



**City of Azle
Regular Agenda
Crime Control and Prevention District
Board**

505 W. Main Street
Azle, Texas 76020

March 23, 2023

6:00 PM

Community Room

Notice is hereby given that one or more CCPD board member may participate in the Thursday, March 23, 2023 Regular Meeting of the City of Azle CCPD Board via videoconference. A quorum of the governing body and the presiding officer will be present at the above named location.

CALL TO ORDER

PUBLIC PARTICIPATION

ACTION ITEM

1. Consider any action on the minutes of the December 15, 2022 CCPD meeting.
Yael Forgey, City Secretary

DISCUSSION ITEMS

2. Discussion and updates on budget revision items, and potential mid-year changes.
Ben Hall, Police Chief
3. Present and discuss the CCPD budget calendar.
Ben Hall, Police Chief

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on 03-20-2023, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.



Yael Forgey, City Secretary

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete Crime Control and Prevention District Board agenda packet is available for review at the City Secretary's Office and on our website www.cityofazle.org.



Presenter: Yael Forgey, City Secretary

Agenda Item: Consider any action on the minutes of the December 15, 2022 CCPD meeting.

Background and Explanation:

Procedural

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

1. 12-15-2022 Minutes



MINUTES
Regular
Azle Crime Control and Prevention
District Board

505 W. Main Street
Azle, Texas 76020

December 15, 2022

6:00 PM

Community Room

CALL TO ORDER

President Phillip Koch called the meeting to order at 6:00 PM

Members Present:

Phillip Koch President
Kathy Heath
Jon Gilson
Joe Lieb

Members Absent:

Barbara Morris Vice President
Susan Stuart

Staff Present:

Ben Hall Police Chief
Tom Muir City Manager
Renita Bishop Finance Director
Susie Hiles Scribe

PUBLIC PARTICIPATION

None

PRESENTATIONS

1. Police Chief updates

Chief Hall advised the Board that the Police Department is almost at full staff; two recently hired officers are in training, one is at the academy, and a dispatcher has been hired. The new budget year provided for a new position, community liaison/crime analyst. Three candidates have been interviewed and a decision will be made soon.

Chief Hall reported, with the new budget year starting, the PD is in the process of ordering new equipment provided with CCPD Funds. He expressed his appreciation of the CCPD's support. He also advised flashing lights have been installed on all the Animal Control trucks. A new Animal Control truck has also been ordered.

2. CCPD Annual Financial Report.

Finance Director Renita Bishop presented the unaudited CCPD Annual Financial Report for year ending 2022, noting total revenues of \$794,188 and expenditures of \$854,026.

ACTION ITEMS

3. Consider and take action on the October 14, 2022 CCPD minutes.

Board Member Gilson moved to approve the minutes of the October 14, 2022 CCPD meeting as presented. Board Member Heath seconded the motion.

Yes: (4) Koch, Heath, Gilson, Lieb
Motion approved.

4. Consider any action on Resolution No. 2022-01 confirming the CCPD Board has reviewed and approved the City's Investment Policy.

Finance Director Renita Bishop presented this item to the Board stating the Public Funds Investment Act requires the governing body of an investing entity to adopt a written investment policy and requires the policy be reviewed and adopted by the governing body each year. The Board last approved the City's Investment Policy on December 16, 2021.

Staff reviewed the policy with the City's investment advisor, Valley View Consulting, L.L.C., and the recommended changes are to update the Investment Committee members to reflect the title change of the Controller to Assistant Finance Director and add the Assistant Finance Director as an investment officer. City Council approved this policy on September 20, 2022.

Board Member Lieb moved to approve the City's Investment Policy. Board Member Heath seconded the motion.

Yes: (4) Koch, Heath, Gilson, Lieb
Motion approved.

ADJOURNMENT

President Koch adjourned the meeting at 6:25 PM.

Philip Koch, President

Attest:

Yael Forgey, TRMC, CMC
City Secretary



Presenter: Ben Hall, Police Chief
Agenda Item: Present and discuss the CCPD budget calendar.

Background and Explanation:

Per Sec. 363.203. of the Texas Local Government Code, the Board shall propose an annual budget based on the apportionment described by Section [363.154](#). The Board shall consider the applications for program funding in preparing the proposed budget. At this time we will review and discuss the budget calendar.

Board/Commission/Committee Recommendation:

N/A

Staff Recommendation:

N/A

Attachments:

1. CCPD BUDGET CALENDAR 2023-2024 - Draft

**AZLE CRIME CONTROL AND PREVENTION DISTRICT
FY 2023-2024 Budget Calendar
BUDGET CALENDAR**

Section 363.204 of the Texas Local Government Code establishes the time schedule for the next fiscal year's Crime Control and Prevention District budget process.

In compliance with that section, the following calendar is in place for FY 2023-2024

May 11, 2023	Regular Meeting
June 7, 2023	CCPD Publish Notice of the Public Hearing. Due to Azle News June 2, 2023 CCPD Special Meeting (Public Hearing)
June 22, 2023	Hold Public Hearing of the proposed 2023-2024 CCPD Budget (not later than 100th day before fiscal year begins)
July 6, 2023	CCPD Regular Meeting/Adopt Budget (not later than the 80th day before fiscal year begins)
July 18, 2023	Council accepts CCPD balanced budget; and calls public hearing for the CCPD Budget to be held on August 2, 2023 at the CC meeting. (not later than the 10th day after adoption)
July 19, 2023	City Secretary Publish Notice of the Public Hearing for the City Council Meeting to be held on August 1, 2023. Due to Azle News July 17, 2023 (not later than the 10th day before the public hearing)
August 1, 2023	Council Regular Meeting. Hold Public Hearing on CCPD Budget (not later than the 45th day before the date each fiscal year begins)
August 1, 2023	CCPD submit application for Council's consideration for re-appointments.
August 10, 2023	CCPD Regular Meeting (if needed)
Monday August 21, 2023	Council approves/rejects the FY 2023-2024 CCPD Budget (not later than the 30th day before the date each fiscal year begins) And reappoints board members.

§ 363.204. ADOPTION OF BUDGET BY BOARD.

- (a) Not later than the 100th day before the date each fiscal year begins, the board shall hold a public hearing on the proposed annual budget.
- (b) The board shall publish notice of the hearing in a newspaper with general circulation in the district not later than the 10th day before the date of the hearing.
- (c) Any resident of the district is entitled to be present and participate at the hearing.
- (d) Not later than the 80th day before the date each fiscal year begins, the board shall adopt a budget. The board may make any changes in the proposed budget that in its judgment the interests of the taxpayers demand.
- (e) Not later than the 10th day after the date the budget is adopted, the board shall submit the budget to the governing body of the political subdivision that created the district.
- (f) The board by rule may adopt procedures for adopting a budget different from the procedures outlined in this subchapter, but the board must hold public hearings relating to the budget.

Added by Acts 1997, 75th Leg., ch. 165, § 23.03(a), eff. Sept. 1, 1997.

§ 363.205. APPROVAL OF BUDGET BY GOVERNING BODY OF CREATING POLITICAL SUBDIVISION.

- (a) Not later than the 45th day before the date each fiscal year begins, the governing body of the political subdivision that created the district shall hold a public hearing on the budget adopted by the board and submitted to the governing body.
- (b) The governing body must publish notice of the hearing in a newspaper with general circulation in the district not later than the 10th day before the date of the hearing.
- (c) Any resident of the district is entitled to be present and to participate at the hearing.
- (d) Not later than the 30th day before the date the fiscal year begins, the governing body shall approve or reject the budget submitted by the board. The governing body may not amend the budget.
- (e) If the governing body rejects the budget submitted by the board, the governing body and the board shall meet and together amend and approve the budget before the beginning of the fiscal year.
- (f) The budget may be amended after the beginning of the fiscal year on approval by the board and the governing body.

Added by Acts 1997, 75th Leg., ch. 165, § 23.03(a), eff. Sept. 1, 1997.