



City of Azle Regular Meeting Agenda City Council

505 W. Main Street
Azle, Texas 76020

April 15, 2025

6:00 PM

Council Chambers

Pursuant to Section 551.071 of the Texas Government Code, the Council may convene into Executive Session(s) from time to time as deemed necessary during the meeting for any posted agenda item and may receive advice from its attorney as permitted by law.

CALL TO ORDER

INVOCATION

The City of Azle is accepting volunteers from all Religions and Denominations to provide the invocation at the beginning of the City Council meeting. If you are interested in giving the invocation at a future meeting, please call the city secretary's office at 817-444-7101 or email: yhoffman@cityofazle.org

Carol Roberts, Pastor of Caring Ministries at Lighthouse Fellowship

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

This is an opportunity for the public to address the City Council on posted agenda items or non-agenda items. In order to address the Council, please complete a Speaker's Request Form and submit to the City Secretary prior to the start of the council meeting. All comments must be directed to the Presiding Officer, rather than an individual council member or city staff. All speakers must refrain from personal attacks toward any individual. Comments are limited to three (3) minutes and must pertain to the subject matter listed on the Speaker's Request Form. Speakers requiring the assistance of a translator shall be provided four (4) minutes. Council may not comment publicly on non-agenda items, but may direct the City Manager to resolve the matter or request the matter be placed on a future agenda. Public comments regarding non-agenda items shall not include any "deliberation" as defined by Chapter 551 of the Government Code, as now or hereafter amended. If you have a subject that may require City Council action, you may obtain a form from the City Secretary and request the item be placed on a future agenda.

PROCLAMATIONS

1. National Library Week
National Telecommunicator Week
Alan Brundrett, Mayor

PRESENTATIONS

2. Finance Department - Annual Report
Stephen Barnes, Finance Director

ACTION ITEMS

3. Consider any action on the April 1, 2025 council meeting minutes.
Yael Hoffman, City Secretary
4. Consider any action regarding possible amendments to Facade and Signage Improvements Program Policy.
Kristen Pegues, Community & Marketing Specialist

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on 04-11-2025, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.

A handwritten signature in blue ink that reads "Yael Hoffman". The signature is written in a cursive style and is positioned above a horizontal line.

Yael Hoffman, TRMC, MMC
City Secretary

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete City Council agenda packet is available for review at the City Secretary's Office and on our website www.cityofazle.org.



Presenter: Alan Brundrett, Mayor
Agenda Item: National Library Week
National Telecommunicator Week

Background and Explanation:

Proclamations:
National Library Week.
National Telecommunicator Week.

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

None



Presenter: Stephen Barnes, Finance Director
Agenda Item: Finance Department - Annual Report

Background and Explanation:

Finance Department yearly report.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

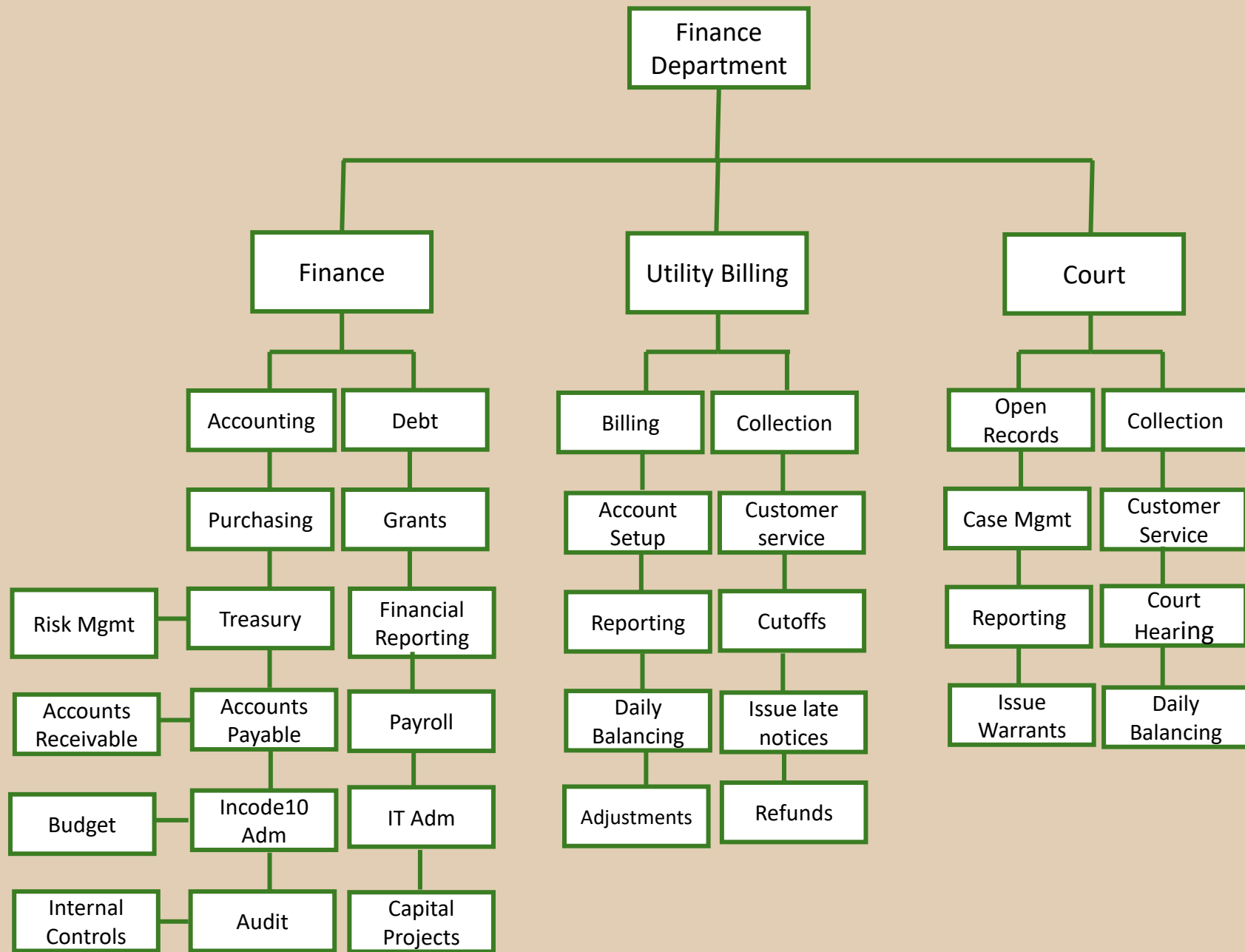
Attachments:

1. Finance Department FY 2024 Annual Presentation



City of Azle Finance Department Annual Update FY 2023-2024





Finance Department- Awards

GFOA Certificate of Achievement for Excellence in Financial Reporting

- 2023 Annual Comprehensive Financial Report
- 22nd Consecutive Year

GFOA Popular Annual Financial Reporting Award

- 2023 Fiscal Year
- 9th Consecutive Year

GTOT Investment Policy Certificate of Distinction Award

- Two-year distinction – FY2023 and FY2024

Finance Department- Awards

GFOA Distinguished Budget Presentation Award	2024 Annual Budget 21st Consecutive Year
Texas Municipal Court Education Center Traffic Safety Award	2024 Fiscal Year 3rd Consecutive Year

Finance Department - Accomplishments

Completion of City's Annual Audit- FY2024

- Unqualified Opinion – Best Audit Opinion
- Single Audit report

Compliance with Public Funds Investment Act

- Investment policy
- Investment Quarterly Report
- \$45,825,060 investment portfolio as of September 30, 2024
- Increased 24%

Finance Department - Accomplishments

**National Night Out
Participation**

**Trunk A Treat
Participation –
Community
Engagement**

**Citywide Clean Up
Participation**

**Annual Coloring
Contest for Water
Conservation**

**Partnership with
TRWD for Sprinkler
/ Irrigation
Evaluations**

Finance Department - Metrics

Metric	2024	2023	% chg
Fund Balance unassigned reserves	64%	61%	5%
Investment earnings yield	4.86%	4.35%	12%
AP invoices paid	8,064	7,787	4%
Purchase Orders issued	396	357	11%
Number of Utility Service Orders processed	5,136	4,895	5%
Total number of water accounts	6,402	6,202	3%
Total number of sewer accounts	5,585	5,315	5%
Total number of garbage accounts	5,399	5,351	1%
Number of violations	3,997	5,794	-31%
Number of cases disposed from Teen Court/SWEAT	67	61	10%
Number of court payments processed	6,913	7,019	-2%
Number of Warrants issued	2,829	2,578	10%



Questions/Comments



Presenter: Yael Hoffman, City Secretary

Agenda Item: Consider any action on the April 1, 2025 council meeting minutes.

Background and Explanation:

Procedural.

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

1. Minutes.



MINUTES Regular Meeting Azle City Council

505 W. Main Street
Azle, Texas 76020

April 1, 2025

6:00 PM

Council Chambers

CALL TO ORDER

Mayor Brundrett called the meeting to order at 6:06 PM.

Members Present:

Mayor Alan Brundrett
Mayor Pro Tem Randa Goode
Councilmember Stacy Peek
Councilmember Rouel Rothenberger
Councilmember Brian Conner

Members Absent:

Councilmember Derrick Nelson
Councilmember Amy Estes

Staff Present:

Tom Muir	City Manager
Yael Hoffman	City Secretary
Andrea Russell	City Attorney
Will Scott	Fire Chief
Lee Godbold	Assistant Fire Chief
David Hawkins	Director of Planning and Development
Rick White	Director of Public Services
Amanda Scott	Special Events & Activities Coordinator

INVOCATION

Ray Gilman, Senior Pastor at First Methodist Church in Azle, gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Brundrett led the Pledge of Allegiance.

PUBLIC PARTICIPATION

None.

PROCLAMATIONS

1. Child Abuse Prevention Month.

Mayor Brundrett read and presented a proclamation to Ms. Emma Dibrell-Forson and Ms. Emily Tozer from Alliance for Children in recognition of their contributions and support in their efforts to protect children from abuse.

PRESENTATIONS

2. Delinquent Tax Collections Report

Mayor Brundrett recognized Elizabeth Calvo and Melissa Pace with Perdue Brandon Fielder Collins & Mott LLP who presented a report on delinquent tax collections for the city of Azle.

3. Good Neighbors Program - Servolution Network.

Mayor Brundrett provided an overview of the Servolution "Good Neighbors Blitz" and information on the upcoming April 11-12 Blitz.

4. The Feedlot

Mayor Brundrett recognized Special Events and Activities Coordinator Amanda Scott, who provided a brief overview of the upcoming month's activities at the FeedLot.

ACTION ITEMS

5. Consider any action on the March 18, 2025 regular council meeting minutes.

Councilmember Rothenberger moved to approve the March 18, 2025 regular council meeting minutes, as presented. Mayor Pro Tem Goode seconded the motion.

Yes: (5) Alan Brundrett, Randa Goode, Stacy Peek, Rouel Rothenberger, Brian Conner

6. Consider any action authorizing the City Manager to execute a market agreement with Community Link Mission to operate a farmers market at The Feedlot for the next three (3) years

Mayor Brundrett recognized City Manager Muir who advised Community Link Mission would like to continue their partnership with the City in operating the farmers market at The FeedLot. This proposed agreement is for three (3) years and includes the operation of the hydroponic farm on the site. The City's financial contribution will be \$39,672 for 2025, which is the same as last year with a 3% annual increase for 2026 and 2027. Mayor Pro Tem Goode requested the agreement be amended to show the time of operation from "April 1 - December 15" instead of "fourteen (14) weekends between April and December". Ms Goode also noted Exhibit A needs to be amended to state "Azle" instead of "Saginaw". Mr Muir to contact CLM with the revisions.

Councilmember Rothenberger moved to approve authorizing the City Manager to execute a market agreement with Community Link Mission (CLM) to operate a farmers market at The Feedlot for the next three (3) years with the stated amendments. Councilmember Peek seconded the motion.

Yes: (5) Alan Brundrett, Randa Goode, Stacy Peek, Rouel Rothenberger, Brian Conner

7. Consider a variance request to Section 3.10.004 (a) (1) (A) (i and ii) of the City of Azle Code of Ordinances to allow for an 8' tall solid wood fence to exceed the maximum allowed height of 4' and maximum allowed 50% open. The subject property is located at 123 Brookshire Avenue, which is located on the south side of Brookshire Ave. approximately 700 feet west of Southeast Parkway.

Mayor Brundrett recognized Planning and Development Director David Hawkins, who provided an overview of the fence variance request. He noted that the neighboring property owner requested the same variance on December 3, 2024, but had not yet built the fence.

Mr. Ainslie and his attorney briefly outlined the issues related to the neighboring property. Mr. Ainslie stated that, if approved, he would start building it immediately.

Councilmember Rothenberger moved to approve the variance request to Section 3.10.004 (a) (1) (A) (i and ii) of the City of Azle Code of Ordinances to allow for an 8' tall solid wood fence to exceed the maximum allowed height of 4' and maximum allowed 50% open. The subject property is located at 123 Brookshire Avenue, which is located on the south side of Brookshire Ave. approximately 700 feet west of Southeast Parkway. as presented. Councilmember Conner seconded the motion.

Yes: (5) Alan Brundrett, Randa Goode, Stacy Peek, Rouel Rothenberger, Brian Conner

8. Consider any action on awarding the Central Park Walking Path Project (Bid No. 2025-005) to MHB Construction for \$97,600.

Councilmember Rothenberger moved to award the Central Park Walking Path Project (Bid No. 2025-005) to MHB Construction for \$97,600, as presented. Councilmember Peek seconded the motion.

Yes: (5) Alan Brundrett, Randa Goode, Stacy Peek, Rouel Rothenberger, Brian Conner

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

- No littering signs

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

- 04-04-2025 - Quarterly Service Awards breakfast in the Community Room at 8:30 AM
- 04-11-2025 - FeedLot grand opening
- 04-11 & 12-2025 - Good Neighbor Blitz

EXECUTIVE SESSION

Mayor Brundrett convened to Executive Session at 7:06 PM.

**551.071 CONSULTATION WITH THE CITY ATTORNEY
Pecos Housing Finance Corp.**

Mayor Brundrett reconvened to the open meeting at 7:52 PM.

ADJOURNMENT

Mayor Brundrett adjourned at 7:52 PM.

Presented and approved on 04-15-2025

Alan Brundrett, Mayor

Attest:

Yael Hoffman, TRMC, CMC
City Secretary



Presenter: Kristen Pegues, Community & Marketing Specialist

Agenda Item: Consider any action regarding possible amendments to Façade and Signage Improvements Program Policy.

Background and Explanation:

At the February 18 meeting, the City Council discussed potential revisions to the Façade and Signage Improvement Program which included the following:

- Increased Maximum Reimbursement: Raising the maximum reimbursement for façade improvement projects on Main Street to \$25,000;
- Permit Fee Waivers: Waive permit fees for projects funded by the grant; and
- Flexible Funding Option: Allowing the Council to approve certain projects at a higher participation rate, up to 80%, at their discretion.

At the March 18 meeting, the City Council requested additional changes to the policy focused on qualifying facade enhancements, financial assistance, and possible options for the timing of reimbursement of funds to applicants and/or contractors throughout the project. Based on that discussion, Staff has compiled the following proposed amendments for further consideration, which include the following options on the timing of reimbursements:

Option 1) If an applicant agrees to pay a contractor a portion of the total amount owed for the project up front as a down payment with the remaining balance due upon completion of the project, the applicant may seek reimbursement for the amount paid as the down payment (within the limits of the grant program) to be paid by the City directly to the applicant at the time the project is complete and the final payment to the contractor is due but not yet paid.

Option 2) Same as Option 1, but the City could pay the contractor directly for the remaining balance once the work is done. This option would require appropriate agreements with both the applicant and the contractor as the City has an interest in ensuring that the contractor is paid and that this program is not utilized in a manner in which contractors are left unpaid.

These proposed changes are reflected in red in the attached document with the exception of the proposed reimbursement options. The draft language for the reimbursement options within the policy will be presented at the City Council meeting. Staff is seeking Council's review of the policy and consideration for adoption.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

1. FSIP revision draft - 4.15.2025



Facade and Signage Improvement Program (FSIP)

Guidelines and Application

Revised: April 2025

A free program for City of Azle business property owners or tenants seeking to renovate or restore their exterior signage, awnings, lighting, or commercial building façade.

Quick Links:

- [Introduction](#)
- [Definitions](#)
- [Eligibility Criteria](#)
- [Design Principles and Guidelines](#)
 - [Eligible Facade/Signage Improvements](#)
 - [Ineligible Improvements/Expenses](#)
- [Program Assistance](#)
- [Application Process](#)
- [Termination](#)
- [Application](#)
- [Application Checklist](#)

A. INTRODUCTION

The City of Azle has established the Facade and Signage Improvement Program (FSIP), which will provide technical and financial assistance to property owners or business tenants seeking to renovate or restore their exterior signage, lighting or commercial building facades. The FSIP is designed to impact properties in need of revitalization, resulting in the improved exterior, visibility and presentation of a business. The FSIP is not designed to subsidize corrections to building code violations that prolong the life of a commercial property.

There are two (2) kinds of grants that may be applied for: General Project Grant and a Signage Project Grant. Both grants may be applied for any number of times until the aggregated maximum amount is reached on the same property in a calendar year.

GENERAL PROJECT GRANT

The FSIP will provide a fifty percent (50%) General Project matching grant of up to \$10,000 for the funding of well-designed improvements which will coordinate all the important features of the storefront into a more attractive image while creating, if necessary, an accessible entrance for the public. This may include the restoration of architectural details, better windows and doors, and well- proportioned signage and lighting. For properties located on Main Street, the maximum reimbursement for façade improvements is increased to \$25,000.

SIGNAGE PROJECT GRANT

An additional fifty percent (50%) Signage Project matching grant up to \$5,000 may be available for improvement of existing signage or construction of new City-approved signage.

City staff will be available to provide assistance to applicants through the conceptual stage at no cost to the applicants. Applicants, however, will be responsible for hiring licensed architects and contractors to refine this conceptual design depending on the scope of work.

B. DEFINITIONS

The following definitions shall apply to the terms used in this Policy:

Applicant: the Property owner or business occupant signing the Application for a Facade and Signage Improvement Grant.

Aggregate Amount: the total accumulated dollar amount during a calendar year.

Construction Costs: the cost of permits, fees, construction materials, and installation labor. All other associated costs are deemed excluded, including, but not exclusively, the following costs: design, construction document preparation, bidding, sweat equity and

construction financing.

DRC: the City's Development Review Committee.

Eligible Enhancements: the improvements identified as eligible in Section C herein.

Facade: the portion of the building visible from the primary right-of-way as determined by City.

MDD: the Municipal Development District (Tarrant County side of Azle)

Notice to Proceed: a written notice from City Staff authorizing the Applicant to begin construction as approved by the City.

Property: the physical lot and/or building to which improvements are being made.

Staff: the City Manager or their designee(s).

Sweat Equity: the cost or value of a party's contribution to a project in the form of labor

C. ELIGIBILITY CRITERIA

The following criteria must be met for participation in FSIP:

1. Applicants must be commercial property owners or commercial tenants located in the City of Azle;
2. Tenants must have written approval from property owners to participate in program;
3. Nonconforming signage on property, if applicable, must be permanently removed as part of the improvement;
4. Applicants must be up to date on all municipal taxes prior to participation in the program;
5. Applicants must not have any City liens filed against any property owned by Applicant, including but not limited to, weed liens, demolition liens, board-up/open structure liens and paying liens;
6. Applicants must comply with all State and local laws and regulations pertaining to licensing, permits, building code and zoning requirements;
7. Understanding that the overall objective of the FSIP is to improve the exterior, visibility and presentation of a property; the City has the discretion to decline an application while suggesting enhancements that would enable future acceptance.
8. Ineligible businesses: non-profits, government offices, residences, home businesses, and sexually-oriented businesses.

D. DESIGN PRINCIPLES AND GUIDELINES

Improvements to be funded by the program must be compatible with the character and architecture of the individual building as well as meet City standards with regards to latest construction and design trends. Buildings with significant architectural qualities are strongly encouraged to restore and maintain these features. Improvements for buildings not having such architectural features should still be carefully considered and be seen as an opportunity to substantially enhance the appearance of the buildings and their streetscapes.

~~1. Eligible Facade/Signage Improvements:~~ Examples of qualifying façade enhancements:

- a. Restoration of details in historically contributing or significant buildings, and removal of elements which cover architectural details;
- b. Window replacement and window framing visible from the street which is appropriately scaled to the building;
- c. Visually appealing and appropriate City-approved signage, including monument signage, pole signage, electronic message boards and other signage as specified in the City's codes;
- d. Lighting which is visually appealing and appropriately illuminates signage, storefront window displays, and recessed areas of a building Facade;
- e. Awnings or canopies which can be both functional and visually appealing;
- f. Edging, curbing, irrigation installation and repair, approved trees, landscaping beds (not including planting material) or other landscaping features where appropriate;
- g. Cleaning, repainting (including mural installation) or residing of building;
- h. ~~Asphalt overlay of~~ parking lots visible from street;
- i. New storefront construction, appropriately scaled within an existing building;
- j. Removal of architectural barriers to public accessibility.
- k. Replacement or repair of the portions of the roof that are visible from an adjacent public street.
- l. Replacement or repair of existing gutters and/or downspouts.
- m. Installation of new sidewalks and/or the replacement or repair of existing sidewalks.
- n. Outdoor dining/seating, including benches/porch swings and shade structures

~~e. Taxes~~ Other projects or improvements approved by the Council

2. Ineligible Improvements/Expenses:

- a. exterior improvements ~~located on the sides or rear of buildings; not visible from the street~~
- b. interior improvements;
- c. playground or recreational equipment;
- d. structural changes;

- e. burglar bars;
- f. security/alarm system;
- g. "sweat equity" (See definition in Section B);
- h. new commercial construction;
- ~~i. gazebos;~~
- ~~j. trellises;~~
- ~~k. window boxes;~~
- ~~l. permitting fees;~~
- ~~m. architectural, survey or other professional fees;~~
- ~~n. asbestos testing, removal, abatement, or remediation; or~~
- ~~o. improvements for which insurance monies are received~~
- ~~p. outline lighting;~~
- ~~q. m. parking lot striping only~~

3. *Prior Improvements*

Any permits, alterations, or improvements pertaining or relating to the FSIP application made prior to application submission or receiving a "Notice to Proceed" are not eligible for reimbursement.

4. *Alterations*

Applicant must agree not to change or alter the improved Facade without prior written approval from the City for four (4) years from the date of grant payment.

E. PROGRAM ASSISTANCE

1. *Financial Assistance*

Funding offered is a matching grant in which the FSIP reimburses Applicant fifty percent (50%) of total project costs, up to a \$10,000 maximum match for Facade improvements, except for properties located on Main Street, which are eligible for a maximum match of \$25,000. Additionally, City-approved signage is eligible for a fifty percent (50%) match, up to \$5,000. While applicants must obtain applicable permits for the project, permit fees will be waived except for the plan review fee (where required). Architectural design fees may not be included in the total cost of eligible improvements. Sales tax paid on eligible project expenses will be included for reimbursement.

Applicant's match may be in the form of other financial aid (grant or loan) received from other agencies and/or banks, but may not be "in-kind." The FSIP will only provide reimbursement after Applicant has paid their architect, contractor and vendor(s) in full and after the project is determined to have been completed in accordance with the contract between the City and Applicant.

At its discretion, the Azle City Council may approve funding for certain projects

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at a higher participation rate, with a maximum reimbursement of \$25,000. Approval will be based on factors such as the project's impact, location, contribution to community revitalization efforts, and any hardship expressed by the applicant.

2. Application and Information

If you wish to participate in the FSIP, please contact the City of Azle Economic Development Department, (817) 444-7076 office or e-mail econdev@cityofazle.org.

F. APPLICATION PROCESS

All prospective applicants must follow the application process in the order outlined below.

1. Applicant meets with Economic Development Director for initial project discussions and files an application.
2. Applicant meets with Staff to discuss building program and design alternatives.
3. Applicant's architect prepares final design drawings and submits them to Staff for review and approval.
4. Applicant must submit two (2) competitive bids on the proposed work, which must be itemized, and clearly identify which bid will be utilized. If there is an extreme difference between bids, the applicant will be required to provide a narrative as to why they chose the more expensive bid or why the other bid is so low.
5. Proposed project will be presented to the DRC for review followed by review by the City Manager. The proposed project will then be presented to the Azle City Council for final review/approval.
6. Staff sends applicant a "Notice to Proceed" and fully executed Facade and Signage Improvement Program Agreement. **Any portion of work initiated or completed prior to submitting an application or receiving the "Notice to Proceed" will not be reimbursed.**
7. Applicant has sixty (60) days from the date the Notice to Proceed is sent to begin implementation of approved improvements. Applicant must provide Staff with copies of all building permits and certifications received from improvement project.
8. Contractor constructs project improvements as specified in the final design. Any changes to the approved plan must be approved by Staff.
9. Applicant notifies Staff once project is completed.
10. Staff certifies the improvements comply with the final drawings and specifications.
11. Applicant must submit copies of all paid invoices and receipts with verification of funds disbursement (copy of check, bank statement withdrawal, credit card statement, etc.) to the Economic Development Director, who then submits request for reimbursement check.
12. If the application is denied, the Applicant will not be allowed to reapply to the

Program for 120 days from the original application date.

13. Any approved applicants may apply for additional grants any number of times until the aggregated maximum amount of \$10,000 for General Projects, ~~and~~ \$5,000 for Signage Projects, and \$25,000 for Main Street façade improvements is reached on the same property in a calendar year.
14. Approved projects must be completed within six (6) months of approval and turn in all receipts for approval and reimbursement. If the applicant is unable to complete the work within this timeframe, applicant must make a written request for an extension. Extensions will be limited to two (2) – sixty (60) day periods.

The City reserves the right to make adjustments regarding conditions and parameters outlined in these guidelines.

G. TERMINATION

The City of Azle has the right to terminate any agreement under the FSIP if a participant is found to be in violation of any conditions set forth in these guidelines or if the project has been started prior to an executed Facade and Improvement Program Agreement with the City of Azle and the receipt of a Notice to Proceed.

Facade and Signage Improvement Program Application

Please return completed application with necessary attachments and signature to City of Azle Economic Development Office, 505 W Main Street, Azle TX 76020 or mail to PO Box 1378 Azle, TX 76098. If you have any application questions, please contact the Economic Development Director at 817-444-7076.

Applicant Name	Date
Business Name	
Mailing Address	
Contact Phone	
Email Address	
Building Owner (if different than applicant)	
Project Site/ Address	County

Type of Work: (check all that apply)

Façade/Building Rehab ☐ Roofing ☐ Landscaping ☐
Parking & Driveways ☐ Awnings ☐ Pedestrian Amenities ☐
Signage ☐ Outdoor Seating/Patio ☐

Details of Planned Improvements relating Grant Request (attach additional information if necessary)

How will this project benefit the community?

General Project Expenditures	Total Estimated Costs	50% Grant Requested
Façade/Building Rehab		
Roofing		
Landscaping		
Parking/Driveways		
Awnings		
Pedestrian Amenities		
Outdoor Seating/Patio		
Total		

Total General Project grant request may not exceed 50% of TOTAL COST up to \$10,000, or \$25,000 for Main Street projects

Signage Project Expenditures	Total Estimated Costs	50% Grant Requested
Signage		
Total		

Total Signage Project grant request may not exceed 50% of TOTAL COST up to \$5,000

Request Total	
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** Attach with final design drawings and photographs of building's exterior Facade.*

Applicant Signature

Date

Property Owner Signature

Date

Application Checklist

- ☐ Completed application with details of planned improvements
- ☐ Copies of itemized bids
- ☐ Photographs of existing building conditions

Return completed application with necessary attachments and signature to:

City of Azle - Economic Development Office
505 W Main Street
Azle, TX 76020

Mailing Address:
PO Box 1378
Azle, TX 76098

If you have any application questions, please contact the Economic Development Director at 817-444-7076