



**City of Azle
Regular Agenda
Municipal Development District Board**

505 W. Main Street
Azle, Texas 76020

July 23, 2024

6:00 PM

Community Room

Pursuant to Section 551.071 of the Texas Government Code, the Board may convene into Executive Session(s) from time to time as deemed necessary during the meeting for any posted agenda item and may receive advice from its attorney as permitted by law.

REGULAR SESSION

CALL TO ORDER

ACTION ITEMS

1. Consider approving the Minutes of the June 25, 2024 Azle MDD regular meeting
Brian Conner - Secretary
2. Consider any action on the mid-year budget amendment for FY 2023-24
Tom Muir - Executive Director
3. Consider any action on the proposed FY 2024-25 MDD Budget
Tom Muir - Executive Director
4. Consider any action regarding possible amendments to Facade and Signage Improvements Program Policy.
David Hawkins, Director of Planning and Development

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on July 19, 2024, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete Municipal Development District Board agenda packet is available for review at the City Secretary's Office and on our website www.cityofazle.org.



Presenter: Brian Conner - Secretary

Agenda Item: Consider approving the Minutes of the June 25, 2024 Azle MDD regular meeting

Background and Explanation:

Procedural

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

1. Minutes of 6/25/2024



MINUTES
Regular
Azle Municipal Development District
Board

505 W. Main Street
Azle, Texas 76020

June 25, 2024

6:00 PM

Community Room

REGULAR SESSION

CALL TO ORDER

Vice President Bill Jones called the meeting to order at 6:05 PM .

Members Present:

Bill Jones	Vice President
Brian Conner	Secretary
Randa Goode	Director Place 1
Amy Estes	Director Place 2
Stacy Peek	Director Place 3

Members Absent:

Jack Stevens	President
Jack Reynolds	Director Place 6

Staff Present:

Tom Muir	Executive Director
David Hawkins	Director of Planning and Development
Kristen Pegues	Community and Marketing Specialist
Susie Hiles	Assistant to the City Manager (Scribe)

ACTION ITEM

1. Consider approving the Minutes of the April 9, 2024 Azle MDD regular meeting

Secretary Brian Conner moved to approve the Minutes of the April 9, 2024 Azle MDD regular meeting as presented. Director Randa Goode seconded the motion.

Yes: (5) Bill Jones, Brian Conner, Randa Goode, Amy Estes, Stacy Peek

PRESENTATION

2. Economic Development Report

Director of Planning and Development David Hawkins presented an update on current/future projects in the city.

- Walmart has contracted with Wings Drone Delivery for deliveries within the city. Site plan has been approved for conversion of a portion of the Walmart parking lot to house the delivery station for up to 20 drones. Permitting process should be finalized by end of summer.

- Hornets Plaza - 1004 Boyd Rd - Final inspection scheduled for June 26 for 8,500 sq ft retail building. If passes, CO will be issued and the City will pay the Developer \$219,765 as agreed upon in the 380 Agreement.

DISCUSSION ITEMS

3. Discuss Possible Amendments to Facade and Signage Improvements Program Policy

Director of Planning and Development David Hawkins provided an overview of the history of the Facade and Signage Improvement Program, noting the last time the policy was amended was 2020. Kristen Pegues, Communication and Marketing Specialist provided a financial overview of the program.

Staff and the Board discussed the policy and proposed the following new amendments:

- lower competitive bids from three (3) to two (2). Staff has received feedback from applicants that it is difficult to acquire three (3) bids as most of these projects are small.
- allow sales tax as an eligible reimbursement
- include murals as an eligible expense for repainting
- allow outdoor seating (patios), benches/porch swings, and umbrellas as eligible improvements

Staff to bring the amended policy back to the MDD Board for review/approval. It will then need to go to Azle City Council for final approval.

4. Presentation of Proposed FY2024-25 MDD Budget

Executive Director Tom Muir presented an overview of the proposed FY2024-25 MDD Budget, noting the final proposed budget will be presented to the Board at the July meeting.

ADJOURNMENT

Vice President Bill Jones adjourned the meeting at 6:53 PM.

Presented and approved on July 23, 2024.

Brian Conner, Secretary

Attest:

Susie Hiles, Scribe



Presenter: Tom Muir - Executive Director

Agenda Item: Consider any action on the mid-year budget amendment for FY 2023-24

Background and Explanation:

The mid-year budget amendment reflects proposed changes for revenues and/or expenditures for FY 2023-24 (current fiscal year). The proposed changes include increasing the anticipated sales tax revenue (\$80,000). The proposed expenditure changes include the FeedLot food truck park (part-time employees - \$22,100), supplies (\$6,700), Farmers Market and other service expenses (\$31,500), and construction of the FeedLot, including the restroom trailer (\$114,500). There is also an increase for economic development grants due to additional Facade and Signage Improvement grants (\$12,000).

If the Board approves the mid-year budget amendment, it will be presented to the City Council in August at the same time they consider approving the City's overall mid-year budget amendment for FY 2023-24.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

Approve the mid-year budget amendment for FY 2023-24.

Attachments:

1. FY 2023-24 MDD Mid-Year Budget

**Azle Municipal Development District Fund
Budget Summary
FY 2023-2024**

	Budget FY 2023-24	Estimated FY 2023-24	
Beginning Balance	3,622,066	3,853,823	Beginning Balance: Increase due to greater than anticipated revenue and lower than expected expenditures during the previous fiscal year.
<u>Revenue</u>			
Sales Tax	800,000	880,000	
Interest Income	85,000	175,000	
Miscellaneous Revenue	-	-	
Total Revenue	885,000	1,055,000	
Expenses			
Personnel	141,425	163,525	
Supplies	937	7,637	
Services	344,211	397,081	
Capital	-	114,500	
Debt Service	-	-	
Total Operating Expenses	486,573	682,743	
Transfers	40,000	40,000	
Ending Balance	3,980,493	4,186,080	

DEPARTMENT DETAIL
567 Municipal Development District

ACCT#	ACCOUNT DESCRIPTION	Budgeted FY 23-24	Amended FY 23-24	
5002	SALARIES	105,756	105,756	Personnel: Increase for part-time employees to assist with the operation of The FeedLot Food Truck Park.
5004	PART-TIME/TEMP SALARIES	-	22,100	
5007	LONGEVITY	64	64	
5010	INCENTIVE PAY	800	800	
5071	MEDICARE	1,568	1,568	
5072	RETIREMENT - TMRS	19,041	19,041	
5073	WORKERS' COMPENSATION	177	177	
5074	UNEMPLOYMENT TAX	158	158	
5076	HEALTH & DENTAL INSURANCE	10,264	10,264	
5077	DISABILITY & LIFE INSURANCE	1,197	1,197	
5080	AUTO ALLOWANCE	2,400	2,400	
5086	BENEFITS - OTHER	-	-	
5000	PERSONNEL	141,425	163,525	
5102	OFFICE SUPPLIES	200	200	Supplies: Increase for the opening of The FeedLot Food Truck Park.
5104	GENERAL SUPPLIES	-	6,700	
5108	POSTAGE/SHIPPING	67	67	
5111	TECHNOLOGY SUPPLIES	670	670	
5169	SUPPLIES - OTHER	-	-	
5100	SUPPLIES	937	7,637	
5306	PRINTING	334	334	Services: Increase for the opening of The FeedLot Food Truck Park, implementation of the Azle Farmers Market, and additional Facade Grants.
5312	ADVERTISING & PUBLICATIONS	14,000	14,000	
5314	PROFESSIONAL SERVICES	250,960	250,960	
5334	TRAVEL & TRAINING	3,000	3,000	
5336	DUES & FEES	6,890	11,890	
5346	JANITORIAL SERVICES	-	4,050	
5350	SPECIAL PROGRAMS & EVENTS	2,667	34,167	
5352	TELECOMMUNICATION SERVICES	760	1,080	
5358	IT SERVICES	5,600	5,600	
5362	ECONOMIC DEVELOPMENT GRANTS	60,000	72,000	
5369	CONTRACTUAL SERVICES - OTHER	-	-	
5300	SERVICES	344,211	397,081	
5580	CAPITAL OUTLAY - OTHER	-	114,500	Capital Outlay: Increase for design and construction of The FeedLot Food Truck Park.
5500	CAPITAL	-	114,500	
	DEPT TOTAL	486,573	682,743	



Presenter: Tom Muir - Executive Director

Agenda Item: Consider any action on the proposed FY 2024-25 MDD Budget

Background and Explanation:

The Bylaws state the MDD Board must adopt a budget before presenting it to the Azle City Council for approval.

Section 3. Annual Budget. On or before August 1 of each year, the Board shall prepare and present a proposed budget of expected revenues and proposed expenditures for the next ensuing fiscal year to the City Council. The fiscal year of the District shall commence on October 1 of each year and end on September 30.

The proposed budget includes additional funding for the FeedLot food truck park including two (2) part-time positions (\$39,690), laptop and cell phone to be shared by the part-time positions (\$2,000 and \$760, respectively), cleaning and supplies for the restroom trailer (\$8,100 and \$500, respectively). There is also funding for the Farmers Market (\$39,672) which is held at the FeedLot. There is also requested funding for sales tax research subscription (\$3,350), planning consultant services for zoning ordinance changes due to the new Master Plan (\$67,000) and additional consultant services for new MDD action plan and branding/website redevelopment (\$33,500 and \$16,750, respectively).

If the Board approves this proposed budget, it will be presented to the City Council prior to August 1, 2024. The Council will consider approval of the proposed MDD budget at the same time they consider approving the City's proposed FY 2024-25 budget in August.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

Approve the proposed FY 2024-25 budget.

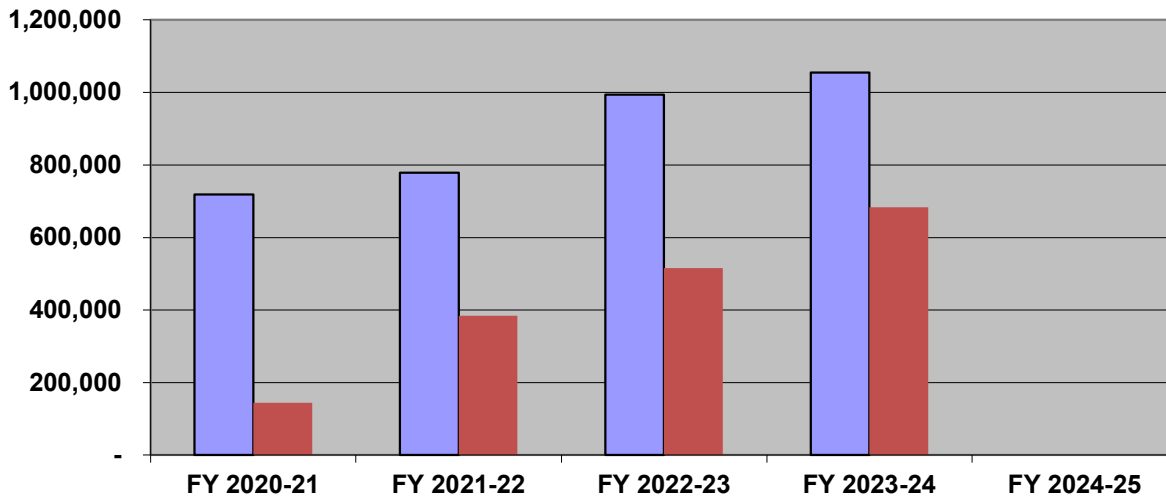
Attachments:

None

Azle Municipal Development District Fund Budget Summary FY 2024-2025

	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Budget FY 2023-24	Estimated FY 2023-24	Proposed FY 2024-25	Board Rec. FY 2024-25	Approved FY 2024-25
Beginning Balance	2,500,274	3,049,811	3,412,905	3,853,823	3,853,823	4,186,080	4,186,080	4,186,080
Revenue								
Sales Tax	706,441	754,002	869,421	800,000	880,000	880,000		
Interest Income	11,747	21,357	124,745	85,000	175,000	150,000		
Miscellaneous Revenue	608	3,333	-	-	-	-	-	-
Total Revenue	718,796	778,693	994,166	885,000	1,055,000	1,030,000	-	-
Expenses								
Personnel	42,814	70,165	124,473	141,425	163,525	225,857	-	-
Supplies	-	-	1,596	937	7,637	1,571	-	-
Services	87,902	91,501	213,455	344,211	397,081	261,848	-	-
Capital	13,543	222,682	176,475	-	114,500	-	-	-
Debt Service	-	-	-	-	-	-	-	-
Total Operating Expenses	144,259	384,349	515,998	486,573	682,743	489,276	-	-
Transfers	25,000	31,250	37,250	40,000	40,000	44,000		
Ending Balance	3,049,811	3,412,905	3,853,823	4,212,250	4,186,080	4,682,804	4,186,080	4,186,080

Municipal Development District Fund Revenue vs. Expenses



PURPOSE STATEMENT:

To facilitate economic development within the Tarrant County portion of the City of Azle.

GOALS AND OBJECTIVES:

1. Continue monitoring the BRE (Business Retention & Expansion) Program
2. Develop online Business Directory (in conjunction with BRE program)
3. Promote properties/buildings with the highest development potential
4. Continue to engage in dialogue of introduction to opportunities in Azle and relationship development with consultants, developers, and brokers
5. Continue with outreach plan to targeted consultants, commercial brokers, and retail developers in the Dallas/Fort Worth market and set up meetings with six (6) representatives
6. Participate in two retail-related events in DFW area (ICSC Red River and Retail Live!)
7. Exhibit at trade shows in DFW area (ICSC Red River)
8. Continue to monitor and make updates to economic development website for Azle
9. Continue to work with City Staff to identify infrastructure goals for water/wastewater extensions to the most developable properties
10. Partner with allies in marketing opportunities
11. Continue Servolution program participation
12. Continue to promote and support Façade and Signage Improvements Program to businesses
13. Continue to support the FeedLot Food Truck Park and new Azle Farmers Market
14. Provide funding and support on development of the new Azle MDD Action Plan
15. Provide funding and support on the development of the new Azle ED Branding/Website
16. Provide funding and support on next Zoning Ordinance Amendment (New 2024 Comp Plan Implementation)

KEY POINTS OF PROPOSED BUDGET:

Personnel: Increase due to impact of FY 24 step increases/market adjustment and increased benefits costs.

Increase for FY 25 step increase and part-time salaries for special event coordinators.

Supplies: Increase for supplies related to The FeedLot and employee uniforms/shirts.

Services: Increase consulting services for updates to the MDD Action Plan, ED Branding, and website.

Increase for ZacTax sales tax research subscription.

Increase for Azle Farmers Market and The FeedLot

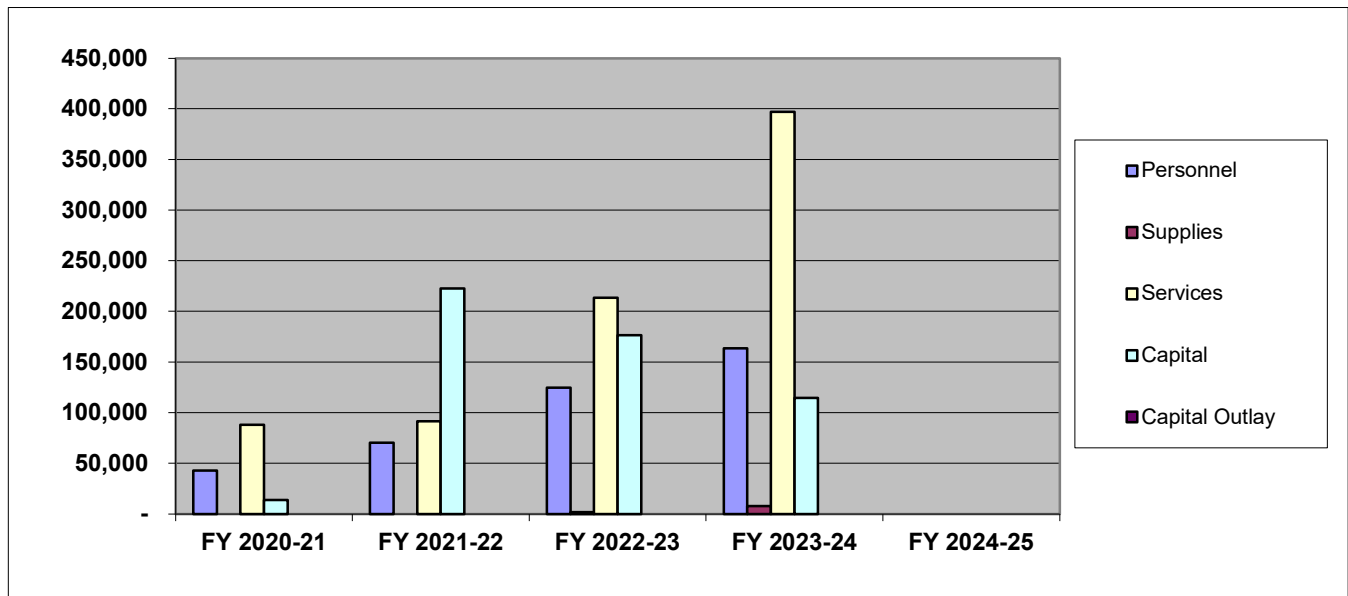
Increase for technology supplies for MDD staff.

KEY INDICATORS OF PERFORMANCE:

	FY 22-23 Actual	FY 23-24 Estimate	FY 24-25 Projection
BRE Visits	12	10	20
Site Selector/Developer Outreach	10	8	20
Site Visits	15	12	30

Municipal Development District Fund**Account
20-567****BUDGET SUMMARY:**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2024-25
	Actual	Actual	Actual	Estimated	Board Rec.	Budgeted
Personnel	42,814	70,165	124,473	163,525	-	-
Supplies	-	-	1,596	7,637	-	-
Services	87,902	91,501	213,455	397,081	-	-
Capital	13,543	222,682	176,475	114,500	-	-
Capital Outlay	-	-	-	-	-	-
Total	144,259	384,349	515,998	682,743	-	-

**PERSONNEL:**

	Salary Range		FY 2022-23	FY 2023-24	FY 2024-25
			Actual	Board Rec.	Budgeted
Director of Planning & Development	122,897	169,547	0.50	0.50	
Marketing Specialist	65,175	89,914	0.67	0.67	
Part-Time Special Events Coordinator	17,000	17,000	1.00	2.00	
Total Personnel			2.17	3.17	0.00

Total Personnel 4.34 6.34 0.00

MUNCIPAL DEVELOPMENT DISTRICT FUND

ACCT#	ACCOUNT DESCRIPTION	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Budgeted FY 2023-24	Estimated FY 2023-24
5002	SALARIES	34,056	54,861	97,736	105,756	105,756
5004	PART-TIME/TEMP SALARIES	-	-	-	-	22,100
5007	LONGEVITY	-	-	40	64	64
5008	OVERTIME	-	-	-	-	-
5010	INCENTIVE PAY	-	-	-	800	800
5070	FICA	-	-	-	-	-
5071	MEDICARE	474	857	1,471	1,568	1,568
5072	RETIREMENT - TMRS	4,041	7,423	16,569	19,041	19,041
5073	WORKERS' COMPENSATION	61	123	148	177	177
5074	UNEMPLOYMENT TAX	-	-	-	158	158
5076	HEALTH & DENTAL INSURANCE	2,279	3,916	5,056	10,264	10,264
5077	DISABILITY & LIFE INSURANCE	342	577	1,053	1,197	1,197
5080	AUTO ALLOWANCE	1,560	2,409	2,400	2,400	2,400
5086	BENEFITS - OTHER	-	-	-	-	-
5000	PERSONNEL	42,814	70,165	124,473	141,425	163,525
5102	OFFICE SUPPLIES	-	-	-	200	200
5103	JANITORIAL SUPPLIES	-	-	-	-	-
5104	GENERAL SUPPLIES	-	-	20	-	6,700
5105	UNIFORMS/CLOTHING	-	-	-	-	-
5108	POSTAGE/SHIPPING	-	-	-	67	67
5111	TECHNOLOGY SUPPLIES	-	-	1,576	670	670
5169	SUPPLIES - OTHER	-	-	-	-	-
5100	SUPPLIES	-	-	1,596	937	7,637
5306	PRINTING	-	-	295	334	334
5312	ADVERTISING & PUBLICATIONS	329	-	2,481	14,000	14,000
5314	PROFESSIONAL SERVICES	3,958	6,759	105,206	250,960	250,960
5322	ARCHITECT/ENGINEERING	2,979	17,344	28,417	-	-
5334	TRAVEL & TRAINING	663	697	875	3,000	3,000
5336	DUES & FEES	3,302	3,517	4,571	6,890	11,890
5346	JANITORIAL SERVICES	-	-	-	-	4,050
5350	SPECIAL PROGRAMS & EVENTS	-	-	146	2,667	34,167
5352	TELECOMMUNICATION SERVICES	382	373	621	760	1,080
5358	IT SERVICES	6,288	5,278	6,353	5,600	5,600
5362	ECONOMIC DEVELOPMENT GRANTS	70,000	57,533	64,490	60,000	72,000
5369	CONTRACTUAL SERVICES - OTHER	-	-	-	-	-
5300	SERVICES	87,902	91,501	213,455	344,211	397,081
5580	CAPITAL OUTLAY - OTHER	13,543	222,682	176,475	-	114,500
5500	CAPITAL	13,543	222,682	176,475	-	114,500
	FUND TOTAL	144,259	384,349	515,998	486,573	682,743

20-687

Proposed FY 2024-25	Board Rec. FY 2024-25	Approved FY 2024-25	ACCT#
115,744			5002
68,000			5004
154			5007
-			5008
-			5010
4,216			5070
2,701			5071
20,526			5072
454			5073
428			5074
10,693			5076
541			5077
2,400			5080
-			5086
225,857	-	-	5000
200			5102
500			5103
-			5104
134			5105
67			5108
670			5111
-			5169
1,571	-	-	5100
334			5306
14,000			5312
116,250			5314
-			5322
1,665			5334
8,540			5336
8,100			5346
43,839			5350
1,520			5352
7,600			5358
60,000			5362
-			5369
261,848	-	-	5300
-			5580
-	-	-	5500
- 489,276	-	-	

Dept. Code	EMPLOYEE	Position Title	Total Potential Salary	Dept Allocation	Med Hosp Tax 1.45%	Soc Sec Tax 6.2%	Unempl Ins TWC	Workers Comp Prem	Health Insurance	Dental Ins	Life Ins	TMRS 7%	Projected Disability Costs
	Hawkins, David	Dir. of Planning & Dev.	132,007	132,007	1,914		135	286	8,669	470	31	22,913	575
		Step Increase	2,956	2,956	43			6				513	13
		Market Adjustment			-			-				-	-
		Allowances	4,886	4,800	70			10				833	
	MDD Share	Dir. of Planning & Dev.	132,007	66,004	957		68	143	4,335	235	16	11,457	288
		Step Increase	2,956	1,478	21			3				257	6
		Market Adjustment	-	-	-			-				-	-
		Allowances	4,886	2,443	35			5				424	
		MDD Total		69,925	1,014	-	68	151	4,335	235	16	12,137	294
	City Share	Dir. of Planning & Dev.	132,007	66,004	957		68	143	4,335	235	16	11,457	288
		Step Increase	2,956	1,478	21			3				257	6
		Market Adjustment	-	-	-			-				-	-
		Allowance	4,886	2,443	35			5				424	
		City Total		69,925	1,014	-	68	151	4,335	235	16	12,137	294
	Pegues, Kristen	Marketing Specialist	70,006	70,006	1,015		135	152	8,669	470	31	12,151	305
		Step Increase	2,058	2,058	30			4				357	9
		Market Adjustment		-	-			-				-	-
		Allowances	96	96	1			0				17	
	MDD Share	Marketing Specialist	70,006	46,904	680		90	102	5,808	315	21	8,141	204
		Step Increase	2,058	1,358	20			3				236	6
		Market Adjustment	-	-	-			-				-	-
		Allowances	96	64	1			0				11	
		MDD Total		48,327	701	-	90	105	5,808	315	21	8,388	210
	City Share	Marketing Specialist	70,006	23,102	335		45	50	2,861	155	10	4,010	101
		Step Increase	2,058	700	10			2				121	3
		Market Adjustment	-	-	-			-				-	-
		Allowance	96	32	0			0				5	
		City Total		23,833	346	-	45	52	2,861	155	10	4,137	104
	Part-Time Employees	Special Events Coord.	68,000	68,000	986	4,216	270	197					

Request Title FeedLot Part-Time Employees

Ranking 1

Department MDD (687)

Fund MDD

Briefly describe request. Description should include how the item or program will increase service delivery or reduce other expenditures.

Newly created position (2 spots) to handle all food truck and band reservations. Will also handle social media accounts, marketing, promoting, coordinating special events and programs to enhance experience at the FeedLot. This request is for all of FY24-25.

Consequences if denied.

Summary of Estimated Costs and Fiscal Impact

Personnel Services	\$39,690
Supplies, Maintenance and Services	\$2,760
Capital Outlay	\$0
Total	\$42,450
Budget Reductions	\$0
New Revenue	\$0
Net Fiscal Impact	\$42,450

☐ Approved

☐ Denied

City Manager's Comments

Budget Request Cost Estimates/Offsets

Title: FeedLot Part-Time Employees

Page 2

Section A: Personnel Costs *If your supplemental request includes new positions and/or increased hours or pay for part-time employees, complete this section*

Full -Time Positions (enter one position per line and annual salary for Step 1)

FTE	Position	Annual Salary	Incentive Pay	TMRS	Medicare	Disability	Health/Dental	Workers' Comp	Unemployment	Total
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
TOTAL										\$0

Part-Time/Temporary (Hourly) Positions

Hourly Rate	Position	Annual Hours	Annual Amount	TMRS	FICA	Medicare	Workers' Comp	Unemployment	Total
\$17.00	Special Events Coordinator	1000.00	\$17,000	\$0	\$1,054	\$247	\$409	\$135	\$19,845
\$17.00	Special Events Coordinator	1000.00	\$17,000	\$0	\$1,054	\$247	\$409	\$135	\$19,845
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.									TOTAL \$39,690

*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.

** Part-Time/Temporary employees scheduled to work more than 29 hours per week must be provided Medical coverage and should be entered in the full-time section.

Overtime

Description	Annual Amount	TMRS	Medicare	Workers' Comp	Unemployment	Total
		\$0	\$0	\$0	\$0	\$0

Section B: Supplies, Maintenance & Services

(Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
5352	Cell phone service	\$760	Recurring	\$760
5358	New Laptop	\$2,000	One-Time	\$2,000
				\$0
				\$0
				\$0
Total Supplies, Maint. & Services				\$2,760

Section C: Capital Outlay *(Fill in account and description below; do not aggregate accounts)*

Acct. #	Description	Amount	One-Time or Recurring	Total
				\$0
				\$0
				\$0
Total Capital Outlay				\$0

Section D: Offsetting Budget Reductions and New Revenue

Budget Reductions/Cost Savings	Account #	Amount (enter as negative)	One-Time or Recurring

Total Budget Reductions **\$0**

New Revenue	Account #	Amount (enter as negative)	One-Time or Recurring
		\$0	

Total Revenue Offsets **\$0**

Net Fiscal Impact **\$42,450**

Request Title FeedLot Special Events/Programming

Ranking 2

Department MDD (687)

Fund MDD

Briefly describe request. Description should include how the item or program will increase service delivery or reduce other expenditures.

Newly created FeedLot Food Truck Park has special events and bands throughout the year to help promote and market the new venue. It is anticipated that this fund will be used to develop programming of events for the next year and maintain the excitement for this food truck park. This request is to increase this fund to cover the upcoming FY24-25.

Consequences if denied.

Bands and special events may be limited.

Summary of Estimated Costs and Fiscal Impact

Personnel Services	\$0
Supplies, Maintenance and Services	\$1,500
Capital Outlay	\$0
Total	\$1,500
Budget Reductions	\$0
New Revenue	\$0
Net Fiscal Impact	\$1,500

☐ Approved

☐ Denied

City Manager's Comments

Budget Request Cost Estimates/Offsets

Title: **FeedLot Special Events/Programming**

Page 2

Section A: Personnel Costs *If your supplemental request includes new positions and/or increased hours or pay for part-time employees, complete this section*

Full -Time Positions (enter one position per line and annual salary for Step 1)

FTE	Position	Annual Salary	Incentive Pay	TMRS	Medicare	Disability	Health/Dental	Workers' Comp	Unemployment	Total
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
TOTAL										\$0

Part-Time/Temporary (Hourly) Positions

Hourly Rate	Position	Annual Hours	Annual Amount	TMRS	FICA	Medicare	Workers' Comp	Unemployment	Total
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.									TOTAL \$0

*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.

** Part-Time/Temporary employees scheduled to work more than 29 hours per week must be provided Medical coverage and should be entered in the full-time section.

Overtime

Description	Annual Amount	TMRS	Medicare	Workers' Comp	Unemployment	Total
		\$0	\$0	\$0	\$0	\$0

Section B: Supplies, Maintenance & Services

(Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
5350	Special Events/Supplies for FeedLot Food Truck Park	\$1,500	Recurring	\$1,500
				\$0
				\$0
				\$0
				\$0
Total Supplies, Maint. & Services				\$1,500

Section C: Capital Outlay *(Fill in account and description below; do not aggregate accounts)*

Acct. #	Description	Amount	One-Time or Recurring	Total
				\$0
				\$0
				\$0
Total Capital Outlay				\$0

Section D: Offsetting Budget Reductions and New Revenue

Budget Reductions/Cost Savings	Account #	Amount (enter as negative)	One-Time or Recurring

Total Budget Reductions **\$0**

New Revenue	Account #	Amount (enter as negative)	One-Time or Recurring
		\$0	

Total Revenue Offsets **\$0**

Net Fiscal Impact **\$1,500**

Request Title FeedLot Janitorial Cleaning Service

Ranking 3

Department MDD (687)

Fund MDD

Briefly describe request. Description should include how the item or program will increase service delivery or reduce other expenditures.

Provide weekly janitorial cleaning service for the FeedLot restroom trailer and monthly sewage pumping service for both the restroom trailer and handicap portapotty on the FeedLot property. This will cover the entire FY24-25. One service is \$375/month and the other is \$300/month. Both service providers are current vendors the City uses for City Hall and the Crosstimbers Golf Course.

Consequences if denied.

Summary of Estimated Costs and Fiscal Impact

Personnel Services	\$0
Supplies, Maintenance and Services	\$8,600
Capital Outlay	\$0
Total	\$8,600
Budget Reductions	\$0
New Revenue	\$0
Net Fiscal Impact	\$8,600

☐ Approved

☐ Denied

City Manager's Comments

Budget Request Cost Estimates/Offsets

Title: FeedLot Janitorial Cleaning Service

Page 2

Section A: Personnel Costs *If your supplemental request includes new positions and/or increased hours or pay for part-time employees, complete this section*

Full -Time Positions (enter one position per line and annual salary for Step 1)

FTE	Position	Annual Salary	Incentive Pay	TMRS	Medicare	Disability	Health/Dental	Workers' Comp	Unemployment	Total
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
TOTAL										\$0

Part-Time/Temporary (Hourly) Positions

Hourly Rate	Position	Annual Hours	Annual Amount	TMRS	FICA	Medicare	Workers' Comp	Unemployment	Total
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.									TOTAL \$0

*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.

** Part-Time/Temporary employees scheduled to work more than 29 hours per week must be provided Medical coverage and should be entered in the full-time section.

Overtime

Description	Annual Amount	TMRS	Medicare	Workers' Comp	Unemployment	Total
		\$0	\$0	\$0	\$0	\$0

Section B: Supplies, Maintenance & Services

(Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
5346	Monthly cleaning service for the FeedLot restroom trailer	\$3,600	Recurring	\$3,600
5346	Monthly pump. service for FeedLot restroom trailer/portapotty	\$4,500	Recurring	\$4,500
5103	Restroom supplies	\$500	Recurring	\$500
				\$0
				\$0
Total Supplies, Maint. & Services				\$8,600

Section C: Capital Outlay (Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
				\$0
				\$0
				\$0
Total Capital Outlay				\$0

Section D: Offsetting Budget Reductions and New Revenue

Budget Reductions/Cost Savings	Account #	Amount (enter as negative)	One-Time or Recurring
Total Budget Reductions			\$0
New Revenue	Account #	Amount (enter as negative)	One-Time or Recurring
		\$0	
Total Revenue Offsets			\$0
\$4,500			
Net Fiscal Impact			\$8,600

Request Title Azle Farmers Market

Ranking 4

Department MDD (687)

Fund MDD

Briefly describe request. Description should include how the item or program will increase service delivery or reduce other expenditures.

On March 20, 2024, the City Council approved an agreement with Community Link Mission, Inc. to operate the new Azle Farmers Market at the new FeedLot Food Truck Park. The market would be open 2 times a month from March to the end of December, each year. The agreement specifies the City will fund this new program at the rate of \$39,672 annually. This request would be to cover the cost for the next FY24-25.

Consequences if denied.

Summary of Estimated Costs and Fiscal Impact

Personnel Services	\$0
Supplies, Maintenance and Services	\$39,672
Capital Outlay	\$0
Total	\$39,672
Budget Reductions	\$0
New Revenue	\$0
Net Fiscal Impact	\$39,672

☐ Approved

☐ Denied

City Manager's Comments

Budget Request Cost Estimates/Offsets

Title: **Azle Farmers Market**

Page **2**

Section A: Personnel Costs *If your supplemental request includes new positions and/or increased hours or pay for part-time employees, complete this section*

Full -Time Positions (enter one position per line and annual salary for Step 1)

FTE	Position	Annual Salary	Incentive Pay	TMRS	Medicare	Disability	Health/ Dental	Workers' Comp	Unemployment	Total
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
TOTAL										\$0

Part-Time/Temporary (Hourly) Positions

Hourly Rate	Position	Annual Hours	Annual Amount	TMRS	FICA	Medicare	Workers' Comp	Unemployment	Total
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.									TOTAL \$0

*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.

** Part-Time/Temporary employees scheduled to work more than 29 hours per week must be provided Medical coverage and should be entered in the full-time section.

Overtime

Description	Annual Amount	TMRS	Medicare	Workers' Comp	Unemployment	Total
		\$0	\$0	\$0	\$0	\$0

Section B: Supplies, Maintenance & Services

(Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
5350	Additional funds for new Azle Farmers Market	\$39,672	Recurring	\$39,672
				\$0
				\$0
				\$0
				\$0
Total Supplies, Maint. & Services				\$39,672

Section C: Capital Outlay (Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
				\$0
				\$0
				\$0
Total Capital Outlay				\$0

Section D: Offsetting Budget Reductions and New Revenue

Budget Reductions/Cost Savings	Account #	Amount (enter as negative)	One-Time or Recurring

Total Budget Reductions **\$0**

New Revenue	Account #	Amount (enter as negative)	One-Time or Recurring
		\$0	

Total Revenue Offsets **\$0**

Net Fiscal Impact **\$39,672**

Request Title Increase to Dues & Fees

Ranking 5

Department MDD (687)

Fund MDD

Briefly describe request. Description should include how the item or program will increase service delivery or reduce other expenditures.

City purchased new subscription called ZacTax to be used for marketing and promotional purposes for Economic Development. This request would be to increase the Dues & Fees account (#5336) for the upcoming FY24-25. MDD would fund 67% (\$3,350) and Economic Development Dept. would the remaining 33% (\$1,650).

Consequences if denied.

Summary of Estimated Costs and Fiscal Impact

Personnel Services	\$0
Supplies, Maintenance and Services	\$3,350
Capital Outlay	\$0
Total	\$3,350
Budget Reductions	\$0
New Revenue	\$0
Net Fiscal Impact	\$3,350

☐ Approved

☐ Denied

City Manager's Comments

Budget Request Cost Estimates/Offsets

Title: Increase to Dues & Fees

Page 2

Section A: Personnel Costs *If your supplemental request includes new positions and/or increased hours or pay for part-time employees, complete this section*

Full -Time Positions (enter one position per line and annual salary for Step 1)

FTE	Position	Annual Salary	Incentive Pay	TMRS	Medicare	Disability	Health/Dental	Workers' Comp	Unemployment	Total
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
TOTAL										\$0

Part-Time/Temporary (Hourly) Positions

Hourly Rate	Position	Annual Hours	Annual Amount	TMRS	FICA	Medicare	Workers' Comp	Unemployment	Total
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.									TOTAL \$0

*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.

** Part-Time/Temporary employees scheduled to work more than 29 hours per week must be provided Medical coverage and should be entered in the full-time section.

Overtime

Description	Annual Amount	TMRS	Medicare	Workers' Comp	Unemployment	Total
		\$0	\$0	\$0	\$0	\$0

Section B: Supplies, Maintenance & Services

(Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
5336	Increase to Dues & Fees (ZacTax)	\$3,350	Recurring	\$3,350
				\$0
				\$0
				\$0
				\$0
Total Supplies, Maint. & Services				\$3,350

Section C: Capital Outlay *(Fill in account and description below; do not aggregate accounts)*

Acct. #	Description	Amount	One-Time or Recurring	Total
				\$0
				\$0
				\$0
Total Capital Outlay				\$0

Section D: Offsetting Budget Reductions and New Revenue

Budget Reductions/Cost Savings	Account #	Amount (enter as negative)	One-Time or Recurring

Total Budget Reductions **\$0**

New Revenue	Account #	Amount (enter as negative)	One-Time or Recurring
		\$0	

Total Revenue Offsets **\$0**

Net Fiscal Impact **\$3,350**

Request Title New MDD Action Plan

Ranking 6

Department MDD (687)

Fund MDD

Briefly describe request. Description should include how the item or program will increase service delivery or reduce other expenditures.

In 2016, the MDD adopted a 10-year Action Plan for Economic Development which is coming up on its last year in 2025. With the anticipated adoption on the City's new 20-year Comprehensive Master Plan in September/October 2024, the next step would be to proceed with the development of the next MDD Action to help guide this Board with goals and objectives for the next 10 years. MDD would fund 67% (\$33,500) and Economic Development Dept. would the remaining 33% (\$16,500).

Consequences if denied.

Summary of Estimated Costs and Fiscal Impact

Personnel Services	\$0
Supplies, Maintenance and Services	\$33,500
Capital Outlay	\$0
Total	\$33,500
Budget Reductions	\$0
New Revenue	\$0
Net Fiscal Impact	\$33,500

☐ Approved

☐ Denied

City Manager's Comments

Budget Request Cost Estimates/Offsets

Title: New MDD Action Plan

Page 2

Section A: Personnel Costs *If your supplemental request includes new positions and/or increased hours or pay for part-time employees, complete this section*

Full -Time Positions (enter one position per line and annual salary for Step 1)

FTE	Position	Annual Salary	Incentive Pay	TMRS	Medicare	Disability	Health/Dental	Workers' Comp	Unemployment	Total
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
TOTAL										\$0

Part-Time/Temporary (Hourly) Positions

Hourly Rate	Position	Annual Hours	Annual Amount	TMRS	FICA	Medicare	Workers' Comp	Unemployment	Total
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.									TOTAL \$0

*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.

** Part-Time/Temporary employees scheduled to work more than 29 hours per week must be provided Medical coverage and should be entered in the full-time section.

Overtime

Description	Annual Amount	TMRS	Medicare	Workers' Comp	Unemployment	Total
		\$0	\$0	\$0	\$0	\$0

Section B: Supplies, Maintenance & Services

(Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
5314	Consultant services for new MDD Action Plan	\$33,500	One-Time	\$33,500
				\$0
				\$0
				\$0
				\$0
Total Supplies, Maint. & Services				\$33,500

Section C: Capital Outlay (Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
				\$0
				\$0
				\$0
Total Capital Outlay				\$0

Section D: Offsetting Budget Reductions and New Revenue

Budget Reductions/Cost Savings	Account #	Amount (enter as negative)	One-Time or Recurring

Total Budget Reductions **\$0**

New Revenue	Account #	Amount (enter as negative)	One-Time or Recurring
		\$0	

Total Revenue Offsets **\$0**

Net Fiscal Impact **\$33,500**

Request Title New ED Branding & Website

Ranking 7

Department MDD (687)

Fund MDD

Briefly describe request. Description should include how the item or program will increase service delivery or reduce other expenditures.

In 2016, the MDD adopted a 10-year Action Plan for Economic Development which is coming up on its last year in 2025. With the anticipated adoption on the City's new 20-year Comprehensive Master Plan in September/October 2024, the next step would be to proceed with the development of the next MDD Action to help guide this Board with goals and objectives for the next 10 years. MDD would fund 67% (\$16,750) and Economic Development Dept. would the remaining 33% (\$8,250).

Consequences if denied.

Summary of Estimated Costs and Fiscal Impact

Personnel Services	\$0
Supplies, Maintenance and Services	\$16,750
Capital Outlay	\$0
Total	\$16,750
Budget Reductions	\$0
New Revenue	\$0
Net Fiscal Impact	\$16,750

☐ Approved

☐ Denied

City Manager's Comments

Budget Request Cost Estimates/Offsets

Title: New ED Branding & Website

Page 2

Section A: Personnel Costs If your supplemental request includes new positions and/or increased hours or pay for part-time employees, complete this section

Full -Time Positions (enter one position per line and annual salary for Step 1)

FTE	Position	Annual Salary	Incentive Pay	TMRS	Medicare	Disability	Health/ Dental	Workers' Comp	Unemployment	Total
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
TOTAL										\$0

Part-Time/Temporary (Hourly) Positions

Hourly Rate	Position	Annual Hours	Annual Amount	TMRS	FICA	Medicare	Workers' Comp	Unemployment	Total
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.									TOTAL \$0

*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.

** Part-Time/Temporary employees scheduled to work more than 29 hours per week must be provided Medical coverage and should be entered in the full-time section.

Overtime

Description	Annual Amount	TMRS	Medicare	Workers' Comp	Unemployment	Total
		\$0	\$0	\$0	\$0	\$0

Section B: Supplies, Maintenance & Services

(Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
5314	Consultant services for new ED Branding & Website development	\$16,750	One-Time	\$16,750
				\$0
				\$0
				\$0
				\$0
Total Supplies, Maint. & Services				\$16,750

Section C: Capital Outlay (Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
				\$0
				\$0
				\$0
Total Capital Outlay				\$0

Section D: Offsetting Budget Reductions and New Revenue

Budget Reductions/Cost Savings	Account #	Amount (enter as negative)	One-Time or Recurring

\$0

New Revenue	Account #	Amount (enter as negative)	One-Time or Recurring
		\$0	

Total Revenue Offsets \$0

Net Fiscal Impact \$16,750

Request Title Planning Consultant

Ranking 8

Department MDD (687)

Fund MDD

Briefly describe request. Description should include how the item or program will increase service delivery or reduce other expenditures.

With the anticipation of Council's adoption of the new Comprehensive Master Plan in September/October 2024, staff expects the need to amend the zoning ordinance. Translating the Comp Plan into actionable zoning regulations requires specialized expertise in urban planning and legal frameworks to achieve desired outcomes. A consultant would bring that specialized expertise, as well as an impartial and fresh perspective. A consultant will ensure that the zoning ordinance aligns with the goals of the comp plan. Consultants have extensive experience working with diverse communities and navigating complex regulatory environments. This facilitates meaningful engagement and fosters transparency, consensus-building, and public trust in the zoning process. Hiring a consultant will expedite this process with dedicated, focused resources, ensuring thorough research, analysis, and drafting of zoning regulations that are legally sound, enforceable, and adaptable to changing needs and circumstances to promote positive growth in our community. MDD would fund 67% (\$67,000) and Economic Development Dept. would the remaining 33% (\$33,000).

Consequences if denied.

The Comp Master Plan is a visionary and recommending tool for the City. Zoning regulations may not match the goals of the new Comp Plan which could lead to unplanned development patterns and create sustainability and fiscal issues in the future.

Summary of Estimated Costs and Fiscal Impact

Personnel Services	\$0
Supplies, Maintenance and Services	\$67,000
Capital Outlay	\$0
Total	\$67,000
Budget Reductions	\$0
New Revenue	\$0
Net Fiscal Impact	\$67,000

☐ Approved

☐ Denied

City Manager's Comments

Budget Request Cost Estimates/Offsets

Title: Planning Consultant

Page 2

Section A: Personnel Costs If your supplemental request includes new positions and/or increased hours or pay for part-time employees, complete this section

Full -Time Positions (enter one position per line and annual salary for Step 1)

FTE	Position	Annual Salary	Incentive Pay	TMRS	Medicare	Disability	Health/Dental	Workers' Comp	Unemployment	Total
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
TOTAL										\$0

Part-Time/Temporary (Hourly) Positions

Hourly Rate	Position	Annual Hours	Annual Amount	TMRS	FICA	Medicare	Workers' Comp	Unemployment	Total
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.									TOTAL \$0

*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.

** Part-Time/Temporary employees scheduled to work more than 29 hours per week must be provided Medical coverage and should be entered in the full-time section.

Overtime

Description	Annual Amount	TMRS	Medicare	Workers' Comp	Unemployment	Total
		\$0	\$0	\$0	\$0	\$0

Section B: Supplies, Maintenance & Services

(Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
5314	Planning Consultant for Zoning Ord. Amendments	\$67,000	One-Time	\$67,000
				\$0
				\$0
				\$0
				\$0
Total Supplies, Maint. & Services				\$67,000

Section C: Capital Outlay (Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
				\$0
				\$0
				\$0
Total Capital Outlay				\$0

Section D: Offsetting Budget Reductions and New Revenue

Budget Reductions/Cost Savings	Account #	Amount (enter as negative)	One-Time or Recurring

Total Budget Reductions **\$0**

New Revenue	Account #	Amount (enter as negative)	One-Time or Recurring
		\$0	

Total Revenue Offsets **\$0**

Net Fiscal Impact **\$67,000**

Request Title Increase to Uniform Fund

Ranking 9

Department MDD (687)

Fund MDD

Briefly describe request. Description should include how the item or program will increase service delivery or reduce other expenditures.

New funding to provide work attire for Community and Marketing Specialist and new Special Events Coordinator positions. MDD would fund 67% (\$134) and Economic Development Dept. would the remaining 33% (\$66).

Consequences if denied.

Summary of Estimated Costs and Fiscal Impact

Personnel Services	\$0
Supplies, Maintenance and Services	\$134
Capital Outlay	\$0
Total	\$134
Budget Reductions	\$0
New Revenue	\$0
Net Fiscal Impact	\$134

☐ Approved

☐ Denied

City Manager's Comments

Budget Request Cost Estimates/Offsets

Title: Increase to Uniform Fund

Page 2

Section A: Personnel Costs *If your supplemental request includes new positions and/or increased hours or pay for part-time employees, complete this section*

Full -Time Positions (enter one position per line and annual salary for Step 1)

FTE	Position	Annual Salary	Incentive Pay	TMRS	Medicare	Disability	Health/Dental	Workers' Comp	Unemployment	Total
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
				\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$-
TOTAL										\$0

Part-Time/Temporary (Hourly) Positions

Hourly Rate	Position	Annual Hours	Annual Amount	TMRS	FICA	Medicare	Workers' Comp	Unemployment	Total
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.									TOTAL \$0

*Part-Time employees that work more than 1000 hours per year are subject to TMRS withholding.

** Part-Time/Temporary employees scheduled to work more than 29 hours per week must be provided Medical coverage and should be entered in the full-time section.

Overtime

Description	Annual Amount	TMRS	Medicare	Workers' Comp	Unemployment	Total
		\$0	\$0	\$0	\$0	\$0

Section B: Supplies, Maintenance & Services

(Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
5105	Uniform	\$134	Recurring	\$134
				\$0
				\$0
				\$0
				\$0
Total Supplies, Maint. & Services				\$134

Section C: Capital Outlay (Fill in account and description below; do not aggregate accounts)

Acct. #	Description	Amount	One-Time or Recurring	Total
				\$0
				\$0
				\$0
Total Capital Outlay				\$0

Section D: Offsetting Budget Reductions and New Revenue

Budget Reductions/Cost Savings	Account #	Amount (enter as negative)	One-Time or Recurring

Total Budget Reductions **\$0**

New Revenue	Account #	Amount (enter as negative)	One-Time or Recurring
		\$0	

Total Revenue Offsets **\$0**

Net Fiscal Impact **\$134**

Department **MDD (687)**

Fund **MDD**

Section A: Travel & Training Justification. Additional funds should be requested using the budget request form.

Conference/Meeting Description	Attendee (Position Title)	No of Attendees	Registration	Mileage	Lodging	Meals (Per Diem)	Total
ICSC Red River Expo	Marketing Specialist	1	\$368				\$368
Retail Live! Expo	Marketing Specialist	1	\$200	\$67			\$267
Sale Tax Workshop	Dir. of Plan. & Dev.	1	\$200				\$200
TEDC Conference	Dir. of Plan. & Dev.	1	\$335				\$335
TEDC Conference	Marketing Specialist	1	\$335				\$335
TEDC Webinars	Marketing Specialist	1	\$160				\$160
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0

*City vehicles should be used whenever possible. Mileage reimbursed only for personal vehicle use only.

Total \$1,665

**Meals per diem allowed only for meals not included with conference.

Section B: Dues, Memberships & Subscription Justification. Additional funds should be requested using the budget request form.

Description	Member (Position Title)	Quantity	Unit Cost	Total
Crexsi Intelligence (replaces CoStar)	Communication and Marketing Specialist	1	\$2,010	\$2010
Texas Downtown Association	Director of Planning and Development	1	\$235	\$235
Flyer View	Dir. of Planning and Development	1	\$1,474	\$1474
Texas Economic Development Council (TEDC)	Director of Planning and Development	1	\$368	\$368
Texas Economic Development Council (TEDC)	Community and Marketing Specialist	1	\$368	\$368
International Economic Development Council (IEDC)	Director of Planning and Development	1	\$305	\$305
International Economic Development Council (IEDC)	Community and Marketing Specialist	1	\$305	\$305
ICSC	Director of Planning and Development	1	\$84	\$84
ICSC	Community and Marketing Specialist	1	\$41	\$41
ZacTax	Director of Planning and Development	1	\$3,350	\$3350
				\$0
				\$0
				\$0
				\$0
Total				\$8,540



Presenter: David Hawkins, Director of Planning and Development

Agenda Item: Consider any action regarding possible amendments to Facade and Signage Improvements Program Policy.

Background and Explanation:

The Façade and Signage Improvement Program (FSIP) policy was originally developed and adopted by the City Council in May 2016. The Program is designed to impact properties, located within the city limits, in need of revitalization, resulting in the improved exterior, visibility and presentation of the business. The Program provides property owners/business tenants a 50% matching grant towards improvements to the front of the respective building and/or a 50% matching grant for new signage.

On March 21, 2017, City Council approved various amendments to the FSIP policy which included an increase to the max. grant amounts for signage improvements from the original \$1,500 threshold to the current \$5,000.

On June 5, 2020, another amendment was approved by the City Council which included the following: 1) inclusion of the definition of “Sweat Equity”; 2) addition of “Asphalt Overlay” of parking lots to provide clarification of “Resurfacing”; 3) elimination of taxes; 4) standardization of 4 years for policy time limits; 5) addition of a requirement of the applicant to submit 3 competitive bids; 6) clarification that any portion of work done prior to application submittal or before receipt of a Notice to Proceed will not be reimbursed; 7) requirement that verification of payment must be included with copies of paid invoices; 8) addition of requirement that approved project must be completed within six (6) months of approval; and 9) separation of roofing in estimate.

On June 25, 2024, the MDD held a discussion on proposed amendments to this FSIP Policy to be presented on this meeting agenda for formal consideration and recommendation. The proposed amendments are as follows:

- Include murals as an eligible means of repainting
- Allow outdoor dining/seating; benches/porch swings; and umbrellas (shade structures) as eligible improvements
- Allow reimbursement of sales tax
- Decrease the required number of competitive bids from three (3) to two (2)

Board/Commission/Committee Recommendation:

N/A

Staff Recommendation:

Discuss possible amendments to FSIP Grant Policy and provide a recommendation to the City Council for adoption.

Attachments:

1. FSIP proposed amendments
2. Facade Grant Programs City Comparison
3. FSIP Investment History
4. Azle FSIP Projects List - All History



Facade and Signage Improvement Program (FSIP)

Guidelines and Application

Revised: June 2020

A free program for City of Azle business property owners or tenants seeking to renovate or restore their exterior signage, awnings, lighting, or commercial building façade.

Quick Links:

- [Introduction](#)
- [Definitions](#)
- [Eligibility Criteria](#)
- [Design Principles and Guidelines](#)
 - [Eligible Facade/Signage Improvements](#)
 - [Ineligible Improvements/Expenses](#)
- [Program Assistance](#)
- [Application Process](#)
- [Termination](#)
- [Application](#)
- [Application Checklist](#)

A. INTRODUCTION

The City of Azle has established the Facade and Signage Improvement Program (FSIP), which will provide technical and financial assistance to property owners or business tenants seeking to renovate or restore their exterior signage, lighting or commercial building facades. The FSIP is designed to impact properties in need of revitalization, resulting in the improved exterior, visibility and presentation of a business. The FSIP is not designed to subsidize corrections to building code violations that prolong the life of a commercial property.

There are two (2) kinds of grants that may be applied for: General Project Grant and a Signage Project Grant. Both grants may be applied for any number of times until the aggregated maximum amount is reached on the same property in a calendar year.

GENERAL PROJECT GRANT

The FSIP will provide a fifty percent (50%) General Project matching grant of up to \$10,000 for the funding of well-designed improvements which will coordinate all the important features of the storefront into a more attractive image while creating, if necessary, an accessible entrance for the public. This may include the restoration of architectural details, better windows and doors, and well- proportioned signage and lighting.

SIGNAGE PROJECT GRANT

An additional fifty percent (50%) Signage Project matching grant up to \$5,000 may be available for improvement of existing signage or construction of new City-approved signage.

City staff will be available to provide assistance to applicants through the conceptual stage at no cost to the applicants. Applicants, however, will be responsible for hiring licensed architects and contractors to refine this conceptual design depending on the scope of work.

B. DEFINITIONS

The following definitions shall apply to the terms used in this Policy:

Applicant: the Property owner or business occupant signing the Application for a Facade and Signage Improvement Grant.

Aggregate Amount: the total accumulated dollar amount during a calendar year.

Construction Costs: the cost of permits, fees, construction materials, and installation labor. All other associated costs are deemed excluded, including, but not exclusively,

the following costs: design, construction document preparation, bidding, sweat equity and construction financing.

DRC: the City's Development Review Committee.

Eligible Enhancements: the improvements identified as eligible in Section C herein.

Facade: the portion of the building visible from the primary right-of-way as determined by City.

MDD: the Municipal Development District (Tarrant County side of Azle)

Notice to Proceed: a written notice from City Staff authorizing the Applicant to begin construction as approved by the City.

Property: the physical lot and/or building to which improvements are being made.

Staff: the City Manager or their designee(s).

Sweat Equity: the cost or value of a party's contribution to a project in the form of labor

C. ELIGIBILITY CRITERIA

The following criteria must be met for participation in FSIP:

1. Applicants must be commercial property owners or commercial tenants located in the City of Azle;
2. Tenants must have written approval from property owners to participate in program;
3. Nonconforming signage on property, if applicable, must be permanently removed as part of the improvement;
4. Applicants must be up to date on all municipal taxes prior to participation in the program;
5. Applicants must not have any City liens filed against any property owned by Applicant, including but not limited to, weed liens, demolition liens, board-up/open structure liens and paying liens;
6. Applicants must comply with all State and local laws and regulations pertaining to licensing, permits, building code and zoning requirements;
7. Understanding that the overall objective of the FSIP is to improve the exterior, visibility and presentation of a property; the City has the discretion to decline an application while suggesting enhancements that would enable future acceptance.
8. Ineligible businesses: non-profits, government offices, residences, home businesses, and sexually-oriented businesses.

D. DESIGN PRINCIPLES AND GUIDELINES

Improvements to be funded by the program must be compatible with the character and architecture of the individual building as well as meet City standards with regards to latest construction and design trends. Buildings with significant architectural qualities are strongly encouraged to restore and maintain these features. Improvements for buildings not having such architectural features should still be carefully considered and be seen as an opportunity to substantially enhance the appearance of the buildings and their streetscapes.

1. Eligible Facade/Signage Improvements:

- a. Restoration of details in historically contributing or significant buildings, and removal of elements which cover architectural details;
- b. Window replacement and window framing visible from the street which is appropriately scaled to the building;
- c. Visually appealing and appropriate City-approved signage, including monument signage, pole signage, electronic message boards and other signage as specified in the City's codes;
- d. Lighting which is visually appealing and appropriately illuminates signage, storefront window displays, and recessed areas of a building Facade;
- e. Awnings or canopies which can be both functional and visually appealing;
- f. Edging, curbing, irrigation installation and repair, approved trees, landscaping beds (not including planting material) or other landscaping features where appropriate;
- g. Cleaning, repainting (including mural installation) or residing of building;
- h. Asphalt overlay of parking lots visible from street;
- i. New storefront construction, appropriately scaled within an existing building;
- j. Removal of architectural barriers to public accessibility.
- k. Replacement or repair of the portions of the roof that are visible from an adjacent public street.
- l. Replacement or repair of existing gutters and/or downspouts.
- m. Installation of new sidewalks and/or the replacement or repair of existing sidewalks.
- n. Outdoor dining/seating, including benches/porch swings and shade structures
- o. Taxes

2. Ineligible Improvements/Expenses:

- a. exterior improvements located on the sides or rear of buildings;
- b. interior improvements;
- c. playground or recreational equipment;
- d. structural changes;
- e. burglar bars;

- f. security/alarm system;
- g. "sweat equity" (See definition in Section B);
- h. new commercial construction;
- i. gazebos;
- j. trellises;
- k. window boxes;
- l. permitting fees;
- m. architectural, survey or other professional fees;
- n. asbestos testing, removal, abatement, or remediation; or
- o. improvements for which insurance monies are received
- p. outline lighting;
- q. parking lot striping only

3. *Prior Improvements*

Any permits, alterations, or improvements pertaining or relating to the FSIP application made prior to application submission or receiving a "Notice to Proceed" are not eligible for reimbursement.

4. *Alterations*

Applicant must agree not to change or alter the improved Facade without prior written approval from the City for four (4) years from the date of grant payment.

E. PROGRAM ASSISTANCE

1. *Financial Assistance*

Funding offered is a matching grant in which the FSIP reimburses Applicant fifty percent (50%) of total project costs, up to a \$10,000 maximum match for Facade improvements and an additional fifty percent (50%) match, up to \$5,000 for new City-approved signage*. Architectural design fees may not be included in the total cost of eligible improvements.

Applicant's match may be in the form of other financial aid (grant or loan) received from other agencies and/or banks, but may not be "in-kind." The FSIP will only provide reimbursement after Applicant has paid their architect, contractor and vendor(s) in full and after the project is determined to have been completed in accordance with the contract between the City and Applicant.

2. *Application and Information*

If you wish to participate in the FSIP, please contact the City of Azle Economic Development Department, (817) 444-7076 office or e-mail econdev@cityofazle.org.

F. APPLICATION PROCESS

All prospective applicants must follow the application process in the order outlined below.

1. Applicant meets with Economic Development Director for initial project discussions and files an application.
2. Applicant meets with Staff to discuss building program and design alternatives.
3. Applicant's architect prepares final design drawings and submits them to Staff for review and approval.
4. Applicant must submit two (2) competitive bids on the proposed work and clearly identify which bid will be utilized. If there is an extreme difference between bids, the applicant will be required to provide a narrative as to why they chose the more expensive bid or why the other bid is so low.
5. Proposed project will be presented to the DRC for review followed by review by the City Manager. The proposed project will then be presented to the Azle City Council for final review/approval.
6. Staff sends applicant a "Notice to Proceed" and fully executed Facade and Signage Improvement Program Agreement. **Any portion of work initiated or completed prior to submitting an application or receiving the "Notice to Proceed" will not be reimbursed.**
7. Applicant has sixty (60) days from the date the Notice to Proceed is sent to begin implementation of approved improvements. Applicant must provide Staff with copies of all building permits and certifications received from improvement project.
8. Contractor constructs project improvements as specified in the final design. Any changes to the approved plan must be approved by Staff.
9. Applicant notifies Staff once project is completed.
10. Staff certifies the improvements comply with the final drawings and specifications.
11. Applicant must submit copies of all paid invoices and receipts with verification of funds disbursement (copy of check, bank statement withdrawal, credit card statement, etc.) to the Economic Development Director, who then submits request for reimbursement check.
12. If the application is denied, the Applicant will not be allowed to reapply to the Program for 120 days from the original application date.
13. Any approved applicants may apply for additional grants any number of times until the aggregated maximum amount of \$10,000 for General Projects and \$5,000 for Signage Projects is reached on the same property in a calendar year.
14. Approved projects must be completed within six (6) months of approval and turn in all receipts for approval and reimbursement. If the applicant is unable to complete the work within this timeframe, applicant must make a written request for an extension. Extensions will be limited to two (2) – sixty (60) day periods.

The City reserves the right to make adjustments regarding conditions and parameters

outlined in these guidelines.

G. TERMINATION

The City of Azle has the right to terminate any agreement under the FSIP if a participant is found to be in violation of any conditions set forth in these guidelines or if the project has been started prior to an executed Facade and Improvement Program Agreement with the City of Azle and the receipt of a Notice to Proceed.

Facade and Signage Improvement Program Application

Please return completed application with necessary attachments and signature to City of Azle Economic Development Office, 505 W Main Street, Azle TX 76020 or mail to PO Box 1378 Azle, TX 76098. If you have any application questions, please contact the Economic Development Director at 817-444-7076.

Applicant Name	Date
Business Name	
Mailing Address	
Contact Phone	
Email Address	
Building Owner (if different than applicant)	
Project Site/ Address	County

Type of Work: (check all that apply)

Façade/Building Rehab ☐ Roofing ☐ Landscaping ☐
Parking & Driveways ☐ Awnings ☐ Pedestrian Amenities ☐
Signage ☐ Outdoor Seating/Patio ☐

Details of Planned Improvements relating Grant Request (attach additional information if necessary)

How will this project benefit the community?

General Project Expenditures	Total Estimated Costs	50% Grant Requested
Façade/Building Rehab		
Roofing		
Landscaping		
Parking/Driveways		
Awnings		
Pedestrian Amenities		
Outdoor Seating/Patio		
Total		

Total General Project grant request may not exceed 50% of TOTAL COST up to \$10,000

Signage Project Expenditures	Total Estimated Costs	50% Grant Requested
Signage		
Total		

Total Signage Project grant request may not exceed 50% of TOTAL COST up to \$5,000

Request Total	
----------------------	--

** Attach with final design drawings and photographs of building's exterior Façade.*

Applicant Signature

Date

Property Owner Signature

Date

Application Checklist

- ☐ Completed application with details of planned improvements
- ☐ Copies of bids
- ☐ Photographs of existing building conditions

Return completed application with necessary attachments and signature to:

City of Azle - Economic Development Office
505 W Main Street
Azle, TX 76020

Mailing Address:
PO Box 1378
Azle, TX 76098

If you have any application questions, please contact the Economic Development Director at 817-444-7076

City of Aledo

- Target Business Incentive Policy
 - Façade matching up to \$2,500 (if listed as targeted industry)
 - Sign matching up to \$1,500
 - Infrastructure (via Ch 380) up to 50% of new sales tax generated over 5 years
 - Must present paid invoices for reimbursement

City of Roanoke

- Façade Grant Program
 - Matching grants for target areas; other grants for historical buildings and citywide
 - Applies to exterior portions viewable from the street, except for roofs. Includes signs and accessories (benches, swings, fountains, etc)
 - Must have at least one quote from an architect or licensed contractor
 - Up to \$15,000 a year (requires match)
 - Must present paid invoices for reimbursement

City of Saginaw

- Building Improvement Grant
 - Façade, excluding burglar bars and new paint on a new building
 - Interior, excluding aesthetic treatment (paint, wallpaper, etc)
 - Landscaping, excluding mowing and maintenance
 - Lighting, includes interior, signs, parking lots, accents
 - Parking, excluding installation, repair or replacement of a non-conforming surface
 - Pedestrian amenities, such as benches, shade structures, music, play equipment
 - Signage
 - Public Art
 - Demolition
 - Fire suppression systems and ADA upgrades
 - Up to \$5,000 a year (requires match)
 - Requires a construction cost estimate, drawings/plans/renderings, photos of existing property
 - Must present paid invoices for reimbursement

Tomball EDC

- Business Improvement Grant
 - Façade, excluding general building maintenance and roof. 50% matching up to \$10,000
 - Signs. 50% matching up to \$2,500 for existing business and \$1,000 for new business.
 - Property improvement, such as streetscaping, parking lot/driveway improvement, decorative fencing, furniture, and demolition. 50% matching up to \$10,000.

- Landscaping, excluding paving. 50% matching up to \$10,000.
- Mega grants up to \$50,000 considered for multi-tenant retail, commercial, service centers. Minimum private investment of \$100,000, not including the grant amount.
- \$30,000 cap per year (excluding mega grant)
- Must provide cost estimates with details
- Must present paid invoices for reimbursement.

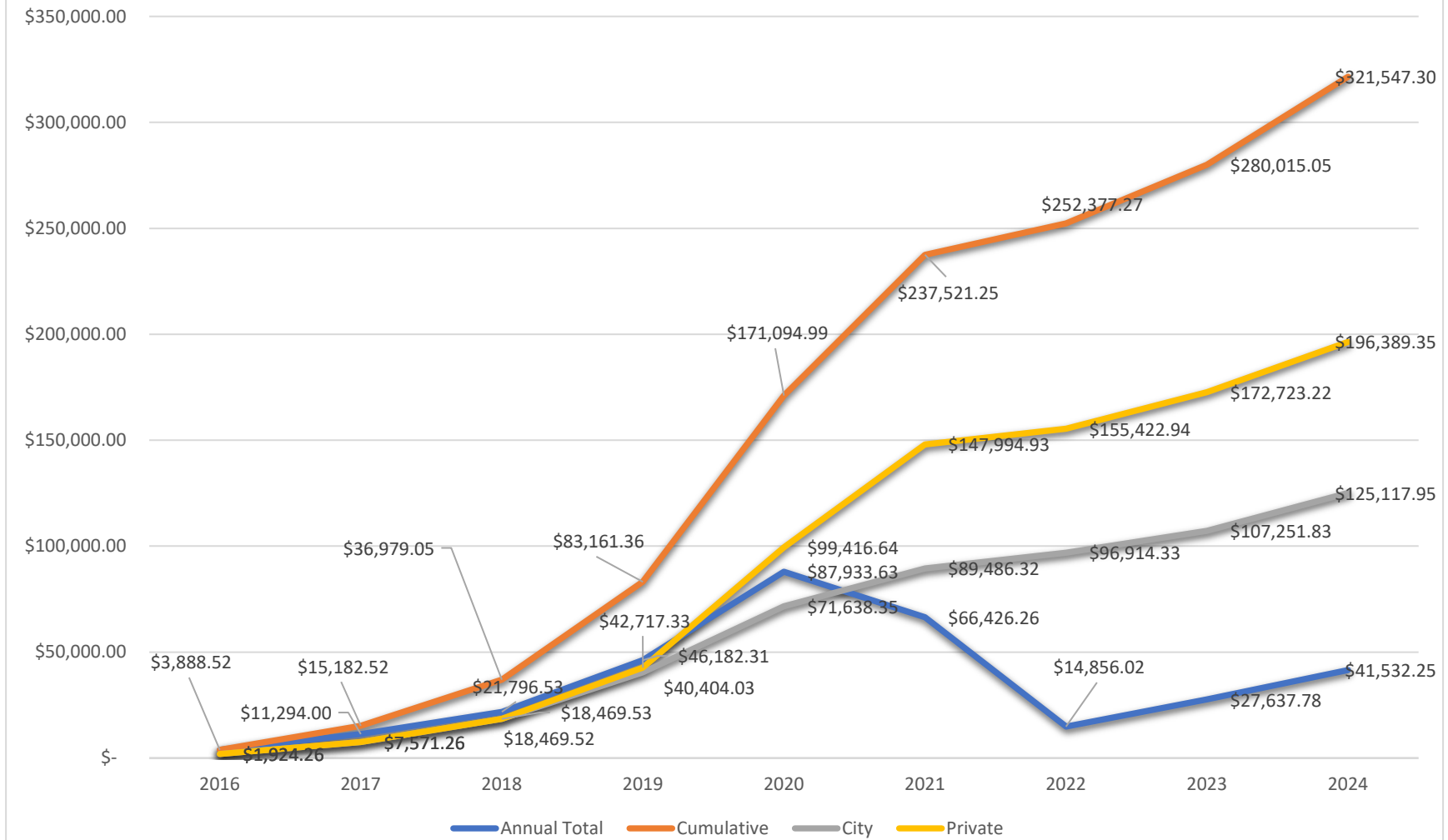
FSIP Investment History

	Year	Business	Addr	Private	City	Total
1	2016	Flying Wrench	101 SE Pkwy	\$ 1,924.26	\$ 1,924.26	\$ 3,888.52
2	2017	Eagle Crest Villa	113 Denver Tr	\$ 5,647.00	\$ 5,647.00	\$ 11,294.00
3	2018	Aint That Something	341 W Main	\$ 8,798.26	\$ 8,798.27	\$ 17,596.53
4	2018	Southern Belle Boutique	224 Park Place	\$ 2,100.00	\$ 2,100.00	\$ 4,200.00
5	2019	Edward Jones	105 W Main	\$ 3,603.03	\$ 2,247.00	\$ 5,850.03
6	2019	Herring Bank	165 W Main St	\$ 3,280.00	\$ 3,280.00	\$ 6,560.00
7	2019	Red's Burgers	117 W Main	\$ 1,517.50	\$ 1,407.50	\$ 2,925.00
8	2019	Parkway Center	1145-1181 SE Pkwy	\$ 15,847.28	\$ 15,000.00	\$ 30,847.28
9	2020	The Shop Hair Salon	165 W Main	\$ 7,818.48	\$ 7,818.48	\$ 15,636.96
10	2020	The Office on Main	173 W Main	\$ 37,340.00	\$ 13,250.00	\$ 50,590.00
11	2020	Marsha Hardin RE	112-A E. Main	\$ 11,540.83	\$ 10,165.84	\$ 21,706.67
12	2021	IMS	1500 NW Pkwy	\$ 33,925.00	\$ 5,000.00	\$ 38,925.00
13	2021	Bransom Real Estate	200 W Main	\$ 12,872.07	\$ 11,066.75	\$ 23,938.82
14	2021	Birdie Bridal	147 W Main	\$ 1,177.22	\$ 1,177.22	\$ 2,354.44
15	2021	Frios Pops	241 W Main	\$ 604.00	\$ 604.00	\$ 1,208.00
16	2022	Main St Tacos	108 S Stewart	\$ 4,816.34	\$ 4,816.34	\$ 9,632.68
17	2022	Annunziato Jiu Jitsu	120 Park Place	\$ 2,611.67	\$ 2,611.67	\$ 5,223.34
18	2023	Wells Wrecker	109 Porter	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00
19	2023	Park Place Plaza	100-252 Park Pl	\$ 11,962.78	\$ 5,000.00	\$ 16,962.78
20	2023	Eagle Mtn Healthcare	807 SE Pkwy	\$ 337.50	\$ 337.50	\$ 675.00
21	2024	2HM Investments	233 W Main	\$ 14,670.00	\$ 10,000.00	\$ 24,670.00
22	2024	Froz-Zone	128 Park Place	\$ 1,750.00	\$ 1,750.00	\$ 3,500.00
23	2024	Tyler Harden Attorney	415 W Main	\$ 5,297.63	\$ 4,167.62	\$ 9,465.25
24	2024	Falcon Smoke Shop	132 Park Place	\$ 1,948.50	\$ 1,948.50	\$ 3,897.00
				\$ 196,389.35	\$ 125,117.95	\$ 321,547.30

ROI

56.96%

FSIP Total Investments



Façade & Signage Improvement Program Grants – All projects

Project	Details		Status
Flying Wrench Garage 101 Southwest Parkway \$1,924.26 Façade Grant to improve signage (Approved by CC 5/2/2017)	 <i>Before</i>	 <i>After</i>	Construction Completed: <i>June 2016</i> Private Investment: \$3,888.52 City's Investment: \$1,924.26
Eagle Crest Villa LLLP 113 Denver Trail \$5,647.00 Façade Grant to improve curb appeal, drainage, signage, & landscaping (Approved by CC 7/18/2017)	 <i>Before</i>	 <i>After</i>	Construction Completed: November 2017 Private Investment: \$11,294.00 City's Investment: \$5,647.00

**Ain't That
Something,
LLC**

341 W. Main St.

\$8,798.27
Façade Grant
to improve
exterior façade,
signage, add
landscaping &
infrastructure
(Approved by
CC 5/22/2018)

Before



Construction
Completed:
*September
2018*

Private
Investment:
\$17,596.53

City's
Investment:
\$8,798.27

After

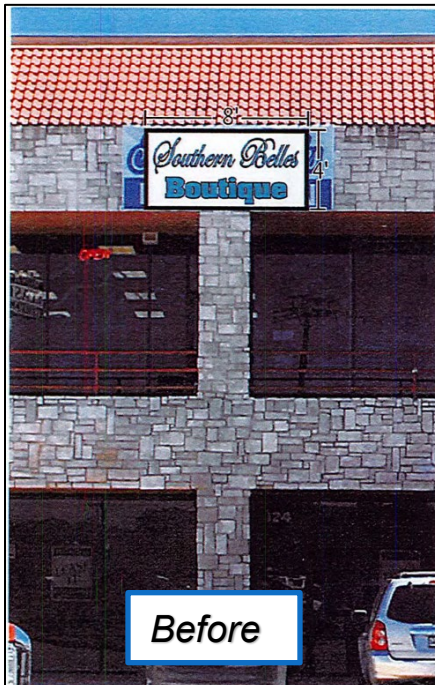


**Southern
Belle
Boutique**

224 Park Place

\$2,100.00
Façade Grant
to improve
signage
(Approved by
CC 12/18/2018)

Before



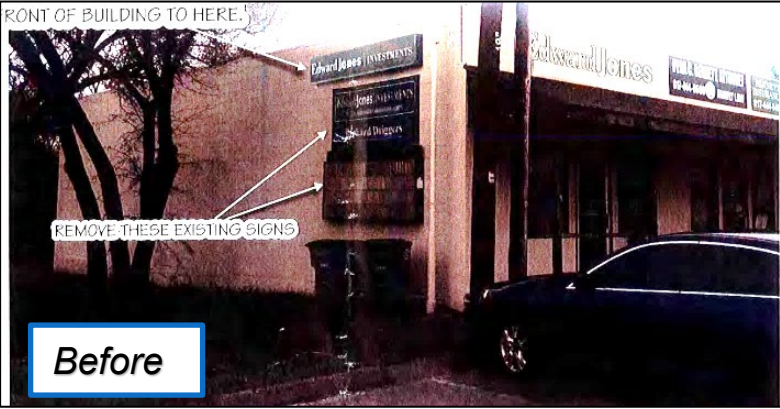
Business has closed. Sign is no longer there.

After

Construction
Completed:
January 2019

Private
Investment:
\$4,200.00

City's
Investment:
\$2,100.00

Edward Jones 105 W. Main St. \$2,247.00 Façade Grant to improve signage (Approved by CC 7/16/2019)	 Before  After	Construction Completed: <i>December 2019</i> Private Investment: \$5,850.03 City's Investment: \$2,247.00
Herring Bank 108 Industrial Ave. \$3,280.00 Façade Grant to power wash building exterior; new landscape materials; new landscape retaining walls; reseal and restripe parking lot. (Approved by CC 7/16/2019)	<i>West Side Main St Frontage</i>  Before  After	Construction Completed: <i>December 2019</i> Private Investment: \$6,560.00 City's Investment: \$3,280.00

Red's Burger House

117 W. Main St.

\$1,407.50
Façade Grant to paint exterior and repaint signage
(Approved by CC 9/17/2019)



Before



After

Construction Completed:
April 2020

Private Investment:
\$2,925.00

City's Investment:
\$1,407.50

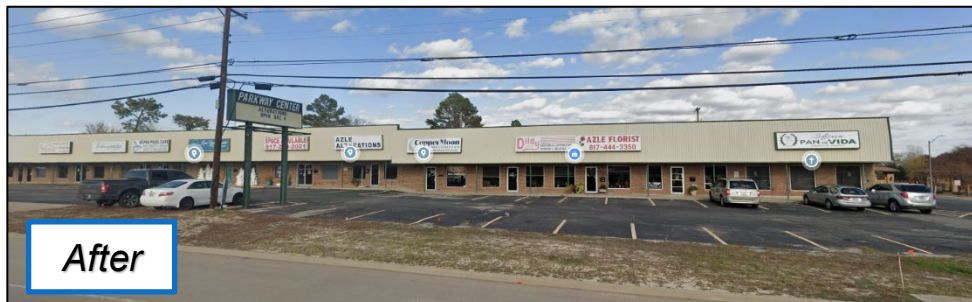
Parkway Center

1145-1181 SE Parkway

\$15,000.00
Façade Grant to rebuild overhead sign; replace banner box lights; replace walkway lights under canopy; seal/restripe parking lot.
(Approved by CC 11/5/2019)



Before



After

Construction Completed:
March 2021

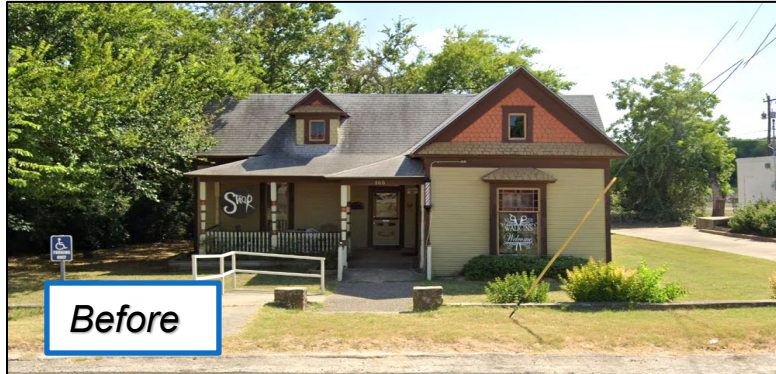
Private Investment:
\$30,847.28

City's Investment:
\$15,000.00

The Shop Hair Salon

165 W. Main St.

\$7,818.48
Façade Grant
to improve
exterior façade
of historic
building; add
landscaping
(Approved by
CC 1/7/2020)



Before



After

Construction
Completed:
March 2020

Private
Investment:
\$15,636.96

City's
Investment:
\$7,818.48

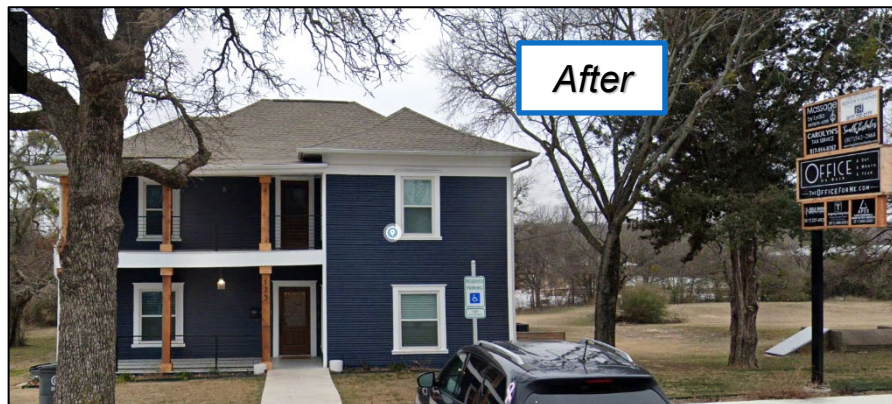
The Office on Main

173 W. Main St.

\$13,250
Façade Grant
new modern
lighted sign;
landscaping;
lighting; replace
exterior rotten
wood, beams,
& trim; paint;
install new
modern black
steel railings,
new windows;
gutters, pave &
stripe parking
area (Approved
by CC
2/4/2020)



Before



After

Construction
Completed:
May 2020

Private
Investment:
\$50,590.00

City's
Investment:
\$13,250.00

(\$10,000
façade; \$3,250
signage)

Marsha Hardin Real Estate 112-A E. Main St. \$10,165.84 Façade Grant to install rough cedar trim around entry & front windows; add cedar shutters; paint building exterior; remove/replace front entrance walkway with pavers; install landscaping; repair rock foundation; replace roof (Approved by CC 6/2/2020)	<i>Before</i>  <i>View from Highway 199 and from Main St.</i>  <i>After</i>	Construction Completed: <i>August 2020</i> Private Investment: \$21,706.67 City's Investment: \$10,165.84
RS3 Industrial Park 1500 NW Parkway \$5,000.00 Façade Grant to install new monument sign w/ digital sign (Approved by CC 4/20/2021)	<i>Before</i>   <i>After</i>	Construction Completed: <i>September 2021</i> Private Investment: \$38,925.00 City's Investment: \$5,000.00

**Bransom
Real Estate**
200 W. Main St.

\$11,066.75 Façade
Grant to install new
faux masonry
wainscot to front &
sides of the
building; replace
existing white
metal awning along
top edge of
building; paint
window trims; new
signage
(Approved by CC
5/21/2021)

Before



After



Construction
Completed:
*December
2021*

Private
Investment:
\$23,938.82

City's
Investment:
\$11,066.75

(\$8,015.58
façade;
\$3,051.17
signage)

**Birdie Bridal
& Glow Bar**
147 W. Main St.

\$1,177.22 Façade
Grant to add new
signage
(Approved by CC
12/21/2021)

Before



After



Construction
Completed:
February 2022

Private
Investment:
\$2,354.44

City's
Investment:
\$1,177.22

Frios Pops

241 W. Main St.

\$604.00 Façade
Grant to add new
signage
(Approved by CC
12/21/2021)



Before



After

Construction
Completed:
February 2022

Private
Investment:
\$1,208.00

City's
Investment:
\$604.00

**Main St.
Tacos**

108 S. Stewart St.

\$5,000 Façade
Grant to add new
signage
(Approved by CC
8/2/2022)



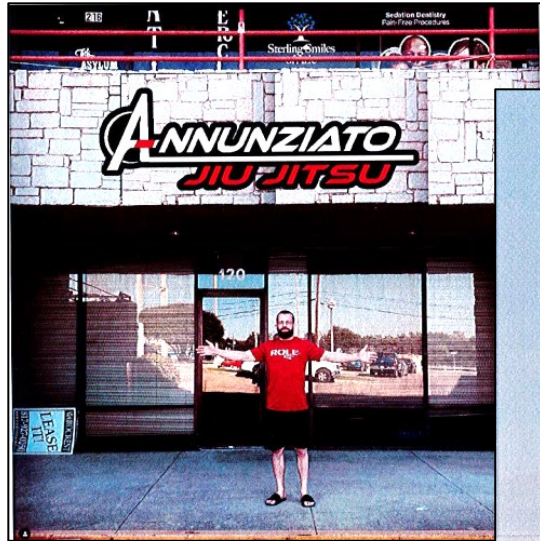
Construction
Completed:
May 2023

Private
Investment:
\$9,632.68

City's
Investment:
\$4,816.34

**Annunziato
Jit Jitsu**
120 Park Place

\$3,125 Façade
Grant to add new
signage
(Approved by CC
1.17.2023)



Construction
Completed:
February 2023

Private
Investment:
\$5,223.34

City's
Investment:
\$2,611.67

**Wells
Wrecker**
109 Porter Dr.

\$5,000 Façade
Grant to install
new asphalt
parking lot
(Approved by CC
4.18.2023)



Before



After

Construction
Completed:
May 2023

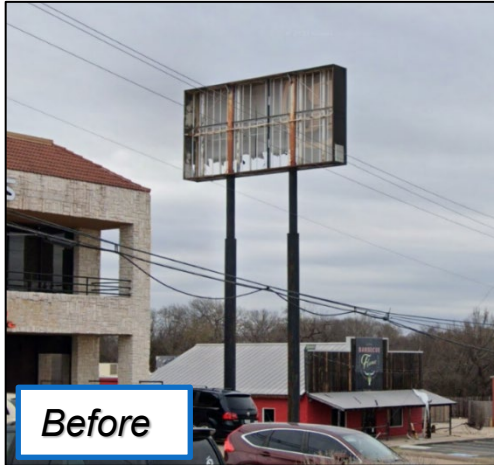
Private
Investment:
\$10,000.00

City's
Investment:
\$5,000

Park Place Plaza

100-252 Park Place

\$5,000 Façade
Grant to repair
existing pole sign
(Approved by CC
5.16.2023)



Construction
Completed:
September
2023

Private
Investment:
\$16,962.78

City's
Investment:
\$5,000

Eagle Mountain Healthcare

807 SE Parkway

\$337.50 Façade
Grant to trim
existing large
tree
(Approved by CC
11.7.2023)



Construction
Completed:
November
2023

Private
Investment:
\$675.00

City's
Investment:
\$337.50

**2HM
Investments
LLC**

233 Main St.

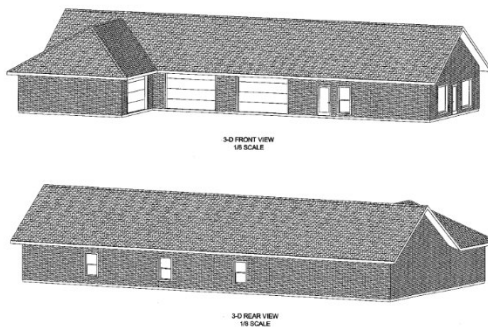
\$10,000.00

Facade Grant for
replacing roof on
building

(Approved by CC
5.7.2024)



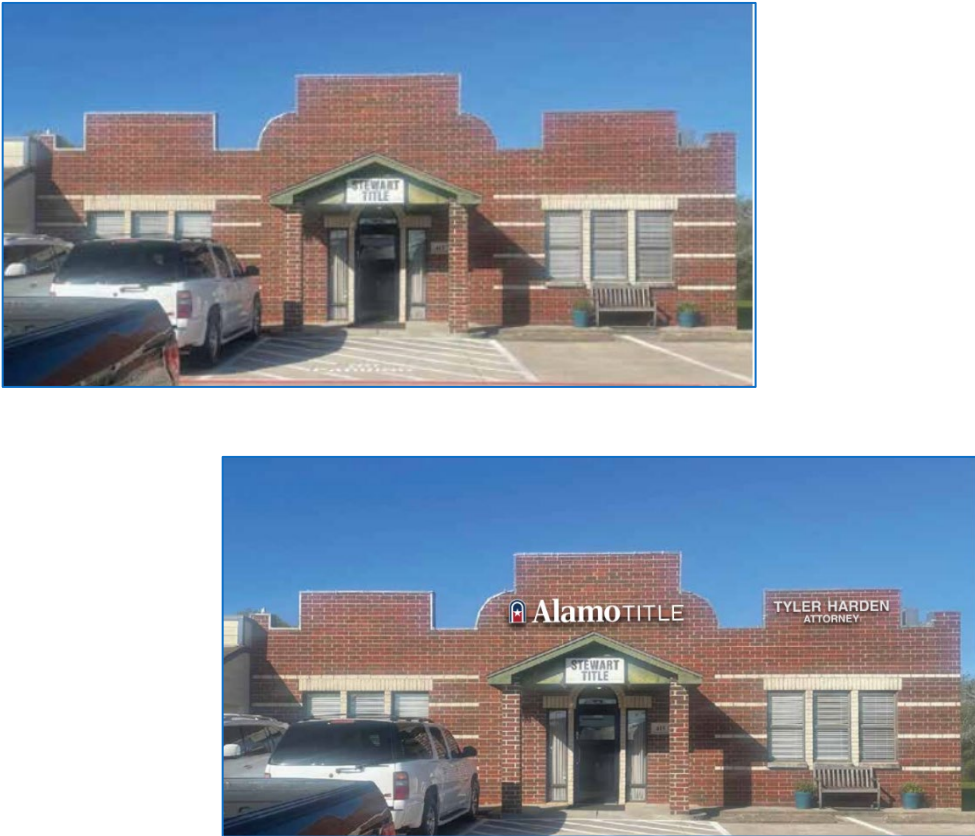
Proposed elevations



Construction
Completed:
TBD

Private
Investment:
\$24,670.00

City's
Investment:
\$10,000.00

Froz-Zone 128 Park Place \$1,750.00 Façade Grant to install new signage (Approved by CC 5.7.2024)	Existing Signage 	Construction Completed: <i>TBD</i> Private Investment: <i>\$3,500.00</i> City's Investment: <i>\$1,750.00</i>
Tyler A. Harden, Attorney, P.C 415 W. Main St. \$1,467.62 Façade Grant to install new signage (Approved by CC 5.21.2024)		Construction Completed: <i>TBD</i> Private Investment: <i>\$9,465.25</i> City's Investment: <i>\$4,167.62</i>

Falcon Smoke Shop 132 Park Place \$1,948.50 Façade Grant to install new signage (Approved by CC 5.21.2024)	<i>*Previous sign was a banner sign</i> 	Construction Completed: TBD Private Investment: \$3,897.00 City's Investment: \$1,948.50
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