



**City of Azle  
Regular Agenda  
Crime Control and Prevention District  
Board**

505 W. Main Street  
Azle, Texas 76020

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**April 17, 2025**

**6:00 PM**

**Community Room**

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**CALL TO ORDER**

**PUBLIC PARTICIPATION**

**ACTION ITEMS**

1. Consider any action on the November 7, 2025 CCPD meeting minutes.  
**Yael Hoffman, City Secretary**

**DISCUSSION ITEMS**

2. Discuss and review FY 2024-25 CCPD budget and FY 2025-26 Budget calendar.  
**Ben Hall, Police Chief**
3. Police Chief updates.  
**Ben Hall, Police Chief**
4. Fire Marshal update  
**Melvin Wilson, Fire Marshal**

**ADJOURNMENT**

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on 04-11-2025, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.

**Yael Hoffman, TRMC, MMC  
City Secretary**

*This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete Crime Control and Prevention District Board agenda packet is available for review at the City Secretary's Office and on our website [www.cityofazle.org](http://www.cityofazle.org).*



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**Presenter:** Yael Hoffman, City Secretary

**Agenda Item:** Consider any action on the November 7, 2025 CCPD meeting minutes.

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**Background and Explanation:**

Procedural.

**Board/Commission/Committee Recommendation:**

**Staff Recommendation:**

**Attachments:**

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**MINUTES**  
**Regular**  
**Azle Crime Control and Prevention**  
**District Board**

505 W. Main Street  
Azle, Texas 76020

**November 7, 2024**

**6:00 PM**

**Community Room**

**CALL TO ORDER**

Chair Phillip Koch called the meeting to order at 6:00 PM

**Members Present:**

Phillip Koch  
Joe Lieb  
Kathy Heath - Arrived at 6:15 PM  
Damon Bethurum  
Jon Gilson

**Members Absent:**

Leslie Simmons  
Bryan Weaver

**Staff Present:**

Ben Hall	Police Chief Fire
Will Scott	Chief
Martiv Avila	Finance Director
Melvin Wilson	Fire Marshal

**PUBLIC PARTICIPATION**

None.

**PRESENTATIONS**

**1. Financial report.**

Finance Director Martin Avila gave a short presentation on the CCPD finance report.

**ACTION ITEMS**

**2. Consider any action on the September 12, 2024 CCPD regular meeting minutes.**

Board member Lieb moved to approve the September 12, 2024 CCPD regular meeting minutes as presented. Board member Heath seconded the motion.

Yes: (5) Koch, Heath, Gilson, Bethurum, Lieb

**3. Consider any action on Resolution No. C2024-01 approving the Investment Policy.**

Board member Bethurum moved to approve Resolution No. C2024-01 approves the Investment Policy, as presented. Board member Heath seconded the motion.

Yes: (5) Koch, Heath, Gilson, Bethurum, Lieb

**DISCUSSION ITEMS**

**4. Police Department update.**

Chief Hall gave a short update on the activities in the Police Department.

**5. Fire Marshal update.**

Fire Marshal Malvin Wilson gave a short update on inspection around the city.

**ADJOURNMENT**

Chair Koch adjourned at 6:19 PM

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Phillip Koch, Mayor

Attest:

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Yael Hoffman, TRMC, MMC  
City Secretary



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**Presenter:** Ben Hall, Police Chief

**Agenda Item:** Discuss and review FY 2024-25 CCPD budget and FY 2025-26 Budget calendar.

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**Background and Explanation:**

Review the 2024-25 CCPD budget and discuss next year's budget and important dates.

**Board/Commission/Committee Recommendation:**

**Staff Recommendation:**

**Attachments:**

1. CCPD BUDGET CALENDAR 2025-26 Draft

**AZLE CRIME CONTROL AND PREVENTION DISTRICT  
FY 2025-2026 Budget Calendar  
BUDGET CALENDAR**

Section 363.204 of the Texas Local Government Code establishes the time schedule for the next fiscal year's Crime Control and Prevention District budget process.

In compliance with that section, the following calendar is in place for FY 2025-2026

May 15, 2025	Regular meeting
June 5, 2025	CCPD Publish Notice of the Public Hearing. Due to Azle News May 30, 2025 CCPD Special Meeting (Public Hearing)
June 19, 2025	Hold Public Hearing of the proposed 2025-2026 CCPD Budget (not later than 100th day before fiscal year begins)
July 10, 2025	CCPD Regular Meeting/Adopt Budget (not later than the 80th day before fiscal year begins)
July 14, 2025	Council accepts CCPD balanced budget; and calls public hearing for the CCPD Budget to be held on August 4, 2025 at the CC meeting. (not later than the 10th day after adoption)
July 17, 2025	City Secretary Publish Notice of the Public Hearing for the City Council Meeting to be held on August 4, 2025, Due to Azle News July 11, 2025 (not later than the 10th day before the public hearing)
<b>Monday</b> August 4, 2025	Council Regular Meeting. Hold Public Hearing on CCPD Budget (not later than the 45th day before the date each fiscal year begins)
August 4, 2025	CCPD submit application for Council's consideration for re-appointments.
August 14, 2025	CCPD Regular Meeting (if needed)
<b>Monday</b> August 25, 2025	Council approves/rejects the FY 2025-2026 CCPD Budget (not later than the 30th day before the date each fiscal year begins) And reappoints board members.

**§ 363.204. ADOPTION OF BUDGET BY BOARD.**

- (a) Not later than the 100th day before the date each fiscal year begins, the board shall hold a public hearing on the proposed annual budget.
- (b) The board shall publish notice of the hearing in a newspaper with general circulation in the district not later than the 10th day before the date of the hearing.
- (c) Any resident of the district is entitled to be present and participate at the hearing.
- (d) Not later than the 80th day before the date each fiscal year begins, the board shall adopt a budget. The board may make any changes in the proposed budget that in its judgment the interests of the taxpayers demand.
- (e) Not later than the 10th day after the date the budget is adopted, the board shall submit the budget to the governing body of the political subdivision that created the district.
- (f) The board by rule may adopt procedures for adopting a budget different from the procedures outlined in this subchapter, but the board must hold public hearings relating to the budget.

Added by Acts 1997, 75th Leg., ch. 165, § 23.03(a), eff. Sept. 1, 1997.

**§ 363.205. APPROVAL OF BUDGET BY GOVERNING BODY OF CREATING POLITICAL SUBDIVISION.**

- (a) Not later than the 45th day before the date each fiscal year begins, the governing body of the political subdivision that created the district shall hold a public hearing on the budget adopted by the board and submitted to the governing body.
- (b) The governing body must publish notice of the hearing in a newspaper with general circulation in the district not later than the 10th day before the date of the hearing.
- (c) Any resident of the district is entitled to be present and to participate at the hearing.
- (d) Not later than the 30th day before the date the fiscal year begins, the governing body shall approve or reject the budget submitted by the board. The governing body may not amend the budget.
- (e) If the governing body rejects the budget submitted by the board, the governing body and the board shall meet and together amend and approve the budget before the beginning of the fiscal year.
- (f) The budget may be amended after the beginning of the fiscal year on approval by the board and the governing body.

Added by Acts 1997, 75th Leg., ch. 165, § 23.03(a), eff. Sept. 1, 1997.