



MINUTES

Regular

Azle Library Board

333 W. Main St.
Azle, TX 76020

October 10, 2023

1:00 PM

Community Room

CALL TO ORDER

Deborah Giegoldt called the meeting to order at 1PM.

PLEDGE OF ALLEGIANCE

Jan Ford led the pledge of allegiance.

PUBLIC PARTICIPATION

There was no citizen participation.

ACTION ITEMS

1. Minutes

Consider and take action on the 8/8/23 regular Library Board meeting minutes.

Mary Tredennick made a motion to approve the August 8, 2023 minutes. Lynda Scott second the motion. The minutes were approved unanimously.

PRESENTATIONS

2. Director's Report

Curren McLane presented the director's report stating that September is the end of the fiscal year and presented statistical highlights. Annual circulation in both print and digital formats have risen. There were more than 2,000 new library card sign ups in 2023, and the attendance of library programs has been high in 2023 with 8,809 program attendees. Additionally, the library board was introduced to new staff including Ava the new children's librarian and Mia a new part-time library assistant. Lastly, Curren McLane gave an update on the library AC system, stating that the repair bid did get approved with a lead time of 12-14 weeks.

DISCUSSION ITEMS

3. Emergency Procedures Manual

Victor Gonzalez presented on the Emergency Procedures Manual. The Emergency Procedures Manual was composed using frameworks provided by reputable institutions such as the FBI and Homeland Security. The Emergency Procedures Manual discusses how to respond to potential threats to the library/library staff and inclement weather procedures for the safety of staff and patrons. The document

requires additional vetting from Azle PD and City Management, which Curren McLane and Victor Gonzalez will be pursuing in the coming year.

BOARD COMMENTS OF LIBRARY INTEREST

The library board suggested safety protocols and equipment that could help in increasing response times and mitigating potential harm to the library, its staff, and users. Such as the purchase and implementation of silent alarms.

ADJOURNMENT

Lynda Scott made a motion to adjourn the meeting. Mary Tredennick second. The vote in favor was unanimous. The meeting adjourned at 2:10PM.

A handwritten signature in cursive script that reads "Curren McLane". The signature is written in black ink and is positioned above a horizontal line.

Curren McLane, Library Director

A handwritten signature in cursive script that reads "Deborah D. Giegoldt". The signature is written in black ink and is positioned above a horizontal line.

Deborah Giegoldt, Library Board Chair