



MINUTES Regular Meeting Azle City Council

505 W. Main Street
Azle, Texas 76020

February 20, 2024

6:00 PM

Council Chambers

CALL TO ORDER

Mayor Brundrett called the meeting to order at 6:04 PM.

Members Present:

Mayor Alan Brundrett
Mayor Pro Tem Randa Goode
Councilmember Derrick Nelson
Councilmember Amy Estes
Councilmember Stacy Peek
Councilmember Rouel Rothenberger
Councilmember Brian Conner

Staff Present:

Tom Muir	City Manager
Lawrence Bryant	Assistant City Manager
Yael Forgey	City Secretary
Susie Hiles	Assistant to the City Manager
Andrea Russell	City Attorney
Will Scott	Fire Chief
Lee Godbold	Assistant Fire Chief
Victor Gonzalez	Assistant Library Director
Ben Hall	Police Chief
David Hawkins	Director of Planning and Development
Martin Avila	Finance Director
Matthew Sommerfield	Golf Course Manager

INVOCATION

Jay Ditty, pastor of Silver Creek Baptist Church, gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Brundrett led the Pledge of Allegiance

PUBLIC PARTICIPATION

None.

PRESENTATIONS

1. Cross Timber Golf Course Annual Presentation.

Mayor Brundrett recognized Matt Sommerfield, golf course manager, who gave a presentation on the

activities of Cross Timbers Golf Course for the past year.

2. Quarterly Investment Report for the Quarter ended December 31, 2023

Mayor Brundrett recognized Finance Director Martin Avila who gave a brief review of the Quarterly Investment Report ending September 30, 2023, noting the book value of this quarter's investment is \$ 41,002,539 and the average quarterly yield is 4.97%.

ACTION ITEMS

3. Consider and take action on the February 6, 2024 regular council meeting minutes.

Councilmember Rothenberger moved to approve the February 6, 2024 regular council meeting minutes, as presented. Mayor Pro Tem Goode seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner.

4. Consider any action on acceptance of the auditor's opinion, the Annual Comprehensive Financial Report (ACFR) and Single Audit Report for the fiscal year ended September 30, 2023

Mayor Brundrett recognized Finance Director Martin Avila, who stated the Texas Local Government Code and the City's Charter require the preparation of the annual financial statement. Mr. Avila introduced Mike Brooks from BrooksWatson & Co, PLLC Certified Public Accountants, who gave an in-depth review of the City's Annual Comprehensive Financial Report (ACFR). Mr. Brooks commended the Finance Department for an excellent job.

Councilmember Rothenberger moved to accept the auditor's opinion, the Annual Comprehensive Financial Report (ACFR) and Single Audit Report for the fiscal year ended September 30, 2023, as presented. Mayor Pro Tem Goode seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner.

5. Consider any action on Ordinance No. 2024-02 an ordinance amending Chapter 4 "Business Regulations" of the code of ordinances, city of Azle, Texas to repeal and replace article 4.09 "Wreckers" to establish regulations for wreckers operating in the city and to provide for contracting with a single wrecker service company for towing and impound services for the city; providing that this ordinance is cumulative of all ordinances; providing a severability clause; providing a savings clause; providing a penalty clause; providing for publication; and providing an effective date.

Mayor Brundrett recognized Police Chief Ben Hall who stated this is a continuation of the discussion with Council regarding the Staff proposed wrecker ordinance revisions. The Council requested several changes:

- Section 4.09.022(g) - clarify language to make the intent easier to understand.
- Section 4.09.022(k) and (p), add wording that references "cash" as an additional form of payment.

Councilmember Conner moved to approve Ordinance No. 2024-02 an ordinance amending Chapter 4 "Business Regulations" of the code of ordinances, city of Azle, Texas to repeal and replace article 4.09 "Wreckers" to establish regulations for wreckers operating in the city and to provide for contracting with a single wrecker service company for towing and impound services for the city; providing that this ordinance is cumulative of all ordinances; providing a severability clause; providing a savings clause; providing a penalty clause; providing for publication; and providing an effective date with the requested changes. Councilmember Rothenberger seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner.
No: (1) Randa Goode

6. Consider a variance request to Section 3.10.042 (b) of the City of Azle Code of Ordinances to allow for corrugated metal panels for fencing material. The subject property is located at 735 Phillips Drive which is located on the west side of Phillips Drive and north of Kerry Lane.

Mayor Brundrett recognized Director of Planning and Development David Hawkins, who explained the variance request.

Javier Martinez - the property owner explained the reason for this request.

Mayor Pro Tem Goode moved to approve the variance request to Section 3.10.042 (b) of the City of Azle Code of Ordinances to allow for corrugated metal panels for fencing material on property located at 735 Phillips Drive which is located on the west side of Phillips Drive and north of Kerry Lane with the following stipulations; the color side of the metal panels is facing out, the metal panels are outside of the runners toward the street side away from the property, all panels to be vertically straight, a top cap on the panels designed for metal roofing and the top of the fence to be smooth and even. Councilmember Estes seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner.

7. Consider any action on Ordinance No 2024-03 amending Chapter 1, Article 1.04 "Boards, Commissions, and Committees" of the Code of Ordinances, City of Azle, Texas by adding a Beautification Board, providing that this ordinance is cumulative of all ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

Mayor Brundrett introduced City Manager Muir who stated the Council requested Staff to create an ordinance creating a Beautification Board. A draft ordinance was presented to Council. Council requested the following changes regarding the composition of the seven (7) member board;

- up to three (3) Azle City Council members
- up to two (2) business owners from businesses located within Azle city limits
- one Azle High School student who resides within Azle city limits
- up to three (3) residents who reside within Azle city limits
- Council also requested to include language requiring the board to have two joint meetings annually with the city council to present suggested projects.

Staff will work on the changes and bring back a draft ordinance at the next meeting.

DISCUSSION ITEMS

8. Parking lot Maintenance

The Council requested Staff to draft an ordinance requiring commercial parking lots to be maintained in good condition.

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

Discuss fencing ordinance to include requiring smooth side facing out.

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

02-09-2024 Night to Shine event

02-24-2024 Servolution Gala
02-20-2024 Early voting begins
03-05-2024 Election Day
02-27-2024 Stewart St Bridge to be closed for several days for bridge maintenance
Next council meeting moved to 03-04-2024

EXECUTIVE SESSION

551.074 PERSONNEL MATTERS

Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Manager.

Mayor Brundrett convened to Executive Session at 8:09 PM.

9. Take any action pursuant to the Executive Session.

Mayor Brundrett reconvened to open the meeting at 9:19 PM.

Councilmember Rothenberger moved to approve a 4% salary increase for the City Manager effective 01-01-2024. Mayor Pro Tem Goode seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner.

ADJOURNMENT

Mayor Brundrett adjourned at 9:20 PM.

Presented and approved on 03-04-2024



Alan Brundrett, Mayor

Attest:



Yael Forgey, TRMC, CMC
City Secretary