



City of Azle Regular Meeting Agenda City Council

505 W. Main Street
Azle, Texas 76020

December 19, 2023

6:00 PM

Council Chambers

Pursuant to Section 551.071 of the Texas Government Code, the Council may convene into Executive Session(s) from time to time as deemed necessary during the meeting for any posted agenda item and may receive advice from its attorney as permitted by law.

CALL TO ORDER

INVOCATION

The City of Azle is accepting volunteers from all Religions and Denominations to provide the invocation at the beginning of the City Council meeting. If you are interested in giving the invocation at a future meeting, please call the city secretary's office at 817-444-7101 or email: yforgey@cityofazle.org

Paul Collins, team member with Son Shine Ministries

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

This is an opportunity for the public to address the City Council on posted agenda items or non-agenda items. In order to address the Council, please complete a Speaker's Request Form and submit to the City Secretary prior to the start of the council meeting. All comments must be directed to the Presiding Officer, rather than an individual council member or city staff. All speakers must refrain from personal attacks toward any individual. Comments are limited to three (3) minutes and must pertain to the subject matter listed on the Speaker's Request Form. Speakers requiring the assistance of a translator shall be provided four (4) minutes. Council may not comment publicly on non-agenda items, but may direct the City Manager to resolve the matter or request the matter be placed on a future agenda. Public comments regarding non-agenda items shall not include any "deliberation" as defined by Chapter 551 of the Government Code, as now or hereafter amended. If you have a subject that may require City Council action, you may obtain a form from the City Secretary and request the item be placed on a future agenda.

PRESENTATIONS

1. Azle Memorial Library/Library Board Annual Presentation.
Curren McLane, Library Director

ACTION ITEMS

2. Consider any action on the December 5, 2023 regular council meeting minutes.
Yael Forgey, City Secretary
3. Consider any action on Resolution No. 2023-19 approving the Polly Avenue Waterline Replacement Project as the City's proposed project for Community Development Block Grant (50th year) funding.
Rick White, Public Services Director
4. Consider any action on awarding the bid for a restroom trailer (Bid No. 2024-002).
Jennifer Walls, Purchasing Agent

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

EXECUTIVE SESSION

- **551.074 PERSONNEL MATTERS**

Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Manager.

5. Take any action pursuant to the Executive Session.

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on 12/15/2023, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.



**Yael Forgey,
City Secretary**

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete City Council agenda packet is available for review at the City Secretary's Office and on our website www.cityofazle.org.



Presenter: Curren McLane, Library Director

Agenda Item: Azle Memorial Library/Library Board Annual Presentation.

Background and Explanation:

Annual Presentation of the Azle Memorial Library/Library Board

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

None



Presenter: Yael Forgey, City Secretary

Agenda Item: Consider any action on the December 5, 2023 regular council meeting minutes.

Background and Explanation:

Procedural.

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

1. Minutes - 12-05-2023



MINUTES Regular Meeting Azle City Council

505 W. Main Street
Azle, Texas 76020

December 5, 2023

6:00 PM

Council Chambers

CALL TO ORDER

Mayor Brundrett called the meeting to order at 6:01 p.m.

Members Present:

Mayor Alan Brundrett
Councilmember Derrick Nelson
Councilmember Amy Estes
Councilmember Stacy Peek
Councilmember Rouel Rothenberger
Councilmember Brian Conner

Members Absent:

Mayor Pro Tem Goode

Staff Present:

Tom Muir	City Manager
Lawrence Bryant	Assistant City Manager
Yael Forgey	City Secretary
Susie Hiles	Assistant to the City Manager
Cara White	City Attorney
Felicia King	Court Administrator
Will Scott	Fire Chief
Lee Godbold	Assistant Fire Chief
Ben Hall	Police Chief
Rick White	Director of Public Services
David Hawkins	Director of Planning and Development
Kristen Pegues	Community and Marketing Specialist
Jennifer Walls	Purchasing Agent
Martin Avila	Finance Director
Matthew Sommerfield	Golf Course Manager

INVOCATION

Larry Davis, senior pastor at Grace & Faith Center, gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Brundrett led the Pledge of Allegiance

PUBLIC PARTICIPATION

None.

PROCLAMATIONS

1. Lawrence Bryant, Assistant City Manager - 20 years of service.

Mayor Brundrett read and presented a proclamation to Lawrence Bryant recognizing his 20-year anniversary with the City.

PRESENTATIONS

2. Municipal Court Week Coloring Contest.

Mayor Brundrett recognized the runner-ups and winners of the Municipal Court Week Coloring Contest.

3. Police Department Promotions.

This item postponed to a future meeting.

4. Quarterly Investment Report for the Quarter ended September 30, 2023.

Mayor Brundrett recognized Finance Director Martin Avila who gave a brief review of the Quarterly Investment Report ending September 30, 2023, noting the book value of this quarter's investment is \$36,998,760 and the average quarterly yield is 4.76%.

5. Department annual presentation - Fire Department

Mayor Brundrett recognized Fire Chief Will Scott, who gave an overview of the Fire Department's activities and accomplishments for the past year.

ACTION ITEMS

6. Consider any action on the minutes from the November 7, 2023 regular council meeting.

Councilmember Rothenberger moved to approve the minutes from the November 7, 2023 regular council meeting, as presented. Councilmember Conner seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

7. Consider any action appointing Jim Stevens to the Special Events Advisory Board, Place 3.

Councilmember Conner moved to approve the appointment of Jim Stevens to the Special Events Advisory Board, Place 3. Councilmember Rothenberger seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

8. Consider any action on awarding the bids for the City's annual requirement for mowing services (Bid No. 2023-009).

Councilmember Rothenberger moved to approve awarding the bid for mowing services to SRH Landscapes in the amount of \$45,275. Councilmember Conner seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

9. Consider any action on Resolution No. 2023-20 amending authorized representatives for the City's NexBank account.

Councilmember Conner moved to approve Resolution No. 2023-20 amending authorized representatives for the City's NexBank account, as presented. Councilmember Rothenberger seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

10. Consider any action amending authorized representatives for the City's EastWest Bank account.

Councilmember Estes moved to approve amending authorized representatives for the City's EastWest Bank account, as presented. Councilmember Conner seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

11. Consider any action on revising golf rates at Cross Timbers Golf Course.

Mayor Brundrett recognized Golf Course Manager Matt Sommerfield, who gave an overview of the proposed rates, including a special rate for city residents as requested by Council. Matt stated residents of the city will need to validate their proof of residency annually by providing a water bill matching their driver's license address. These rates will go into effect January 1, 2024.

Councilmember Nelson moved to approve revising the golf rates at Cross Timbers Golf Course, as presented. Councilmember Peek seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

12. Consider any action authorizing the City Manager to execute an interlocal agreement with Tarrant County for food establishment and public swimming pool and spa inspection program services.

Mayor Brundrett recognized Director of Planning and Development David Hawkins who stated the food inspection agreement and the pool and spas inspections agreement we have with Tarrant County are from 1996 and 2008, respectively. The County is requesting to replace the two agreements with one interlocal agreement that will include recent fee and law changes.

Councilmember Rothenberger moved to authorize the City Manager to execute an interlocal agreement with Tarrant County for food establishment and public swimming pool and spa inspection program services, as presented. Councilmember Conner seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

13. Consider any action on Ordinance No. 2023-20 amending Chapter 6, "Health and Sanitation," of the Code of Ordinances, City of Azle, Texas, by amending regulations governing public swimming pools and spas and food establishments; amending Appendix A, "Fees," to amend fees related to food establishments and public swimming pools.

Councilmember Conner moved to approve Ordinance No. 2023-20 amending Chapter 6, "Health and Sanitation," of the Code of Ordinances, City of Azle, Texas, by amending regulations governing public swimming pools and spas and food establishments; amending Appendix A, "Fees," to amend fees related to food establishments and public swimming pools, as presented. Councilmember Rothenberger seconded the motion.

Yes: (6) Alan Brundrett, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

PUBLIC HEARING

14. Polly Avenue Waterline Replacement Project – CDBG Project, 50th Year

Mayor Brundrett recognized Director of Public Services Rick White, who gave an overview of the CDBG grant, noting it is to replace a 2-inch water main with a new 6-inch PVC line, adding a fire hydrant and new service lines. The Project is expected to cost \$197,212.50. The CDBG will fund \$175,000 with the City providing the balance, currently estimated to be \$22,212.50. The Notice of Public Hearing was published in the Azle News on November 23 & 30, 2023; and posted to the city website on November 15, 2023.

Mayor Brundrett opened the public hearing at 7:13 PM

No one spoke.

Mayor Brundrett closed the public hearing at 7:14 PM

Action on this item will be taken at the next council meeting.

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

- CDBG Project.

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

- 12-02-2023 Christmas on Main event was very successful.
- 12-15-2023 Employee Christmas luncheon.
- Mayor Brundrett advised he provided a letter from the City stating opposition to a proposed municipal solid waste recycling facility on Silver Creek Rd.

EXECUTIVE SESSION

551.074 PERSONNEL MATTERS

Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Manager.

Mayor Brundrett convened to Executive Session at 7:18 PM

Mayor Brundrett reconvened to open meeting at 7:52 PM

ADJOURNMENT

Mayor Brundrett adjourned at 7:52 PM.

Presented and approved on 12-19-2023

Alan Brundrett, Mayor

Attest:

Yael Forgey, TRMC, CMC
City Secretary



Presenter: Rick White, Public Services Director

Agenda Item: Consider any action on Resolution No. 2023-19 approving the Polly Avenue Waterline Replacement Project as the City's proposed project for Community Development Block Grant (50th year) funding.

Background and Explanation:

The Community Development Block Grant (CDBG) is a federal grant process for low to moderate income areas and must target low to moderate income persons. The Polly Avenue Waterline Replacement Project consists of replacing a 2-inch water main with a new 6-inch PVC line, adding a fire hydrant, and new service lines. This project will go out for bid during 2024-2025. The project is expected to cost \$197,212.50. The CDBG will fund \$175,000.00 of that amount with the City providing the balance, currently estimated at \$22,212.50.

Suggested Motion: Move to approve Resolution No. 2023-19 approving the "Polly Avenue Waterline Replacement Project" as the City's CDBG project (50th year) with the City agreeing to pay approved expenses above the CDBG allocated amount.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

Staff recommends approval of the Polly Waterline Replacement Project.

Attachments:

1. 2023 CDBG FEMA PROJECT MAP
2. 2024 CDBG MAP - 2023-11-14-V1 Exhibit Project Map
3. CDBG_ProposalTemplate2024b (002)
4. Res. 2023-19 - 50th year CDBG Project

NOTES TO USERS

This map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. The community map repository should be consulted for possible updated or additional flood hazard information.

To obtain more detailed information in areas where Base Flood Elevations (BFEs) and/or floodways have been determined, users are encouraged to consult the Flood Profiles and Floodway Data and/or Summary of Stillwater Elevations tables contained within the Flood Insurance Study (FIS) report that accompanies this FIRM. Users should be aware that BFEs shown on the FIRM represent rounded whole-foot elevations. These BFEs are intended for flood insurance rating purposes only and should not be used as the sole source of flood elevation information. Accordingly, flood elevation data presented in the FIS report should be utilized in conjunction with the FIRM for purposes of construction and/or floodplain management.

Coastal Base Flood Elevations shown on this map apply only landward of 0.0 North American Vertical Datum of 1988 (NAVD 88). Users of this FIRM should be aware that coastal flood elevations are also provided in the Summary of Stillwater Elevations table in the Flood Insurance Study report for this jurisdiction. Elevations shown in the Summary of Stillwater Elevations table should be used for construction and/or floodplain management purposes when they are higher than the elevations shown on this FIRM.

Boundaries of the floodways were computed at cross sections and interpolated between cross sections. The floodways were based on hydraulic considerations with regard to requirements of the National Flood Insurance Program. Floodway widths and other pertinent floodway data are provided in the Flood Insurance Study report for this jurisdiction.

Certain areas not in Special Flood Hazard Areas may be protected by flood control structures. Refer to Section 2.4 "Flood Protection Measures" of the Flood Insurance Study report for information on flood control structures for this jurisdiction.

The projection used in the preparation of this map was Texas State Plane north central zone (FIPSZONE 4202). The horizontal datum was NAD83, GRS1980 spheroid. Differences in datum, spheroid, projection or State Plane zones used in the production of FIRMs for adjacent jurisdictions may result in slight positional differences in map features across jurisdiction boundaries. These differences do not affect the accuracy of the FIRM.

Flood elevations on this map are referenced to the North American Vertical Datum of 1988. These flood elevations must be compared to structure and ground elevations referenced to the same vertical datum. For information regarding conversion between the National Geodetic Vertical Datum of 1929 and the North American Vertical Datum of 1988, visit the National Geodetic Survey website at <http://www.ngs.noaa.gov/> or contact the National Geodetic Survey at the following address:

NGS Information Services
NOAA/ NNGS12
National Geodetic Survey
SSMCO-3, 66202
1315 East-West Highway
Silver Spring, MD 20910-3282

To obtain current elevation, description, and/or location information for bench marks shown on this map, please contact the Information Services Branch of the National Geodetic Survey at (301) 715-3245, or visit its website at <http://www.ngs.noaa.gov/>.

Base map information shown on this FIRM was provided in digital format by NCTCOG. This information was digitized at a scale of at least 1:12,000 from aerial photography dated 2003.

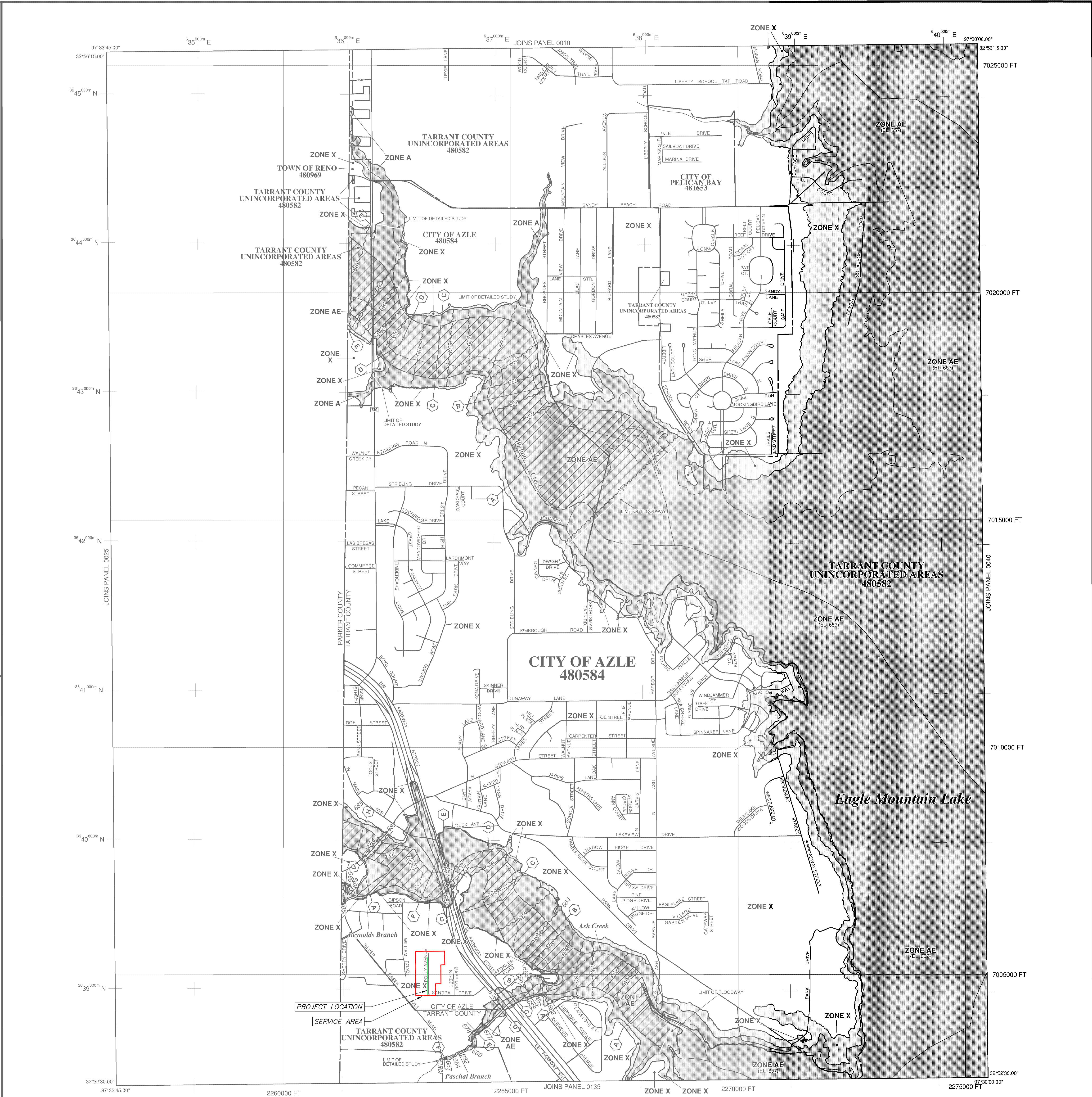
This map reflects more detailed and up-to-date stream channel configurations than those shown on the previous FIRM for this jurisdiction. The floodplains and floodways that were transferred from the previous FIRM may have been adjusted to conform to these new stream channel configurations. As a result, the Flood Profiles and Floodway Data tables in the Flood Insurance Study report (which contains authoritative hydraulic data) may reflect stream channel distances that differ from what is shown on this map.

Corporate limits shown on this map are based on the best data available at the time of publication. Because changes due to annexations or de-annexations may have occurred after this map was published, map users should contact appropriate community officials to verify current corporate limit locations.

Please refer to the separately printed Map Index for an overview map of the county showing the layout of map panels; community map repository addresses; and a Listing of Communities table containing National Flood Insurance Program dates for each community as well as a listing of the panels on which each community is located.

Contact the FEMA Map Service Center at 1-800-358-9616 for information on available products associated with this FIRM. Available products may include previously issued Letters of Map Change, a Flood Insurance Study report, and/or digital versions of this map. The FEMA Map Service Center may also be reached by Fax at 1-800-358-9620 and its website at <http://www.msc.fema.gov/>.

If you have questions about this map or questions concerning the National Flood Insurance Program in general, please call 1-877-FEMA MAP (1-877-336-2627) or visit the FEMA website at <http://www.fema.gov/>.



LEGEND

SPECIAL FLOOD HAZARD AREAS (SFHAS) SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD

The 1% annual chance flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zones A, AE, AH, AO, AR, A99, V and VE. The Base Flood Elevation is the water-surface elevation of the 1% annual chance flood.

- ZONE A** No Base Flood Elevations determined.
- ZONE AE** Base Flood Elevations determined.
- ZONE AH** Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.
- ZONE AO** Flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths determined. For areas of alluvial fan flooding, velocities also determined.
- ZONE AR** Special Flood Hazard Area formerly protected from the 1% annual chance flood by a flood control system that was subsequently deteriorated. Zone AR indicates that the former flood control system is being restored to provide protection from the 1% annual chance or greater flood.
- ZONE A99** Area to be protected from 1% annual chance flood by a Federal flood protection system under construction; no Base Flood Elevations determined.
- ZONE V** Coastal flood zone with velocity hazard (wave action); no Base Flood Elevations determined.
- ZONE VE** Coastal flood zone with velocity hazard (wave action); Base Flood Elevations determined.

FLOODWAY AREAS IN ZONE AE

The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.

OTHER FLOOD AREAS

ZONE X Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile, and areas protected by levees from 1% annual chance flood.

OTHER AREAS

ZONE X Areas determined to be outside the 0.2% annual chance floodplain.

ZONE D Areas in which flood hazards are undetermined, but possible.

COASTAL BARRIER RESOURCES SYSTEM (CBRS) AREAS

OTHERWISE PROTECTED AREAS (OPAs)

CBRS areas and OPAs are normally located within or adjacent to Special Flood Hazard Areas.

- Floodplain boundary
- Floodway boundary
- Zone D boundary
- CBRS and OPA boundary
- Boundary dividing Special Flood Hazard Areas of different Base Flood Elevations, flood depths or flood velocities.
- Base Flood Elevation line and value; elevation in feet*
- Base Flood Elevation value where uniform within zones; elevation in feet*

* Referenced to the North American Vertical Datum of 1988 (NAVD 88)

- Transsect line**
- Geographic coordinates referenced to the North American Datum of 1983 (NAD 83)
- 1000-meter Universal Transverse Mercator grid lines, zone 14
- 5000-foot grid values: Texas State Plane coordinate system, north central zone (FIPSZONE 4202), Lambert Conformal Conic
- Bench mark (see explanation in Notes to Users section of this FIRM panel)
- River Mile

MAP REPOSITORIES

Refer to Map Repositories list on Map Index

EFFECTIVE DATE OF COUNTYWIDE FLOOD INSURANCE RATE MAP

January 6, 1993

EFFECTIVE DATE(S) OF REVISION(S) TO THIS PANEL

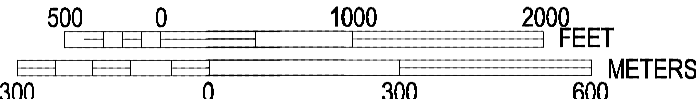
August 02, 1995; August 23, 2000

September 25, 2009 - to update corporate limits, to change Base Flood Elevations and Special Flood Hazard Areas, to revise vertical datum, to update roads and road names, to incorporate previously issued Letters of Map Revision, and to reflect updated topographic information.

For community map revision history prior to countywide mapping, refer to the Community Map History table located in the Flood Insurance Study report for this jurisdiction.

To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6620.

MAP SCALE 1" = 1000'



PANEL 0020K

FIRM FLOOD INSURANCE RATE MAP
TARRANT COUNTY, TEXAS
AND INCORPORATED AREAS

PANEL 20 OF 495

(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

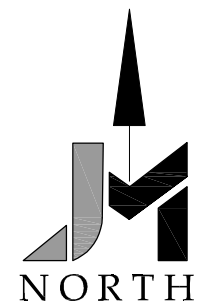
COMMUNITY	NUMBER	PANEL	SUFFIX
TARRANT COUNTY	480582	0000	K
AZLE, CITY OF	480584	0020	K
PELICAN BAY, CITY OF	481653	0020	K
RENO, TOWN OF	480969	0020	K

Notice to User: The Map Number shown online should be used when placing map orders; the Community Number shown above should be used on insurance applications for the subject community.

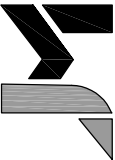


MAP NUMBER
48439C0020K
MAP REVISED
SEPTEMBER 25, 2009

Federal Emergency Management Agency



CITY OF AZLE
TARRANT COUNTY 2024 CDBG PROJECT
POLY AVENUE WATER LINE REPLACEMENT
NOVEMBER 2024



JACOB
MARTIN

3465 CURRY LANE
ABILENE, TX 79606
325-695-1070

1508 SANTA FE DR, STE 203
WEATHERFORD, TX 76086
817-594-9880

FIRM # F-2448



Submit & Questions to:
Susan Au
SAu@TarrantCountyTX.gov
Due: December 22, 2023

City Contact Name

City Contact email

City Contact Phone

Engineering Firm Name

Engineer Contact Name

Engineer Contact E-MAIL

Engineer Contact Phone

PREPARED BY:

2024 CDBG Project Proposal (50th Year)- B

City Name

Project Address

Project Census Block
Group

Project Description

Enter full explanation of what the project is, what will be done, where the project will take place (ie, which side of road and between what streets), the width and length of materials involved and the type of materials that exist and will be replaced with. If planning to be a multi-year project, please indicate. *Each funding year must complete a whole project using one year of funding.*

Needs and Problems

Enter the need and problem. By stressing your need here will give greater justification in project selection.

Financial Need

A brief explanation and attach a financial summary report indicating assets and liabilities in general and specific reports in relation to the infrastructure being proposed.

NOTE: Please provide City audit statement: General or Public infrastructure specific section only. These will be provided to the Mayors reviewing each project

City Name
Project
Address

[illegible]

Enter special considerations, if any

Construction Subtotal	
Contingency Rate	
Contingency	
Engineer Subtotal	
TOTAL ESTIMATED COST	

City Leverage Amount, if applicable	
City Paid Design/Engineering, if applicable	
Other Sources, if applicable	
Assumed CDBG 2024 Award (\$160,000 - \$180,000)	
Total Estimated Funds Available	\$

Preparer Name:

Deck Turner

Enter name of preparer of budget here

Date _____



2024 CDBG Project Proposal (50th Year)

City Name

Project Address

PROJECT JUSTIFICATION

City Contact Name

City Contact email

City Contact Phone

Engineer Contact Name

Engineer Contact E-MAIL

Engineer Contact Phone

Environmental & Neighborhood Conditions

Enter a brief description of the environment of the project and service areas.

Service Area Description

Enter street boundaries of those who are benefiting from this project. [example; mustang st (north), main st. (south), magnolia st (east), tarrant dr. (west)]

Land Use Information

Enter the acreage in the table below within the boundaries that you just indicated for the "service area", fill in the below table with the appropriate acreage of the land used within those boundaries. Please remember that at least 70% of your service area must be residential, except for ADA Barrier Removal activities under Limited Clientele. Look at land use maps. You may use <https://www.dfwmaps.com/#>

State Land Use Codes	Land Use in Acres	% of Total Service Area
A1 (Single Family Residential)		
A2 (Mobile Homes)		
B1 (Multi-family Residential)		
C1 (Residential Vacant)		
C2 (Commercial Vacant)		
C6 (Exempt – ROW)		
D3 (Farm land)		
D4 (Undeveloped)		
F1 (Commercial)		
F2 (Industrial)		
J1-8 (Utilities)		
OTHER ()		
TOTAL Acres		
TOTAL RESIDENTIAL:		

Submit & Questions to:

Susan Au

SAu@TarrantCountyTX.gov

DUE DATE

12/22/2023



2024 CDBG Project Proposal (50th Year)

City Name

Project Address

City Contact Name

City Contact email

City Contact Phone

Engineering Firm Name

Engineer Contact Name

Engineer Contact E-MAIL

Engineer Contact Phone

PREPARED BY:

Submit & Questions to:

Susan Au

SAu@TarrantCountyTX.gov

DUE DATE

12/22/2023

REQUIRED SUPPLEMENTAL INFORMATION

Include the following required documents (Email as PDF attachments)

	Comments (if not attached)
City Annual Financial Information	Check box if included
<i>(The most current City Financial Summary available that shows assets and liabilities and/or line items indicating amount reserved for public infrastructure projects paid by the city. One page summary will suffice.)</i>	
City Comprehensive Plan or equivalent	Check box if included
<i>If the city has a comprehensive plan, please include the portion which indicates community goals and future plans for land use in respect to using CDBG funds for projects or a web link.)</i>	
Date of City Public Hearing	
<i>The intent of the public hearing during a city council meeting is to let your council and public know what you want to do with these federal funds and to listen to any comments, objections and finally approval by your council to move forward with the project. This can all be reflected in your minutes and a copy can be emailed to the planner when available</i>	
Copy of Public Notice	Check box if included
<i>It is required that the City post a public notice at least 10 business days prior to an actual meeting, a public meeting will occur in city chambers discussing this project, hear any comments given and a certified copy of minutes plus any comments made will be sent to the planner to go with the proposal.)</i>	
Copy of Public Hearing Minutes	Check box if included
<i>Attach a copy of the approved public hearing minutes and a copy of the public notice. If the hearing is scheduled and has not been executed, please mail or fax a copy of the public notice and approved public hearing minutes to the senior planner or CDBG Project administrator as soon as minutes are approved.)</i>	
Copies of any Citizen Input or additional comments	Check box if included
Map(s) indicating service area outlining project area	Check box if included
Map of FEMA Flood Map	Check box if included
Other Maps	Check box if included

To submit: Please save and email this file. Provide the above documentation within the same email

RESOLUTION NO. 2023-19

**A RESOLUTION APPROVING THE CITY OF AZLE, TEXAS
COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT**

WHEREAS, the City of Azle, Texas is eligible to participate in the urban Community Development Block Grant (CDBG) program administered through Tarrant County; and

WHEREAS, the City of Azle, Texas, desires to receive CDBG funds to improve the quality of life in the City; and

WHEREAS, on December 5, 2023, the City Council of the City of Azle, Texas, held a public hearing regarding the proposed CDBG application; and

WHEREAS, all interested citizens were provided an opportunity to address the City Council concerning said application;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AZLE, THAT:

The Polly Avenue Waterline Replacement Project consists of replacing a 2-inch water line with a 6-inch PVC water line, adding a fire Hydrant, and new service lines, with an estimated total project cost of \$197,212.50.

The said construction shall be completed to current City of Azle standards and specifications.

The said application shall include a request for allocation of \$175,000.00 of CDBG funds, and \$22,212.50 in local participation, for a total project funding of \$197,212.50.

The City of Azle will be responsible for all costs of the CDBG project that exceeds the amount of the grant funds plus any prior year carryover grant funds.

PASSED AND APPROVED THIS 19th Day of December 2023.

Alan Brundrett, Mayor

ATTEST:

Yael Forgey, City Secretary



Presenter: Jennifer Walls, Purchasing Agent

Agenda Item: Consider any action on awarding the bid for a restroom trailer (Bid No. 2024-002).

Background and Explanation:

Sealed bids were solicited for the purchase of a restroom trailer (Bid No. 2024-002). The restroom trailer will be used for the food truck park to be located at 225 Church Street.

The estimated cost for the trailer was \$56,000 and will be funded by the Municipal Development District.

On December 7, 2023, three (3) bids were received and read aloud, and they are as follows:

Comforts of Home Services, Inc. - \$35,955

Elk Creek Trailers - \$59,810

Montondo Trailer - \$59,999

Bids were evaluated by Planning and Development and Purchasing staff. Comforts of Home Services, Inc. has the lowest bid, but they did not meet the required minimum 5-year limited warranty on the axles nor the 2-year limited warranty on the trailer as a whole. Therefore, Staff chose to look at the next lowest bidder, Elk Creek Trailers, and they meet all the specifications.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

Staff recommends awarding Bid No. 2024-002 to the lowest responsible bidder, Elk Creek Trailers.

Attachments:

None