



MINUTES Regular Meeting Azle City Council

505 W. Main Street
Azle, Texas 76020

March 7, 2023

6:00 PM

Council Chambers

CALL TO ORDER

Mayor Brundrett called the meeting to order at 06:04 PM

Members Present:

Mayor Alan Brundrett
Mayor Pro Tem Randa Goode
Councilmember Rouel Rothenberger
Councilmember Brian Conner
Councilmember Stacy Peek
Councilmember Derrick Nelson
Councilmember Amy Estes

Staff Present:

Tom Muir	City Manager
Lawrence Bryant	Assistant City Manager
Cara White	City Attorney
Yael Forgey	City Secretary
Susie Hiles	Assistant to the City Manager
Will Scott	Fire Chief
Lee Godbold	Assistant Fire Chief
Rick White	Director of Public Services
Renita Bishop	Finance Director
David Hawkins	Director of Planning and Development
Kristin Pegues	Community & Marketing Specialist
Sam Hernandez	Senior Code Enforcement Officer

INVOCATION

Dr. Larry Lormand, Minister of Education & Administration at Ash Creek Baptist Church in Azle, gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Brundrett led the Pledge of Allegiance

PUBLIC PARTICIPATION

Jim Kirk - 116 Westlake Woods - addressed the council regarding Proportionality Funds and on raising street, water and wastewater employee pay.

ACTION ITEMS

1. Consider any action approving the minutes of the February 21, 2023 regular council meeting.

Councilmember Rothenberger moved to approve the minutes of the February 21, 2023 regular council meeting as presented. Mayor Pro Tem Goode seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

2. Consideration and acceptance of the auditor's opinion and the Annual Comprehensive Financial Report (ACFR) for the fiscal year ended September 30, 2022.

Mayor Brundrett recognized Finance Director Renita Bishop who stated the Texas Local Government Code and the City's Charter require the preparation of the annual financial statement. Mrs. Bishop introduced Mike Brooks from BrooksWatson & Co, PLLC Certified Public Accountants, who gave an in-depth review of the City's Annual Comprehensive Financial Report (ACFR). Mr. Brooks commended the Finance Department for an excellent job.

Mayor Pro Tem Goode moved to accept the auditor's opinion and the Annual Comprehensive Financial Report (ACFR) for the fiscal year ended September 30, 2022 as presented. Councilmember Rothenberger seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

3. Consider any action on Ordinance No. 2023-03 adopting the 2021 International Property Maintenance Code and other amendments pertaining to Code Enforcement.

Mayor Brundrett introduced David Hawkins, Director of Planning and Development, who presented a revised ordinance addressing Code Enforcement in the City, as requested by the council. After reviewing the ordinance and short discussion, Council directed staff to look into amending specific items within the City's Code of Ordinances to address code violation issues instead of adopting a portion of the 2021 IPMC and to bring it back at a later meeting.

No action was taken.

4. Consider any action on awarding the 2022 Sidewalk Improvement Project (Bid No. 2023-004) to RNO Construction LLC.

Mayor Brundrett introduced Public Services Director Rick White, who stated the city received six (6) sealed bids. RNO Construction LLC presented the lowest bid at \$168,475.

Councilmember Rothenberger moved to approve awarding the 2022 Sidewalk Improvement Project (Bid No. 2023-004) to RNO Construction LLC in the amount of \$168,475 as recommended by Staff. Councilmember Peek seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

5. Consider any action on Ordinance No. 2023-05, prohibiting the sale of dogs and cats.

Councilmember Nelson moved to approve Ordinance No. 2023-05, prohibiting the sale of dogs and cats, with an amendment to section (e) (1) adding veterinarian clinics or hospitals. Councilmember Peek seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

PUBLIC HEARING

- 6. Conduct a public hearing and take any action on Ordinance No. 2023-04 regarding a proposed zoning change request from the Single Family Five (SF-5) District to Heavy Commercial (HC) District for approximately 0.36 acres of land, being described as Tract 2 in the G.W. McKinsey Survey, Abstract No. 1827, City of Azle, Tarrant County, Texas. The property is addressed as 109 Porter Drive and is generally located on the southwest corner of Porter Drive and Southeast Parkway (Hwy. 199).**

Director of Planning and Development David Hawkins gave a short presentation on the zoning change request.

Mayor Brundrett opened the Public Hearing at 7:00 PM.

The property owner and requestor, Ms. Burrows, addressed the council on the reasons for the zoning change.

Mayor Brundrett closed the Public Hearing at 7:02 PM.

Councilmember Rothenberger moved to approve Ordinance No. 2023-04 regarding a proposed zoning change request from the Single Family Five (SF-5) District to Heavy Commercial (HC) District for approximately 0.36 acres of land, being described as Tract 2 in the G.W. McKinsey Survey, Abstract No. 1827, City of Azle, Tarrant County, Texas. The property is addressed as 109 Porter Drive and is generally located on the southwest corner of Porter Drive and Southeast Parkway (Hwy. 199) as presented. Mayor Pro Tem Goode seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

DISCUSSION ITEMS

7. Roadway Impact Fees

Nic Kirk and Derek Turner, from the city's engineering firm Jacob and Martin, LLC, gave a presentation on a Roadway Impact Fee Study for the city of Azle as requested by Council. Mr Turner advised if the City Council wants to proceed with the adoption of Roadway Impact Fees, then the Roadway Impact Fee study will need to be presented and acted on by the Capital Improvements Advisory Committee (CIAC) and brought back to City Council as a public hearing. City Council requested the study be presented to the CIAC for consideration.

8. Donation bins.

Mayor Pro-tem Goode wished to discuss how the city could restrict donation bins in the city. After a brief discussion, City Council directed the city attorney to create a draft ordinance with allowable restrictions and bring back for review at a future meeting.

9. Food trucks.

Councilmember Peek requested the Council consider allowing food trucks to operate in the city in a food truck park. She recommended using the property the City owns on Church Street as a food truck park. After a brief discussion, Council directed staff to come back with a plan for council review.

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

None

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

- The Employee Appreciation Banquet was very successful, the best so far. Council would like to thank the committee for a job well done.
- March 17, 2023 Coffee with First Responders at Crave.
- March 18, 2023 Movie in the Park presents "Puss in Boots"
- Azle was named as a 2023 Tree City USA by the Arbor Day Foundation.
- The Economic Development department received the 2022 Economic Excellence Recognition award from the Texas Economic Development Council.
- Spring Break starts 03-13-2023

EXECUTIVE SESSION

Mayor Brundrett convened to Executive Session at 8:02 PM

Mayor Brundrett reconvened to open meeting at 9:11 PM

551.074 PERSONNEL MATTERS

Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Manager.

10. Take any action pursuant to Executive Session.

Councilmember Conner moved to retain City Manager Muir for another year and provide a pay increase of 3.5% retroactive to January 1, 2023. Councilmember Rothenberger seconded the motion.

Yes: (7) Alan Brundrett, Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger, Brian Conner

ADJOURNMENT

Mayor Brundrett adjourned at 9:12 PM.

Presented and approved on 03-21-2023



Alan Brundrett, Mayor

Attest:



Yael Forgey, TRMC, CMC
City Secretary