MINUTES
Regular Meeting
Azle City Council

505 W. Main Street
Azle, Texas 76020

December 5, 2023	6:00 PM	Council Chambers

CALL TO ORDER

Mayor Brundrett called the meeting to order at 6:01 p.m.

Members Present:

Mayor Alan Brundrett
Councilmember Derrick Nelson
Councilmember Amy Estes
Councilmember Stacy Peek
Councilmember Rouel Rothenberger
Councilmember Brian Conner

Members Absent:

Mayor Pro Tem Goode

Staff Present:

Tom Muir	City Manager
Lawrence Bryant	Assistant City Manager
Yael Forgey	City Secretary
Susie Hiles	Assistant to the City Manager
Cara White	City Attorney
Felicia King	Court Administrator
Will Scott	Fire Chief
Lee Godbold	Assistant Fire Chief
Ben Hall	Police Chief
Rick White	Director of Public Services
David Hawkins	Director of Planning and Development
Kristen Pegues	Community and Marketing Specialist
Jennifer Walls	Purchasing Agent
Martin Avila	Finance Director
Matthew Sommerfield	Golf Course Manager

INVOCATION

Larry Davis, senior pastor at Grace & Faith Center, gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Brundrett led the Pledge of Allegiance

PUBLIC PARTICIPATION

None.

PROCLAMATIONS

1. Lawrence Bryant, Assistant City Manager - 20 years of service.

Mayor Brundrett read and presented a proclamation to Lawrence Bryant recognizing his 20-year anniversary with the City.

PRESENTATIONS

2. Municipal Court Week Coloring Contest.

Mayor Brundrett recognized the runner-ups and winners of the Municipal Court Week Coloring Contest.

3. Police Department Promotions.

This item postponed to a future meeting.

4. Quarterly Investment Report for the Quarter ended September 30, 2023.

Mayor Brundrett recognized Finance Director Martin Avila who gave a brief review of the Quarterly Investment Report ending September 30, 2023, noting the book value of this quarter's investment is $36,998,760 and the average quarterly yield is 4.76%.

5. Department annual presentation - Fire Department

Mayor Brundrett recognized Fire Chief Will Scott, who gave an overview of the Fire Department's activities and accomplishments for the past year.

ACTION ITEMS

6. Consider any action on the minutes from the November 7, 2023 regular council meeting.

Councilmember Rothenberger moved to approve the minutes from the November 7, 2023 regular council meeting, as presented. Councilmember Conner seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

7. Consider any action appointing Jim Stevens to the Special Events Advisory Board, Place 3.

Councilmember Conner moved to approve the appointment of Jim Stevens to the Special Events Advisory Board, Place 3. Councilmember Rothenberger seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

8. Consider any action on awarding the bids for the City's annual requirement for mowing services (Bid No. 2023-009).

Councilmember Rothenberger moved to approve awarding the bid for mowing services to SRH Landscapes in the amount of $45,275. Councilmember Conner seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

9. Consider any action on Resolution No. 2023-20 amending authorized representatives for the City's NexBank account.

Councilmember Conner moved to approve Resolution No. 2023-20 amending authorized representatives for the City's NexBank account, as presented. Councilmember Rothenberger seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

10. Consider any action amending authorized representatives for the City's EastWest Bank account.

Councilmember Estes moved to approve amending authorized representatives for the City's EastWest Bank account, as presented. Councilmember Conner seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

11. Consider any action on revising golf rates at Cross Timbers Golf Course.

Mayor Brundrett recognized Golf Course Manager Matt Sommerfield, who gave an overview of the proposed rates, including a special rate for city residents as requested by Council. Matt stated residents of the city will need to validate their proof of residency annually by providing a water bill matching their driver's license address. These rates will go into effect January 1, 2024.

Councilmember Nelson moved to approve revising the golf rates at Cross Timbers Golf Course, as presented. Councilmember Peek seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

12. Consider any action authorizing the City Manager to execute an interlocal agreement with Tarrant County for food establishment and public swimming pool and spa inspection program services.

Mayor Brundrett recognized Director of Planning and Development David Hawkins who stated the food inspection agreement and the pool and spas inspections agreement we have with Tarrant County are from 1996 and 2008, respectively. The County is requesting to replace the two agreements with one interlocal agreement that will include recent fee and law changes.

Councilmember Rothenberger moved to authorize the City Manager to execute an interlocal agreement with Tarrant County for food establishment and public swimming pool and spa inspection program services, as presented. Councilmember Conner seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

13. Consider any action on Ordinance No. 2023-20 amending Chapter 6, "Health and Sanitation," of the Code of Ordinances, City of Azle, Texas, by amending regulations governing public swimming pools and spas and food establishments; amending Appendix A, "Fees," to amend fees related to food establishments and public swimming pools.

Councilmember Conner moved to approve Ordinance No. 2023-20 amending Chapter 6, "Health and Sanitation," of the Code of Ordinances, City of Azle, Texas, by amending regulations governing public swimming pools and spas and food establishments; amending Appendix A, "Fees," to amend fees related to food establishments and public swimming pools, as presented. Councilmember Rothenberger seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

PUBLIC HEARING

14. Polly Avenue Waterline Replacement Project – CDBG Project, 50th Year

Mayor Brundrett recognized Director of Public Services Rick White, who gave an overview of the CDBG grant, noting it is to replace a 2-inch water main with a new 6-inch PVC line, adding a fire hydrant and new service lines. The Project is expected to cost $197,212.50. The CDBG will fund $175,000 with the City providing the balance, currently estimated to be $22,212.50. The Notice of Public Hearing was published in the Azle News on November 23 & 30, 2023; and posted to the city website on November 15, 2023.

Mayor Brundrett opened the public hearing at 7:13 PM
No one spoke.
Mayor Brundrett closed the public hearing at 7:14 PM

Action on this item will be taken at the next council meeting.

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

- CDBG Project.

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

- 12-02-2023 Christmas on Main event was very successful.
- 12-15-2023 Employee Christmas luncheon.
- Mayor Brundrett advised he provided a letter from the City stating opposition to a proposed municipal solid waste recycling facility on Silver Creek Rd.

EXECUTIVE SESSION

551.074 PERSONNEL MATTERS
Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Manager.

Mayor Brundrett convened to Executive Session at 7:18 PM

Mayor Brundrett reconvened to open meeting at 7:52 PM

ADJOURNMENT

Mayor Brundrett adjourned at 7:52 PM.

Presented and approved on 12-19-2023

Alan Brundrett, Mayor

Attest:

Yael Forgey, TRMC, CMC
City Secretary