



# MINUTES

## Regular Meeting

### Azle City Council

505 W. Main Street  
Azle, Texas 76020

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**January 23, 2024**

**6:00 PM**

**Council Chambers**

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#### **CALL TO ORDER**

Mayor Brundrett called the meeting to order at 6:02 PM.

#### **Members Present:**

Mayor Alan Brundrett  
Mayor Pro Tem Randa Goode  
Councilmember Derrick Nelson  
Councilmember Amy Estes  
Councilmember Stacy Peek  
Councilmember Rouel Rothenberger  
Councilmember Brian Conner

#### **Staff Present:**

|                 |                                      |
|-----------------|--------------------------------------|
| Tom Muir        | City Manager                         |
| Lawrence Bryant | Assistant City Manager               |
| Yael Forgey     | City Secretary                       |
| Susie Hiles     | Assistant to the City Manager        |
| Cara White      | City Attorney                        |
| David Hawkins   | Director of Planning and Development |
| Ben Hall        | Police Chief                         |
| Mike Winterrowd | Police Corporal                      |
| Will Scott      | Fire Chief                           |

#### **INVOCATION**

Amy Collins of Son Shine Ministries gave the invocation.

#### **PLEDGE OF ALLEGIANCE**

Mayor Brundrett led the Pledge of Allegiance

#### **PUBLIC PARTICIPATION**

See Item 13.

#### **PRESENTATIONS**

##### **1. Police Department and Animal Control annual report.**

Mayor Brundrett recognized Chief Ben Hall, who gave a presentation on the past year's activities of the Police Department and Animal Control.

#### **ACTION ITEMS**

**2. Consider any action approving the December 19, 2023 regular council meeting minutes.**

Councilmember Rothenberger moved to approve the December 19, 2023 regular council meeting minutes, as presented. Councilmember Conner seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

**3. Consider any action on re-appointing four (4) members to the Tax Increment Reinvestment Zone No. 1 Board of Directors for two-year terms expiring December 31, 2025 and appointing one (1) member to serve as chairperson.**

Councilmember Conner moved to approve the appointment of Tracye Knight, Tarrant County representative; Shannon Fletcher, Tarrant County Hospital District representative; reappoint Councilmember Nelson and Councilmember Rothenberger; all to serve two-year terms expiring December 31, 2025, and appoint Mayor Brundrett to serve as chairperson. Councilmember Peek seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

**4. Consider any action on proposed Ordinance No. 2024-01 calling for a General Election to be held on May 4, 2024 to elect Council Members to Places 1, 2 and 5 for a two-year term.**

Councilmember Rothenberger moved to approve Ordinance No. 2024-01 calling for a General Election to be held on May 4, 2024 to elect council members to Places 1, 2 and 5 for a two-year term, as presented. Mayor Pro Tem Goode seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

**5. Consider any action on Resolution No. 2024-05 setting rates for solid waste and recycling services.**

Mayor Brundrett recognized Assistant to the City Manager Susie Hiles, who gave a short review of the proposed garbage rates for 2024, noting residential rates will increase by \$0.66 to \$23.75. CWD will take over billing for commercial accounts beginning February 15.

Councilmember Rothenberger moved to approve Resolution No. 2024-05 setting rates for solid waste and recycling services, as presented. Councilmember Estes seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

**6. Consider any action on Resolution No. 2024-01 authorizing the City Manager to execute a multiple-use agreement with the Texas Department of Transportation (TxDOT) allowing the installation and operation of automated license plate recognition (ALPR) cameras.**

Mayor Brundrett recognized Chief Hall who explained the city is looking to install Flock Safety Solution Cameras around the city. TxDOT is requesting a resolution to acknowledge the city is working with Flock and TxDOT to place these cameras on TxDOT's fixtures and rights of way.

Councilmember Rothenberger moved to approve Resolution No. 2024-01 authorizing the City Manager to execute a multiple-use agreement with the Texas Department of Transportation (TxDOT) allowing the installation and operation of automated license plate recognition (ALPR) cameras, as presented. Councilmember Estes seconded the motion.

Yes: (6) Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

No: (1) Alan Brundrett

**7. Consider any action on Resolution No. 2024-02 approving the submission of a Justice Assistance Grant for evidence and crime scene technology upgrades.**

Mayor Brundrett recognized Police Detective Mike Winterrowd who gave a short review of the next three (3) items, noting that all the requested grants are fully reimbursable, and all the equipment will help the Police Department to better serve the citizens. This grant is for approximately \$28,000 for the acquisition of a burn unit, drying cabinet, and specialized major scene evidence kits, along with training.

Councilmember Rothenberger moved to approve Resolution No. 2024-02 approving the submission of a Justice Assistance Grant for evidence and crime scene technology upgrades, as presented. Councilmember Nelson seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

**8. Consider any action on Resolution No. 2024-03 approving the submission of a Bullet-Resistant Shield Grant.**

Councilmember Rothenberger moved to approve Resolution No. 2024-03 approving the submission of a Bullet-Resistant Shield Grant in the amount of \$10,500, as presented. Councilmember Conner seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

**9. Consider any action on Resolution No. 2024-04 approving the submission of a Rifle-Resistant Body Armor Grant.**

Councilmember Rothenberger moved to approve Resolution No. 2024-04 approving the submission of a Rifle-Resistant Body Armor Grant in the amount of \$5,000, as presented. Councilmember Peek seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

**DISCUSSION ITEMS**

**10. Possible revisions to the Zoning Ordinance - masonry walls/screening fences for residential subdivisions.**

Council discussed revising the Code of Ordinances regarding masonry screening walls in residential subdivisions to require a masonry screening wall where any part of the subdivision abuts any street or neighborhood, not just an arterial or a collector street.

The Council directed Staff to review and make changes to the ordinance and bring back at a future meeting.

**11. Revising the Permitted Use Schedule.**

Council directed Staff to provide a summary of commercial items in the Permitted Use Schedule and bring it for their review at the next meeting.

**12. Possible amendments to the Code of Ordinance for Food Truck Parks**

Mayor Brundrett recognized Director of Planning and Development David Hawkins who explained the city would need to revise the Food Truck Ordinance before the opening of the food truck park since there are no regulations for food truck parks.

Council directed Staff to proceed with the development of a new Food Truck Park Ordinance.

**13. Proposed revisions to the Wrecker Ordinance**

Mayor Brundrett recognized Chief Hall who advised the Council that PD along with the City Attorney, worked together to revise the Wrecker Ordinance. The current ordinance is out of date and needs to be reviewed. At this time, the city is using different towing companies on a rotation basis. Staff is recommending contracting with one towing company to have better oversight of service.

**Timothy McMahon**, 704 NW Parkway - Tim's Towing asked the council to keep with the rotation format.

**Deborah Burrows** - Wells Wrecker Service was agreeable to a single source towing company.

#### **ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS**

- Revisit the Permitted Use Schedule
- Revise the Zoning Ordinance regarding masonry walls and screening fences.
- Wrecker Ordinance.

#### **MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST**

- City Manager Muir expressed his appreciation to city crews and contractors who worked through the weekend to repair the water main break.

#### **EXECUTIVE SESSION**

**Mayor Brundrett convened to Executive Session at 8:15 PM.**

**551.071 CONSULTATION WITH THE CITY ATTORNEY  
Providing Court Services for Neighboring Communities**

**551.074 PERSONNEL MATTERS**

**Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Manager and City Attorney.**

**Mayor Brundrett reconvened to open meeting at 9:37 PM.**

**14. Take any action pursuant to Executive Session.**

No action.

#### **ADJOURNMENT**

Mayor Brundrett adjourned at 9:37 PM.

**Presented and approved on 02-06-2024.**

A handwritten signature in blue ink, appearing to read 'A Brundrett', is shown above a horizontal line.

Alan Brundrett, Mayor

Attest:



Yael Forgey, TRMC, CMC  
City Secretary