



## MINUTES Regular Meeting Azle City Council

505 W. Main Street  
Azle, Texas 76020

---

**March 4, 2024**

**6:00 PM**

**Council Chambers**

---

### **CALL TO ORDER**

Mayor Brundrett called the meeting to order at 6:01 PM

#### **Members Present:**

Mayor Alan Brundrett  
Mayor Pro Tem Randa Goode  
Councilmember Derrick Nelson  
Councilmember Amy Estes  
Councilmember Stacy Peek  
Councilmember Rouel Rothenberger  
Councilmember Brian Conner

|                 |                                      |
|-----------------|--------------------------------------|
| Tom Muir        | City Manager                         |
| Lawrence Bryant | Assistant City Manager               |
| Yael Forgey     | City Secretary                       |
| Susie Hiles     | Assistant to the City Manager        |
| Andrea Russell  | City Attorney                        |
| Ben Hall        | Police Chief                         |
| Will Scott      | Fire Chief                           |
| David Hawkins   | Director of Planning and Development |
| Kristen Pegues  | Community and Marketing Specialist   |
| Kyle Culwell    | Parks Superintendent                 |

### **INVOCATION**

Josh Tollison, Senior Pastor of Lighthouse Harbor Church, gave the invocation.

### **PLEDGE OF ALLEGIANCE**

Mayor Brundrett led the Pledge of Allegiance

### **PUBLIC PARTICIPATION**

Aaron Dixon - 1113 Woodridge Dr - asked the city to take responsibility for damage to his wife's car from a golf ball hit off the driving range at Cross Timbers Golf Course.

### **ACTION ITEMS**

#### **1. Consider any action on the February 20, 2024 regular council meeting minutes.**

Councilmember Rothenberger moved to approve the February 20, 2024, regular council meeting

minutes as presented. Mayor Pro Tem Goode seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner.

2. **Consider any action on Ordinance No 2024-03 amending Chapter 1, Article 1.04 "Boards, Commissions, and Committees" of the Code of Ordinances, City of Azle, Texas by adding a Beautification Board, providing that this ordinance is cumulative of all ordinances; providing a severability clause; providing a savings clause; and providing an effective date.**

Councilmember Estes moved to approve Ordinance No 2024-03 amending Chapter 1, Article 1.04 "Boards, Commissions, and Committees" of the Code of Ordinances, City of Azle, Texas by adding a Beautification Board, providing that this ordinance is cumulative of all ordinances; providing a severability clause; providing a savings clause; and providing an effective date, with the amendment of removing the comma between the words "nonresident & owner" in Section 2, third bullet item. Councilmember Peak seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner.

3. **Consider any action authorizing the City Manager to execute an agreement with Community Link Mission to operate a farmers market.**

Mayor Brundrett recognized Trey Harper, Executive Director of Community Link Mission, who gave the council a brief overview of CLM and the details of how they would like to operate the farmers market in Azle. Council liked the idea of having a farmers market in the city located at the Feedlot.

Mayor Pro Tem Goode moved to authorize the City Manager to execute an agreement with Community Link Mission to operate a farmers market in the city of Azle. Councilmember Rothenberger seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner.

## **PUBLIC HEARINGS**

4. **Conduct a public hearing and consider any action on Ordinance No. 2024-06 amending the FY2023-24 budget for the expenditure of felony forfeiture funds to purchase soft body armor for the Police Department.**

Mayor Brundrett recognized Chief Hall, who briefed Council on this request, noting the benefits of the soft body armor carrier. Chief Hall advised the vests will cost approximately \$12,000, with \$6,000 coming from the forfeiture funds and the remainder coming from the current PD budget.

Mayor Brundrett opened the public hearing at 6:53 PM.

No one spoke

Mayor Brundrett closed the public hearing at 6:53 PM.

Councilmember Rothenberger moved to approve Ordinance No. 2024-06 amending the FY2023-24 budget for the expenditure of felony forfeiture funds in the amount of \$6,000 to purchase soft body armor for the Police Department, as presented. Councilmember Nelson seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner.

5. **Conduct a public hearing and consider any action on Ordinance No. 2024-04 regarding text amendments to Chapter 10 "Subdivision Ordinance" and Chapter 14 "Zoning Ordinance" of the Code of Ordinances, City of Azle, Texas. The purpose of the text amendment is to consider amendments to the screening wall requirements for single-family residential developments.**

Mayor Brundrett recognized David Hawkins, Director of Planning and Development, who stated this ordinance includes the amendments to the screening wall requirements for residential developments as requested by the Council. Discussion was held noting the intent of this text amendment is to require six foot (6') masonry perimeter screening walls around developments and not intended to apply to internal streets within the development. Add language to the ordinance that clarifies this.

Mayor Brundrett opened the public hearing at: 6:56 PM.

No one spoke.

Mayor Brundrett closed the public hearing at: 6:56 PM.

Mayor Pro Tem Goode moved to approve Ordinance No. 2024-04 regarding text amendments to Chapter 10 "Subdivision Ordinance" and Chapter 14 "Zoning Ordinance" of the Code of Ordinances, City of Azle, Texas with the changes as discussed. Councilmember Rothenberger seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner.

**6. Conduct a public hearing and consider any action on Ordinance No. 2024-05 regarding text amendments to Chapter 4 "Business Regulations", Chapter 6 "Health and Sanitation", Chapter 14 "Zoning Ordinance" and Appendix A – Fee Schedule of the Code of Ordinances, City of Azle, Texas. The purpose of the text amendment is to consider adding regulations for Food Truck Parks.**

Mayor Brundrett recognized David Hawkins, Director of Planning and Development, who advised, in preparation for the opening of the City's new food truck park called The Feedlot, set to open on March 29, 2024, there are text amendments that need to be made to the code of ordinances adding regulations for food truck parks in Azle.

Mayor Brundrett opened the public hearing at 7:46 PM.

No one spoke

Mayor Brundrett closed the public hearing at 7:47 PM.

Councilmember Nelson moved to approve Ordinance No. 2024-05 regarding text amendments to Chapter 4 "Business Regulations", Chapter 6 "Health and Sanitation", Chapter 14 "Zoning Ordinance" and Appendix A – Fee Schedule of the Code of Ordinances, City of Azle, Texas as written with the following amendment:

1. Add a \$25 daily fee and a \$100 no-show fee.

Councilmember Peak seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner.

## **DISCUSSION ITEM**

### **7. Fence Ordinance**

Mayor Pro-Tem Goode requested Staff to consider possible revisions to the fence ordinance, including requiring permits to build or repair a fence, require the smooth side facing out, set height restrictions, and require certain fencing materials. Council discussed various fence regulations. Staff will have the Planning & Zoning Commission review regulations for residential and commercial fences to clarify regulations.

## **ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS**

None

**MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST**

- 03-05-2024 - Election Day
- 03-07-2024 - Employee Appreciation Banquet at the Orchard.
- 03-08-2024 - Ryan Hill Retirement Party in the Community Room.
- 03-10-2024 - Time Change - Spring Forward.
- 03-12-2024 - Ribbon cutting at Stafford Place Apartments
- 03-15-2024 - Coffee with First Responders at Central Park.
- 03-23-2024 - 15th anniversary of the Azle Memorial Library.

**ADJOURNMENT**

Mayor Brundrett adjourned at 8:12 PM.

**Presented and approved on 03-19-2023**



\_\_\_\_\_  
Alan Brundrett, Mayor

Attest:



\_\_\_\_\_  
Yael Forgey, TRMC, CMC  
City Secretary