City of Azle
Regular Agenda
Crime Control and Prevention District Board

505 W. Main Street
Azle, Texas 76020

July 11, 2024 | **6:00 PM** | **Community Room**

CALL TO ORDER

PUBLIC PARTICIPATION

ACTION ITEMS

1. Consider any action approving the 06-20-2024 CCPD meeting.
   Yael Hoffman, City Secretary
2. Consider any action on approving the FY 2024-25 FY Budget of the Crime Control & Prevention District.
   Ben Hall, Police Chief
3. Consider any action on approving the proposed FY 2023-24 budget amendments.
   Ben Hall, Police Chief

DISCUSSION ITEMS

4. Department update.
   Ben Hall, Police Chief

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on 07-08-2024, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.

Yael Hoffman TRMC, CMC
City Secretary

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete Crime Control and Prevention District Board agenda packet is available for review at the City Secretary's Office and on our website www.cityofazle.org.

City of Azle
Community & Opportunity

Presenter: Yael Hoffman, City Secretary

Agenda Item: Consider any action approving the 06-20-2024 CCPD meeting.

Background and Explanation:

Procedural.

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

1. Minutes

MINUTES
Regular
Azle Crime Control and Prevention District Board

505 W. Main Street
Azle, Texas 76020

June 20, 2024 | **6:00 PM** | **Large Conference Room**

CALL TO ORDER

Chair Koch call the meeting to order at 6:03 PM

Members Present:

Phillip Koch
Jon Gilson
Bryan Weaver - arrived at 6:14 PM
Joe Lieb
Leslie Simmins

Members Absent:

Kathy Heath

Staff Present:

Ben Hall	Police Chief
Yael Hoffman	City Secretary

PUBLIC PARTICIPATION

None.

ACTION ITEMS

1. Consider any action on the May 16, 2024 CCPD regular meeting minutes.

Board member Lieb moved to approve the May 16, 2024, CCPD regular meeting minutes, as presented. Board member Gilson seconded the motion.

Yes: (4) Phillip Koch, Jon Gilsoon, Leslie Simmon, Bryan Weaver, Joe Lieb.

PUBLIC HEARING

2. Conduct a public hearing on the proposed FY 2024-25 budget of the Crime Control & Prevention District and set a date for adopting the budget.

Chief Hall explained the budget process and reviewed all the FY 2024-25 budget requests.
Chair Koch opened the public hearing at 6:19 PM.
No one spoke.
Chair Koch closed the public hearing at 6:20 PM.
The next board meeting is scheduled for July 11, 2024, to adopt the budget.

DISCUSSION ITEMS

3. Discuss and review FY 2023-24 mid-year budget adjustments.

Chief Hall presented the mid-year adjustments. An action item to approve the adjustments will be at the next meeting.

ADJOURNMENT

Chair Koch adjourned the meting at 6:32 PM.

____
Phillip Koch, Chair

Attest:

____
Yael Hoffman, TRMC,
CMC City Secretary

Item Number: 3

Presenter: **Ben Hall, Police Chief**

Agenda Item: **Consider any action on approving the proposed FY 2023-24 budget amendments.**

Background and Explanation:

Attached for your review is the proposed FY 2023-24 budget amendment. This amendment covers a few changes which are referenced in the attachment.
If the board approves the amendment, it will be forwarded for council consideration and approval.

Board/Commission/Committee Recommendation:

Recommend approving.

Staff Recommendation:

Attachments:

1. FY 2023-24 CCPD Mid Year Budget

City of Azle
Crime Control Prevention District
Summary of Revenues and Expenses
FY 2023-24

	Budget FY 2023-24	Estimated FY 2023-24
Beginning Balance	220,307	349,816
Revenue		
Sales Tax	750,000	815,000
Interest Income	9,500	14,000
Miscellaneous Revenue	-	-
Total Revenue	759,500	829,000
Expenses		
Personnel	310,994	341,282
Supplies	104,119	109,457
Services	242,226	276,226
Capital	-	-
Debt Service	107,087	107,087
Total Operating Expenses	764,426	834,052
Ending Balance	215,381	344,764

Beginning Balance: Increase to beginning balance due to greater than anticipated revenue and lower than anticipated expenses during the prior fiscal year.

DEPARTMENT | **ACCOUNT**
Public Safety | 15-636

ACCT#	ACCOUNT DESCRIPTION	Budgeted FY 2023-24	Estimated FY 2023-24
5002	SALARIES	127,818	127,818
5004	PART-TIME/TEMP SALARIES	31,451	31,451
5007	LONGEVITY	676	676
5008	OVERTIME	57,582	82,582
5010	INCENTIVE PAY	2,100	2,100
5070	FICA	-	-
5071	MEDICARE	3,144	3,507
5072	RETIREMENT - TMRS	38,177	42,500
5073	WORKERS' COMPENSATION	3,613	4,215
5074	UNEMPLOYMENT TAX	405	405
5076	HEALTH & DENTAL INSURANCE	17,546	17,546
5077	DISABILITY & LIFE INSURANCE	1,143	1,143
5086	BENEFITS - OTHER	-	-
5000	**PERSONNEL**	**283,655**	**313,943**
5102	OFFICE SUPPLIES	-	-
5105	UNIFORMS/CLOTHING	-	-
5106	FOOD & KITCHEN	-	-
5108	POSTAGE/SHIPPING	-	-
5111	TECHNOLOGY SUPPLIES	25,000	27,138
5114	MINOR TOOLS & EQUIPMENT	2,200	5,400
5117	SAFETY SUPPLIES	28,084	28,084
5121	DEFENSE SUPPLIES	35,000	35,000
5169	SUPPLIES - OTHER	-	-
5171	EQUIPMENT MAINT SUPPLIES	410	410
5100	**SUPPLIES**	**90,694**	**96,032**
5302	INSURANCE/RISK MGMT	910	910
5312	ADVERTISING & PUBLICATIONS	-	-
5314	PROFESSIONAL SERVICES	11,620	11,620
5319	ELECTION SERVICES	-	-
5326	SHATTERED DREAMS	5,000	5,000
5327	CITIZEN'S POLICE ACADEMY	1,313	1,313
5328	CRISIS INTERVENTION TEAM	3,000	3,000
5334	TRAVEL & TRAINING	48,000	48,000
5336	DUES & FEES	-	-
5344	EQUIPMENT RENTAL	-	-
5350	SPECIAL PROGRAMS & EVENTS	4,100	4,100
5352	TELECOMMUNICATION SERVICES	31,356	31,356
5356	YOUTH OUTREACH PROGRAMS	10,000	10,000
5357	BICYCLE/SKATEBOARD SAFETY	1,000	1,000
5358	IT SERVICES	81,500	115,500
5359	LESS LETHAL FORCE	3,948	3,948
5369	CONTRACTUAL SERVICES - OTHER	24,769	24,769
5373	VEHICLE MAINT SERVICES	-	-
5300	**SERVICES**	**226,516**	**260,516**

Personnel: Increase requested for overtime and associated costs due to officers needed at special events, training, and the SWEAT program.

Supplies: Increase requested in Technology Supplies for a new ID card maker and in Minor Tools & Equipment for body camera mounts.

Services: Increase requested in IT services for increased fees for software subscriptions.

ACCT#	ACCOUNT DESCRIPTION	Budgeted FY 2023-24	Estimated FY 2023-24
5504	VEHICLES	-	-
5580	CAPITAL OUTLAY - OTHER	-	-
5500	**CAPITAL**	**-**	**-**
5601	LEASE PRINCIPAL	107,087	107,087
5602	LEASE INTEREST	-	-
5600	**DEBT SERVICE**	**107,087**	**107,087**
	DEPT TOTAL	**707,952**	**777,578**

DEPARTMENT Fire

ACCOUNT 15-647

ACCT#	ACCOUNT DESCRIPTION	Budgeted FY 2023-24	Estimated FY 2023-24
5002	SALARIES	3,824	3,824
5004	PART-TIME/TEMP SALARIES	14,327	14,327
5008	OVERTIME	6,000	6,000
5070	FICA	888	888
5071	MEDICARE	331	331
5072	RETIREMENT - TMRS	1,496	1,496
5073	WORKERS' COMPENSATION	338	338
5074	UNEMPLOYMENT TAX	135	135
5076	HEALTH & DENTAL INSURANCE	-	-
5077	DISABILITY & LIFE INSURANCE	-	-
5086	BENEFITS - OTHER	-	-
5000	**PERSONNEL**	**27,339**	**27,339**
5102	OFFICE SUPPLIES	150	150
5104	GENERAL SUPPLIES	2,400	2,400
5105	UNIFORMS/CLOTHING	2,500	2,500
5106	FOOD & KITCHEN	-	-
5108	POSTAGE/SHIPPING	50	50
5109	CHEMICALS & GASES	-	-
5110	LAB/TESTING SUPPLIES	25	25
5111	TECHNOLOGY SUPPLIES	-	-
5114	MINOR TOOLS & EQUIPMENT	1,500	1,500
5117	SAFETY SUPPLIES	6,600	6,600
5121	DEFENSE SUPPLIES	-	-
5126	AWARDS & RECOGNITION	100	100
5169	SUPPLIES - OTHER	100	100
5171	EQUIPMENT MAINT SUPPLIES	-	-
5199	OTHER MAINT SUPPLIES	-	-
5100	**SUPPLIES**	**13,425**	**13,425**
5306	PRINTING	100	100
5334	TRAVEL & TRAINING	8,800	8,800
5336	DUES & FEES	3,410	3,410
5352	TELECOMMUNICATION SERVICES	1,500	1,500
5358	IT SERVICES	400	400
5369	CONTRACTUAL SERVICES - OTHER	500	500
5370	BUILDING MAINT SERVICES	200	200
5372	EQUIPMENT MAINT SERVICES	250	250
5373	VEHICLE MAINT SERVICES	550	550
5300	**SERVICES**	**15,710**	**15,710**
5504	VEHICLES	-	-
5580	CAPITAL OUTLAY - OTHER	-	-
5500	**CAPITAL**	**-**	-
	DEPT TOTAL	**56,474**	**56,474**

No amendments requested to the Fire Budget.