



City of Azle Regular Meeting Agenda City Council

505 W. Main Street
Azle, Texas 76020

December 6, 2022

6:00 PM

Council Chambers

Pursuant to Section 551.071 of the Texas Government Code, the Council may convene into Executive Session(s) from time to time as deemed necessary during the meeting for any posted agenda item and may receive advice from its attorney as permitted by law.

CALL TO ORDER

INVOCATION

The City of Azle is accepting volunteers from all Religions and Denominations to provide the invocation at the beginning of the City Council meeting. If you are interested in giving the invocation at a future meeting, please call the city secretary's office at 817-444-7101 or email: yforgey@cityofazle.org

Rev. Jay Ditty, Pastor of Silver Creek Baptist Church

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

This is an opportunity for the public to address the City Council on posted agenda items or non-agenda items. In order to address the Council, please complete a Speaker's Request Form and submit to the City Secretary prior to the start of the council meeting. All comments must be directed to the Presiding Officer, rather than an individual council member or city staff. All speakers must refrain from personal attacks toward any individual. Comments are limited to three (3) minutes and must pertain to the subject matter listed on the Speaker's Request Form. Speakers requiring the assistance of a translator shall be provided four (4) minutes. Council may not comment publicly on non-agenda items, but may direct the City Manager to resolve the matter or request the matter be placed on a future agenda. Public comments regarding non-agenda items shall not include any "deliberation" as defined by Chapter 551 of the Government Code, as now or hereafter amended. If you have a subject that may require City Council action, you may obtain a form from the City Secretary and request the item be placed on a future agenda.

PRESENTATIONS

1. Law Enforcement Support Office
Ben Hall, Police Chief
2. Department Presentation - Fire Department.
Thomas Scott, Fire Chief

ACTION ITEMS

3. Consider and take action approving the minutes of the November 15, 2022 regular meeting.
Yael Forgey, City Secretary
4. Consider any action appointing Mr. Roy Carnes to the Parks Board, Place 3.
Yael Forgey, City Secretary
5. Consider any action on adding a Land Use Determination for "Vehicle Storage Facility".
David Hawkins, Director of Planning and Development

DISCUSSION ITEMS

6. Possible creation of an Arts Commission.
Tom Muir, City Manager

7. Pre-construction processes and review for development projects.

Tom Muir, City Manager

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

EXECUTIVE SESSION

551.074 PERSONNEL MATTERS

- Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Manager

ADJOURNMENT

I, the undersigned authority, do hereby certify the above Agenda was posted at City Hall on December 2, 2022, at the City's official bulletin board and is readily accessible to the public at all times in accordance with V.T.C.A. Chapter 551, Texas Government Code.



**Yael Forgey,
City Secretary**

This facility is wheelchair accessible and handicapped parking spaces are available. Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in city functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight hours prior to the scheduled starting time by calling the City Secretary's Office at 817-444-7101. Complete City Council agenda packet is available for review at the City Secretary's Office and on our website www.cityofazle.org.



Presenter: Ben Hall, Police Chief
Agenda Item: Law Enforcement Support Office

Background and Explanation:

Chief Hall, in accordance with a presidential directive, is notifying the Council and the public that the Police Department participates in the Federal Law Enforcement Support Office's (LESO) 1033 program. His presentation will explain the nature of the program and what types of equipment may be requested from LESO program.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

None



Presenter: Thomas Scott, Fire Chief

Agenda Item: Department Presentation - Fire Department.

Background and Explanation:

Fire Department - annual presentation.

Board/Commission/Committee Recommendation:

N/A.

Staff Recommendation:

N/A.

Attachments:

1. Fire Annual Report - FY 2021_2022
2. AZLE FIRE 21 22 Presentation



**AZLE FIRE DEPARTMENT
ANNUAL REPORT
2021 - 2022**

**Thomas Scott
Fire Chief**

AZLE FIRE DEPARTMENT ANNUAL REPORT

Executive Summary

The Azle Fire Department provides fire, emergency medical services, emergency management, arson investigation, fire prevention, and environmental crimes for the city of Azle with coverage of fire and EMS to parts of unincorporated Tarrant County. Estimated population coverage in our primary response area is 24,000 with over 31 square miles. The following report provides an overview of the activities, responses, and statistical information of the Azle Fire Department for the last fiscal year. This report includes all information compiled from both fire and emergency medical service responses for the city and the surrounding areas covered.

The cost of the department's operation for fire and EMS services budget totaled \$3,007,685 in FY 21-22 with revenues from EMS totaling \$808,775.99. Contracts and grants attributed another \$453,011.99 in revenue with a direct cost impact of \$1,745,897.87 to the city last year. The estimated cost per call was \$462.12 or \$129.15 per citizen in Azle based on a population of 13,518 (US Census July 2021) beyond revenues.

ACTIVITIES

The City of Azle Fire Departments last fiscal year was challenging and busy due to the new normal for the end of the global pandemic that was declared in March of 2020. The call volume for the 2021-2022 fiscal year totaled 3,778 calls for service and over 6305 responses from a single fire station. The call volume increase from the 2020-2021 annual report compared to the 2021-2022 annual report denotes a 9.10 percent increase.

The amount of mutual aid requested to the city of Azle has decreased by 25.14 percent compared to the prior year. This was due to the department adapting response models and a drop in COVID-19 type calls.

The city of Azle has also been challenged by federal and state unfunded mandates under Homeland Security, Texas Department of State Health Services, Emergency Medical Services and Emergency Management. The fire departments focus this past fiscal year continues to be EMS. The Texas Department of State Health Services EMS licensure will be due for renewal in March of 2023. The renewal process started in July of 2022 beginning with revising all medical protocols. The emergency medical service billing rates were adjusted in 2022 to a lump sum billing model for the city and went into effect April 01, 2022.

The department is in its fourth year with the Tarrant County College (TCC) continuing education and live burn agreement. I have received positive feedback from most of the department members. Training received from TCC consists of live fire training with multiple props such as a strip center, and multi-story buildings.

The department had to adjust the capitol replacement plan to replace two ambulances by December 2023. This is due to supply chain shortages. Funding to purchase the ambulances and most of the equipment for the ambulances is grant funded and awarded through Tarrant County Emergency Service District and Tarrant County ARPA funds. The City of Azle participates in Tarrant County Emergency Service District by an interlocal service agreement.

PERSONNEL

The following section outlines how firefighters spend time at the fire station, activities, and accomplishments of our paid and part-time paid staff of the Azle Fire Department.

To stay competitive with neighboring departments, the department has moved suppression personnel to a 48/96 schedule so that employees are able to decompress and recoup sleep time along with balancing a work and home life better. The average tenure of the fire department is approximately nine years. This tenure has decreased over the last year due to a retirement and three firefighters going to other departments. The fire department has six members with twenty plus years, three members have between ten and nineteen years with the remaining 12 members of the department having less than ten years of service with the department.

The fire department has lost 4 firefighter paramedics with approximately a quarter of the department actively looking for new jobs at other fire departments. The department had its second retired firefighter in the last twenty years. Three main reasons for those looking for jobs is excess call volume, higher pay, and better benefits like lower cost for family insurance. The department has added one firefighter/ EMT and two firefighter/ paramedics. Currently the fire department has three positions open.

Part of the issue in recruiting in Texas is due to the population growth of the state with fire departments actively expanding, and a lack of new fire fighter/ paramedics entering the profession. In 2019 the National EMS Registry Data showed 111,061 total certified paramedics in the U.S. with 11,570 newly certified paramedics in 2019. In 2021 the National EMS Registry Data showed that there was now only 67,497 certified paramedics with only 470 first time certified medics as of August 2021. The EMS industries main concern is the number of people entering into the field of paramedicine has dropped significantly.

Part-Time Personnel:

Currently, the fire department has three (3) part-time personnel. There is a fluctuation within the fire department due to inconsistent schedules and the demand for training. The fire department increased the part-time hourly pay rate based on the July 2022 salary survey to be a more competitive employer in our surrounding area. Currently, these employees cover shifts during peak times of demand, when full-time employees are out due to vacation, sick leave, and training.

Volunteer And Reserve Personnel:

The Department currently has one (1) reserve officer within the Fire Marshal's office and three (3) support members.

FIRE MARSHAL AND INSPECTION DIVISION:

The Fire Marshal's Office is responsible for the enforcement of the fire codes, inspections of businesses, and investigation of fires within the city. With the continued growth of the city, this office has kept busy ensuring our community continues to be fire safe.

Below is a list of activities conducted by the Fire Marshal's office this past fiscal year:

Activity	Totals	Activity	Totals
Annual inspections	339	Investigations - Environmental	31
CO Inspections	202	Property Loss	\$649,549
DRC/Pre-Construction/ Meetings/etc.	233	Criminal Convictions	
Investigations - Fire	55	Assisted agencies	41

TRAINING:

Training in the fire service is a never-ending process. With new techniques, an ever-growing list of hazards to contend with, and new safety concerns, the fire department members must continually train to stay proficient. The department emphasis was going back to the basics of fire and EMS training.

During the last year, over 2100 hours of training were logged. The Department has maintained its credentials as a certified training site for Hazardous Materials, Fire Investigation and Arson within the Texas Commission on Fire Protection.

The Department entered into an agreement with TCC to host live fire training and continuing educations hours so that we could reduce travel time to Johnson County in order to complete live-fire training.

Future Challenges:

With the growth of the city, the fire department continues to struggle with the increased demand for service. Historically when a subdivision was built, it would take a couple of years to see the full impact for that that neighborhood. Due to how fast subdivision are being filled up, the department is realizing it as fast as they can build houses. Planning for employee retention is becoming more imperative due to the job pool being smaller for paramedics. The current fire-based EMS advance life support service will need to change in the future. Addressing employee needs such as moving to a 48/96 work schedule, addressing salary & benefits more frequently will need to be considered so that we can stay competitive and maintain experience within the department. As this community's

population increases the city will need to invest in more staffing and equipment to meet the demands for service. This all will require a second fire station to meet the needs of the community.

STATISTICAL INFORMATION

The Azle Fire Department has the responsibility for providing fire and emergency medical service coverage to the City of Azle and parts of unincorporated Tarrant County. We also provide emergency medical service by contract to the City of Pelican Bay.

Combined, the Azle Fire Department responded to 3778 calls for service for FY 21-22.

	20-21	21-22	FY % Change
<u>FIRE</u>			
Average Response Time for all responses:	6.58	6.31	-4.09%
Average Response Time in The City:	5.57	5.49	-1.44%
Total Dollar Loss:	\$574,650.00	\$649,549.00	13.03%
Total Number of Inspections:	484	856	76.86%
Fire Related Deaths in The City:	0	0	#DIV/0!
Fire Related Injuries (Civilian and Firefighter):	6	0	-600.00%
Total Fire Responses:	3138	3738	19.12%
Total County Fire Responses:	921	936	1.63%
Mutual Aid Requested to Azle:	90	121	34.44%
Mutual Aid to Other Departments:	82	89	
<u>EMS STATS</u>			
			8.54%
Average Response Times:	4.39	4.22	-3.87%
	%		
Total EMS Responses:	2437	2567	5.33%
Total County Responses:	648	600	-7.41%
Transports Per Physical Year:	1546	1570	1.55%
Transported To Hospitals Other Than HMNW:	422	518	22.75%
Mutual Aid to Other Departments:	33	51	54.55%
Mutual Aid Requested to Azle:	602	397	-34.05%
<u>Total Calls for Service</u>	3121	3463	22.75%

AZLE FIRE/EMS Department

“We are committed to professional excellence and dedicated to serving our community in an efficient and effective manner.”

Azle Fire Department

◆ Overview

- ◆ Operational Chart

- ◆ Fire Suppression

- ◆ Emergency Medical Services

- ◆ Inspections

- ◆ Community Service Programs

- ◆ Challenges

Fire Department Operation

Emergency
Management

Medical
Director

Technical
Rescue

Fire
Suppression

Fire Marshal

Federal and
State
Compliance

EMS

Hazardous
Material

Fire Fighting

Inspections

Coordination
between Local,
County, and State
Government

BLS/ MICU

Swift Water
Rescue

Public Fire
Education

Investigations -
Arson & Bomb

Emergency
Operation Plan

Training

Vertical Rescue

Training

Prevention and
Education
Programs

Response and
Recovery

Quality
Assurance

Trench Rescue

Departmental Information

FY 21-22

Statistical Totals

- 3778 Calls For Service
- 3738 Fire responses
- 2567 EMS Responses
- Top 5 Fire responses - Rescue/ EMS, Service Calls, Good Intent Calls, Fire, and Hazardous Conditions (No Fire)
- Top 5 EMS responses – Sick Person, Falls, Breathing Problems, Traffic Accident, and Chest Pain (Non-Traumatic)
- Average response time
 - EMS – 4.22 min.
 - Fire – 6.31 min.

Departmental Information

Statistical Totals

- Average Shoot time – 01.40 min
- Average Incident Response time – 05.49 min
- Average Last Unit Cleared – 31.48 min
- Average Incident total time – 51.28 min
- Estimated cost per call – \$796.105
- Call Cost after adjusted from Collections and Contracts - \$462.12

Fire Suppression



◆ 32 Firefighters on staff

Current staffing

◆ 18 Career & 3 Open Positions

◆ 5 Part-time Career

◆ 3 Support

◆ 3 Admin Staff

Fire Suppression - Stats

- Average Response Time: 06.31 Min
- Total Dollar Loss: \$649,549.00
- **Total Dollar Saved \$**
- Total Number of Inspections: 856
- Fire Related Deaths in the City: 0
- Fire Related Injuries (Civilian and Firefighter): 0
- Total Fire Responses: 3738
- Mutual Aid Requested to Azle: 121
- Mutual Aid to Other Departments: 89



Emergency Medical Services



Provides Advanced Life Support EMS to the City of Azle, Pelican Bay and surrounding county areas under contract by TCEMS District

EMS STATS

Average Response Times: 4.22Min.

Total EMS Responses: 2,567

Transports Per Physical Year: 1,570

Mutual Aid requested: 397

Mutual aid Given: 51

Training (Paid Staff)

- 2100 plus hours of training
- Fire and EMS Certification Continuing Education is acquired through internet base, video training, in house training, and distance learning

Inspections



Fire Marshal conducts:

- Yearly occupancy and fire safety inspections
- New construction fire safety inspections
- Fire Investigations
- Building and Site Plan Review
- Environmental Crimes

Fire Marshal Annual Data

Certificate of Occupancy Inspections:	202
Total Number of Inspections:	339
DRC/ Pre- Construction/ ETC (Meetings)	233
Environmental Crimes:	31
Total Dollar Loss:	\$649,549

Community Service Programs

- Fire Prevention education programs for an estimated 2000 AISD elementary students
- Community EMS Awareness programs
- Azle Sting Fling
- Texas Night Out
- Follow the Flag
- Christmas on Main Street
- Stop the Bleed (AISD)



Future Challenges

- City Growth – Increase demands for service
- 2nd fire station is needed
- Increase of staffing
- Retention and recruitment
- Capital replacement of Quint 52 (estimated at \$2.2 million)
- EMS model changes due to industry and community demands



Presenter: Yael Forgey, City Secretary

Agenda Item: Consider and take action approving the minutes of the November 15, 2022 regular meeting.

Background and Explanation:

Procedural.

Board/Commission/Committee Recommendation:

N/A

Staff Recommendation:

N/A

Attachments:

1. 11-15-2022 Minutes



MINUTES Regular Meeting Azle City Council

505 W. Main Street
Azle, Texas 76020

November 15, 2022

6:00 PM

Council Chambers

CALL TO ORDER

Mayor Pro Tem Goode called the meeting to order at 6:01 PM.

Members Present:

Mayor Pro Tem Randa Goode
Councilmember Derrick Nelson
Councilmember Amy Estes
Councilmember Stacy Peek
Councilmember Rouel Rothenberger

Members Absent:

Mayor Alan Brundrett
Councilmember Brian Conner

Staff Present:

Tom Muir	City Manager
Lawrence Bryant	Assistant City Manager
Yael Forgey	City Secretary
Susie Hiles	Assistant to the City Manager
Cara White	City Attorney
Will Scott	Fire Chief
Lee Godbold	Assistant Fire Chief
David Hawkins	Director of Planning and Development
Jimmy Duvall	Streets and Stormwater Superintendent
Renita Bishop	Finance Director
Ben Hall	Police Chief
Kevin Rogers	Police Lieutenant

INVOCATION

Father Wilson Lucka, Holy Trinity Catholic Church, gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Goode led the Pledge of Allegiance

PUBLIC PARTICIPATION

Mr. Willaim Dubuis - 125 S. Broadway addressed the council on drainage issues at Lakeview and Broadway.

Mr. Jim Kirk -116 Westlake Woods Drive addressed the council on drainage issues at Lakeview Heights and Azle Grove housing developments.

Scott Scherer, Lackland Holdings (the developer of Lakeview Heights), advised the council his company is aware of the issues in that area and is cooperating with the city to resolve the problems.

PRESENTATIONS

1. Administer the Oath of Office to Police Officers David Ray Beane III and Kevin Khanh-Vinh Nguyen

Mayor Pro Tem Goode administered the Oath of Office to Police Officers David Ray Beane III and Kevin Khanh-Vinh Nguyen, and welcomed them to the City of Azle.

2. Community Development and Economic Development annual departmental presentation.

Mayor Pro Tem Goode recognized Director of Planning and Development David Hawkins, who gave an overview of planning, economic development, and code enforcement activities last year and presented information on business incentives currently offered by the City.

ACTION ITEMS

3. Consider and take action approving the minutes of the November 1, 2022 regular council meeting.

Councilmember Rothenberger moved to approve the minutes of the November 1, 2022 regular council meeting, as presented. Councilmember Estes seconded the motion.

Yes: (5) Randa Goode, Derrick Nelson, Amy Estes, Stacy Peek, Rouel Rothenberger

Absent: (2) Brian Conner, Alan Brundrett

ITEMS TO BE PLACED ON FUTURE MEETING AGENDAS

- Review of the sign ordinance will be revisited through the Comprehensive Plan process.
- Provide information on impact fees versus roadway fees.

MAYOR/COUNCIL COMMENTS OF COMMUNITY INTEREST

- Park Survey is now on the website.
- 11-16-2022, Thanksgiving Luncheon at City Hall
- 11-19-2022, Golf Course and Library will be closed for maintenance.
- 11-19-2022, Azle Historical Museum will have a bake sale.
- 11-14-2022 - 01-09-2023, Grease Roundup at the City's Garage.
- 11-26-2022, Saturday after Thanksgiving is Shop Local.
- 12-03-2022, Azle Chamber's Annual Christmas on Main Street and tree lighting ceremony.

EXECUTIVE SESSION

Mayor Pro Tem Goode convened to Executive Session at 6:36PM

551.074 PERSONNEL MATTERS

Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager

Mayor Pro Tem Goode reconvened to open meeting at 8:31PM.
No action was taken.

ADJOURNMENT

Mayor Pro Tem Goode adjourned at 8:31PM

Presented and approved on 12-06-2022

Alan Brundrett, Mayor

Attest:



Yael Forgey, TRMC, CMC
City Secretary



Presenter: Yael Forgey, City Secretary

Agenda Item: Consider any action appointing Mr. Roy Carnes to the Parks Board, Place 3.

Background and Explanation:

Staff received an application from Mr. Roy Carnes requesting to be appointed to the Parks Board.

Board/Commission/Committee Recommendation:

N/A

Staff Recommendation:

N/A

Attachments:

1. Application - Roy Carnes



Boards and Commissions Application

The following information is necessary to apply for potential service on a City of Azle Board or Commission. The information you provide will become a public record and available to the press and the public. In order to apply and serve as a Board or Commission member, you must meet eligibility requirements of the specific Board or Commission for which you apply. Please fill out this form and return it to the Office of the City Secretary at 505 W. Main St. Azle, TX 76020 or by fax at 817.444.7149 By signing this application you are acknowledging that you have applied for an appointed position with the City, and agree to serve on the Board or Commission for which you have applied in good faith.

Personal Information

Name:	Roy Carnes	E-mail:	royc50@gmail.com				
Address:	600 Sportsman Park Rd.	City:	Azle	State:	TX	Zip:	76020
Phone (H):		(M)	972-333-6084				
Length of Residence in Azle:	4 years	Registered Voter (Yes or No)	Yes				

You must be a resident of Azle for at least 12 consecutive months preceding your appointment

Must be a Registered Voter

Have you or do you currently serve on any City Board or Commission?

If yes, which one(s) and dates:

Professional Information

Business Name:	Avazzia	Profession:	VP, Sales & Marketing				
Business Address:	13140 Coit Road, Suite 515	City:	Dallas	State:	TX	Zip:	75240
Business Phone:	214-575-2820	Ext:	117				

Please briefly tell us why you are interested in serving on a Board or Commission:

What do you think qualifies you to serve on a Board or Commission?

Please indicate your area(s) of interest. You may select one option or select more by ranking them according to your preferences. The parenthesis indicates the typical number of meetings held each year.

- | | |
|--|--|
| ☐ Where Needed | ☐ *Municipal Development District Board |
| ☐ Animal Shelter Advisory Board | * Must be a Resident of the Tarrant County side of the City |
| ☐ Building Board of Appeals | ☒ Parks & Recreation Board |
| ☐ Crime Control & Prevention District Board | ☐ Planning & Zoning Commission |
| ☐ Library Board | ☐ Special Events Advisory Board |
| | ☐ Zoning Board of Adjustment |

Have you attended any meetings of the Board/Commission for which you wish to be considered?

Will you commit to:

- ☒ Frequent Involvement
☐ Occasional Involvement?

I certify that the foregoing information is true and correct.

Roy B. Carnes, III
Signature



Presenter: David Hawkins, Director of Planning and Development

Agenda Item: Consider any action on adding a Land Use Determination for “Vehicle Storage Facility”.

Background and Explanation:

Staff received a request for determination of a land use called “Vehicle Storage Facility” that is defined within Section 3.2 of the Zoning Ordinance but is unlisted on the Permitted Use Schedule (Section 4.10 of the Zoning Ordinance). “Vehicle Storage Facility” is defined as:

“A garage, parking lot, or any type of facility used for the storing or parking of vehicles. The storing or selling of vehicle parts, the removal of vehicle parts from stored vehicles, and the repair or reconstruction of vehicles is prohibited. A vehicle storage facility does not include an “automobile graveyard” as defined in Section 391.001, Texas Transportation Code.”

ANALYSIS:

Per Section 4.9 – New and Unlisted Uses within the City or Azle’s Zoning Ordinance, it is necessary for a determination to be made by the P & Z Commission and City Council on any unlisted uses and which zoning district they would be permitted within. Below are the requirements as written within Section 4.9 of the Zoning Ordinance:

A. It is recognized that new types of land use will develop and forms of land use not anticipated may request to locate in the City of Azle. In order to provide for such changes and contingencies, a determination as to the appropriate classification of any new or unlisted form of land use shall be made as follows:

- 1. The Zoning Administrator shall refer the question concerning any new or unlisted use to the City Planning and Zoning Commission requesting an interpretation as to the zoning classification into which such use should be placed. The referral of the use interpretation questions shall be accompanied by a statement of the facts listing the nature of the use and whether it involves dwelling activity, sales, processing, type of product, storage, and amount of nature thereof, enclosed or open storage, anticipated employment, and amount of noise, odor, fumes, dust, toxic material, and vibration likely to be generated.*
- 2. The City Planning and Zoning Commission shall consider the nature and described performance of the proposed use and its compatibility with the uses permitted in the various districts and determine the zoning district within which such use should be permitted.*
- 3. The City Planning and Zoning Commission shall transmit its findings and recommendations to the City Council as to the classification proposed for any new or unlisted use. The City Council shall by resolution approve the recommendations of the City Planning and Zoning Commission or make such determination concerning the classification of such use as is determined appropriate.*

The requester is seeking a determination if this land use would be considered allowed in any Commercial-type zoning district for a specific property. Any land use determination made would not

be for a specific property but for all properties under that zoning classification.

Board/Commission/Committee Recommendation:

On November 17, 2022, the Planning and Zoning Commission motioned to recommend to City Council to approve the Land Use Determination request to add "Vehicle Storage Facility" to the Permitted Use Schedule under the Commercial, Heavy Commercial, and Industrial zoning districts and to be allowed by SUP in all three (3) districts. The motion carried unanimously by a vote of 6-0.

Staff Recommendation:

Staff forwards this Land Use Determination request for your consideration. Any determination made on a land use within a zoning district would apply to all properties under such zoning classification(s) and not to any specific property in Azle. If approved, then Staff will follow-up with a Code Amendment to formally codify this change into the Zoning Ordinance.

Attachments:

1. Section 4.10 - Permitted Use Schedule

SECTION 4 - ZONING DISTRICTS REGULATIONS

4.10 PERMITTED USE SCHEDULE:

PERMITTED USES	AG	LFO	E-1	E-2	E-3	SF-1	SF-2	SF-3	SF-3.5	SF-4	SF-5	SF-MHP	MD-1	MD-2	MF-1	MF-2	O	CBD	INS	C	HC	IND
Residential Uses																						
Agriculture activity	P																					
Livestock	L1	L1	L1	L1	L1	L1	L1	L1	L1	L1	L1	L1	L1	L1	L1	L1						
Single-family detached	P	P	P	P	P	P	P	P	P	P												
Two family/duplex													P	P	P	P						
Accessory dwellings																		L4				
HUD-code manufactured homes										L2	P	P										
Community homes for the disabled	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P						
Multifamily 3 or more units													S	S	P	P						
Home occupation	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P						
Group homes/halfway house	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S						
Accessory buildings	L3	L3	L3	L3	L3	L3	L3	L3	L3	L3	L3	L3	L3	L3	L3	L3						
Educational Uses																						
Public schools	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P
College or university																	P	P	P	P	P	P
Private school														S	S	S	S	S	P	S	S	S
Trade school																	S	S	P	S	P	P

Adult or child day-care																	S	P	P	P	P	P
Child day-care 12 children or less	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S							
Institutional Uses																						
Basic utilities	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Churches	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Community service	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Conference/convention centers																	S	S	P	S	P	P
Cemeteries																			P			
Elderly housing															P	P			P			
Hospital																			P	P	P	
Medical centers																	P	P	P	P	P	P
Parks and recreation (public or private)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Wind generator (building mounted)																	L5	L5	L5	L5	L5	L5
Wind generator (free standing monopole)	L6	L6	L6	L6	L6	L6	L6	L6	L6	L6	L6	L6	L6	L6	L6	L6	L6	L6	L6	L6	L6	L6
Commercial Uses																						
Auto and RV sales																				P	P	
Bar																	S		S	S	S	
Bed and breakfast	S	S	S	S	S												S					
Broadcasting or production studio																				P	P	P

Car wash																			S	P	P	
Commercial parking lots																P	P	P	P	P	P	
Equestrian facilities	P																					
Equipment rental																				P	P	
Free standing emergency medical care facility/urgent care																L12	L12	L12	L12	L12	L12	
Hotel /motel																S	S	S	P	P	P	
Indoor recreation																	P	P	P	P	P	
Laundry facilities																			S	P	P	
Major event entertainment	S																		P	P	P	
Medical laboratories																P	P	P	P	P	P	
Movie theaters																			P	P	P	
Outdoor recreation	P																		P	P	P	
Private club																	S		S	S	S	
Professional services and offices																P	P	P	P	P	P	
Quick vehicle servicing																	P		P	P	P	
Restaurant																P	P	P	P	P	P	
Retail sales and service																S	P	P	P	P	P	

RV camp ground/park																				S	S	
Scientific research																	P	P		P	P	P
Sexually oriented business																						S
Temporary construction office	L8	L8	L8	L8	L8	L8	L8	L8	L8	L8	L8	L8	L8	L8	L8	L8	L8	L8	L8	L8	L8	L8
Vehicle repair																					P	P
Industrial Uses																						
Bakeries																		P		P	P	P
Construction material sales																					P	P
Construction equipment sales/storage																						P
Distribution center																				P	P	P
Feed lots	S																					
Food processing	S																					S
Gas wells/oil wells	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
Junk yards and auto wrecking																						S
Kennels	S																			L11	L11	L11
Manufacturing, light																		L7		L7	L7	P
Manufacturing, heavy																					L7	P
Manufacturing of nonodoriferous foods																						P

Motor freight terminal																						P
Printing/publishing																		P			P	P
Radio, tv or cellular towers																	S	S	S	S	S	S
Recycling business																					S	P
Sanitary landfills, commercial incinerators, transfer stations	S																					S
Self-service storage																					P	P
Temporary concrete batch plant	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Veterinary clinics	P																			P	P	P
Wholesale sales																				S	P	P
Wholesale nurseries	P																					
Wholesale storage and distribution																					P	P
Wrecker services and impound lots																	L9	L9	L9	L9	L9	L10
Service Uses																						
Barber, beauty & nail salon																	P	P		P	P	P
Dance studio																	P	P		P	P	P
Fitness facility																	P	P	P	P	P	P
Health studio																	P	P	P	P	P	P
Tattoo parlor																				P	P	P

Tanning Salon																	P		P	P	P	

- P - Permitted Use
- S - Specific Use Permit Required
- L - Permitted Use with designated limitations
- L1 - Live stock are permitted in accordance with [Chapter 2](#) of the City of Azle Code of Ordinances
- L2 - HUD-Code manufactured homes are allowed in the SF-4 district only when replacing an existing non-HUD Code trailer house.
- L3 - Accessory structures directly related to an agriculture function are allowed without a primary structure on platted land greater than 5 acres.
- L4 - Accessory Dwelling shall not exceed the total square footage of the primary use, including all ancillary uses. Accessory Dwelling are only allowed on properties with frontage on and addressed from Main Street. Accessory Dwellings must be attached to the structure housing the primary use. Only 1 Accessory Dwelling is allowed per platted lot[.]
- L5 - Building mounted wind generators may not extend higher than ten (10) feet above where the wind generator is mounted on the building. The height shall be measured from the base of the wind generator where it is mounted on the building to the highest point of the arc of the blades' elevation. If the wind generator does not use blades, then height is measured from the base of the wind generator where it is mounted on the building to the highest point of the wind generator.
- L6 - Lots where the proposed wind generators will be located shall have a minimum lot area of two (2) acres. A maximum of one (1) wind generators is permitted by right. Wind generators shall be located a minimum of 150 feet from the property lines. Multiple wind generators are permitted only with approval of a SUP. The maximum height of a wind generators shall not exceed the maximum height of a structure per the zoning district without an SUP[.]
- L7 - No outside storage of materials is allowed. No measurable increase in ambient sound shall be detectable at the property line.
- L8 - Temporary Construction Office may be erected 30 days prior to construction activities and shall be removed within 10 days of completion of construction activity[.]
- L9 - No vehicle storage allowed[.]
- L10 - A maximum of 30 vehicles may be stored[.]
- L11 - A minimum separation of 500' from any outdoor kennel or run shall be maintained to any adjacent residential use.
- L12 - A minimum separation of 300' shall be maintained to any adjacent residential use[.]

EXHIBIT A ZONING ORDINANCE

SECTION 23 - INS, INSTITUTIONAL DISTRICT

SECTION 23 - INS, INSTITUTIONAL DISTRICT

23.1 INTENT:

The INS, Institutional District, is intended for those publicly-owned uses related to the public welfare or for those privately-owned uses related to the public welfare by nature of use and/or design.

Many privately-owned or governmental-type uses permitted in the INS, Institutional District, may be designed to obtain open space advantages by utilizing land that would otherwise be prohibited or difficult to develop.

Because the uses permitted in the INS, Institutional District may vary in size and number of structures and uses, an application for INS zoning on more than one acre shall include a development plan.

SECTION 23 - INS, INSTITUTIONAL DISTRICT

23.2 PERMITTED USES:

See permitted use schedule in [Section 4.10](#) of this ordinance. NOTE: (S) indicates that a specific use permit must be issued in accordance with the requirements of [Section 32](#) of this ordinance.

SECTION 23 - INS, INSTITUTIONAL DISTRICT

23.3 DEVELOPMENT REGULATIONS:

- | | | |
|----|----------------------|-------------------|
| A. | Minimum lot area | 5,000 square feet |
| B. | Minimum lot width | 50 feet |
| C. | Minimum front yard | 25 feet |
| D. | Minimum rear yard | 25 feet |
| E. | Minimum side yard | 15 feet |
| F. | Maximum bldg. height | 4 stories |

*Any building in excess of 2 stories or thirty-five (35) feet in height shall be set back an additional five (5) feet from each property line for each story in excess of 2 stories or thirty-five (35) feet.

SECTION 23 - INS, INSTITUTIONAL DISTRICT

23.4 OUTDOOR STORAGE:

Outdoor storage is permitted.

SECTION 23 - INS, INSTITUTIONAL DISTRICT

23.5 SIGNS:

Signs may be erected in accordance with the sign ordinance.

SECTION 23 - INS, INSTITUTIONAL DISTRICT

23.6 ARRANGEMENT OF USES:

Permitted uses, specific use permits and accessory uses ([Section 32](#) of this ordinance) may be located in separate structures or within the same building. A detached accessory building must conform in appearance to the main building with architecturally compatible construction and by utilizing like kind materials and design.

SECTION 23 - INS, INSTITUTIONAL DISTRICT

23.7 OFF-STREET PARKING AND LOADING:

Off-street parking and loading shall be in accordance with [Section 28](#) of this ordinance.

SECTION 23 - INS, INSTITUTIONAL DISTRICT
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23.8 SCREENING:

Screening shall be in accordance with [Section 27](#) of this ordinance.

SECTION 23 - INS, INSTITUTIONAL DISTRICT
--

23.9 ACCESSORY BUILDINGS AND STRUCTURES:

Accessory buildings and structures shall be in accordance with [Section 27](#) of this ordinance.

SECTION 23 - INS, INSTITUTIONAL DISTRICT
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23.10 LANDSCAPING:

Landscaping shall be in accordance with [Section 29](#) of this ordinance.



Presenter: Tom Muir, City Manager

Agenda Item: Possible creation of an Arts Commission.

Background and Explanation:

Discuss the possible creation of an Arts Commission.

Board/Commission/Committee Recommendation:

N/A

Staff Recommendation:

N/A

Attachments:

None



Presenter: Tom Muir, City Manager

Agenda Item: Pre-construction processes and review for development projects.

Background and Explanation:

Mayor Pro Tem Goode and Councilmember Peek requested an agenda item to discuss pre-construction processes and review for development projects.

Board/Commission/Committee Recommendation:

Staff Recommendation:

Attachments:

None