City of Azle
Regular Agenda
Special Events Advisory Board

505 W. Main Street
Azle, Texas 76020

January 16, 2023	7:00 PM	Community Room

CALL TO ORDER

ACTION ITEMS

1. Consider approving the minutes of the November 7, 2022 SEAB Regular meeting.
   Kyle Culwell, Parks Superintendent
2. Consider approving color of t-shirts.
   Kyle Culwell, Parks Superintendent

CITIZEN PARTICIPATION

DISCUSSION ITEMS

3. Discuss and review sponsorships.
   Kyle Culwell, Parks Superintendent
4. Discuss the 2023 Concert Series.
   Kyle Culwell, Parks Superintendent

COMMENTS AND STAFF UPDATES OF COMMUNITY INTEREST

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on 1/13/2023, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete Special Events Advisory Board agenda packet is available for review at the City Secretary's Office and on our website www.cityofazle.org.

Item Number: 1

Presenter:	**Kyle Culwell, Parks Superintendent**
Agenda Item:	**Consider approving the minutes of the November 7, 2022 SEAB Regular meeting.**

Background and Explanation:

Procedural

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

1. Minutes 11-07-2022

CITY OF AZLE SPECIAL EVENTS ADVISORY BOARD
MINUTES OF REGULAR MEETING
263 West Main Street – Central Park
MONDAY – November 7, 2022

Board Members Present:	Marsha Hardin, Toby Palitti, Tim Bevan, Joe McCreary, Cesar Gamez, Martin Feminella, and Tina Fotheringham
Board Members Absent:	
Staff Present:	Kyle Culwell
Visitors:	Amy Estes

Regular Meeting Called to Order pursuant to the Open Meeting Laws of the State of Texas – Chairperson Hardin called the meeting to order at 6:01 p.m.

CITIZEN PARTICIPATION: None

ACTION ITEMS:

1. **Consider approving the minutes of the September 12, 2022 regular SEAB meeting.**
   Board Member Palitti made a motion to approve the September 12, 2022 minutes with the following changes: Tina Fotheringham did not vote on any action items (was absent) and remove the sentence that says "Petty Theft band would be a replacement". Board member Bevan seconded the motion.

   Ayes: Marsha Hardin, Tim Bevan, Toby Palitti, Joe McCreary, Cesar Gamez, Tina Fotheringham, and Martin Feminella
   Nays:
   Abstain:

2. **Consider and take action appointing Chairperson and Vice Chairperson.**

   Board member Bevan stated that Marsha Hardin has done a great job as chairperson and made a motion to reappoint her as chairperson. Board member Feminella seconded the motion.

   Ayes: Marsha Hardin, Tina Fotheringham, Joe McCreary, Tom Palitti, Cesar Gamez, and Martin Feminella
   Nays:
   Abstain:

   Board member Bevan made a motion to reappoint Toby Palitti as vice chairperson. Board member McCreary seconded the motion.

Ayes: Marsha Hardin, Tina Fotheringham, Joe McCreary, Tom Palitti, Cesar Gamez, and Martin Feminella
Nays:
Abstain:

3. Consider approving Sponsorship deadline date.

After checking the Azle ISD spring break dates, board member Feminella made a motion to set March 17 as the sponsorship deadline date. Board member Palitti seconded the motion.

Ayes: Marsha Hardin, Tina Fotheringham, Joe McCreary, Tom Palitti, Cesar Gamez, and Martin Feminella
Nays:
Abstain:

4. Consider approving the 2023 Brochure.

City staff briefed the Board with the band lineup changes and why the one picture was chosen as the front page. The Board mentioned they like the colors of the brochure. Board member Feminella had some concerns with the sponsorship form page and the Chairperson Hardin requested to change the "Haley Carter" logo with white as the background color. The Board asked to be notified when brochures are delivered the Azle City Hall.

Board member Feminella made a motion to approve the 2023 proposed brochure with the following changes: (1) brighten the sponsorship form page and (2) Haley Carter's logo colors. Board member Fotheringham seconded the motion.

Ayes: Marsha Hardin, Tina Fotheringham, Joe McCreary, Tom Palitti, Cesar Gamez, and Martin Feminella
Nays:
Abstain:

DISCUSSION ITEMS:

5. Discuss the 2023 Concert Series Schedule.

This item was discussed during line item 4.

DISCUSSION ITEMS

BOARD COMMENTS AND STAFF UPDATES OF COMMUNITY INTEREST

Next meeting will be in January.

ADJOURNMENT

The Board meeting was adjourned at 6:26 p.m.

ATTEST:

Kyle Culwell	Chairperson Hardin
Date	Date

Presenter: **Kyle Culwell, Parks Superintendent**

Agenda Item: **Consider approving color of t-shirts.**

Background and Explanation:

Board/Commission/Committee Recommendation:

Approve color of t-shirts for 2023 Concert Series.

Staff Recommendation:

Attachments:

None

Item Number: 3

Presenter: **Kyle Culwell, Parks Superintendent**

Agenda Item: **Discuss and review sponsorships.**

Background and Explanation:

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

None

Item Number: 4

Presenter: **Kyle Culwell, Parks Superintendent**

Agenda Item: **Discuss the 2023 Concert Series.**

Background and Explanation:

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

None