



City of Azle  
Regular Agenda  
Crime Control and Prevention District  
Board

505 W. Main Street  
Azle, Texas 76020

July 6, 2023

6:00 PM

Community Room

**CALL TO ORDER**

**PUBLIC PARTICIPATION**

**ACTION ITEMS**

1. Consider any action on approving the minute of the 06-22-2023 CCPD meeting  
**Yael Forgey, City Secretary**
2. Consider any action on Resolution No. 2023-01 amending authorized representatives for the Crime Control Prevention District's Texas Local Government Investment Pool (TexPool) account.  
**Renita Bishop, Finance Director**
3. Consider any action on approving the proposed FY 2022-2023 budget amendments  
**Ben Hall, Police Chief**
4. Consider any action on approving the FY 2023-24 budget of the Crime Control & Prevention District  
**Ben Hall, Police Chief**

**ADJOURNMENT**

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on July 3, 2013, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.

**City Secretary, TRMC, CMC**



*This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete Crime Control and Prevention District Board agenda packet is available for review at the City Secretary's Office and on our website [www.cityofazle.org](http://www.cityofazle.org).*



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**Presenter:** Yael Forgey, City Secretary

**Agenda Item:** Consider any action on approving the minute of the 06-22-2023 CCPD meeting

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**Background and Explanation:**

Procedural

**Board/Commission/Committee Recommendation:**

**Staff Recommendation:**

**Attachments:**

1. Minutes 06-22-2023



**MINUTES**  
**Regular**  
**Azle Crime Control and Prevention**  
**District Board**

505 W. Main Street  
Azle, Texas 76020

**June 22, 2023**

**6:00 PM**

**Community Room**

**CALL TO ORDER**

President Koch called the meeting to order at 6:00 PM

**Members Present:**

Philip Koch  
Jon Gilson  
Joe Lieb  
Leslie Simmons  
Susan Stuart

**Members Absent:**

Kathy Heath  
Barbara Morris

**Staff Present:**

Ben Hall	Police Chief
Kevin Rogers	Police Lt.
Will Scott	Fire Chief
Kenny Wilson	Fire Marshal
Yael Forgey	City Secretary.

**PUBLIC PARTICIPATION**

None.

**ACTION ITEMS**

**1. Consider any action on the minutes of the CCPD May 11, 2023 regular meeting.**

Board member Gilson moved to approve the minutes of the CCPD May 11, 2023, regular meeting with the corrections as mentioned. Board member Simmons seconded the motion.

Yes: (5) Koch, Simmons, Gilson, Lieb, Stuart

**PUBLIC HEARING**

**2. Conduct a public hearing on the proposed FY 2023-24 budget of the Crime Control & Prevention District and set a date for adopting the budget.**

Chief Hall explained the budget processes and went through all the Police Department budget requests.

Fire Marshall Wilson explained the Fire Marshal Department's requests.

President Koch opened the public hearing at 6:21 PM

No one spoke

President Koch closed the public hearing at 6:22 PM

The next meeting is set for 07-06-2023 to adopt the budget.

**ADJOURNMENT**

President Koch adjourned the meeting at 6:25 PM

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Philip Koch, Chair

Attest:

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Yael Forgey, TRMC, CMC  
City Secretary



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**Presenter:** Renita Bishop, Finance Director

**Agenda Item:** Consider any action on Resolution No. 2023-01 amending authorized representatives for the Crime Control Prevention District's Texas Local Government Investment Pool (TexPool) account.

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**Background and Explanation:**

The Crime Control Prevention District currently invests funds in TexPool, a public funds investment pool. TexPool requires a resolution by the Council to add any authorized representatives to the City's account. This amendment is to add Angelia Garrett, Assistant Finance Director, to the account. Ms. Garrett will be processing routine transfers between the City's depository and TexPool account. She has recently completed ten (10) hours of investment training, as required by the Public Funds Investment Act and the District's Investment Policy.

A copy of the resolution required by TexPool is attached for your review.

**Board/Commission/Committee Recommendation:**

N/A.

**Staff Recommendation:**

Approve Resolution No. 2023-01.

**Attachments:**

1. Resolution 2023-01



# Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. *This document supersedes all prior Authorized Representative forms.*

**\* Required Fields**

## 1. Resolution

**WHEREAS,**

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Participant Name\*

Location Number\*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

**WHEREAS,** it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

**WHEREAS,** the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

**NOW THEREFORE,** be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. 

Name	Title	
Phone	Fax	Email
Signature		

2. 

Name	Title	
Phone	Fax	Email
Signature		

3. 

Name	Title	
Phone	Fax	Email
Signature		

## 1. Resolution (continued)

4.    
Name Title  
    
Phone Fax Email  
  
Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Name Title  
    
Phone Fax Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the  day of , 20.

**Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.**

Name of Participant\*

### SIGNED

Signature\*  
  
Printed Name\*  
  
Title\*

### ATTEST

Signature\*  
  
Printed Name\*  
  
Title\*

## 2. Delivery Instructions

Please return this document to **TexPool Participant Services:**

**Email:** [texpool@dstsystems.com](mailto:texpool@dstsystems.com)

**Fax:** 866-839-3291



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**Presenter:** Ben Hall, Police Chief

**Agenda Item:** Consider any action on approving the proposed FY 2022-2023 budget amendments

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**Background and Explanation:**

Attached for your review is the proposed FY 2022-2023 budget amendment. This amendment covers a few changes which are referenced in the attachment.

If the Board approves the amendment, it will be forwarded for Council consideration and approval.

**Board/Commission/Committee Recommendation:**

N/A

**Staff Recommendation:**

Recommend approving.

**Attachments:**

1. CCPD FY 2022-23 Mid-Year Budget

**City of Azle  
 Crime Control Prevention District  
 Summary of Revenues and Expenses  
 FY 2022-23**

	<u>Budget</u> <u>FY 2022-23</u>	<u>Estimated</u> <u>FY 2022-23</u>	
<b>Beginning Balance</b>	213,928	322,339	<b>Beginning Balance:</b> Increase to beginning balance due to greater than anticipated revenue and lower than anticipated expenses during the prior fiscal year.
<b>Revenue</b>			
<b>Sales Tax</b>	680,000	750,000	
<b>Interest Income</b>	500	9,000	
<b>Miscellaneous Revenue</b>	-	-	
<b>Total Revenue</b>	680,500	759,000	
<b>Expenses</b>			
<b>Personnel Services</b>	418,157	343,022	
<b>Supplies</b>	95,761	120,153	
<b>Maintenance</b>	18,634	18,634	
<b>Contractual Services</b>	232,316	242,073	
<b>Capital Outlay</b>	52,000	113,000	
<b>Total Operating Expenses</b>	816,868	836,882	
<b>Debt Service</b>	24,150	24,150	
<b>Ending Balance</b>	53,410	220,307	

**DEPARTMENT DETAIL**

**Public Safety**

<b>ACCT#</b>	<b>ACCOUNT DESCRIPTION</b>	<b>Budgeted FY 22-23</b>	<b>Amended FY 22-23</b>	
8002	SALARIES	222,600	152,600	<b>Personnel Services:</b> Decrease due to salary savings from open position.
8004	SALARIES / PART TIME	28,088	28,088	
8007	LONGEVITY	1,780	1,780	
8008	OVERTIME	57,582	57,582	
8010	INCENTIVE PROGRAM	2,100	2,100	
8012	RETIREMENT - TMRS	40,263	38,263	
8014	HEALTH & DENTAL INSURANCE	26,274	24,274	
8015	DISABILITY INSURANCE	2,503	2,503	
8016	MEDICARE	4,500	4,000	
8020	UNEMPLOYMENT TAX	540	405	
8022	WORKER'S COMPENSATION	4,588	4,088	<b>Clothing/Uniform:</b> Increase requested for the purchase of Honor Guard uniforms.
8080	PERSONNEL - OTHER	-	-	
<b>8000</b>	<b>PERSONNEL SERVICES</b>	<b>390,818</b>	<b>315,683</b>	
8105	CLOTHING/UNIFORM	100	10,100	<b>Computer Systems:</b> Increase requested to purchase one new and three replacement computers.
8114	MINOR EQUIPMENT	48,197	48,197	
8119	SAFETY EQUIPMENT	28,084	28,084	
8128	COMPUTER SYSTEMS	4,000	18,392	<b>Computer Systems:</b> Increase requested to purchase one new and three replacement computers.
8180	SUPPLIES - OTHER	-	-	
<b>8100</b>	<b>SUPPLIES</b>	<b>80,381</b>	<b>104,773</b>	
8206	MAINTENANCE - EQUIPMENT	410	410	<b>Computer Systems &amp; Fees:</b> Increase requested for the purchase of training and data tracking software.
8210	MAINTENANCE - VEHICLES	17,224	17,224	
8280	MAINTENANCE - OTHER	-	-	
<b>8200</b>	<b>MAINTENANCE</b>	<b>17,634</b>	<b>17,634</b>	
8301	LESS LETHAL FORCE	13,948	13,948	
8303	SHATTERED DREAMS	5,000	5,000	
8304	RAPID RESPONSE TEAM	5,000	5,000	
8305	CITIZEN'S POLICE ACADEMY	1,313	1,313	
8306	CRISIS INTERVENTION TEAM	3,000	3,000	
8309	YOUTH OUTREACH PROGRAMS	10,000	10,000	
8310	INSURANCE-PUBLIC OFF. BOND	910	910	
8311	BICYCLE/SKATEBOARD SAFETY	1,000	1,000	
8314	PROFESSIONAL SERVICES	17,120	17,120	
8324	TELECOMMUNICATION	13,356	13,356	
8354	TRAVEL & TRAINING	42,000	42,000	
8358	COMPUTER SYSTEMS & FEES	81,500	91,257	
8380	CONTRACTUAL SERVICES - OTHER	24,769	24,769	
8382	CRIME CONTROL ADMINISTRATION	500	500	
<b>8300</b>	<b>CONTRACTUAL SERVICES</b>	<b>219,416</b>	<b>229,173</b>	
8504	MOTOR VEHICLES	52,000	52,000	
8580	CAPITAL OUTLAY - OTHER	-	-	
<b>8500</b>	<b>CAPITAL OUTLAY</b>	<b>52,000</b>	<b>52,000</b>	
9014	LEASE PURCHASES	24,150	24,150	
9080	DEBT SERVICE - OTHER	-	-	
<b>9000</b>	<b>DEBT SERVICE</b>	<b>24,150</b>	<b>24,150</b>	
	<b>DEPT TOTAL</b>	<b>784,399</b>	<b>743,413</b>	

**DEPARTMENT DETAIL**

**Fire**

<b>ACCT#</b>	<b>ACCOUNT DESCRIPTION</b>	<b>Budgeted FY 22-23</b>	<b>Amended FY 22-23</b>
8002	SALARIES	3,824	3,824
8004	SALARIES / PART TIME	14,327	14,327
8008	OVERTIME	6,000	6,000
8012	RETIREMENT - TMRS	1,496	1,496
8016	MEDICARE	331	331
8018	FICA	888	888
8020	UNEMPLOYMENT TAX	135	135
8022	WORKER'S COMPENSATION	338	338
8080	PERSONNEL - OTHER	-	-
<b>8000</b>	<b>PERSONNEL SERVICES</b>	<b>27,339</b>	<b>27,339</b>
8102	OFFICE SUPPLIES	150	150
8104	GENERAL SUPPLIES	2,400	2,400
8105	CLOTHING/UNIFORM	2,500	2,500
8106	PRINTING	100	100
8108	POSTAGE	50	50
8110	PHOTO & LAB	25	25
8114	MINOR EQUIPMENT	6,455	6,455
8119	SAFETY EQUIPMENT	3,500	3,500
8124	CHEMICAL & MEDICAL	-	-
8126	AWARDS & TROPHIES	100	100
8180	SUPPLIES - OTHER	100	100
<b>8100</b>	<b>SUPPLIES</b>	<b>15,380</b>	<b>15,380</b>
8202	MAINTENANCE - BUILDINGS	200	200
8204	MAINTENANCE - OFF EQUIP	50	50
8206	MAINTENANCE - EQUIPMENT	200	200
8210	MAINTENANCE - VEHICLES	550	550
8280	MAINTENANCE - OTHER	-	-
<b>8200</b>	<b>MAINTENANCE</b>	<b>1,000</b>	<b>1,000</b>
8324	TELECOMMUNICATION	1,500	1,500
8354	TRAVEL & TRAINING	8,000	8,000
8356	DUES & SUBSCRIPTIONS	2,500	2,500
8358	COMPUTER SYSTEMS & FEES	400	400
8380	CONTRACTUAL SERVICES - OTHER	500	500
<b>8300</b>	<b>CONTRACTUAL SERVICES</b>	<b>12,900</b>	<b>12,900</b>
8504	VEHICLES	-	61,000
8580	CAPITAL OUTLAY - OTHER	-	-
<b>8500</b>	<b>CAPITAL OUTLAY</b>	<b>-</b>	<b>61,000</b>
	<b>DEPT TOTAL</b>	<b>56,619</b>	<b>117,619</b>

**Vehicles:** Increase requested for the purchase of a vehicle ordered in the previous fiscal year but not delivered until the current year.