



## MINUTES Regular Meeting Azle City Council

505 W. Main Street  
Azle, Texas 76020

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**November 7, 2023**

**6:00 PM**

**Council Chambers**

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### **CALL TO ORDER**

Mayor Brundrett called the meeting to order at 6:05 PM.

### **Members Present:**

Mayor Alan Brundrett  
Mayor Pro Tem Randa Goode  
Councilmember Derrick Nelson  
Councilmember Amy Estes  
Councilmember Brian Conner

### **Members Absent:**

Councilmember Rouel Rothenberger  
Councilmember Stacy Peek

### **Staff Present:**

|                     |                                    |
|---------------------|------------------------------------|
| Tom Muir            | City Manager                       |
| Lawrence Bryant     | Assistant City Manager             |
| Yael Forgey         | City Secretary                     |
| Cara White          | City Attorney                      |
| Susie Hiles         | Assistant to the City Manager      |
| Ben Hall            | Police Chief                       |
| Will Scott          | Fire Chief                         |
| Lee Godbold         | Assistant Fire Chief               |
| Kevin Rogers        | Police Lieutenant                  |
| Cat Schlueter       | HR Manager                         |
| Rick White          | Public Services Director           |
| Matthew Sommerfield | Golf Course Manager                |
| Kristen Pegues      | Community and Marketing Specialist |

### **INVOCATION**

Karen Ogea, President of the Board of Directors for the Eagle Mountain Pregnancy Help Center, gave the invocation.

### **PLEDGE OF ALLEGIANCE**

Mayor Brundrett led the Pledge of Allegiance

### **PUBLIC PARTICIPATION**

William Dubuis - 125 S. Broadway St addressed the council on drainage issues on Lakeview Drive and South Broadway St.

## **PROCLAMATION**

### **1. National Animal Shelter Appreciation Week**

Mayor Brundrett read and presented a proclamation to the Azle Animal Shelter Staff and volunteers recognizing National Animal Shelter Week.

## **ACTION ITEMS**

### **2. Consider any action on the minutes from the October 17, 2023 regular meeting and October 30, 2023 special meeting.**

Councilmember Conner moved to approve the minutes of the October 17, 2023 regular meeting and October 30, 2023 special meeting, as presented. Mayor Pro Tem Goode seconded the motion.

Yes: (5) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Brian Conner

### **3. Consider any action on Ordinance No. 2023-21 reauthorizing Updated Service Credits and adopting Non-Retroactive Repeating Cost of Living Adjustments (COLA) for retirees and their beneficiaries in conjunction with the City's employee retirement benefit plan with the Texas Municipal Retirement System.**

Mayor Brundrett recognized Assistant City Manager Lawrence Bryant who gave an overview of this ordinance. This will become effective January 1, 2024

Mayor Pro Tem Goode moved to approve Ordinance No. 2023-21 reauthorizing Updated Service Credits and adopting Non-Retroactive Repeating Cost of Living Adjustments (COLA) for retirees and their beneficiaries in conjunction with the City's employee retirement benefit plan with the Texas Municipal Retirement System, as presented. Councilmember Conner seconded the motion.

Yes: (5) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Brian Conner

### **4. Consider any action on the selection of employee health, dental, and ancillary benefit plans for 2024 and authorizing the City Manager to execute agreements for each.**

Mayor Pro Tem Goode moved to approve United Health Care for employee health insurance and Mutual of Omaha for all other ancillary benefits (dental, vision, group life, accidental death, and disability) for 2024 as recommended by staff, and authorizing the City Manager to execute agreements for each. Councilmember Conner seconded the motion.

Yes: (5) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Brian Conner

### **5. Consider any action authorizing the City Manager to execute an interlocal agreement with Tarrant County for their financial participation in the Dunaway Lane Reconstruction Project.**

Councilmember Estes moved to authorize the City Manager to execute an interlocal agreement with Tarrant County for their financial participation in the Dunaway Lane Reconstruction Project, as presented. Councilmember Conner seconded the motion.

Yes: (5) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Brian Conner

### **6. Consider any action on revising golf rates at Cross Timbers Golf Course.**

Mayor Brundrett recognized Golf Course Manager Matthew Sommerfield, who advised the last rate increase was in 2021 and gave an overview of the proposed fee schedule for Cross Timbers Golf Course. As no Azle "resident rate" was included in the proposed rates, Council requested this item come back to them with a rate for the residents of the city.

No action was taken.

### **7. Consider any action approving the Façade and Signage Improvement Program application for the property at 807 Southeast Parkway.**

Mayor Pro Tem Goode moved to approve the Façade and Signage Improvement Program application in the amount of \$337.50 for Eagle Mountain Health Care, 807 Southeast Parkway, as presented. Councilmember Nelson seconded the motion.

Yes: (5) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Brian Conner

- 8. Consider any action on Ordinance No. 2023-22 replacing Article 6.09 “Regulation and Permitting Process of Donation Bins” of Chapter Six, Health and Sanitation, of the Code of Ordinances, City of Azle, Texas, in its entirety and amending Article A4.002 “Donation Bin Fees” to Appendix A “Fee Schedule” of the Code of Ordinances, City of Azle, as amended, by defining donation bins; establishing permit and application requirements; providing for location restrictions; removing a permit fee for on premise bins; creating a revocation and appeal process; providing requirements for maintenance of the donation bins; providing certain fees.**

Mayor Brundrett recognized Director of Planning and Development David Hawkins, who stated the Council adopted an ordinance in September 2023 to regulate donation bins within the city limits. After putting the ordinance into practice, Staff recognized there were some issues that needed to be addressed or changed. This ordinance will repeal and replace the previous ordinance and address the issues.

Mayor Pro Tem Goode moved to approve Ordinance No. 2023-22 replacing Article 6.09 “Regulation and Permitting Process of Donation Bins” of Chapter Six, Health and Sanitation, of the Code of Ordinances, City of Azle, Texas, in its entirety and amending Article A4.002 “Donation Bin Fees” to Appendix A “Fee Schedule” of the Code of Ordinances, City of Azle, as amended, by defining donation bins; establishing permit and application requirements; providing for location restrictions; removing a permit fee for on-premise bins; creating a revocation and appeal process; providing requirements for maintenance of the donation bins; providing certain fees, as presented. Councilmember Conner seconded the motion.

Yes: (5) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Brian Conner

- 9. Consider any action on Ordinance No. 2023-23 amending Chapter 1 "General Provisions" of the Code of Ordinances, City of Azle, Texas to add a new Article 1.11 "Extraterritorial Jurisdiction" to provide a process for petitions for release from the City's Extraterritorial Jurisdiction.**

Mayor Brundrett convened to Executive Session at 7:20 PM

**Section 551.071 Consultation with the City attorney.**

Mayor Brundrett reconvened to open session at 7:35 PM.

Councilmember Conner moved to approve Ordinance No. 2023-23 amending Chapter 1 "General Provisions" of the Code of Ordinances, City of Azle, Texas to add a new Article 1.11 "Extraterritorial Jurisdiction" to provide a process for petitions for release from the City's Extraterritorial Jurisdiction, as presented. Councilmember Estes seconded the motion.

Yes: (5) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Brian Conner

- 10. Consider any action on Resolution No. 2023-17 casting votes for candidates for the Tarrant Appraisal District Board of Directors.**

Mayor Pro Tem Goode moved to approve Resolution No. 2023-17 casting votes for candidates for the Tarrant Appraisal District Board of Directors and allocating the City's six (6) votes to Richard DeOtte. Councilmember Nelson seconded the motion.

Yes: (5) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Brian Conner

- 11. Consider any action on Resolution 2023-18 casting votes for the candidates for the Parker County Appraisal District Board of Directors.**

Mayor Pro Tem Goode moved to approve Resolution 2023-18 casting votes for the candidates for the Parker County Appraisal District Board of Directors and divide the City's thirty (30) votes equally between all the candidates. Councilmember Nelson seconded the motion.

Yes: (5) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Brian Conner

## **DISCUSSION ITEMS**

### **12. Discuss the Permitted Use Schedule in the Zoning Ordinance.**

Council discussed the possibility of amending the permitted use schedule in the city of Azle. Council requested City Attorney to review the suggested changes and see how to implement them.

### **13. Dead animal retrieval.**

Mayor Brundrett recognized Chief Hall who updated the council on this item. Council requested Animal Control begin tracking calls requesting dead animal removal so they can determine if any further action needs to be taken to help residents with this issue.

## **ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS**

None.

## **MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST**

11-09-2023 - Boards and Commissions Banquet at A&M Gardens

11-21-2023 - No Council meeting

12-02-2023 - Christmas on Main Street

## **ADJOURNMENT**

Mayor Brundrett adjourned at 8:10 PM.

**Presented and approved on 05-12-2023**



Alan Brundrett, Mayor

Attest:



Yael Forgey, TRMC, CMC  
City Secretary