



City of Azle Regular Meeting Agenda City Council

505 W. Main Street
Azle, Texas 76020

May 2, 2023

6:00 PM

Council Chambers

Pursuant to Section 551.071 of the Texas Government Code, the Council may convene into Executive Session(s) from time to time as deemed necessary during the meeting for any posted agenda item and may receive advice from its attorney as permitted by law.

CALL TO ORDER

INVOCATION

The City of Azle is accepting volunteers from all Religions and Denominations to provide the invocation at the beginning of the City Council meeting. If you are interested in giving the invocation at a future meeting, please call the city secretary's office at 817-444-7101 or email: yforgey@cityofazle.org

Paul Collins of Son Shine Ministries

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

This is an opportunity for the public to address the City Council on posted agenda items or non-agenda items. In order to address the Council, please complete a Speaker's Request Form and submit to the City Secretary prior to the start of the council meeting. All comments must be directed to the Presiding Officer, rather than an individual council member or city staff. All speakers must refrain from personal attacks toward any individual. Comments are limited to three (3) minutes and must pertain to the subject matter listed on the Speaker's Request Form. Speakers requiring the assistance of a translator shall be provided four (4) minutes. Council may not comment publicly on non-agenda items, but may direct the City Manager to resolve the matter or request the matter be placed on a future agenda. Public comments regarding non-agenda items shall not include any "deliberation" as defined by Chapter 551 of the Government Code, as now or hereafter amended. If you have a subject that may require City Council action, you may obtain a form from the City Secretary and request the item be placed on a future agenda.

PROCLAMATIONS

1. Proclamations:
 - Public Service Recognition Week: May 7-13
 - Peace Officer Memorial Day - May 15 and National Police Week: May 15-21
 - National Public Works Week: May 21-27
 - Emergency Medical Services Week: May 21-27

Alan Brundrett Mayor

ACTION ITEMS

2. Consider any action approving the minutes of the April 18, 2023 regular council meeting.
Yael Forgey, City Secretary
3. Consider any action on awarding the 48th Year Community Development Block Grant (CDBG) Project No. B-22-UC-001-11-50.
Rick White, Public Services Director

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

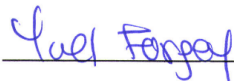
EXECUTIVE SESSION

551.074 PERSONNEL MATTERS

- Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on 04-28-2023, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.



**Yael Forgey,
City Secretary**

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete City Council agenda packet is available for review at the City Secretary's Office and on our website www.cityofazle.org.



Presenter: Yael Forgey, City Secretary

Agenda Item: Consider any action approving the minutes of the April 18, 2023 regular council meeting.

Background and Explanation:

Procedural.

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

1. Minutes 04-18-2023



MINUTES

Regular Meeting

Azle City Council

505 W. Main Street
Azle, Texas 76020

April 18, 2023

6:00 PM

Council Chambers

CALL TO ORDER

Mayor Brundrett called the meeting to order at 06:01 PM.

Members Present:

Mayor Alan Brundrett
Mayor Pro Tem Randa Goode
Councilmember Derrick Nelson
Councilmember Amy Estes
Councilmember Rouel Rothenberger
Councilmember Brian Conner

Members Absent:

Councilmember Stacy Peek

Staff Present:

Lawrence Bryant	Assistant City Manager
Yael Forgey	City Secretary
Susie Hiles	Assistant to the City Manager
Cara White	City Attorney
David Hawkins	Director of Planning and Development
Ben Hall	Police Chief
Kevin Rogers	Police Lieutenant

INVOCATION

Brandon Geary, lead pastor of Merge Community Church in Azle, gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Brundrett led the Pledge of Allegiance.

PUBLIC PARTICIPATION

None.

ACTION ITEMS

1. Consider any action approving the minutes of the April 4, 2023 regular council meeting.

Councilmember Rothenberger moved to approve the minutes of the April 4, 2023 regular council meeting, as presented. Councilmember Nelson seconded the motion.

Yes: (6) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Rouel Rothenberger, Brian Conner

2. Consider any action appointing Ms. Deborah Summarell as a board member to the following boards; Library, Parks or Special Events.

Mayor Brundrett and the Council interviewed Ms. Summarell and thanked her for her willingness to volunteer.

Councilmember Rothenberger moved to approve the appointment of Ms. Deborah Summarell to the Parks Board. Mayor Pro Tem Goode seconded the motion.

Yes: (6) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Rouel Rothenberger, Brian Conner

3. Consider any action on proposed Resolution No. 2023-06 agreeing to meet all match contribution requirements and committing \$22,500 in match contribution to affordable housing for all activities undertaken through the HOME Investment Partnership Program.

Mayor Brundrett introduced Susie Hiles, Assistant to the City Manager, who explained the program and the city's participation.

Councilmember Rothenberger moved to approve Resolution No. 2023-06 agreeing to meet all match contribution requirements and committing \$22,500 in match contribution to affordable housing for all activities undertaken through the HOME Investment Partnership Program. Mayor Pro Tem Goode seconded the motion.

Yes: (6) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Rouel Rothenberger, Brian Conner

4. Consider any action on specifying a date for a public hearing on the Roadway System Impact Fee Study, Land Use Assumptions, Roadway System Capital Improvements Plans, and the Roadway Impact Fee Rates.

Mayor Brundrett introduced Director of Planning & Development David Hawkins, who stated the Capital Improvement Advisory Committee (CIAC) recommended approval of the 2023 Roadway System Impact Fee study, Land Use Assumptions, Roadway System Capital Improvements Plans, and the Roadway Impact Fee Rates. Council must now establish a date for a public hearing on the proposed plans and fee rates. Staff recommended June 6, 2023, to allow time to publish all the required notices.

Mr. Jim Kirk, 116 Westlake Woods, commented on the Roadway System Impact Fee Study.

Councilmember Rothenberger moved to approve June 6, 2023 as the public hearing date for the Roadway System Impact Fee Study, Land Use Assumptions, Roadway System Capital Improvements Plans, and the Roadway Impact Fee Rates. Councilmember Estes seconded the motion.

Yes: (6) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Rouel Rothenberger, Brian Conner

5. Consider any action approving the Façade and Signage Improvement Program application for Wells Wrecker Services at 109 Porter Drive.

Councilmember Rothenberger moved to approve the Façade and Signage Improvement Program application for Wells Wrecker Services, 109 Porter Drive, in the amount of \$5,000. Mayor Pro Tem Goode seconded the motion.

Yes: (6) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Rouel Rothenberger, Brian Conner

DISCUSSION ITEMS

6. Police Department Staffing.

Mayor Brundrett introduced Chief Ben Hall who gave an update on current vacant positions in Police Department, and the possibility of staffing realignments; creating an administrative corporal position and eliminating the administrative sergeant position.

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

- Discuss revising Facade Grant procedures.

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

- 04-22-2023 - Azle Cleanup day in celebration of Earth Day. Volunteers gather at Azle City Hall at 7:30 am.
- 04-14/15-2023 - Servolution/Good Neighbors Blitz. Thirteen (13) homes were rehabbed, six (6) of them in the city of Azle.
- 05/05/2023 - First Music in the Park concert.
- 04-24-2023 - Early voting begins
- 05-06-2023 - Election day.
- 05-06-2023 - City-Wide Clean up.

EXECUTIVE SESSION

551.071 CONSULTATION WITH THE CITY ATTORNEY

Providing Police Services for Neighboring Communities

Mayor Brundrett convened to Executive Session at 6:44PM.

Mayor Brundrett reconvened to open meeting at 7:04 PM.

ADJOURNMENT

Mayor Brundrett adjourned at 7:06 PM.

Presented and approved on 05-02-2023

Alan Brundrett, Mayor

Attest:

Yael Forgey, TRMC, CMC
City Secretary



Presenter: Rick White, Public Services Director

Agenda Item: Consider any action on awarding the 48th Year Community Development Block Grant (CDBG) Project No. B-22-UC-001-11-50.

Background and Explanation:

The Avondale Lift Station Rehabilitation Project is the City's 48th Year CDBG Project. This lift station serves the Avondale, Brookshire, Normandy and Scotland areas. The Project includes replacing the pumps, controls, control panel, and adding a fence and generator. The total estimate for the Project is \$186,973.75 and the total CDBG allocation by Tarrant County is \$146,616.00 and the balance (\$40,000.00) budgeted in the Utility Capital Projects Fund for the City's portion.

On March 29, 2023, two (2) sealed bids were opened and read aloud for the Project from Prater Electric (\$338,300.00) and B&L Construction Company (\$417,500.00). These bids are at least 80% higher than the engineer's estimate. A complete bid tabulation is attached as well as a letter of recommendation to reject all bids and rebid the Project from Jacob Martin, LLC, the consulting engineer.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

After consulting with Jacob Martin, LLC and Tarrant County, Staff recommends rejecting all bids received on March 29, 2023 and rebidding the Project.

Attachments:

1. 21711_Azle_Bid Tab
2. Engineers Recommendation to reject bids 042523

BID TABULATION

Weatherford, Texas

BASE BID SCHEDULE

For all Labor, Materials, Equipment, and Incidentals to Furnish and Install the Following:

				Prater Electric PO Box 1397 Rowlett, TX 75030		B&L Construction Company PO Box 551 Hico, TX 76457	
Item #	Item Description	Quantity	Unit	Unit Price	Total	Unit Price	Total
1	General Site Preparation	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
2	Replace Two Existing Submersible Pumps & Bases	1	LS	\$ 100,000.00	\$ 100,000.00	\$ 95,000.00	\$ 95,000.00
3	Replace Existing Control Panel for Two Submersible Pumps	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 100,000.00	\$ 100,000.00
4	Install New Generator with Pad, ATS, and Other Appurtenances	1	LS	\$ 115,000.00	\$ 115,000.00	\$ 85,000.00	\$ 85,000.00
5	Install SCADA Improvements	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 75,000.00	\$ 75,000.00
6	Install 6" Concrete Driveway	34	SY	\$ 1,029.41	\$ 35,000.00	\$ 250.00	\$ 8,500.00
7	Install Chain Link Fence	100	LF	\$ 105.00	\$ 10,500.00	\$ 150.00	\$ 15,000.00
8	Install One 16' Chain Link Double Gate	1	EA	\$ 4,800.00	\$ 4,800.00	\$ 5,000.00	\$ 5,000.00
9	Erosion Control	1	LS	\$ 6,000.00	\$ 6,000.00	\$ 7,500.00	\$ 7,500.00
10	Traffic Control	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00
11	Miscellaneous Utility Allowance	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
TOTAL BASE BID (Items 1 - 11)				\$ 338,300.00		\$ 417,500.00	



INTEGRITY
EXCELLENCE
TRUST

April 25, 2022

Mr. Rick White
Public Services Director
City of Azle
613 Southeast Parkway
Azle, Texas 76020

Re: 2023 Tarrant County CDBG Project No. B-22-UC-48-0001-11-50
Avondale Lift Station Improvements

Dear Mr. White:

We have reviewed the bids for the above referenced project and I have enclosed a bid tabulation showing the breakdown of the bids. There were two bids received and accepted. The low bid was provided by Prater Electric in the amount of \$338,300.

The total CDBG allocation for construction on this project is \$146,616. Pricing has been steadily going up for the last year or more and many bidders are holding on bidding off due to the volatility. While it is unlikely additional bids would bring the project into budget, there is a good chance getting additional bidders will result in better pricing. It is my recommendation that the project be rebid with the expectation of attracting more bidders.

Assuming Council concurs, we will begin preparing new advertisement documents. Please feel free to contact me if you have any questions or concerns.

Sincerely,

Derek Turner, P.E.
JACOB | MARTIN

Enclosure

xc: Brad Hearne, Tarrant County



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