neuter services to address the issue. However, it is something the City may be able to consider in the future once the animal shelter is expanded.

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

None.

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

- 05-22-2025 - Azle High School graduation at the Tarrant County Convention Center.
- 05-26-2025 - Memorial Day - City facilities are closed.
- 06-17-2025 - Budget workshop for Council.

EXECUTIVE SESSION

551.087 – DELIBERATION REGARDING ECONOMIC NEGOTIATIONS

Discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations for 317 W. Main St.

Mayor Goode convened to Executive Session at 7:38 PM.

Mayor Goode reconvened to open session at 9:00 PM.

No action was taken. The City Attorney will review the specific use permit (SUP) process and bring the item back at a future meeting.

ADJOURNMENT

Mayor Goode adjourned at 9:01 PM.

Presented and approved on 06-03-2025.

Randa Goode, Mayor

Attest:

Yael Hoffman, TRMC, MMC
City Secretary



Presenter: Rick White, Public Services Director

Agenda Item: Consider any action on Resolution No. 2025-10 supporting a Transportation Alternatives (TA) Grant request submittal to the Texas Department of Transportation which will develop an active transportation plan to improve walking and biking conditions.

Background and Explanation:

The Texas Department of Transportation has issued a call for projects for their 2025 Transportation Alternatives Set Aside Program.

Staff proposes to submit a grant request which will create an Active Transportation Plan for the City to improve walking and biking conditions throughout the city, with an enhanced focus on the downtown area. The plan will gather community input and develop a path for funding and implementing projects, programs and policies. Kimley-Horn has been retained to prepare the documents required to apply for the grant.

One of those documents is a resolution (Resolution No. 2025-10, attached hereto) which states the Council's support for the grant submittal, as well as affirming the 20% local match.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

Approve Resolution No. 2025-10.

Attachments:

1. Resolution 2025-10

Resolution No. 2025-10

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF AZLE, TEXAS, SUPPORTING THE APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2025 TRANSPORTATION ALTERNATIVES SET-ASIDE (TA) CALL FOR A CITY OF AZLE ACTIVE TRANSPORTATION PLAN, IN AN AMOUNT NOT TO EXCEED THE REQUIRED 20% LOCAL MATCH, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS REQUIRED THERETO ON BEHALF OF THE CITY OF AZLE, TEXAS.

WHEREAS, the City has identified the need for a comprehensive, city-wide alternative transportation plan; and,

WHEREAS, the Texas Department of Transportation issued a call for projects in January 2025 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program; and,

WHEREAS, the TA funds may be used to reimburse up to 80% of the cost to develop planning documents to assist communities of any size in developing non-motorized transportation networks; and,

WHEREAS, the TA funds require a 20% local match and the City of Azle would be responsible for all non-reimbursable costs and 100% of overruns, if any.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AZLE, TEXAS:

Section 1: THAT, the above findings are hereby found to be true and correct and are incorporated herein in their entirety.

Section 2: THAT, City Council of the City of Azle, Texas, hereby supports funding the City of Azle Active Transportation Plan project as described in the 2025 TA Detailed Application, and is willing to commit to the project's development, financing, management, adoption and implementation of completed planning documents.

Section 3: THAT, the City of Azle is willing and able to enter into an agreement with the Texas Department of Transportation by resolution should the project be selected for funding in an amount not to exceed the required 20% local match, and authorizing the City Manager to execute all documents relating thereto on behalf of the City of Azle, Texas.

PASSED AND APPROVED on this the 3rd day of June 2025, at regular meeting of the City Council of the City of Azle, Texas.

Randa Goode, Mayor

ATTEST:

Yael Hoffman, TRMC, MMC
City Secretary



Presenter: Rick White, Public Services Director

Agenda Item: Consider any action on Resolution No. 2025-11 amending Community Waste Disposal's (CWD) sludge disposal rate

Background and Explanation:

The City's solid waste franchise agreement with CWD includes the hauling and disposal of sludge generated by the City's Wastewater Treatment Plant. CWD has advised the need to increase their sludge disposal rate from \$1,819.70/load, as per the contract, to \$1,985.93/load (an 8.736% increase). The requested price adjustment is due to an increase being imposed by Republic Waste for their Arlington landfill, as well as increases in the CPI index and fuel costs. CWD averages 19 loads per month. This \$166.23/per load increase will result in a \$3,158.37 increase in the monthly cost and a \$9,475.11 increase in the budget for the remainder of the FY2024-25 year. On January 21, 2025, Council approved a market adjustment on garbage rates (effective February 1, 2025) however, there was no increase in the sludge rate at that time.

A letter from CWD explaining the increase is attached for your reference. The effective date would be July 1, 2025 and Resolution No. 2025-11 reflects this effective date.

Board/Commission/Committee Recommendation:

Staff Recommendation:

Staff recommends Council approve Resolution No. 2025-11

Attachments:

1. CDW Sludge rate increase letter
2. Resolution 2025-11 CWD Sludge Rate
3. Azle Schedule A Sludge - 2025



May 19, 2025

City of Azle
Susie Hiles
613 Southeast Parkway
Azle, TX 76020

RE: City of Azle Sludge Haul Increase Effective July 01, 2025

Dear Susie:

In accordance with the Contract with Community Waste Disposal, LP for Collection of Solid Waste, Community Waste Disposal (CWD) request an annual Cost Adjustment. This notice is to inform you of our request for a Cost Adjustment effective July 01, 2025. Attached is a new schedule "A" outlining the changes in rates. Also included is the CPI index, the Henry Hub Gas Spot Prices, and a worksheet that recaps the changes in disposal, fuel, and landfill.

Please see below on the change to the rate:

2024 = Sludge Hauls Rate to City \$1819.70
2025 = Sludge Hauls Rate to City \$1985.93

If you have any questions concerning this matter, please feel free to contact Robert Medigovich at 972.333.6106.

Sincerely,

Chyna Pham-Nguyen
Accounts Receivable Manager

Enc: Sludge Schedule A for 2023
Adjustment Worksheet
CPI Statistical Data
Henry Hub Natural Gas Spot Prices

CC: Robert Medigovich
Jason Roemer
Greg Roemer
Jim Huyck

2010 California Crossing Road
Dallas, Texas 75220-2310
Ph 972.392.9300 Fax 972.392.9301

RESOLUTION NO. 2025-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZLE, TEXAS AMENDING
THE RATE FOR THE REMOVAL/DISPOSAL OF WASTEWATER SLUDGE**

WHEREAS, the City Council has awarded a contract to Community Waste Disposal to remove and dispose of garbage and recyclable materials within the city; and

WHEREAS, this service includes the removal and disposal of wastewater sludge from the City of Azle's Wastewater Treatment Plant; and

WHEREAS, due to a disposal rate increase at the Republic Services Arlington landfill, an increase in the CPI index, and an increase in fuel costs, Community Waste Disposal is requesting a cost adjustment to their disposal rate.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
AZLE, TEXAS THAT:**

SECTION 1

The attached Schedule A, fully incorporated herein, hereby establishes the amended rate for the removal and disposal of wastewater sludge for the City of Azle beginning July 1, 2025.

SECTION 2

This resolution shall become effective immediately upon passage.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF AZLE TEXAS
ON JUNE 3, 2025 REGULAR MEETING.**

Randa Goode, Mayor

ATTEST:

**Yael Hoffman, TRMC, CMC
City Secretary**

City of Azle Sludge

Schedule A
For the period of;
July 01, 2025 to June 30, 2026

Note: CWD considers this material as proprietary rate information that could affect their competitiveness if the waste services contract goes to competitive bid process. Therefore, CWD requests that their extension request letters and all associated discussion information to be exempt from public disclosure. CWD request this information is exempt from Public Records, and is only allowed to be part of Public Records, after a ruling of the Attorney General of Texas.

	2024 Azle Rate	2024 CWD Rate	Total Adjustment	2025 CWD Rate	2025 Azle Rate
City of Azle Sludge Hauls					
Open Top Sludge Container Rental	n/a	\$0.00	\$0.00	\$0.00	n/a
Open Top Sludge Hauls - 30 Yard	n/a	\$1,819.70	\$166.23	\$1,985.93	n/a



Presenter: Yael Hoffman, City Secretary

Agenda Item: Consider any action on the appointments of Council Liaisons to the City's various Boards and Commissions for a one-year term.

Background and Explanation:

The City Council appoints Council Liaison/Ex-Officio Members to the City's boards and commissions on an annual basis. The current Council Liaisons to the City's various boards and commissions are listed below.

- Building Board of Appeals – Derrick Nelson
- Crime Control & Prevention District Board – Stacy Peek, Brian Conner
- Library Board – Rouel Rothenberger
- Parks and Rec Board – Derrick Nelson
- Planning and Zoning Commission – Stacy Peek
- Special Events Advisory Board – Amy Estes
- Zoning Board of Adjustment – Brian Conner

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

None



Presenter: Tom Muir, City Manager

Agenda Item: Littering signs

Background and Explanation:

Staff will present a few possible "no littering" signs for the Council to consider.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

None